

How to Setup Parent Access for Canvas LMS

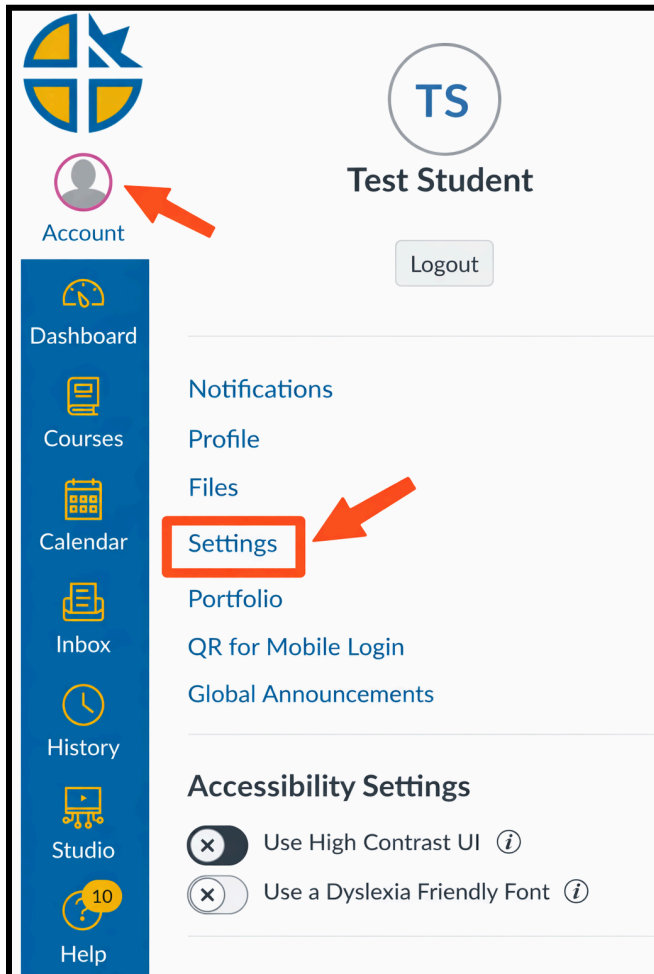
Canvas Learning Management System (LMS) is the online tool used by Cristo Rey Orlando High School for teachers to create, manage, and deliver course materials to your students digitally.

This guide will walk you through the process of:

- Locating the Pairing Code in your student's account (**Part 1**)
- Creating your Canvas Parent Account + Linking Pairing Code (**Part 2**)

Part 1: Locate Pairing Code from Student Account

1. Using the school-issued Chromebook, have your student log into Canvas at cristoreyorlando.org/canvas
2. Once logged in, click on the “**Account**” icon near the top left menu, and then select “**Settings**”



3. Click on the **"Pair with Observer"** button the right sidebar

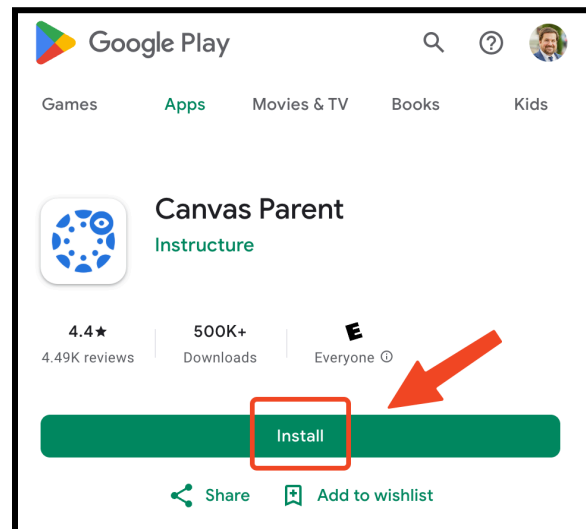
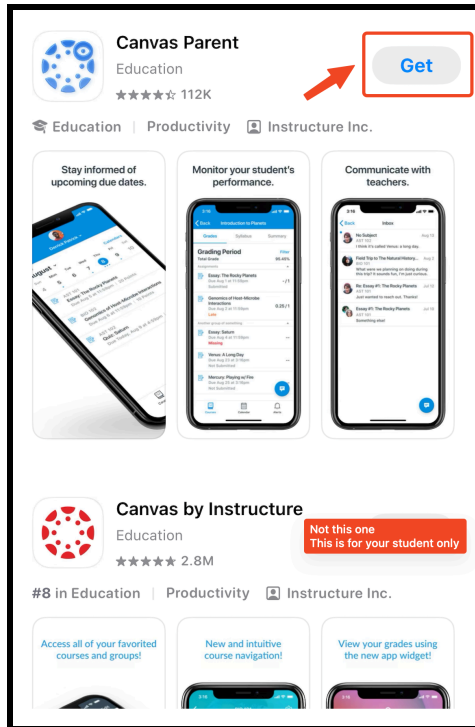
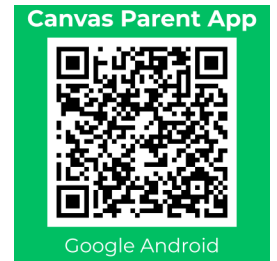
The screenshot shows the 'Test Student's Settings' page. The left sidebar contains navigation links: Notifications, Profile, Settings (selected), Portfolio, QR for Mobile Login, Global, and Announcements. The main content area displays student information: Full Name (Test Student), Display Name (Test Student), Sortable Name (Student, Test), Language (System Default), and Time Zone (Eastern Time). Below this is the 'Web Services' section. On the right sidebar, there are sections for 'Email Addresses' and 'Other Contacts'. At the bottom of the right sidebar, there are three buttons: 'Edit Settings', 'Download Submissions', and 'Pair with Observer'. The 'Pair with Observer' button is highlighted with a red box and an arrow pointing to it.

4. Copy down the code displayed on the screen. We'll need that for another step later in this guide.

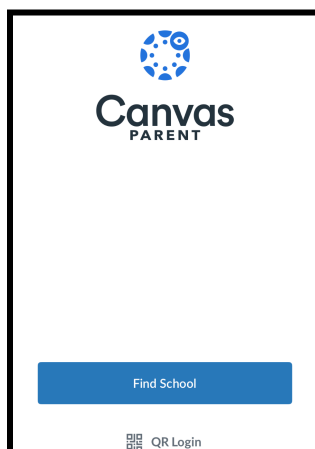
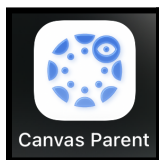
The screenshot shows a 'Pair with Observer' dialog box. It has a title bar with a close button (X). The main text reads: 'Share the following pairing code with an observer to allow them to connect with you. This code will expire in seven days, or after one use.' Below the text is a text input field containing a pairing code. At the bottom right is an 'OK' button.

Part 2: Creating your Canvas Parent Account + Linking Pairing Code

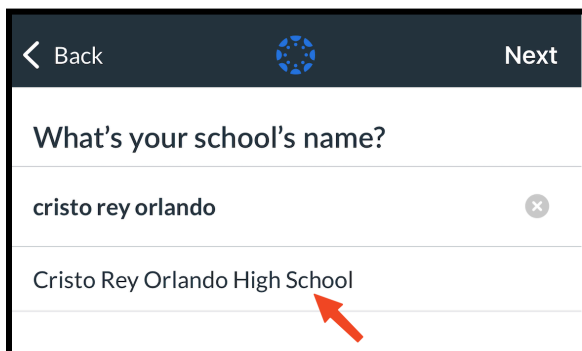
1. **Download** the “**Canvas Parent**” app for iPhone or Android
 - a. Go to the App Store (iPhone) or Google Play Store (Android)
 - b. Search for “**Canvas Parent**” and tap “**Get**” or “**Install**”



- c. Install the app
2. Open the “**Canvas Parent**” app
 - a. Tap “**Find School**” button

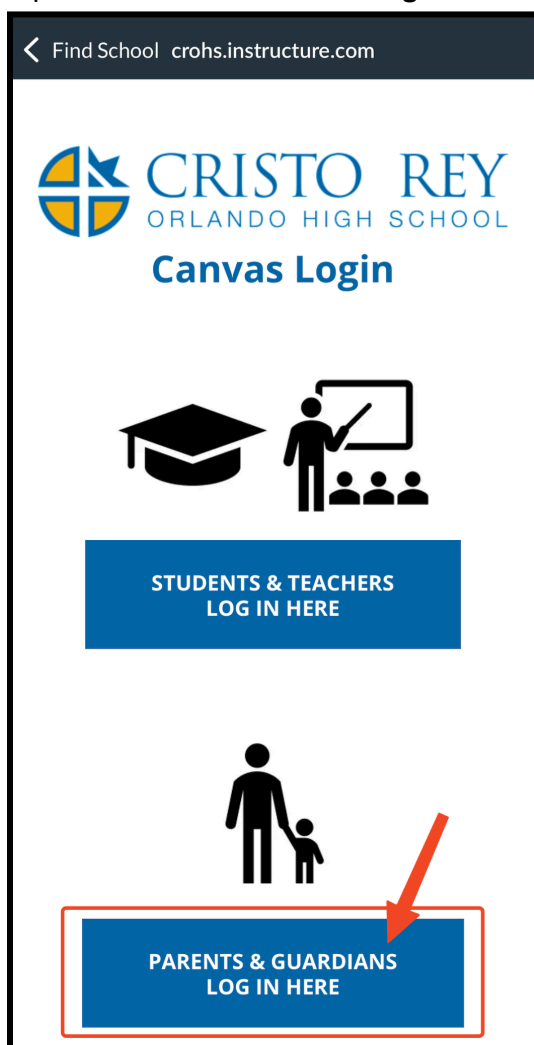


- b. Type “**cristo rey orlando**” and you should see our full name appear in the search results
Tap on “**Cristo Rey Orlando High School**” to select our school

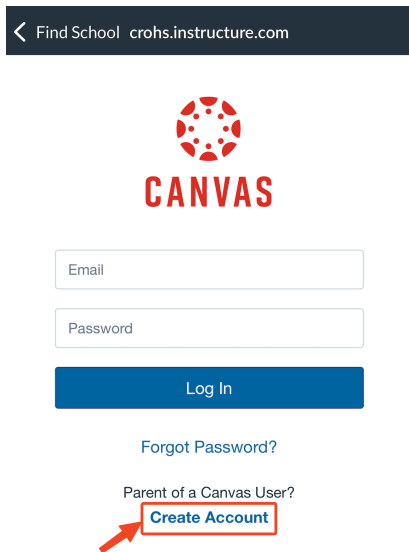


A mobile app interface for finding a school. At the top, there is a dark blue header with a back arrow, a globe icon, and a 'Next' button. Below the header, the text 'What's your school's name?' is displayed. A search bar contains the text 'cristo rey orlando' with a clear 'x' button to its right. Below the search bar, a list of search results is shown, with 'Cristo Rey Orlando High School' highlighted. A red arrow points to this highlighted result.

- c. Tap “**Parents & Guardians Log in Here**” button

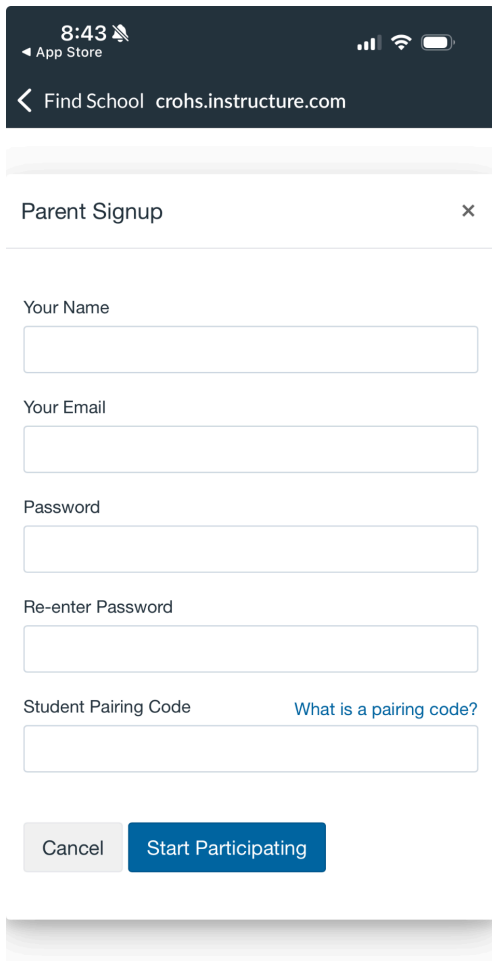


- d. Tap **“Create Account”** under **“Parent of a Canvas User?”** heading



The image shows the Canvas login and parent signup interface. At the top, there is a dark header with a back arrow and the text "Find School crohs.instructure.com". Below this is the Canvas logo, which consists of a red circular icon with white dots and the word "CANVAS" in red. Under the logo are two input fields: "Email" and "Password". Below these fields is a blue "Log In" button. Under the "Log In" button is a link "Forgot Password?". Below that is the heading "Parent of a Canvas User?". Under this heading is a link "Create Account", which is highlighted with a red box and a red arrow pointing to it.

- e. **Complete all fields** of the Parent Signup form.
Use the **“Student Pairing Code”** written down earlier in this process



The image shows the Parent Signup form. At the top, there is a dark header with a back arrow and the text "Find School crohs.instructure.com". Below this is a white bar with the text "Parent Signup" and a close button (x). Below the white bar are several input fields: "Your Name", "Your Email", "Password", "Re-enter Password", and "Student Pairing Code". Below the "Student Pairing Code" field is a link "What is a pairing code?". At the bottom of the form are two buttons: "Cancel" and "Start Participating".

- f. Tap **“Start Participating”** to begin viewing your student’s account