

FINANCIAL POLICIES



FRIENDSHIP
CHRISTIAN SCHOOL

Early Withdrawal Fee

Withdrawal Fees

A withdrawal fee will be assessed for any student (Preschool–12th grade) who withdraws according to the timeline below:

- From enrollment/reenrollment through June 30: \$750
- July 1 through July 31: \$1,000
- On or after August 1: \$1,500

All applicable withdrawal fees are owed to FCS.

FACTS Tuition

Friendship Christian School uses the FACTS tuition program. FACTS is a tuition collection agency that works through an automated withdrawal system. For more information go to www.factsmgt.com

Late Fees & Returned Checks

A late fee of \$20 is added to the student account if not paid within five days of the due date. A returned check results in a \$35 returned check fee to cover bank charges. If you have insufficient funds for a FACTS withdrawal, your account will be charged an additional \$30 by FACTS.

General Financial Policies

1. A student will not be enrolled in FCS if there is a previous financial obligation to another school. Before any student will be admitted to the school, all previous tuition, fees, financial obligations, etc. must be liquidated.
2. Any account that is outstanding 60 days after due date may cause the student to be suspended until payment is brought up to date.
3. The majority of the student textbooks are rentals for the year. Students will be charged for damaged books. It is advised to cover books according to the teachers' policies.
4. At the end of a semester, if there are any financial obligations, fees, late charges, unreturned books, unreturned laptops and chargers, unreturned uniforms, etc., the child will not be allowed to take his/her final examinations, participate in Kindergarten or High School graduation, or any other activity involving FCS. We will not report a grade for that semester or release student records for that student.
5. The duties and obligations under this Educational Agreement may be suspended indefinitely without notice during all periods in which FCS is closed due to any force majeure events, including, but not limited to, any earthquake, fire, flooding, act of God, war, governmental action, act of terrorism, epidemic, pandemic, state of emergency, or any other event beyond its control. FCS has developed a contingency instruction plan to deliver remote instruction as soon as is reasonably practicable and safe under the circumstances. If such a force majeure event occurs, the duties and obligations in this Educational Agreement may be postponed for a period of time until FCS can deliver its contingency course instruction or until such time as FCS, in its sole discretion, may safely reopen. In the event FCS is closed for a period of time or must deliver coursework remotely due to an event under this clause, Parent agrees that FCS is under no obligation to cancel, waive, or refund any portion of tuition or nonrefundable fees that are owed or paid to FCS.