

How to Setup Parent Access for Canvas LMS

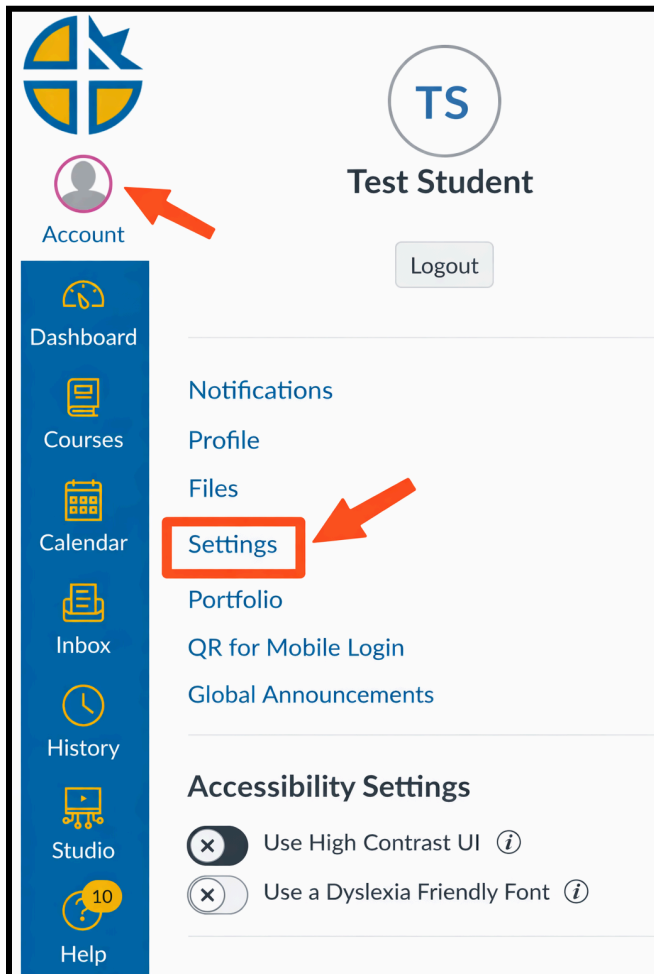
Canvas Learning Management System (LMS) is the online tool used by Cristo Rey Orlando High School for teachers to create, manage, and deliver course materials to your students digitally.

This guide will walk you through the process of:

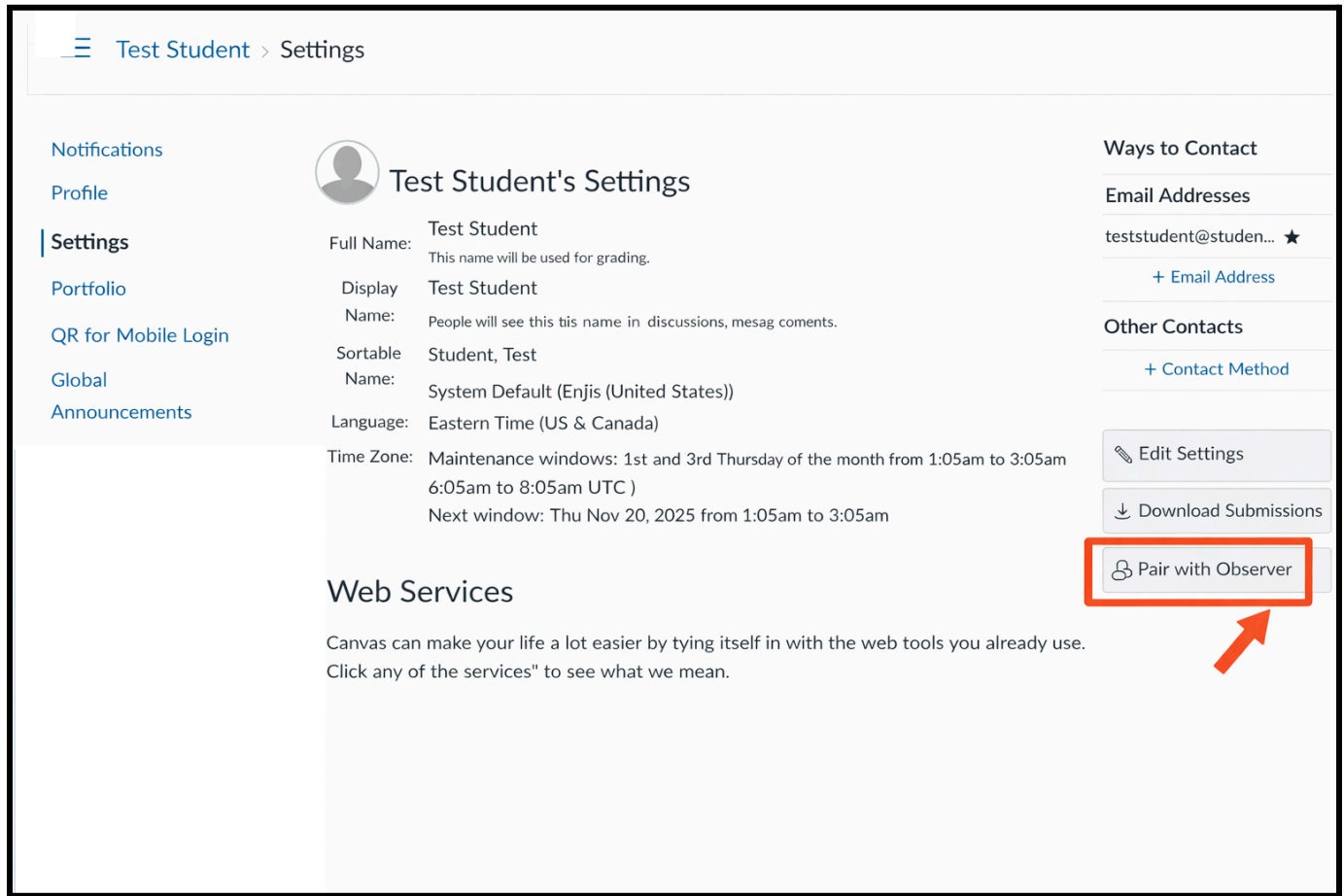
- Locating the Pairing Code in your student's account (**Part 1**)
- Creating your Canvas Parent Account + Linking Pairing Code (**Part 2**)

Part 1: Locate Pairing Code from Student Account

1. Using the school-issued Chromebook, have your student log into Canvas at cristoreyorlando.org/canvas
2. Once logged in, click on the “**Account**” icon near the top left menu, and then select “**Settings**”



3. Click on the **"Pair with Observer"** button the right sidebar



Test Student > Settings

Notifications
Profile
Settings
Portfolio
QR for Mobile Login
Global
Announcements

Test Student's Settings

Full Name: Test Student
This name will be used for grading.

Display Name: Test Student
People will see this tis name in discussions, mesag coments.

Sortable Name: Student, Test
Name: System Default (Enjis (United States))

Language: Eastern Time (US & Canada)

Time Zone: Maintenance windows: 1st and 3rd Thursday of the month from 1:05am to 3:05am 6:05am to 8:05am UTC)
Next window: Thu Nov 20, 2025 from 1:05am to 3:05am

Web Services

Canvas can make your life a lot easier by tying itself in with the web tools you already use. Click any of the services" to see what we mean.

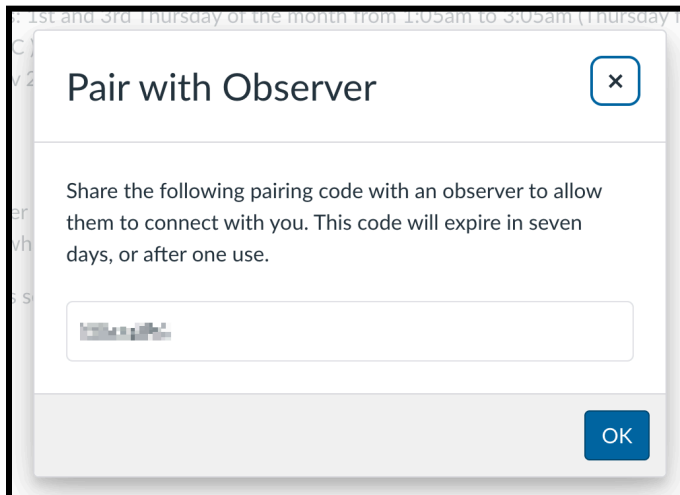
Ways to Contact

Email Addresses
teststudent@studen... ★
+ Email Address

Other Contacts
+ Contact Method

Edit Settings
Download Submissions
Pair with Observer

4. Copy down the code displayed on the screen. We'll need that for another step later in this guide.



Pair with Observer

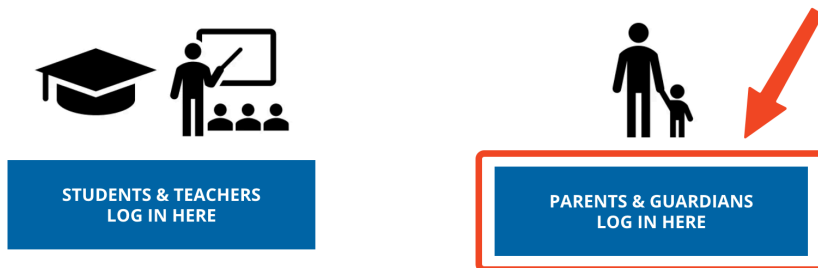
Share the following pairing code with an observer to allow them to connect with you. This code will expire in seven days, or after one use.

[Pairing Code]

OK

Part 2: Creating your Canvas Parent Account + Linking Pairing Code

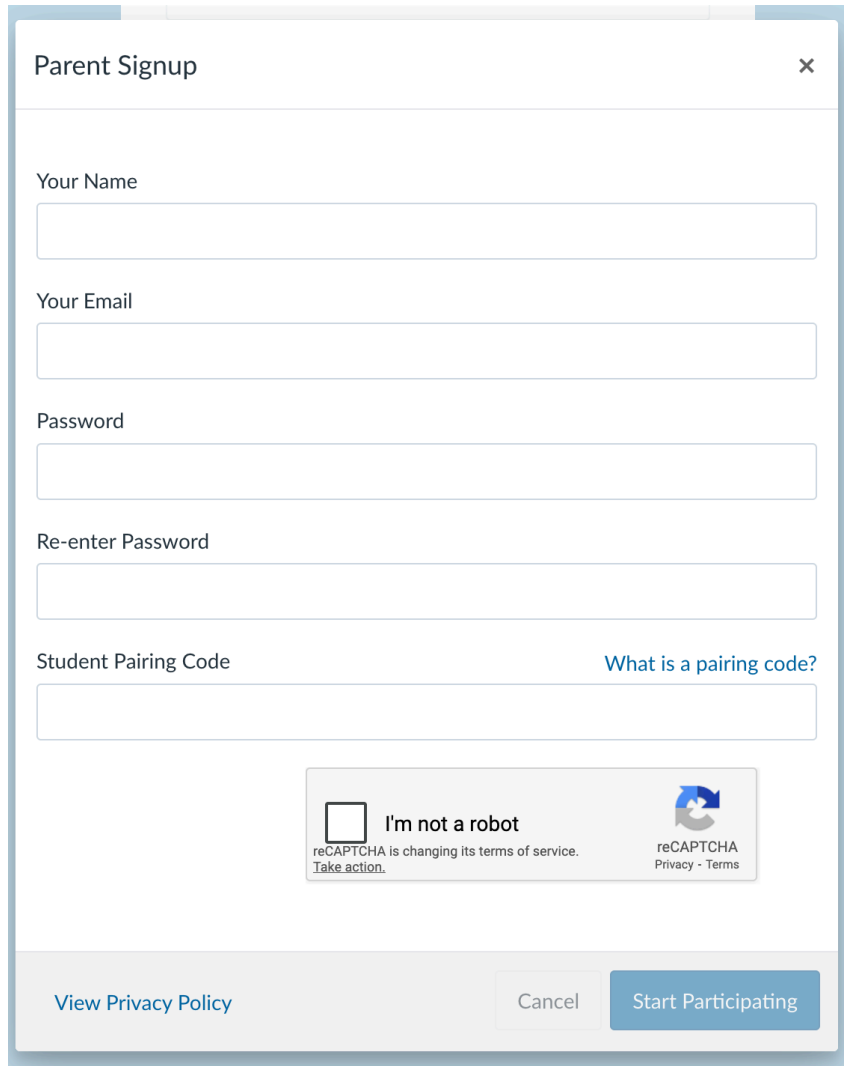
1. On your parent laptop or desktop computer, open a Web Browser (Chrome, Edge, Safari, Firefox, etc.) and go to cristoreyorlando.org/canvas
2. Click the “**Parents & Guardians Log In Here**” button



3. The Parent Login screen will appear.
Click on “**Parent of a Canvas User? Click Here for an Account**” link at the top right

A screenshot of the parent login page. At the top left is the school logo and the text "Parent / Guardian Canvas Login". In the top right corner, a link "Parent of a Canvas User? Click Here For an Account" is highlighted with a red rectangular box, and a red arrow points to it. Below the header are input fields for "Email" and "Password". There is a checkbox for "Stay signed in" and a "Log In" button. At the bottom, there are links for "Help", "Privacy Policy", "Cookie Notice", and "Acceptable Use Policy", as well as social media links for "Facebook" and "X.com". The "INSTRUCTURE" logo is at the very bottom.

4. **Complete all fields** of the Parent Signup form.
Use the “Student Pairing Code” written down earlier in this process



The image shows a 'Parent Signup' form with a close button (X) in the top right corner. The form contains the following fields and elements:

- Your Name:** A text input field.
- Your Email:** A text input field.
- Password:** A text input field.
- Re-enter Password:** A text input field.
- Student Pairing Code:** A text input field. To its right is a link: [What is a pairing code?](#)
- reCAPTCHA:** A box containing the text 'I'm not a robot', a small square icon, and the text 'reCAPTCHA is changing its terms of service. [Take action.](#)'. To the right of this box is a circular arrow icon and the text 'reCAPTCHA Privacy - Terms'.
- Buttons:** At the bottom, there are three buttons: 'View Privacy Policy' (a link), 'Cancel', and 'Start Participating'.

5. Once all of the information has been added, click the “**Start Participating**” button to finish creating your account.

NOTE: It's a good idea to save this password somewhere safely for easy access in the future

6. You are now able to view your student's assignments and grades for courses that are using Canvas

Important Reminders:

- The link to log in anytime to check on your student's Canvas account is at: cristoreyorlando.org/canvas
- **If you need to reset your password, do the following:**
 - Go to cristoreyorlando.org/canvas
 - Click the “**Forgot password**” link
 - **Follow the instructions** provided



[Parent of a Canvas User?](#)
[Click Here For an Account](#)

Email

Password

☐ Stay signed in

[Forgot Password?](#)

[Log In](#)

