

**Mountain View School District**  
**“A Community’s Commitment to Excellence”**  
**Board of Education Public Meeting**  
**Monday, December 1, 2025**  
**MINUTES**

**1.1 Call to Order**

The regular scheduled meeting of the Board of Education on December 1, 2025 was held in the James W. Zick Board Room and was called to order at 7:11 PM by Mr. Jason Richmond, President.

**1.2 Prayer, Pledge of Allegiance**

**1.3 Roll Call – Board Members Present:**

Mr. Jason Richmond, President; Mr. Kenneth Decker, First Vice President; Ms. Louise Cator, Mr. Tracy Flynn; Mr. Dan Very; Mr. Michael Molenko; Mr. Derek O’Dell.

Absent: Mr. Michael Barhite, Second Vice President; Mr. Michael Talabiska.

**Administration Present:**

Dr. Mike Elia, Superintendent; Mr. Thomas Witiak, Business Manager; Dr. Mark Lemoncelli, High School Principal; Mr. Patrick McGarry, Elementary School Principal; Dr. Bridget Frounfelker, Director of Curriculum; Mrs. Erica Loftus, Special Services Director; Attorney Joseph Gaughan, Solicitor.

Absent: None

**1.4. Elect Temporary President**

**A.** Nominations for Temporary President (Elected by & from the holdover members)  
Mr. Flynn Nominated Mr. Decker.

**B.** The motion is made by Mr. Richmond, second by Mr. Flynn, to close the nominations for Temporary President (2/3 majority).

Motion 97 Carried: 7 Yes, 2 Absent.

Mr. Decker was elected as Temporary President.

**C.** Secretary of the Board serves as the Secretary

## **1.5. Oath of Office**

- A.** Secretary reads list of legally elected and qualified board members.
- B.** Oath is administered by Attorney Joseph Gaughan, Notary.
- C.** Oaths are signed and presented to the Board Secretary.
- D.** New members are seated at the Board table.

## **1.6. Roll Call List of Newly Constituted School Board**

Board Members Present: Mr. Jason Richmond, President; Mr. Kenneth Decker, First Vice President; Ms. Louise Cator, Mr. Tracy Flynn; Mr. Dan Very; Mr. Michael Molenko; Mr. Derek O'Dell, Mr. Chase Poplawski

Absent: Mr. Michael Barhite, Second Vice President.

## **1.7. Approve the Board Minutes**

The motion is made by Ms. Cator, second by Mr. Very, to approve the minutes dated November 3, 2025, as presented.

Motion 98 Carried: 8 Yes, 1 Absent.

## **1.8. Treasurer's Report – Ms. Louise Cator, Treasurer**

- Ms. Cator presented the Treasurer's Report.

## **1.9. First Hearing of Visitors**

You may speak about anything on the agenda. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.

- None.

## **2. New Business**

### **2.1. Election of President**

- A.** Nominations for President

- Mr. Very Nominated Mr. Flynn.
- Mr. Decker Nominated Mr. Richmond.

B. The motion is made by Mr. Richmond, second by Mr. Poplawski, to close the nominations for President (2/3 majority).

Motion 99 Carried: 8 Yes, 1 Absent.

C. Final Vote Taken: (By show of hands or roll call vote, majority of full Board)  
6 in favor of Mr. Flynn (Mr. Flynn, Mr. Poplawski, Mr. Molenko, Ms. Cator, Mr. Very, Mr. Richmond), 2 in favor of Mr. Richmond (Mr. O'Dell, Mr. Decker), 1 Absent (Mr. Barhite)

D. Newly Elected President, Mr. Flynn, takes seat and presides over the meeting.

## 2.2. Election of First Vice President

A. Nominations for First Vice President

- Mr. Richmond Nominated Mr. Decker.
- Mr. Very Nominated Mr. Barhite.

B. The motion is made by Mr. Richmond, second by Mr. Poplawski, to close the nominations for First Vice President (2/3 majority).

Motion 100 Carried: 8 Yes, 1 Absent.

C. Final Vote Taken: (By show of hands or roll call vote, majority of full Board)  
8 in favor of Mr. Barhite (Mr. Flynn, Mr. Poplawski, Mr. Molenko, Ms. Cator, Mr. Very, Mr. Richmond, Mr. Decker, Mr. O'Dell), 1 Absent (Mr. Barhite)

D. Mr. Barhite was elected First Vice President.

## 2.3. Election of Second Vice President

A. Nominations for Second Vice President

- Mr. Flynn Nominated Mr. Molenko.

B. The motion is made by Mr. Richmond, second by Mr. Poplawski, to close the nominations for Second Vice President (2/3 majority).

Motion 101 Carried: 8 Yes, 1 Absent.

C. Final Vote Take: (By show of hands or roll call vote, majority of full Board)

8 in favor of Mr. Molenko, 1 Absent

D. Mr. Molenko was elected Second Vice President.

**2.4. Authorize Removal for Bank Signatures**

The motion is made by Mr. Richmond, second by Mr. Decker, to remove Mr. Richmond as an authorized signer of checks from the Cafeteria Fund, Capital Projects, Capital Reserve, Debt Service, General Fund, and the Online (Auto Pay) accounts, effective immediately.

Motion 102 Carried: 8 Yes, 1 Absent.

**2.5. Authorize Bank Signatures**

The motion is made by Mr. Richmond, second by Mr. Poplawski, to authorize Mr. Flynn, President, to sign the checks from the Cafeteria Fund, Capital Projects, Capital Reserve, Debt Service, General Fund, and the Online (Auto Pay) accounts, effective immediately.

Motion 103 Carried: 8 Yes, 1 Absent.

**2.6. Approve the Dates and Place of the Board Meetings for 2026**

The motion is made by Mr. Richmond, second by Mr. O'Dell, to approve that all regular scheduled Board meetings shall be scheduled for 7:00 pm in the James W. Zick Board Room, 11748 State Route 106, Kingsley, PA 18826, on the dates presented:

January 12, 2026	
February 2, 2026	
March 2, 2026	March 30, 2026
April 20, 2026	
May 4, 2026	
June 8, 2026	
July 13, 2026	
August 17, 2026	
September 14, 2026	
October 5, 2026	
November 2, 2026	
December 7, 2026	

Motion 104 Carried: 8 Yes, 1 Absent.

**2.7. Approve Transfer of Funds**

The motion is made by Mr. Richmond, second by Mr. O'Dell, to authorize transfer of funds from General Fund to Debt Service Fund in the amount of \$170,923.75 for the January 1, 2026 bond payment of \$170,923.75 for the Bond Series of 2018.

Motion 104 Carried: 8 Yes, 1 Absent.

**3. Finance Committee: Michael Barhite, Chairperson**

Committee Members: Michael Molenko, Derek O'Dell

**3.1. Approve December Bill List**

The motion is made by Mr. Molenko, second by Mr. Very, to approve the list of bills for December 1, 2025 for the General Fund in the amount of \$587,174.92 and the Cafeteria Fund in the amount of \$62,559.58 totaling \$649,734.50, as presented.

Motion 105 Carried: 8 Yes, 1 Absent.

**3.2. Approve Bank Account Signers**

The motion is made by Mr. Molenko, second by Mr. Very, to approve adding the following signers to the MV Student Fund bank account:

Ashley O'Dell, PTO President  
Aubrey Meshach, PTO Treasurer

Motion 106 Carried: 8 Yes, 1 Absent.

**3.3. Authorize Receipt of Mountain View Elementary PTO Funds**

This motion is made by Mr. Molenko, second by Mr. Very, to authorize the receipt by the Mountain View School District of \$21,176.00 from the Mountain View Elementary PTO (501(c)(3)) and all of said funds per the PTO's 501 (c)(3) dissolution plan are to be disbursed in the following manner: \$10 per student to offset costs of elementary class/grade level annual field trips. Upon the monetary balance falling below \$10 per student, the remaining balance shall be utilized exclusively for the Mountain View School District to purchase library books benefiting all elementary students. Said monetary funds shall be disbursed from the Mountain View Elementary PTO to the Mountain View School District as follows: 1.) \$18,176.00 within five (5) days of written notification of the passage of this motion; and 2.) \$3,000.00 less any outstanding tax obligations of the PTO, upon final approval of the amended PTO dissolution plan by the Pennsylvania Attorney Charitable Trust Division.

Motion 107 Carried: 8 Yes, 1 Absent.

**4. Personnel Committee: Michael Molenko, Chairperson**

Committee Members: Louise Cator, Derek O'Dell

#### 4.1. Approve Voluntary Certification Deletion

The motion is made by Mr. Molenko, second by Mr. Richmond, Approve the voluntary deletion of the Instructional II Special Education PK-8 (9226) certification for Dane Barhite, as presented.

Motion 108 Failed: 8 No, 1 Absent.

#### 4.2. Accept Retirement

The motion is made by Mr. Molenko, second by Mr. Richmond, to accept the letter of retirement for MaryAnn Tranovich from her teacher position effective November 7, 2025, as presented.

Motion 109 Carried: 8 Yes, 1 Absent.

#### 5. Policy Committee: VACANT, Chairperson

Committee Members: Danny Very, Tracy Flynn

#### 6. Education Committee: VACANT, Chairperson

Committee Members: Tracy Flynn, Louise Cator

##### 6.1. Approve Field Trip Requests

The motion is made by Mr. Richmond, second by Mr. Very, to approve the following field trip requests:

- A. Andrea Aten and Anna Van Wert, SGA, February 27-March 1, 2026, 2026 LEAD Conference, Washington DC (Substitute: \$230.00; Total: \$230.00).
- B. Kathy McHenry, FBLA, December 18, 2025, PA FBLA Region 27 Leadership Conference, Factoryville, PA (Travel: \$162.34, Substitute: \$345.00; Total: \$507.34).
- C. Stacy Decker, Kim Fletcher, Brittany Latwinski, Life Skills, December 4, 2025, Forest City Nursing Home, Forest City, PA (Travel: \$108.25; Total: \$108.25).
- D. Mason Stiver, 10 Students, December 5 -6, 2025, Marywood Jr. Wind Band Celebration, Scranton, PA (Travel: \$84.00, Registration: \$800.00, Substitute: \$115.00; Total: \$999.00).
- E. Mason Stiver, 10 students, January 30-31, 2026, Marywood Sr Band Celebration, Scranton, PA (Travel: \$84.00, Registration: \$800.00, Substitute: \$115.00; Total: \$999.00).
- F. Glen Mackey, 9 students, November 20, 2025, What's Cool about Manufacturing, Nicholson, PA, (Transportation: \$14.00; Substitute: \$115.00).

- G. Andrea Aten, Anna Van Wert, MVSGA, April 17, 2026, 2026 PASC Region H Conference, Plymouth, PA, (Substitute: \$230.00; Total: \$230.00).
- H. Sarah Evans, Missy Berish, Charissa Ofalt, 4 students, December 5, 2025, Discovery Center, Binghamton, NY (Travel: \$49.00; Total: \$49.00).
- I. Jaime Bottger, 3 students, January 6-8, 2026, PMEA District 9 Chorus, Archbald, PA (Travel: \$33.32, Registration: \$600, Substitute: \$230.00; Total: \$863.32).

Motion 110 Carried: 8 Yes, 1 Absent.

## 6.2. Approve Conference Requests

The motion is made by Mr. Richmond, second by Mr. Very, to approve the following conference requests:

- A. Bridget Founfelker, January 26 – 28, 2026, 2026 Improving School Performance Conference, Pittsburgh, PA, (Travel: \$360.00, Lodging: \$471.96, Registration \$525.00, Meals: \$105.00; Total; \$1,461.96).
- B. Bridget Founfelker, March 30 – April 1, 2026, 2026 PDE Data Summit, Hershey, PA (Travel: \$101.01, Lodging: \$529.47, Registration: \$325.00, Meals: \$70.00; Total: \$1,025.48).

Motion 111 Carried: 8 Yes, 1 Absent.

## 7. **Building and Site Committee: Danny Very, Chairperson**

Committee Members: Michael Barhite, Kenneth Decker

## 8. **Transportation Committee: Kenny Decker, Chairperson**

Committee Members: Michael Barhite, Danny Very

## 9. **Labor Relations Committee: Jason Richmond, Chairperson**

MVEA Committee Members: VACANT, Danny Very, Kenneth Decker

MVESPA Committee Members: Derek O'Dell, VACANT, Danny Very

## 10. **Administration**

### 11. **Closing**

#### 11.1. New Business from Board Members

- Mr. Poplawski asked about the PTO funds.

#### 11.2. Second Hearing of Visitors

You may address any topic. Please identify yourself by name and address all comments to the Board as a whole. You will be allowed two (2) minutes for your comments; five (5) minutes if prior written notification was made. Comments relative to private student

matters or personnel issues should be directed to the appropriate school authority outside of this meeting. The presiding officer reserves the right to interrupt or terminate a participant's statement when the statement is too lengthy, personally directed, abusive, obscene, or irrelevant. Thank you for your cooperation with this matter.

- Ted Brewster asked about the natural gas heat.
- Abby Mack asked about the 1-call regarding the threat. She would like more information.
- Ashley Kilmer asked about dual enrollment fees.
- Joy Allen mentioned the benefits of the CTC program.

**11.3. Executive Session – Announcement of executive sessions held and/or scheduled.**

**HELD:**

- Monday, December 1, 2025 - 6:20 pm – 7:05 pm for Personnel

**SCHEDULED:**

- Monday, January 12, 2026 before the public meeting

**12. Adjourn**

The motion was made by Ms Cator, second by Mr. Very, to adjourn. The meeting adjourned at 8:10 pm.

Respectfully Submitted,

Tom Witiak