



Tri-Valley Regional Occupational Program

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JOINT POWERS GOVERNING BOARD

Regular Board Meeting of December 10, 2025

5:30 p.m. Open Session

1. CALL TO ORDER / ROLL CALL – 5:30 p.m.

Chairperson Speck called the meeting to order at 5:30 p.m.

Roll Call:

Trustee Walker - Aye

Trustee Speck - Aye

Trustee Prusso – Aye

2. CONVENE INTO OPEN SESSION

A. Pledge of Allegiance

B. Approval of the Agenda

Prior to approving the agenda, a Board member may request that an agenda item be pulled or moved on the agenda.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Walker	Prusso	3	0	0	0

3. PUBLIC COMMENT - None

4. RECOGNITIONS

Superintendent Duncan recognized Kristen Sims, Accounting Specialist, for her outstanding contributions and dedication to TVROP's fiscal operations.

5. CONSENT CALENDAR – MOTIONS

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

A. Approval of the Minutes from the Regular Board Meeting of September 8, 2025

The Board approved the minutes from the September 8, 2025, Board Meeting.

B. Approval of the Bill and Salary Report - September 1 - November 30, 2025

The Board approved the Bill and Salary Reports, which show the District's operating and salary expenditures for the period noted.

C. Approval of the Purchase Order Summary - September 1 - November 30, 2025

The Board approved the Purchase Order Summary which show the encumbrances of District funds for the period noted.

D. Approval of the Addendum College and Career Access Pathways (CCAP) Agreement between Tri-Valley ROP and Las Positas Community College

The Board approved the Addendum College Access Pathways (CCAP) Agreement between Tri-Valley ROP and Las Positas Community College.

E. Approval of the CTE Employer Industry Sector Advisory Committee 2025 - 2026

The Board approved the CTE Industry Sector Advisory Committee List for 2025 - 2026.

F. Approval of the Regional CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee 2025 – 2026

The Board approved the Regional CTE Tri-Valley Educational Collaborative (TEC) Advisory Committee List for 2025 - 2026.

G. Approval of Surplus Equipment

The Board approved the Surplus Equipment for sale, donation, or disposal, per Education Code Section 17545.

6. DEFERRED CONSENT ITEM/S - *None*

7. INFORMATION / ACTION ITEMS

A. Acceptance of the 2024 - 2025 Audit Report - Action

In accordance with Education Code Section 41020, the Board of Education authorized and approved the annual audit of the Tri-Valley Regional Occupational Program's financial records and support documentation for the 2024 - 2025 fiscal year by CWDL.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Walker	Prusso	3	0	0	0

B. Approval of the 2025 - 2026 First Interim Report - Action

The Board approved the Tri-Valley Regional Occupational Program 2024 – 2025 First Interim Report with a Positive Certification.

<u>Moved</u>	<u>Seconded</u>	<u>Ayes</u>	<u>Noes</u>	<u>Abstain</u>	<u>Absent</u>
Prusso	Walker	3	0	0	0

Trustee Prusso - Would like to revisit TVROP compensation and how we can get our teachers closer to the Member Districts' Compensation.

Trustee Walker - Agreed with Trustee Prusso.

Speck - Acknowledged the raises and stipend in lieu that began July 1, 2025.

Directed staff to look for ways to get closer to Member District salaries. Understands the responsibility to keep reserves but wants staff to look for creative solutions.

8. CORRESPONDENCE

Chairperson Speck presented the letter from Superintendent, Alysse Castro.

- Letter from Alysse Castro, Superintendent, Alameda County Office of Education, approving the 2025 - 2026 Adopted Budget.

9. SUPERINTENDENT'S REPORT

Customer Service:

- Supported our Member Districts in applying for the CTE Facilities grants, with a potential of \$9 million in funding to be awarded
- Julie, Amy, and Suzanne along with former Middle College students presented at the CSBA Conference to educate potential Superintendents and board members looking to develop a similar program. The nuts and bolts of our Golden Bell award winning program
- Athena over the last few months has held down the “fort” juggling events, teacher mentoring and site visits with staff and administration

Programs:

- Athena has worked tirelessly with our instructors and community partners securing Community Classroom placements for over 470+ students in 140 sites across the Tri-Valley. All internships are thriving and students are gaining life changing WBL experiences
- Our Youth Innovation programs (WIOA) at all Alternative Education sites began recruiting for Mentorship programs this year adding an additional 10 students
- Amy has started recruitment flyers and info sessions for Middle College applications for the class of 2028
- Meredith, our Student Success Specialist, secured a 3 hour job shadow at Wheels in their Diesel Mechanic Division and it was so successful they added more
- Suzanne Smith has collaborated with LPC to offer the Public Speaking CCAP course for spring 2026
- Athena, Suzanne, Rachel and Roxanne coordinated our Advisory Night, November 5th, at Dublin High School from 4:30 PM – 6:00 PM
- GetSET program is off and running with over 150 students. Today, they attended Skyview Aviation and additional events planned are: UC Berkeley, Hands-on Biology Lab experience at LPC and Dinner with A Scientist
- Migrated our website to Finals site for an upgraded look and required functionality
- Athena has been working to develop the Construction Technology 2 curriculum
- Julie and Suzanne along with Bill Branca from DUSD have met with ECE faculty and Dean at LPC to expand dual enrollment in the education pathway

Fiscal Management:

- Awarded over \$2.4 Million in CTEIG funds for the 2026-27 school year
- Awarded K12 SWP Round 8 funding in the amount \$934,797 through June 2028
- Awarded an additional \$60K for WIOA funding

Relationships:

- Julie, as the ACA CTE Council President, attended statewide leadership events, worked closely with Dr. Mindi Parsons, Director of Career and College Transition Division at the CDE, to spearhead discussions on CTEIG funding and has been asked by ACSA to lead a discussion with CTC on CTE Credentialing and provide feedback on the K12 SWP Grant process with the Chancellor's office
- Suzanne Smith has been working with Alison Frenzel from the CDE to provide PD to staff and TEC members related to the CTE Standards, Frameworks, and Clusters

- Suzanne Smith completed her service on the K12 Strong Workforce Selection Committee for Round 8 of K12 SWP grant and was elected Co-Chair for the year and next
- As the NCS Alameda Superintendent Representative, proud to report our collective efforts to ensure more equitable representation in state wide championships has resulted in increased revenue

10. BOARD MEMBER REPORTS

- Kristen Speck Reported: The Middle College Presentation (CSBA) was awesome! The people there were very engaged and got a lot out of it.

11. ANNOUNCEMENTS

- The next Regular Meeting (Organizational) of the Joint Powers Governing Board is scheduled for Wednesday, January 21, 2026, at 5:30 p.m.

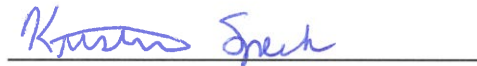
12. ADJOURNMENT – 6:36 p.m.

Submitted,



Julie Duncan
Secretary to the Board

*Approved and entered into the proceedings
of the Board this 21st day of January, 2026*



Kristin Speck
Chairperson

JD/rv