

Date: January 23, 2026

Time: 10:00 a.m.

Location: LEARN, 44 Hatchetts Hill Rd. Old Lyme

Agenda

1.0 Approval of Minutes

- Discussion and possible action to approve meeting minutes of 12.18.25
- Discussion and possible action to approve special meeting minutes of 1.8.26

2.0 Updates & Reports

- Architects: Newman Architects, PC/RDG Architects
- Construction Manager: Gilbane, Inc.
 - Discussion and possible action on rejection and withdrawal of bids:
 - 2...1 Bid Package 09E: Tile (Rejection)
 - 2...1.1 Motion to accept Gilbane’s recommendation to reject the low bidder for bid package 09E-Tile, American Floor Covering, Inc (AFC).
 - 2...1.1.1 This bid package is a “Set Aside” package required by the State of Connecticut Commission on Human Rights and Opportunity (CHRO) for small business and minority business enterprises per CGS §4a-60g. AFC is not a certified set aside contractor and cannot bid this package.
 - 2...2 Bid Package 11A: Food Service/Kitchen Equipment (Rejection)
 - 2...2.1 Motion to accept Gilbane’s recommendation to reject the low bidder for bid package 11A-Food Service, Fountainhead Foodservice Group (Fountainhead).
 - 2...2.1.1 The bid package is deemed non-responsive due to omissions in their bid as submitted. Such omissions are not considered bid irregularities that could be waived.
 - 2...3 Bid Package 09D: Resilient Flooring and Carpet (Rejection)
 - 2...3.1 Motion to accept Gilbane’s recommendation to reject the low bidder for bid package 09D-Resilient Flooring and Carpet, American Floor Covering, Inc.
 - 2...3.1.1 The bid package is a conditional bid that excludes the gym floor line striping. Such conditions are not permitted statutorily thus requiring rejection.
 - 2...4 Bid Package 08A: Glass and Glazing (Withdrawal)
 - 2...4.1 Motion to accept New England Glass Co. request to withdraw their bid for bid package 08A Glass and Glazing.



2...4.1.1 New England Glass failed to carry the required quantities of composite stone and metal panels necessary to complete the project.

- Discussion and possible action on Storm Water Monitoring Bid
- Owner's Rep.: Collier's Engineering & Design

3.0 Financial Update

- Contracts and Payment Applications
 - Discussion and possible action on invoices for Project #245-0090MAG/N/PF
 - *See attached spreadsheet.*

4.0 Other Reports

- Update from Town of Waterford

5.0 Old Business

- Furniture, Fixture, & Equipment (FF&E)

6.0 New Business

7.0 Next Meeting

- Schedule and agenda items for the next meeting
- Next Regular Meeting: Friday, February 27, 2026

8.0 Adjournment

