

REGULAR MEETING
11/18/2025 05:30 PM
BOARD OF TRUSTEES
CARUTHERS UNIFIED SCHOOL DISTRICT
CARUTHERS HIGH MEDIA CENTER

MEETING MINUTES

Attendance

Board Members

James Cummings, Board President
Valori Gallaher, Board Clerk
Darren Gilmore, Board Member
Kathy Spate, Board Member
Mario Alvarado Jr., Board Member

Administration

Orin Hirschhorn, Superintendent
Susan McCoy, Chief Administrative Officer
Debra Haney, Chief Business Official
Alisha Cogburn, CES Principal
Gerrett Suarez, MES Principal
Tod Tompkins, MARC Principal
Barry Watts, CHS Principal

1. CALL TO ORDER by President James Cummings at 5:32

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

4. APPROVAL OF AGENDA

Motion made by: Darren Gilmore

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

5. APPROVAL OF MINUTES - October 27, 2025

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

6. ADMINISTRATIVE REPORTS

1. **Alisha Cogburn** – Positive Prevention Mtg/Reading Goals Celebration/CHS AG Pumpkin Patch/Sixth Grade Camp/Trunk or Treat
2. **Gerrett Suarez** – CHARGE Tickets/Guided Reading Focus/Social Emotional Learning/Trunk or Treat/Lit Program Campaign/Leadership Groups/Red Ribbon Week
3. **Barry Watts** – No Raider Down Event/Careers in ED/Christmas Party-Feeder Schools/FFA Breakfast/Food Pantry/Community Schools Mtg
4. **Tod Tompkins** – Annual Thanksgiving Dinner/SDC Classes lunch/Graduates

7. COMMUNICATIONS

1. **STUDENTS** Student Board Rep Marley Velazquez Cisneros updated the Board on the events scheduled at the high school before Winter Break. Winter Formal/Cherish a Child/Christmas Party-Feeder Schools. Blood Drive was a great success ending in a tie with Fowler High School.
2. **PUBLIC** - None
3. **STAFF** - None

8. BUSINESS

1. Review/Approve - 2025/2026 First Interim

Debra Haney went over the current budget and where the District stands currently. Attendance/Enrollment issues, HUD Project Funding and possibility of borrowing. Motion to approve the 2025/2026 First Interim as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

2. Review/Approve - 2025/2026 Local Control and Accountability Plan - Federal Addendum

Motion to approve the 2025/2026 Local Control and Accountability Plan - Federal Addendum as presented.

Motion made by: Valori Gallaher

Motion seconded by: Darren Gilmore

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

3. Review/Approve - Resolution #2025-22 - Setting the Day and Time of the Annual Organizational Meeting of the Board

Motion to approve Resolution #2025-22 - Setting the Day and Time of the Annual Organizational Meeting of the Board as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

4. Review/Approve - Resolution #2025-23 - Authorizing the Permanent Inter-fund Transfer from the General Fund to Adult Education Fund for 2023/2024

Motion to approve Resolution #2025-23 - Authorizing the Permanent Inter-fund Transfer from the General Fund to Adult Education Fund for 2023/2024 as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

5. Review/Approve - Resolution #2025-24 - Declaration of Emergency for the Procurement of Construction Services without Competitive Bidding - Caruthers Elementary

Motion to approve Resolution #2025-24 - Declaration of Emergency for the Procurement of Construction Services without Competitive Bidding - Caruthers Elementary as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

6. Review/Approve - Board Policy Updates - September 2025 - Second Reading

Motion to approve Board Policy Updates — September 2025 as presented.

Motion made by: Valori Gallaher

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

7. Review - 2025/2026 Caruthers Unified Williams Monitoring District Summary Report

8. Review/Ratify - 2025/2026 San Joaquin Pest Control Contract - Caruthers High

Motion to ratify the 2025-2026 San Joaquin Pest Control Contract - Caruthers High as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

9. Review/Ratify - Caruthers Elementary Multi-Purpose Room Change Order Report

Motion to ratify the Caruthers Elementary Multi-Purpose Room Change Order Report as presented.

Motion made by: Darren Gilmore

Motion seconded by: Kathy Spate

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

10. Review/Approve - Financials

Motion to approve the Financials as presented.

Motion made by: Kathy Spate

Motion seconded by: Valori Gallaher

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. - Yes

9. CONSENT AGENDA (may be done with one motion)

Motion to approve Consent Agenda Items 9.1 through 9.4 as presented.

Motion made by: Kathy Spate

Motion seconded by: Mario Alvarado Jr.

Voting:

James Cummings - Yes

Valori Gallaher - Yes

Darren Gilmore - Yes

Kathy Spate - Yes

Mario Alvarado Jr. – Yes

1. **Review/Approve - Warrants**
2. **Review/Approve - Purchase Order Report**
3. **Review/Approve - Inter-district Transfer Requests**
4. **Review/Approve - Overnight Field Trip Requests - Caruthers High Girls Basketball**

10. SUPERINTENDENT REPORT

Current State Budget Issues/Enrollment Issues throughout the County/Southwest Update/Meeting with Site Admin regarding budget cuts/Laton Partnership/Test Scores

11. CLOSED SESSION 7:15 PM

Motion made by: Darren Gilmore
Motion seconded by: Valori Gallaher
Voting:
 James Cummings - Yes
 Valori Gallaher - Yes
 Darren Gilmore - Yes
 Kathy Spate - Yes
 Mario Alvarado Jr. - Yes

1. **CLOSED SESSION AGENDA ITEMS SECTION 54957** Public Employee Appointment/Employment Title: Administration/Certificated/Classified Formal Compliant – citing Board Policy 1312.3 **SECTION 54957** Public Employee Discipline/Dismissal/Release Title: Administration/Certified/Classified **SECTION 54957** Public Employee Evaluation Title: Superintendent – Orin Hirschhorn **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Employee Organization: CUTA, CSEA **SECTION 54957.6** Conference with Labor Negotiator Agency Negotiator: Orin Hirschhorn Unrepresented Employee(s) Classified Confidential/Site Administrators/Superintendent

2. OPEN SESSION AND REPORT ON CLOSED SESSION

1. **Review/Approve - Job Descriptions** The Board reconvened at 8:48 PM taking action to approve the proposed Job Description updates as presented.

Motion made by: Valori Gallaher
Motion seconded by: Kathy Spate
Voting:
 James Cummings - Yes
 Valori Gallaher - Yes
 Darren Gilmore - Yes
 Kathy Spate - Yes
 Mario Alvarado Jr. - Yes

12. ITEMS FOR EMERGENCY CONSIDERATION

13. ADJOURNMENT 8:50 PM

Motion made by: Kathy Spate
Motion seconded by: Valori Gallaher
Voting:
 James Cummings - Yes
 Valori Gallaher - Yes
 Darren Gilmore - Yes
 Kathy Spate - Yes
 Mario Alvarado Jr. - Yes