

Meeting minutes (May)

Thursday, April 24, 2025 2:26 PM



West Irondequoit Teaching Learning Center

Policy Board Meeting

May 1, 2025

In person location for the TLC at 45 Cooper Road Rochester, NY

The meeting was called to order by C. Young at 3:33pm.

Minutes recorded by: Sarah Putman

In attendance (at TLC): Michelle Flood, Casey Wagner, Taylor Lanham, Julie Pfenninger, Cassie Coley, Meg Steckley, Maureen Elliott, Sarah Putman, Nadine Avallone, Steve Johnson, Melissa Pollet-Swidorski, Christina Miga, Melissa Bohrer, Tamara Wall, Leighann Szmania, Jen Bonfanti

Absent: Anthony Reale, Kate Copeland, Rebecca Todd, Janine Sciarabba, MaryAlice Behrens,

Others Present: Cecilia Young, TLC Director

Topics:

Warm Welcome

Welcome to our newest member- Jen Bonfanti- replacing Andrea Koppen

1. **Old Business:** (Quorum is 11 members, not including Cecilia)

The quorum **is**/ is not (highlight one) present.

Minutes for March 20th meeting

Motion to approve: Melissa Pollet-Swidorski

Second: Casey Wagner

All in favor: Yes

Motion carried/ not carried

2. Director's update



The process schedule for national applications was reviewed, the rubric (which is based on the details asked for in the application was reviewed) and Board members are asked to review the two applications independently.

Cecilia worked to tally the scores while Board members reviewed the continuation application, workplan matrix and FS-10 documents.

National Application B had a higher average score than application A so that version of the grant was used moving forward through the meeting.

Time was provided for Board members to review all parts of the application, ask questions and comment. Board members commented on the variety of options that are in the grant as a celebration to how the needs assessment data was well represented. People were also excited about the variety of offerings for trauma informed practices and executive functioning.

After discussion a motion was made

Motion to approve Grant Application B by – Tamara Wall

Second by – Michelle Flood

All in favor: Yes

Motion carried/ not carried

1. Upcoming sessions- reviewed upcoming sessions-- building representatives will get a copy sent to them to post in their building

Motion to adjourn meeting at 4:36 – Jen Bonfanti

Second by – Leighann Szmania

All in favor: Yes

Motion carried/ not carried