

Discovery Charter School

**1100 Camino Biscay
Chula Vista, CA 91910**

Board of Directors
Regular Board Meeting
Tuesday, December 16, 2025
5:30pm
Auditorium

MINUTES

I. Opening Procedures

A. Call to Order at 5:30pm

B. Roll Call

Members Present: Rochelle Carroll, Graciela Flores, Sara Roa, Harry Sevel

Members Absent: Morgan Appel

Others Present: Neil MacGaffey, Erika Alamo, Rubi Palomares

C. Pledge of Allegiance led by Austin Haug

D. TK Grade Level Presentation

- TK teachers, Mrs. Baeza, Ms. Lawrence and Mrs. Maldonado, presented and spoke about their current units of study in social studies. They mentioned that they are learning about cultures around the world. A few students spoke about their recent projects and showcased their cultural briefcase projects for the Board. They wrapped up their presentation by singing two songs, Jingle Bells and Feliz Navidad.

II. Approve Agenda

(Action)

Motion: Sevel

Second: Roa

Vote: UNANIMOUS

III. Approve Minutes from the November 18, 2025 Regular Board Meeting (Action)

Motion: Flores

Second: Sevel

Vote: UNANIMOUS

IV. Public Comment: Persons wishing to address the Board of Directors on any item on the agenda or non-agenda items should do so during the Public Comment portion of the meeting. No action or discussion shall be undertaken by the Board of Directors on any item not appearing on the posted agenda. Speakers are requested to limit their comments to no more than five (5) minutes.

A. Public Comment – Items on the Agenda - None

B. Public Comment – Items not on the Agenda – None

V. Executive Director’s Report (Information/Report)

- Mr. MacGaffey talked about the success of our participation in this year’s Chula Vista Starlight Parade. He shared a video about that night which showed how much fun staff and students had and all the groups that participated.
- He noted that Discovery’s social committee organized a holiday luncheon during after school hours, to celebrate the end of the quarter. He shared some images and videos of the fun activities social committee organized during the dinner.
- He also noted that the new attendance policy is currently helping in our efforts to improve our attendance and communication with parents, which is having a positive impact.
- He shared that Discovery is excited that Middle School students will have two new field trip opportunities this year. 7th grade is going to the Innovation Center and 8th grade is also going to have the opportunity to go to the Junior Achievement Center.

VI. Discovery’s California Dashboard Report (Information/Report)

- Mr. MacGaffey shared a brief summary of Discovery’s 2025 California Dashboard report which shows how much our students have grown in various areas. He happily noted that we are doing exceptionally well in ELA, Math and Science.
- Notably, he shared that all our students and our subgroups increased a certain amount in ELA and Math. Our students with disabilities also grew a significant amount, which is exciting.
- He also mentioned that although our EL’s are in the orange category, it is due to our decreasing number of English Learners, because many are reclassifying each year.

VII. Approve Consent Calendar (Action)

All items listed under the Consent Calendar are considered by the Board to be one action. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board request specific items to be discussed and/or removed from the Consent Calendar.

A. Approve Increase of Substitute Noon Duty Pay Rate from \$16.50 per hour to \$16.90 per hour, effective January 1, 2026.

B. Approve Catering for ELOP Winter Intersession

Location: Discovery Charter School

Dates: January 5th – 9th, 2026

Rationale: Discovery and AthLEAD will be hosting the ELOP Winter Intersession for (40) Discovery Charter School Students. During intersession, students will participate in a full day program and engage in athletics, games and other activities. Breakfast, lunch and snacks are to be provided for each student. El Tapatio is the district approved vendor of choice to provide catering.

Total Cost: \$3700.00 not to exceed \$4000.00

Funding Source: ELOP

C. Approve Winter ELOP Intersession Field Trip

Location: San Diego Automotive Museum

Date: January 9th, 2026

Rationale: To provide enrichment for students enrolled in Discovery's Extended Learning Opportunity Program in partnership with AthLEAD. A total of 40 students and 10 AthLEAD coaches will participate in a field trip to the San Diego Automotive Museum.

Total Cost: \$400.00, not to exceed \$500.00

Funding Source: ELOP

Motion: Roa

Second: Sevel

Vote: UNANIMOUS

VIII. Approve Implementation and Payment of DIBELS Reading Assessment and Screening Program for the 2025-26 School Year (Action)

Location: Discovery Charter School

Dates: January 12th, 2026, is the initial Professional Development virtual training for staff. Assessments will be administered to students via online devices throughout the school year.

Rationale: DIBELS is a series of short, timed tests designed to measure key literacy skills in students. Discovery will utilize DIBELS as a tool for universal screening, benchmark assessments, and progress monitoring in grades K-2.

Total Cost: \$3700.00 not to exceed \$4000.00

Funding Source: Learning Recovery Emergency Block Grant

Motion: Flores

Second: Sevel

Vote: UNANIMOUS

IX. Board Announcements

- Mrs. Roa wished everyone a Merry Christmas and thanked the staff and admin for their hard work. She is happy to see all the wonderful things happening at Discovery.
- Mrs. Flores thanked the staff for the invitation to the Starlight parade. She commended the leadership and the TK team for the great job during the event. She loved seeing the excitement of the kids and shared that she noticed the pride and school spirit within Admin and the staff. She thanked them for being there for the kids and wished everyone Happy Holidays.
- Mr. Sevel wished everyone Happy Holidays and a well-deserved break and thanked TK and Mr. MacGaffey for their wonderful presentations.
- President Carroll thanked everyone for their hard work, and shared that it has been such a pleasure and honor to continue to work with Discovery and wished everyone happy holidays.

X. Adjournment

(Action)

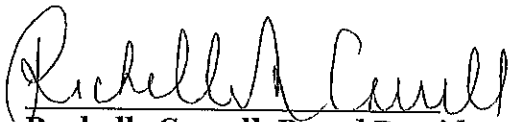
- A motion was made by President Carroll to adjourn the meeting at 6:15pm.


Motion: Sevel

Second: Flores

Vote: UNANIMOUS

The next regular meeting of the Discovery Charter School Board of Directors will be on Tuesday, January 20, 2026, at 5:30pm.


Rochelle Carroll, Board President


Neil MacGaffey, Secretary to the Board