

2025-2026
North Cache Middle School
School Community Council
Minutes

January 21, 2026

Attendees: Ryan Webb, Troy Bird, Kelli Christensen, Josh Nelson, Terry Roads, Nikkala Stephens, Kathy Christianson, Jan Shaw, Ashley Bair, Emmalee Thacker, Ashlyn Bronson-Smith, Trent Johnson. Josh Nelson came in 5 minutes late.

Minutes approved by Emmalee Thacker, Seconded by Ashley Bair.

Items of Business

- Welcome
- Reading and Approval of Minutes (Kelli Christensen)
- Counselor Minute (Trent Johnson) Trent updated for registration for next year. Counselors are working on registering 7th graders. Then they will get the 6th graders by visiting schools. They will be working with all the schools and figuring out all the kinks. In the next couple of weeks there will be dates available.

Ryan brought up concerns 6th grade parents will have. They are looking at this and planning to organize the school differently. The 6th graders will have their own hall. There will be adults in the hallway to make sure there will be tons of support. We will know more when the teachers know where they will be and staff can be on board.

- Safety Update (Josh Nelson) Josh mentioned that at the elementary schools they have a buzzer system to buzz people in. Josh said we will implement this at North Cache. He thought the end of January, but it is looking like it won't be that. South Cache rolled it out deliberately, but we don't know if they have started it. We will roll it out in a way that all visitors will be aware of how it works and what to do. Alicia Jensen is our secretary, and is amazing at being aware of who is in our school. All visitors have a sticker. It will be a doorbell system with the intent to have a safer place for kids. We have our SRO, Chad Sorenson, who is out and about in the school. The kids know him and love him. Today he was teaching in Angela Walker's health class. Ryan said he reached out with a BARC time activity. Josh said we are always trying to be diligent about safety. PTA helps with this, and parents follow the protocols during parent lunch. We have district support in this.

Ashlyn asked about what we talked about with the drills. Do we explain to the students why we do what we do? Josh talked about the system and protocols we have in place for each. Josh explained Holds, and evacuations, and what we follow. Josh talked about the verbal notifications. We talk about this with the kids ahead of time. Lock down- locked doors are always safest. We find a safe hard corner where we all sit quietly. We communicate through crisisGo. The hard corners were determined by safety officers. Ryan mentioned that evacuations are different from some of these drills. We can be proactive about telling kids why we do what we do. Ryan said we will bring that back to the safety team. Troy talked about what he does in his classroom and shows them exactly what to do. He mentioned that in an actual emergency situation, teachers will do everything to keep the kids safe. Troy talked about why shootings happen and how locked doors can keep kids safe. The windows have safety film on them. We don't always practice evacuation drills through windows. It can go both ways about wanting them to know and not scaring them. Ryan said to go to the I love you guys foundation and the protocols all work. [Website](#) Outside school districts in the state of Utah have complimented our district in making it more safe. We are advanced in our communication with safety personnel. Our new regional safety specialist says we are doing extremely well.

- **School Transition Update (Josh Nelson)** Josh is abandoning North Cache for Juniper Ridge. He asked what questions everyone has? No one had any questions. Josh talked about how we see 6th grade coming into middle school. Here at North Cache- we will be full completely. Everyone will fit, but it looks like 1170 enrollment. There will be room for everyone. Lunch will be adjusted for the number of students. Staff decisions will be here in the next couple of weeks. Kathy Christensen commented that her kids were 6th grade middle school, and she taught that age. The 6th graders did well and adjusted easily. Coming into summer, we will plan more how Back To School Night will be. We have done orientation in the past, but they are still deciding how this will look for next year. This would mean having 5th graders tour our schools this spring. Construction is on time. Schools will be ready to go.

Ashley asked about the 6th graders currently in the system. Ryan said all 6th grade teachers will have a job. The last few months principals have met to plan how this will look. The challenge is that 6th grade teachers may have to get new endorsements if they teach above 6th grade. They are trying to accommodate all preferences. Most 6th grade teachers moved to middle school. Tim Smith said there are 400 teachers who are moving. Nikalla asked about the DLA teachers and whether they will take all three grades. Josh said they can't speak to that until teachers know their placement for sure. Nikalla asked if counselors don't do scheduling. Trent mentioned that in the secondary setting counselors do most of the scheduling, with support of the administration. Ryan said the main responsibilities are his. Ryan also mentioned that a big ticket item with the transition is what the bell schedule will look like. The challenge is that there will be three grades. Our staggered schedule can be challenging with three grades. Our current schedule really helps with behavior issues. Ryan thinks the staggered schedule may not be possible. Ryan said there will be three separate lunches. The overlap will likely not exist since there will already be small lunches. Ashley mentioned that if we have

separate halls, there may be less issues. She likes the same lunches for making kids happy. Josh said that as people are out in the community, be aware that all students will be taken care of. It will work out. Kids will adjust and make new friends. Make sure to have positive conversations in the community.

- **Budget Update (Ryan Webb)** Ryan talked about the budget and what we are spending- In school Land Trusts, we have to spend all except 10%. The district prefers we spend all of it. Teacher salaries- we have one that has been approved. Ryan doesn't want money to go to teachers, because it might not be there next year. Paraprofessionals and subs- are all on schedule, we may use more. Our travel expenses- Ryan is planning to do a training for culture building. This was difficult in the last transition. Ryan has formed a culture committee so we can be ready to mesh cohesively. This group will attend a conference and will have a round table to plan for culture building next year. Technology supply has spent 83% . Ryan likes to spend so teachers are taken care of. The supply budget was 15000. We are at 13075 balance. We will need to spend more here. That is the only area Ryan has any concern about meeting the target. Ryan talked about John Anderson telling him to do the budget conversation on the monthly. Ryan is committed to have this discussion each month. Nikalla asked what supplies. Ryan said consumable items. It is wide open. It is not toilet paper or paper towels. We do use sanitary wipes. All supplies are intended to support the goals. Josh mentioned that we started buying cleaning wipes when the government stopped supplying. Our school supplies that to our teachers. Ryan said two line items are software subscriptions and consumables. MINGA, Read180, Copylinks, MobyMax are some software subscriptions. Ryan will have a better picture next month. Terry suggested you can always amend the plan if you need as things change in a school year. She said you just submit it to the school board and you don't have to even attend. Ryan was happy about that.
- **School Improving Plan Presentation/Discussion (Ryan Webb)**
 - Superintendent presentation overview: Ryan talked about how the superintendent wants us to put process goals in place, which are little steps that help us reach the goal. Ryan talked about breaking goals down into smaller pieces when coaching. He wants us to change from only thinking about end goals, and start thinking about all the processes we need to engage in to get to the end goal. Ryan gave us a list of things to discuss as we think about this. He told us to come to the administration to talk about this. He plans to meet with each team to look at data and processes to come up with a school improvement plan. Luncheons will happen in February. The plan will be presented here in our committee meeting, then go to the district. No one had any questions. Terry commented that each school is creating these plans, and then using targeted funds to support the long term goals. Kathy added and title one goal.
 - Ryan mentioned about Josh leaving our school. He said Josh will be phenomenal over there. Josh knows what he is doing. Ryan said Josh keeps him in check.

Our next meeting will be February 18th. Ashlyn will be absent.

- Current Teacher Efforts (identifying processes)
- Q&A...

