



Rilke Schule
Academic Policy Committee Minutes
Thursday, 18 December 2025
6:00 PM at Rilke Schule

Attendance: Chair Hotch, Vice Chair Hopkins, Treasurer Truog,
Secretary Kelly, Facilities Chair Frey, Herr Honer, Herr Strauch
Zoom: Performance Chair Jochum

I. Call to Order and Adoption of Agenda and Minutes from 20NOV meeting.

Meeting called to order at 6:06pm

Move to adopt agenda and minutes by J.Frey, Second by K.Kelly

Tom: yes

Mark: yes

Katie: yes

Jason: yes

Mary: yes

Jessica: yes

Kim: yes

Motion Passes

II. Public Comment

Comments Made.

III. Partner Organizations

- A. RSV - Christkindlmarkt - thousands of visitors. \$25000 raised. Needed more parent volunteers and will likely need to collaborate for future Christkindlmarkts. Rilke Schule giving tree in the front office has launched - working to store up giftcards so they can be used if there are urgent needs. Tomorrow will have staff luncheon. Papa Murphy's fundraisers help fund the pop-up teacher carts. Fur Rondy will be late February.
- B. RSI - search for interns, search for community sponsor for the skis, RSI cannot pay directly for janitorial services - exploring alternatives. Jump into German next summer - potentially a 3 week camp. Scholarship applications for clubs - 22k given to community

IV. Reports

- A. Schülerrat - not present
- B. Officers
 - 1. Chair - no new update
 - 2. Vice Chair - communications have been shared to parents and board
 - 3. Secretary - no new update
 - 4. Treasurer - see report
- C. Principal - see report. Lottery for kindergarten will start Feb. 1, 72 spots.
- D. Teachers - see report
- E. Committees:

1. Facilities/Outdoor - committee formed. Created short, mid and long term needs and goals.
 - a. Short term needs: Pneumatic support (HVAC systems), 2 relocatables.
During ASD board meeting: Demo date removed from the CIP and fire chief is open to extending the waiver if there is a long-term plan in place. Intention is to come back to January 20 meeting with more specifics from ASD administration to determine exact cost for adding relocatables, repairing boiler/HVAC and potentially remodeling middle school space
2. Strategic Planning - no update
3. Performance - no update

V. Old Business

VI. New Business

A. FY 2027 Budget

K.Kelly motions to approve FY 2027 budget. J.Frey seconds.

Discussion: Incorporating the latest funding information from ASD, the proposed budget utilizes \$2,000 of our rollover savings. The proposed budget adds personnel, increases healthcare/benefits, adds textbooks and staff professional development. Budget committee: Herr Strauch, Herr Vincent Lang, Herr Truog and Herr Hotch. They received input from staff and board members.

- Discussion ensued surrounding adding a counselor position to the budget. Some interest to share a counselor with one other school which would be around 70,000 for 50%.
- Pasch grant - funding amount increased to approximately \$50,000 (previously 5-10k) from German government for students passing B1. \$50,000 also went to Service High school for number of students passing B2, which indicates strong foundational learning at Rilke Schule.

Amendment: K.Jochum motions to add a 0.6 part time counselor position to the budget.

Second K.Kelly

Tom: Yes

Mark: yes

Katie: yes

Jason: No

Mary: Yes

Jessica: Yes

Kim: Yes

Motion passes.

Original Motion with amendment:

Tom: yes

Mark: yes

Katie: yes

Jason: yes

Mary: yes

Jessica: yes

Kim: yes

B. Communications

Mary Motion that the APC authorize the Vice Chair to draft and distribute any necessary communications to parents and ASD Board members between now and our next meeting as needed, warranted and as new information is made available for the purpose of securing a sustainable building plan for Rilke Schule as it advocates for the students. Copies will be made available to APC members. Copies of letters to ASD Board will be made available to parents via a living document entitled Rilke FAQ 2025 and shared in subsequent communications to parents. Kim second.

Discussion: Probably should separate the parents and ASD board. In the past we have not needed to draft frequent communication to the board.

Friendly amendment by KKelly: Motion to create a standing rule for the Vice Chair to draft and distribute any necessary communications to parents. Accepted by M. Hopkins

Vote:

Tom: yes

Mark: yes

Katie: yes

Jason: yes

Mary: yes

Jessica: yes

Kim: yes

Motion passes.

C. Vacant Seat

Meeting needs to be sent out ASAP to submit name and candidate statement by January 7. The position will be appointed at the January 15 meeting. Position is through February 2027

ACTION: KKelly will get email drafted

D. Elections

We have 3 seats up for election. Tentative dates: January 23 candidate statements. First week of February - candidate forum. Vote Feb 7-14. Seat new candidates on the 19Feb

VII. Executive Session

VIII. Public Comment

Comments made.

IX. Board Member Comments

Comments made.

X. Adjournment

Adjourned at 7:27 pm