

**Western Buckeye ESC
December 17, 2025**

Regular Meeting

The Western Buckeye Educational Service Center Governing Board regular meeting was called to order at 5:30 p.m. on December 17, 2025 at the WBESC office with the following members present: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II.

Others Present: Melissa McClurg, Superintendent and Tricia Taylor, Treasurer/CFO

Motion 1m 12-25 Board Agenda

Moved by Hazen Kennedy and seconded by Vicki Smith to accept the Board Agenda with any additions and/or changes as presented. Voted yes: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II. Motion passed: 5-0.

Motion 2m 12-25 Treasurer's Consent Agenda

Moved by Derek Miller and seconded by Kevin Wannemacher to approve the Treasurer's Consent Items A-E.

Voted yes: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II. Motion passed: 5-0.

- A. Motion to accept the Treasurer's report, bills, and expenditures, with corrections, if applicable;
- B. Motion to approve the minutes from the November 19, 2025 regular meeting;
- C. Motion to approve permanent appropriations and revenue by fund for fiscal year 2026;
- D. Motion to accept a donation in the amount of \$500 from First Bank of Berne to be used for Christmas luncheon for the students and staff at PCOC;
- E. Motion to accept a donation in the amount of \$600 from the Paulding Eagles Aerie 2405 to be used for student needs at PCOC.

Motion 3m 12-25 Superintendent's Consent Agenda

Moved by Vicki Smith and Seconded by Kevin Wannemacher to approve the Superintendent's Consent items A-F. Voted yes: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II. Motion passed: 5-0.

- A. Motion to approve setting the Organizational Meeting to January 21, 2026 at 5:30 at the WBESC office, with the regular monthly meeting to follow. Appoint William Poe II as President Pro-Tem for the Organizational Meeting.
- B. Motion to approve the OSBA dues (\$4,219) for the calendar year 2026.
- C. Motion to accept the donation to WBESC for Franklin B. Walter scholarship program:
 - a. Kiwanis - \$275
- D. Motion to approve the resignation of Kim Utterback, Paraprofessional at Payne Elementary, effective 12/31/25.
- E. Motion to approve Administrative Assistant annual salary 4.5% increase effective 1/1/26 for additional duties and responsibilities.
- F. Motion to approve the employment of the following, pending proper paperwork and procedures are completed, if applicable;

Name	Position	Contract	Salary
Clement, Gina	Tutor at St Marys Split between Crestview and Van Wert	1 Yr. Non-Teaching Limited Contract	\$21 per hour up to 80 total hours payable by timesheet
Young, Hanna	Paraprofessional	1 Yr. Non-Teaching Limited Contract	\$10,474.24 (Step 1, 98 Days)

Motion 4m 12-25

Moved by Hazen Kennedy and seconded by Derek Miller to approve the 2025-2026 school year substitute list with changes/additions. Voted yes: Hazen Kennedy, Derek Miller, Kevin Wannemacher and William Poe II. Motion passed: 4-0. Vicki Smith abstained from voting.

Motion 5m 12-25 Legislative Report

- A. HB184 Limit on ESC Administrative Expenses

Motion 6m 12-25 Treasurer/Superintendent Discussion Items

- A. Shift in State Support Team (SST) Priorities - SST Alignment and Implications for ESCs

Motion 7m 12-25 Adjournment

Moved by Vicki Smith and seconded by Kevin Wannemacher to adjourn the meeting at 5:59 p.m. Voted yes: Hazen Kennedy, Derek Miller, Vicki Smith, Kevin Wannemacher and William Poe II. Motion passed: 5-0.

The next Board Meeting is scheduled for Wednesday, **January 21, 2026 at 5:30 p.m.** at the WBESC Office.

CFO/Treasurer

Board President