

Minutes of the Public Meeting of the Monroe Township Board of Education which was held at the Monroe Township High School on December 10, 2025.

The meeting was called to order by Board President Gail DiPane at 6:15 p.m.

ATTENDANCE

Ms. Gail DiPane, Board President
Ms. Carmen Alvarez, Board Vice President
Ms. Sarah Aziz
Ms. Gazala Bohra
Mr. Peter Piro
Ms. Kate Rattner
Ms. Usha Sharma
Mr. Peter Tufano (arrived at 6:18)
Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE PRESENT

Dr. Amanda Peck

STAFF PRESENT

Dr. Adam Layman, Acting Superintendent of Schools
Ms. Laura Allen, CPA, Business Administrator/Board Secretary

ATTORNEY PRESENT

Mr. Adam Weiss, Busch Law Group

MEMBERS OF THE PUBLIC – approximately 52

After the Pledge of Allegiance, and the roll call, the Board Secretary read the following statement:

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published, and electronic notice provided by having the date, time, and place thereof posted November 28, 2025, and December 3, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

CLOSED SESSION RESOLUTION

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the “Act”) provides that the Monroe Township Board of Education may hold an “Executive Session” from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12 (b) of the Act; and

WHEREAS, that the Board hereby declares that its discussion of the following subject(s) will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

NOW, THEREFORE BE IT RESOLVED by the Monroe Township Board of Education that the Board shall go into Executive Session to discuss the following items. Additional items may be determined and announced as needed.

	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students • HIB Appeals

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

A motion was made by Ms. Rattner and seconded by Ms. Alvarez that the members of the Board of Education go into closed session.

Mr. Tufano inquired about an email regarding the Doctrine of Necessity that he sent to the attorney a few days ago that he did not receive a response to. Mr. Tufano requested that it be addressed prior to going into closed session as he feels that the procedure being followed is not correct.

Mr. Weiss explained that the School Ethics Commission has indicated that they do not want the conflicted Board Members to be in executive session and be a part of the discussions, despite the fact that the Doctrine of Necessity has been invoked.

Therefore, going forward, any conflicted Board Member that is going to participate in a vote, when the Doctrine of Necessity has been invoked, cannot be in executive session during the time that any discussion occurs with regard to the vote. The only thing that the conflicted Board Members can do, once the Doctrine of Necessity is invoked, is vote on the matter in public. Mr. Weiss stressed that they cannot be in executive session relating to anything concerning the vote that is about to happen in public.

Roll call 10-0-0-0-0. Motion carried.

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Adjourned to Closed Session at 6:32 p.m.
Returned to Public Meeting at 7:43 p.m.

APPROVAL OF MINUTES

A motion was made by Ms. Alvarez and seconded by Ms. Bohra to approve the minutes for the Public Board of Education Meeting held on November 19, 2025. Roll call 9-0-0-0-1. Motion carried.

A motion was made by Ms. Bohra and seconded by Mr. Zeichner to approve the minutes for the Closed Session Meeting held on November 19, 2025. Roll call 8-0-1-0-1. Motion carried with Ms. Rattner abstaining on the portion where she was conflicted and Mr. Tufano abstaining.

STUDENT BOARD MEMBERS' REPORT

Ms. Siyona Patel and Mr. Aaditya Arora reported the following on district schools:

Mill Lake Elementary School – this month the PTO sponsored a Holiday Gift Shop. Students welcomed Millie, a new Elf on the Shelf. The Gingerbread Festival is scheduled for December 18th.

Woodland Elementary School – students participated in a SEL event during lunches, which focused on kindness, empathy, teamwork, and responsible decision making. Student Council Elections were held. Mrs. Newcomb and students from Grade 5 are leading the Toys for Tots Toy Drive this season.

Barclay Brook Elementary School – the school is continuing the partnership with Parker at Monroe, a local assisted living facility. Recently, students explored Osmo Monster, an interactive learning tool that blends hands on drawing with animation.

Brookside Elementary School – in November, Third Grade students created imaginative parade floats featuring a moving character. Family Math Night was held on December 4th, with over 125 families participating. The Winter Concert was held on December 2nd. The Band and Chorus will be performing for the entire school on December 23rd, before holiday break.

Oak Tree Elementary School – students participated in Balloons over Broadway in November and holiday events are planned through December. The Monroe Township Clean Communities Organization presented an assembly on December 9th.

Applegarth Elementary School – Student Council is sponsoring a holiday gift drive this month. Unified Winterfest was held on December 8th, and the Club Code Showcase will be held on December 15th. The Winter Concert is being held this evening at the High School.

Middle School – On November 12th, the 6th Grade Play, Leap Day, was held. The Chamber Singers performed at the Clearbrook tree lighting and sing-along on December 2nd. The 6th Grade Band Concert was held on December 6th. A breakfast was held for the Student of the Month

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recipients. The Momma Mare Foundation fundraiser raised \$2,750. The Winter Chorus Concert will be held on December 16th.

High School – a food drive was held during November. The National Honor Society has been displaying their commitment to community service while accumulating over 1,442 service hours. Aveeka Agrawal, a MTHS Senior, has been selected as one of the Top 100 Emerging Innovators of 2026. The Key Club collected and donated over 50 toys to children in need over the holiday season in partnership with RISE.

PRESENTATION OF PLAQUES TO OUTGOING BOARD MEMBERS

Ms. DiPane, Ms. Alvarez, and Mr. Zeichner presented plaques to the outgoing board members Sarah Aziz, Gazala Bohra, and Katie Fabiano and thanked them for their service to the district and students of Monroe Township. Ms. Fabiano was not in attendance to accept hers. Ms. Alvarez offered to accept it.

STUDENT AND STAFF PRESENTATION

PRESENTATIONS

STUDENT & STAFF RECOGNITION

Mr. Barandica, Dr. Layman, Ms. DiPane, and Ms. Alvarez congratulated and acknowledged the following students and staff on their achievements for this past fall season. Those that were in attendance were presented with a certificate of acknowledgement.

Girls Volleyball

GMC All Conference and All Division

Adhya Mukunda

GMC All Division

Kristina Nieves Kristina Latosh

Boys & Girls Cross Country

GMC All Conference

Ananya Raja

GMC All Division

James Giordano

Football

GMC All Division - 1st Team

Julian Hughes

GMC All Division - 2nd Team

Logan Ricther Jayden Badillo

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Girls Field Hockey

GMC All Conference and All Division

Isabella Rubino

GMC All Division

Brianna Bukowczyk Victoria De Sousa Francesca Latilla Dua Majeed

Girls Soccer

GMC All Conference, All Division, and All State

Isabella Sigman

GMC All Conference and All Division

Kaitlyn Brownlie

GMC All Division and All State

Remi Tanzer

Boys Soccer

**GMC All Conference, All Division, Conference & Sectional Player of the Year,
All State, & All American**

Christopher Duran

GMC All Conference, All Division, All State

Drew Offenber

GMC All Conference, All Division, All State 2nd Team

Akai Davis

GMC All Conference, All Division, All State 3rd Team

Christian Tay

GMC All Division

Dominick Duarte

COMMITTEE REPORTS

Ms. Gazala Bohra, Chairperson of the Curriculum, Co-curricular, Athletics and Pupil Personnel Committee, reported that the Committee met on December 2nd. Mr. Morolda provided the Committee with an update on the eSports program. Ms. Bohra noted that the program will not be utilizing any funds from the budget this year. Ms. Bohra stated that the program will expand into the Middle School next year. Mr. Synder informed the Committee that Option Two is still live and offered for Seniors.

Ms. Kate Rattner, Chairperson of the Legislative Action & Community Engagement and the Legislative Action & Community Engagement Committee reported that the Committee met on

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December 2nd and finalized the advocacy letter. Dr. Layman provided the Committee with details on the development of the school calendar. Lastly, the Committee had a discussion on ways to engage local groups.

Mr. Peter Piro, Chairperson of the Buildings, Grounds, and Transportation Committee, reported that the Committee did not meet but requested that Dr. Layman provide an update regarding the opening of Applegarth Elementary School.

Ms. Gazala Bohra, Chairperson of the Finance and Shared Services Committee, reported that the Committee did not meet due to the time constrictions between meetings. Ms. Bohra requested that Ms. Allen provide an update on the progress on the Genesis Payroll System and Justfoia.

Videotaped committee meetings, agendas, and meeting minutes can be found on the district website at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-committee-meetings>

PUBLIC FORUM

Chrissy Skurbe, Monroe Township – thanked Ms. Bohra for her service on the Board of Education. Ms. Skurbe inquired about the decision not to hold the BG&T and Finance Committee meetings this month. Next, regarding health insurance premiums, Ms. Skurbe inquired what the estimate in dollars, a 24% increase in benefits would amount to.

April Gardner, Monroe Township – regarding the field trips listed on the agenda, Ms. Gardner inquired if the district takes advantage of the free opportunities at the Zimmerli Art Museum at Rutgers University or the Princeton Art Museum.

Dave Rattner, Monroe Township – thanked Ms. Bohra for her service on the Board and all the other Board Members for all the work and time they put in.

SUPERINTENDENT'S REPORT

STUDENT DATA & PERFORMANCE REPORT

PERSONNEL (10-member vote)

A motion was made by Ms. Bohra and seconded by Mr. Zeichner that Personnel Items A-J under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

PERSONNEL (9-member vote)

A motion was made by Ms. Bohra and seconded by Ms. Alvarez that Personnel Items K-AF under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Personnel section of the Superintendent's Report is attached to the official set of minutes.

A motion was made by Mr. Tufano and seconded by Mr. Zeichner to approve the following resolution by consent roll call:

Whereas, Dr. Chari Chanley serves in the capacity of Superintendent for the 2025-2026 school year; and

Whereas, the Board must consider certain personnel and litigation related matters concerning Dr. Chanley's employment.; and

Whereas, upon review of the various conflicts of interests of the current Board Members, it has been determined that seven (7) of the members have conflicts of interest pursuant to the New Jersey School Ethics Act; and

Whereas, pursuant to Policy 0163, when a quorum of the Board has conflicted interests, the doctrine of necessity may be invoked in order to allow conflicted Board members to participate and vote only when the Board of Education has fewer non-conflicted Board members than are required, pursuant to statute, to take action; and

Whereas, when invoking the doctrine of necessity, the Board shall state publicly that it is invoking the doctrine of necessity with the reasons for doing so and the specific nature of the conflicts of interest; and

Whereas, the Board Policy further provides that it shall read the resolution invoking the doctrine of necessity at a regularly scheduled public meeting, post the notice of the resolution for thirty (30) days and provide the School Ethics Commission with a copy of the resolution; and

Whereas, the School Ethics Act, N.J.S.A. 18A:12-21, et seq., was enacted by the New Jersey State Legislature to ensure and preserve public confidence in School Board Members and School Administrators and to provide specific ethical standards to guide their conduct; and

Whereas, the School Ethics Commission has provided guidance regarding the invocation of the Doctrine of Necessity when a quorum of the Board of Education is not available because members of the Board of Education have conflicts of interest on a matter required to be discussed and voted upon; and

Whereas, the Board intends to vote on issues concerning Dr. Chanley;

Whereas, members of the Board have conflicts of interest that would prevent their participation in and vote on the matters related to Dr. Chanley are as follows:

1. Carmen Alvarez, Gail DiPane, Peter Piro, Usha Sharma, and Charles Zeichner are involved in litigation with Dr. Chanley.
2. Sarah Aziz was previously involved in litigation with Dr. Chanley.
3. Kate Rattner's husband, David, is a teacher employed by the Board.

Whereas, as a result of the foregoing, the Board does not have a quorum to vote on matters related to the Superintendent's employment, and the Board's counsel and the Board have determined that it is necessary to invoke the Doctrine of Necessity;

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NOW, THEREFORE, BE IT RESOLVED, That the above paragraphs are hereby incorporated by reference; and be it

Further Resolved, that the Doctrine of Necessity is hereby invoked with respect to the Board's public votes related to Dr. Chanley; and be it

Further Resolved, that a copy of this Resolution, having been read at a public meeting of the Board on December 10, 2025 be posted in accordance with the Board's standard procedures for not less than thirty (30) days and that the Board Secretary reflect the same in the minutes of the meeting; and be it

Further Resolved, that a copy of this Resolution be provided to the School Ethics Commission.

Roll call 10-0-0-0-0. Motion carried.

BOARD ACTION (10-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Rattner that Board Action Items A-F under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with Ms. Aziz voting no on Item D #297419, Mr. Piro and Ms. Rattner abstaining on Item D, and Ms. Rattner abstaining on Item A for Dr. Chanley and Y. Snyder. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BOARD ACTION (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Bohra that Board Action Items G-L under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried with Ms. Rattner recusing on Item M for D. Rattner. A copy of the Board Action section of the Superintendent's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (10-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Bohra that Board Action Items A-G under the 10 member vote be approved by consent roll call. Roll call 10-0-0-0-0. Motion carried with the exception of Check #12611 where Ms. Alvarez, Ms. Aziz, Mr. Piro, Ms. Rattner, Ms. Sharma, Mr. Zeichner, and Ms. Sharma abstained. Ms. DiPane abstaining on check # 12375 and Ms. Rattner abstaining on check #'s 12580 and 12581. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BUSINESS ADMINISTRATOR'S REPORT/RECOMMENDATIONS (9-member vote)

A motion was made by Mr. Tufano and seconded by Ms. Alvarez that Board Action Items H-I under the 9 member vote be approved by consent roll call. Roll call 9-0-0-0-0. Motion carried. A copy of the Board Action section of the Business Administrator's Report is attached to the official set of minutes.

BOARD PRESIDENT REPORT

Ms. DiPane reported that she recently attended the Middlesex County School Boards Association meeting where the topic was security. Ms. DiPane thanked the students in attendance this evening for videotaping the Board meetings and extended holiday wishes to all.

OTHER BOARD OF EDUCATION BUSINESS

Ms. Bohra thanked the residents for providing her with the opportunity to serve on the Board of Education and cited a list of accomplishments in the past four years that she was involved in. Next, regarding the Superintendent's evaluation, Ms. Bohra requested that the remaining Board Members be transparent and not hold personal vendettas when the investigation is complete.

Mr. Tufano stated that Ms. Bohra is a perfect example of what a Board Members should be, adding that he appreciates all that she has done for the community. Next, Mr. Tufano stated that just like public forum, answers should be given when an email is sent whether the receiver likes the email or not.

Ms. Aziz expressed gratitude for being selected to serve on the Board of Education for the past few months.

Ms. Rattner reported that she attended the Winter Wonderland event last night and thanked those involved. Next, Ms. Rattner reported that Senator Gopal was the guest speaker at the last NJSBA Legislative Committee meeting where there were discussions on two major funding Bills. There was also a discussion on the PILOT (Payment in Lieu of Taxes) program. Lastly, Ms. Rattner thanked the out-going Board Members, congratulated the newly elected Board members, and the community for placing their trust in her with her re-election.

PUBLIC FORUM

Chirag Shah, Monroe Township – expressed concern with the length of time substitutes have been utilized in the AP Psychology class.

April Gardner, Monroe Township – stated that she does not think it is appropriate that some information on the candidates who applied for the open position on the Board in August was shared on OPRA Machine.

High School Student – reported that he, along with other students are working on a project of creating a bullet proof desk for schools and inquired if the Board would be interested in investing in it.

Chrissy Skurbe, Monroe Township – spoke regarding the anticipated upcoming testimony from the Board President regarding Dr. Chanley.

Ms. Rattner questioned whether there was a need for a second closed session meeting this evening as she recalled two items that might need further discussion. For clarity purposes, Mr. Weiss stated that the Board will go back into closed session to receive attorney client advice and potentially discuss student matters.

A motion was made by Ms. Bohra and seconded Ms. Rattner that the members go into closed session. Roll call 9-1-0-0-0. Motion carried with Ms. Aziz voting no.

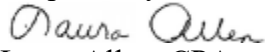
Adjourned to Closed Session at 9:28 p.m.
Returned to Public Meeting at 9:36 p.m.

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ADJOURNMENT

A motion was made by Mr. Piro and seconded by Ms. Bohra that the meeting be adjourned. Motion carried. The public meeting adjourned at 9:37 p.m.

Respectfully submitted,



Laura Allen, CPA

Business Administrator/Board Secretary

The video recording of this meeting of the Monroe Township Board of Education can be found on the district website or at the following link:

<https://www.monroe.k12.nj.us/board-of-education-2/boe-meeting-information/videotaped-boe-meetings>

Wednesday, December 10, 2025

MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

PLEASE TURN OFF ALL CELL PHONES DURING THE MEETING

ALL INDIVIDUALS SITTING AT THE BOARD TABLE SHOULD HAVE THEIR PHONES PUT AWAY

MONROE TOWNSHIP HIGH SCHOOL
200 SCHOOLHOUSE ROAD
MONROE TOWNSHIP, NJ 08831
6:15 P.M.

Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary. The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. ROLL CALL

Subject :	A. BOARD MEMBERS
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	3. ROLL CALL
Type :	Information

Public Content

Ms. Gail DiPane, Board President

Ms. Carmen Alvarez, Board Vice President

Ms. Sarah Aziz

Ms. Gazala Bohra

Mr. Peter Piro

Ms. Kate Rattner

Ms. Usha Sharma

Mr. Peter Tufano

Mr. Charles Zeichner

JAMESBURG BOARD MEMBER REPRESENTATIVE(See Note 2)

Dr. Amanda Peck

STUDENT BOARD MEMBERS

Mr. Aaditya Arora

Ms.Siyona Patel

4. STATEMENT

Subject :	A. STATEMENT
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	4. STATEMENT
Type :	Information

Public Content

In accordance with the provisions of the New Jersey Open Public Meetings Law, the Monroe Township Board of Education has caused notice of this meeting to be published and electronic notice provided by having the date, time, and place thereof posted November 28,2025 and December 3, 2025:

1. At all schools,
2. On the District website at <https://www.monroe.k12.nj.us/>,
3. Home News Tribune,
4. Cranbury Press, and
5. Filed with the Clerk of the Municipality.

5. CLOSED SESSION RESOLUTION

Subject :	A. CLOSED SESSION RESOLUTION
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	5. CLOSED SESSION RESOLUTION
Type :	

Public Content

WHEREAS the Sen. Byron M. Baer Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., (the Act) provides that the Monroe Township Board of Education may hold an Executive Session from which the public is excluded to discuss matters that are confidential or are one of the nine (9) subject matters listed Section 12(b) of the Act; and

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	Matters rendered confidential by state or federal law.
	Matters in which the release of information would impair a right to receive funds from the United States Government.
	Matters which would constitute an unwarranted invasion of privacy.
	Matters involving collective negotiations and/or the negotiations of terms and conditions.
	Matters involving the purchase, lease or acquisitions of real property or investment of public funds.
	Matters concerning the protection of the safety or property of the public.
X	Pending or anticipated litigation and matters covered by the attorney-client privilege.
X	Matters involving employees and terms of their employment and contract.
	Possible imposition of a civil penalty or suspension.
X	HIB investigation involving students. • HIB Appeals
	Other

BE IT FURTHER RESOLVED that said discussion may be disclosed to the public when reasons for discussing and acting upon it in closed session no longer exist. Action may be taken on any of the items stated above.

6. APPROVAL OF MINUTES

Subject : A. APPROVAL OF MINUTES
Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category : 6. APPROVAL OF MINUTES
Type : Information

Public Content

Public Board of Education Meeting, November 19, 2025

Closed Session Meeting, November 19, 2025

7. STUDENT BOARD MEMBERS' REPORT

8. PRESENTATION OF PLAQUES TO OUTGOING BOARD MEMBERS

Subject : A. PRESENTATION OF PLAQUES TO OUTGOING BOARD MEMBERS

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 8. PRESENTATION OF PLAQUES TO OUTGOING BOARD MEMBERS

Type :

Subject : B. STUDENT AND STAFF RECOGNITION

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 8. PRESENTATION OF PLAQUES TO OUTGOING BOARD MEMBERS

Type :

9. COMMITTEE REPORTS

Subject : A. COMMITTEE REPORTS

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 9. COMMITTEE REPORTS

Type :

10. PUBLIC FORUM -AGENDA ITEMS ONLY

Subject : A. PUBLIC FORUM (See Note 3)

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 10. PUBLIC FORUM -AGENDA ITEMS ONLY

Type :

Public Content

See Note 3.

11. ASSISTANT SUPERINTENDENT'S REPORT

Subject : A. ASSISTANT SUPERINTENDENT'S REPORT

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 11. ASSISTANT SUPERINTENDENT'S REPORT

Type :

12. SUPERINTENDENT'S REPORT/RECOMMENDATION

Subject : A. HOME INSTRUCTION

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF
EDUCATION MONTHLY AGENDA

Category : 12. SUPERINTENDENT'S REPORT
/RECOMMENDATION

Type : Information

Public Content

ID #	School	Grade	Reason	Home Instruction Provider	Effective Date	End Date
91198	MTHS	10	CST	Forrest	9/3/2025	
92601	MTMS	7	Medical	Guernsey, DuBois, DiGiovannangelo, Avant, Ponsini	9/3/2025	11/16/2025
98707	BB	1	Medical	Cruz	9/4/2025	
88577	MTHS	12	Medical	Lee, Lyons	9/3/2025	
98781	MTHS	10	Medical	Ballard, Lyons, CCL, UTS, J&B Therapy, Isola, Isola	9/3/2025	
97268	MTHS	11	Medical	Staub, Hardt, Pesce, Lyons, Simmonds	9/9/2025	
93270	MTMS	6	Medical	Ballard	9/17/2025	
90884	MTHS	9	Medical	Denehy, Granett, Carannante, Chakraborti, DuBois	9/15/2025	
89048	MTHS	11	Medical	Field, Mackenzie, Yannone, Jodon, ESCNJ	9/18/2025	11/18/2025
91903	MTMS	8	Medical	Kirchner, Anzivino, Russo, Whinna, J&B Therapy	10/1/2025	
90681	MTMS	7	Medical	Russo, Chamra, Snyder, Manahan, Wall	10/16/2025	
97949	MTHS	11	Adm	Guglielmi, Lustgarten	10/16/2025	11/24/2025
95262	MTHS	10	Adm	Guglielmi, Russo	10/13/2025	
94678	BS	5	Medical	Delicato	10/9/2025	
95260	OOD	9	CST	Kirchner, ESCNJ, Guglielmi	11/10/2025	
96418	OOS	12	CST	Forrest, The Speech Tree, CCL Therapy, J&B Therapy	10/23/2025	
9470	MTHS	12	CST	Stuto	10/28/2025	
94202	MTHS	9	Admin	Russo	10/28/2025	11/30/2025
91077	MTHS	9	Admin	Solomon, Bigelow	11/11/2025	11/17/2025
96452	MTHS	12	Admin	Rick, Ritter	11/20/2025	
88416	MTHS	12	Medical	Integrated Care Concepts	10/14/2025	11/7/2025
93050	MTMS	8	Medical	Silvergate Prep	10/27/2025	

98159	MTHS	10	Medical	Rutgers UBHC	11/10/2025	11/26/2025
98956	MTHS	9	Medical	Learnwell	11/12/2025	11/18/2025
98958	MTHS	9	Medical	ESCNJ	11/24/2025	

Subject : B. FIRE/LOCKDOWN DRILLS
Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category : 12. SUPERINTENDENT'S REPORT /RECOMMENDATION
Type : Information

Public Content

Applegarth School ----- November 13, 2025
Barclay Brook School ----- November 13, 2025
Brookside School ----- November 13, 2025
Mill Lake School ----- November 24, 2025
Monroe Middle School----- November 13, 2025
Oak Tree School ----- November 13, 2025
Woodland School ----- November 14, 2025
Monroe High School ----- November 11, 2025

Lockdown

Applegarth School----- November 20, 2025
Barclay Brook School----- November 11, 2025
Brookside School ----- November 24, 2025
Mill Lake School ----- November 17, 2025
Monroe Middle School----- November 20, 2025
Oak Tree School ----- November 21, 2025
Woodland School ----- November 26, 2025
Monroe High School ----- November 21, 2025

Subject : C. ENROLLMENT
Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF

EDUCATION MONTHLY AGENDA

Category :

12. SUPERINTENDENT'S REPORT
/RECOMMENDATION

Type :

Information

Public Content

Schools	11/30/25	11/30/24	11/30/23	11/30/22	11/30/2021
Applegarth	342	373	438	464	458
Barclay Brook	336	356	386	353	336
Brookside	407	432	412	388	397
Mill Lake	426	474	499	486	469
MTMS	1533	1683	1708	1763	1723
Oak Tree	541	579	590	638	719
Woodland	263	260	252	272	304
High School send/receive	2546 257	2584 274	2626 272	2569 264	2511 255
Total	6394	6741	6911	6933	6917

OUT OF DISTRICT

	Monroe			Jamesburg		
<u>School</u>	<u>October</u>	<u>November</u>	<u>Difference</u>	<u>October</u>	<u>November</u>	<u>Difference</u>
Academy Learning Center	4	4		3	3	
Alpha School	2	2				
Bridge Academy	1	1				
Celebrate the Children	1	1				
Center for Lifelong Learning	3	3				
Center School	2	2				
Children's Center	1	1				
Coastal Learning Center	0	0		1	1	
Collier School	1	1				
Cornerstone	0	0				
CPC High Point	2	2				
Douglass Develop. Center	2	2				
East Mountain	0	0				
Eden	2	2				
Future Foundations Academy	1	1				
Garden Academy	1	0	-1			
Gateway School	0	1	+1			
Honor Ridge Academy	1	1				
Hawkswood School	1	1				
High Point School of Bergen	1	1				
Lakeview School	0	0		1	1	
Mercer Elementary	3	3				
Midland School	1	1				
MOESC (RAA)	1	1		0	0	

New Roads -Somerset	0	0				
New Roads- Parlin	1	2	+1	1	1	
Newmark Elementary	1	1				
Newmark High School	1	1				
NuView Academy	1	1				
Rock Brook School	0	0				
Rutgers Day School	1	1				
Schroth School	3	3				
Shore Center	1	1				
Yale Institute	0	0		1	1	
Total	40	41	+1	7	7	

STAFF COUNT

Department	Number of Staff
Superintendent Office	
Superintendent	1
Director	2
Secretary	2
Human Resources	4
Assistant Superintendent Office	
Assistant Superintendent	1
Secretary	2
Staff Developers (Teachers)	3
Business Office	
Business Administrator	1
Assistant Business Administrator	1
Secretary	1
Accounting/Purchasing	4
Payroll	3
Benefits	1
Food Service Director	1
School Admin/Admin Support	
Principal	8
Assistant Principal	10
Secretary	29
Office Paraprofessional	1
Supervisors	
Content Supervisor	5
Secretary	1
Instructional	
Teacher	534.5
Paraprofessionals	
Paraprofessionals - Full-time	113
Paraprofessionals - Part-time	77
Educational Services Professionals	
LDTC	9
School Social Worker	7

School Psychologist	11
Physical Therapist	3
Occupational Therapist	8
Behavior Specialist/BCBA	4
Nurse	12
Media Specialist	7
School Counselor	21
Reading Specialist	4
SAC	1
Speech & Language Specialist	16
Pupil Personnel Services	
Director	1
Supervisor	2
Secretary	5
Information Systems	
Director	1
Tech Staff	11
Facilities	
Director	1
Supervisor	2
Secretary	1
Custodial/Maintenance	67
Transportation	
Director	1
Supervisor	1
Office Staff	3
Driver	56
Bus Mechanics	3
Paraprofessionals - Part-time	18
Security	
Director	1
F/T School Security Officer	20
P/T School Security Officer	4
Athletic Department	
Director	1
Athletic Trainer (1 full time, 1 part-time teacher/trainer)	1.5
Secretary	1
Falcon Care/ECE	
Director	1
Clerk	1
Teacher/Teacher Aides	8
Site Coordinator, Group Leader (Part-time)	17
Total District Staff as of December 1, 2025	1137

Subject :

D. PERSONNEL (10 MEMBER VOTE)

Meeting :

Dec 10, 2025 - MONROE TOWNSHIP BOARD OF

EDUCATION MONTHLY AGENDA

Category :

12. SUPERINTENDENT'S REPORT
/RECOMMENDATION

Type :

Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items A through J)

- A. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. James Dempsey**, driver in the Transportation Department, effective July 1, 2026.
- B. *It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Kathleen Hoffman** as Latin Honor Society Advisor, retroactive to November 12, 2025.
- C. *It is recommended by the Acting Superintendent of Schools that the Board rescind the contract of **Mr. Justin McCloud** as Leave Replacement Workstation Specialist for the District, retroactive to December 2, 2025.
- D. *It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Lorraine Ongaro**, teacher of special education at MTHS, retroactive to December 8, 2025 through December 23, 2025 in accordance with Article 17 paragraph B.2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ongaro may be entitled to.
- E. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Ellen Venezia**, driver in the Transportation Department, retroactive December 1, 2025 through December 31, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Venezia may be entitled to.
- F. *It is recommended by the Acting Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Brittany Adelino**, school psychologist at MTHS, effective January 5, 2026 through January 28, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Adelino may be entitled to.
- G. It is recommended by the Acting Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Jessica Ferrantelli**, teacher of social studies at MTHS, retroactive to January 20, 2026 through March 11, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Ferrantelli may be entitled to.
- H. *It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Jan Ritter	MTHS	Teacher of Math	Step 5 BA \$56,547 prorated	11-140-100-101-000-070	retroactive to 12/1/25-12/23/25	Leave extension
2.	Jovanna Quindes	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	retroactive to 12/9/25-12/23/25	Leave extension
3.	Joe Eurell	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	retroactive to 12/9/25-12/23/25	Leave extension
4.	Denise Lopez	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	retroactive to 12/8/25-12/22/25	Leave extension
5.	Sharon Budelman	MTHS	Teacher of Special Education ICR	17% additional contract	11-213-100-101-000-070	retroactive to 12/9/25-12/23/25	Leave extension
	Lauren		Teacher of Special Education		11-213-100-	retroactive to 12/8	Leave

6.	Staub	MTHS	ICR	17% additional contract	101-000-070	/25-12/22/25	extension
7.	Elizabeth Welsh	MTHS	Teacher of Social Studies - AP Psychology Support	Instructional rate \$55.00 up to 5 hours per week	11-140-100-101-000-070	retroactive to 11/20/25-TBD	New position
8.	Alexa Marshall	MTHS	Teacher of Social Studies - AP Psychology Support	Instructional rate \$55.00 up to 5 hours per week	11-140-100-101-000-070	retroactive to 11/20/25-TBD	New position

- I. *It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Julissa Farina	Business Office/Central	Business Office Secretary	\$46,900+\$2,500 base adjustment prorated	11-000-251-100-000-095	1/1/26-6/30/26	Transfer replacement
2.	Melissa Williams	Transportation	Spec. ed. Para Bus Aide	Step 1 Spec. ed. \$16.96 + \$2.25 for 5.25 hours	11-000-270-107-000-096	retroactive to 12/1/15-6/30/26	Change in start date
3.	Anne Marie Gandolfo	MTHS	Spec. Ed. Para for Winter Wonderland Event	Hourly step on guide for 2.5 hours	11-190-100-106-000-040	retroactive to 12/8/25	Event
4.	Jessica Bamrick	MTHS	Spec. Ed. Para for Winter Wonderland Event	Hourly step on guide for 2.5 hours	11-190-100-106-000-060	retroactive to 12/8/25	Event

- J. *It is recommended by the Acting Superintendent of Schools that the Board approve the following substitutes for the 2025-2026 school year (pending satisfactory completion of pre-employment requirements):

Certificated

1.	Jayesh Kapadia	Substitute Teacher
2.	Kathryn ODonnell	Substitute Teacher
3.	Benjamin Weiss	Substitute Teacher
4.	Isha Pancholi	Substitute Teacher
5.	Sucharitha Pydishetty	Substitute Teacher

Non-Certificated

6.	Mark Petruzzi	Substitute Security
7.	Frank Andreanszky	Substitute Security

Subject :

E. PERSONNEL (9 MEMBER VOTE)

Meeting :

Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category :

12. SUPERINTENDENT'S REPORT

Type :

Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Personnel Action section of the Agenda.

BOARD ACTION (Items K through AF)

K. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Margaret Delmonaco**, teacher of basic skills at Barclay Brook School, effective March 1, 2026.

L. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Mr. Michael Pilato**, teacher of math at MTMS, effective February 1, 2026.

M. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation, due to retirement of **Ms. Debra Parente**, paraprofessional at Brookside School, effective July 1, 2026.

N. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Ms. Rachel Ellis**, teacher of special education at Oak Tree School, effective February 4, 2026.

O. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Ms. Lisa Morales**, teacher of kindergarten at ECE, retroactive to December 8, 2025.

P. It is recommended by the Acting Superintendent of Schools that the Board accept the resignation of **Ms. Bonnie Crisco** as Venture Team Leader at MTMS, retroactive to December 1, 2025.

Q. It is recommended by the Acting Superintendent of Schools that the Board rescind the appointment of Ms. Alicia Realmuto as Nurse for Robotic Field Trip, effective December 13, 2025.

R. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Linda Richelsen**, paraprofessional at Oak Tree School retroactive to November 17, 2025 through November 26, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Richelsen may be entitled to.

S. It is recommended by the Acting Superintendent of Schools that the Board approve a medical leave of absence to **Ms. Shweta Bhat**, paraprofessional at MTMS retroactive to November 20, 2025 through December 12, 2025 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Bhat may be entitled to.

T. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Danielle Sammut**, teacher of language arts at MTMS, effective January 5, 2026 through January 23, 2026 in accordance with Article 17 paragraph B. 2 in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Sammut may be entitled to.

U. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Sandra Carola**, paraprofessional at MTMS effective December 16, 2025 through February 24, 2026 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association

covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Carola may be entitled to.

V. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Ms. Debra Parente**, paraprofessional at Brookside School, effective February 2, 2026 through April 6, 2026 in accordance with Article 21 paragraph F in the collective negotiation agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Parente may be entitled to.

W. It is recommended by the Acting Superintendent of Schools that the Board approve an extended medical leave of absence to **Mr. Luis Catrola**, lead custodian at Oak Tree School, retroactive to December 1, 2025 through December 15, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Catrola may be entitled to.

X. It is recommended by the Acting Superintendent of Schools that the Board approve a revision in the extended medical leave of absence to **Mr. Jamaal Sconiers**, custodian at Applegarth School, retroactive to November 7, 2025 through December 8, 2025. It is further recommended that this leave shall be without pay except to the extent of any sick days to which Mr. Sconiers may be entitled to.

Y. It is recommended by the Acting Superintendent of Schools that the Board approve a maternity leave of absence to **Ms. Valentina Chojnowski**, teacher of grade 5 at Applegarth School, effective February 17, 2026 through September 25, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Chojnowski may be entitled to.

Z. It is recommended by the Acting Superintendent of Schools that the Board approve an extended maternity leave of absence to **Ms. Tara Palino**, teacher of grade 5 at Applegarth School, retroactive to December 8, 2025 through January 2, 2026 in accordance with Article 17, Paragraph B.1 in the collective negotiations agreement between the Monroe Township Board of Education and the Monroe Township Education Association covering the period July 1, 2023 through June 30, 2026. It is further recommended that this leave shall be unpaid except to the extent of any sick days to which Ms. Palino may be entitled to.

AA. It is recommended by the Acting Superintendent of Schools that the Board of Education approve the termination of the employment of employee #6362 retroactive to November 27, 2025. The Acting Superintendent of Schools and the Business Administrator/Board Secretary are hereby authorized and directed to take all necessary steps to implement this action of the Board of Education.

AB. It is recommended by the Acting Superintendent of Schools that the Board approve the following staff for supervision for Applegarth School Winter Concert retroactive to December 10, 2025 at the non-instructional rate \$46.00 up to 4 hours each (account no. 11-120-100-101-000-050):

1.	Heather Vitalone
2.	Nicole Sheppard
3.	Lauren Fischetti
4.	Lauren Burgess
5.	Melissa Giaquinta

AC. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff for Family Math Night at Brookside School retroactive to December 4, 2025 at the instructional rate \$55.00 for 2 hours each (account no. 11-120-100-101-000-020):

1.	Crystal Mencia-Scheidt
2.	Kristin Jacoutot
3.	Cortney Ludmer
4.	Theresa Anthony
5.	Melissa Chamra
6.	Jennifer Corvinus

7.	Chien-Ju Lin
8.	Samantha Adams
9.	Angel Pavese
10.	Danielle Manfredi
11.	Julie Freeman
12.	Marisol Cruz
13.	Beth Nagle
14.	Ann Ratcliffe

AD. It is recommended by the Acting Superintendent of Schools that the Board approve the following new certificated staff at the following step on guide (pending satisfactory completion of pre-employment requirements):

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Thomas Bell	MTMS	Teacher of Health & Phys. Ed.	Step 1 BA \$54,047 prorated	11-130-100-101-000-080	1/5/26-3/26/26	Leave position

AE. It is recommended by the Acting Superintendent of Schools that the Board approve the following certificated staff at the following step on guide:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Alexandra Soliman	Mill Lake	Teacher of Grade 1	Step 1 BA \$54,047 prorated	11-120-100-101-000-040	1/5/26-6/30/26	Transfer replacement
2.	Jennifer Mordes	Mill Lake	Teacher of Spec. Education PSD	Step 10A MA+30 \$79,947+\$4,500+\$500 longevity+\$3,750 BCBA prorated	11-216-100-101-000-040	1/5/26-TBD	Temporary transfer
3.	Joy Slade	Applegarth	Teacher of Grade 5	Step 8 MA \$63,647+\$3,600 prorated	11-120-100-101-000-050	12/11/25-1/7/26	Leave extension
4.	Nikki Dunn	MTMS	Venture Team Leader	\$1624 prorated	11-130-100-101-000-080	retroactive to 12/1/25-12/23/25	Leave position
5.	Jessica Avant	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 12/1/25-1/23/26	Leave position
6.	Stacy Levier	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 12/1/25-1/23/26	Leave position
7.	Robert Torino	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 12/1/25-1/23/26	Leave position
8.	Bonnie Crisco	MTMS	Teacher of ELA	17% additional contract	11-130-100-101-000-080	retroactive to 12/1/25-1/23/26	Leave position
9.	Gary Snyder	MTMS	Head Coach Cross Country	Step 3 (HS Asst.) additional \$531	11-402-100-100-000-080	2024 Fall Athletic Season	Stipend adjustment (revision from the November 19, 2025 agenda)
10.	Stephanie Patterson	MTMS	Asst. Coach Field Hockey	Step 2 (HS Asst.) additional \$531	11-402-100-100-000-080	2024 Fall Athletic Season	Stipend adjustment
11.	Kristen Gula	MTMS	Teacher of Language Arts	Step 1 BA \$54,047 prorated	11-130-100-101-000-080	retroactive to 12/1/25-3/8/26	Correction in salary guide
12.	Simone Kizel	Applegarth	Teacher of Grade 4	Step 1 MA \$54,047 +\$3,600 prorated	11-120-100-101-000-050	1/20/26-5/7/26	Correction in salary guide

AF. It is recommended by the Acting Superintendent of Schools that the Board approve the following non-certificated staff on the following guides:

	Name	School	Position	Salary	Account No.	Effective Date	Reason
1.	Gayathri Sreeram	Brookside	Spec. Ed. Para RC	Step 1 Spec. ed. \$16.96+\$2.25 for 6.75 hours	11-213-100-106-000-020	2/1/26-4/7/26	Leave extension
2.	Lillian Tomasulo	Mill Lake	Spec. Ed. Para PSD	Step 3 Spec. ed. \$17.16+\$2.25+\$3.00 for 6.75 hours	11-215-100-106-000-040	retroactive to 11/21/25-6/30/26	Transfer

3.	Scott Siller	Brookside	Spec. Ed. Para for Concert Coverage	Hourly step on guide for 2 hours as needed	11-190-100-106-000-020	retroactive 12/25-6/2/26	Yearly position
4.	Genevieve Basset	Oak Tree	Spec. Ed. Para	Step 6A Spec. ed. + toileting + ed. degree \$19.34+\$2.25+\$3.00+\$1.00 for 6.75 hours	11-214-100-106-000-060	retroactive to 12/1/25-6/30/26	Transfer
5.	Cindy Ferguson	Oak Tree	Spec. Ed. Para RC	Step 8 Spec. ed. \$22.09+\$2.25+\$1,250 longevity for 6.75 hours	11-213-100-106-000-060	retroactive to 12/1/25-6/30/26	Transfer

Subject : F. BOARD ACTION (10 MEMBER VOTE)

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 12. SUPERINTENDENT'S REPORT /RECOMMENDATION

Type : Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items A through F)

- A. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.
- B. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.
- C. *It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2025.
- D. *It is recommended by the Acting Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Acting Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from the November 19, 2025 meeting:

297851
297419

- E. *It is recommended by the Acting Superintendent of Schools that the Board approve the following Policies and Regulations for a second and final reading:

P & R 2530	Resource Materials (Revised)
P & R 2535	Library Material (M) (New)
P & R 9130	Public Complaints (Revised)

- F. *It is recommended by the Acting Superintendent of Schools that the Board approve the rate of pay for the following substitute position effective January 1, 2026:

Substitute Paraprofessional \$15.92/hour
Avid Tutor \$15.92/hour

File Attachments

[Professional Development.pdf \(720 KB\)](#)

[Policies and regulations for a second and final reading.pdf \(1,481 KB\)](#)

Subject : G. BOARD ACTION (9 MEMBER VOTE)

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA

Category : 12. SUPERINTENDENT'S REPORT /RECOMMENDATION

Type : Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendent's Board Action section of the Agenda.

BOARD ACTION (Items G through L)

G. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Staff Professional Development.

H. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of requests for Field Trips.

I. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted list of Student Teachers for the 2025-2026 school year.

J. It is recommended by the Acting Superintendent of Schools that the Board approve the previously submitted Student Suspension Report for the month of November 2025.

K. It is recommended by the Acting Superintendent of Schools that the Board of Education: (1) affirm the Superintendent's initial determination regarding the Harassment, Intimidation & Bullying complaints set forth below; and (2) direct the Acting Superintendent to provide notice of the Board's aforementioned decision to the parents of all involved students from November 19, 2025 meeting:

297367

298770

L. It is recommended by the Acting Superintendent of Schools that the Board approve the following out-of-district placement for the 2025-2026 school year:

Student No.	School	Start Date	Tuition
99497	The Gateway School	11/24/25	\$455.00per diem

File Attachments

[Student Teacher.pdf \(45 KB\)](#)

[K-8 Professional Development.pdf \(488 KB\)](#)

13. BUSINESS ADMINISTRATOR'S REPORT /RECOMMENDATIONS

Subject : A. BOARD ACTION (10 MEMBER VOTE)

Meeting : Dec 10, 2025 - MONROE TOWNSHIP BOARD OF
EDUCATION MONTHLY AGENDA

Category : 13. BUSINESS ADMINISTRATOR'S REPORT
/RECOMMENDATIONS

Type : Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION(Items A through G)

A. *PROFESSIONAL APPOINTMENTS:

1. It is recommended that the members of the Monroe Township Board of Education approve the previously submitted Agreement between **Gateway School LLC, 60 High Street, Carteret, NJ** and the Monroe Township Board of Education to provide educational services to district students placed in their facility.
2. It is recommended that members of the Monroe Township Board of Education approve **Cleary Giacobbe Alfieri Jacobs LLC, 169 Ramapo Valley Road, Oakland, New Jersey 07436** to handle a special education matter (25EO00486AB). The Board will be responsible for fees up to a \$10,000.00 deductible each, at which time any remaining fees will be covered by the District's insurance carrier up to the policy limit.

B. *BILL LIST

It is recommended that the bills totaling \$6,049,169.61, Addendum #1 totaling \$1,023,804.40, and Addendum #2 totaling \$3,574.48 be ratified by the Board. The bills have been reviewed and certified by the Chairperson of the Finance Committee and Business Administrator.

C. *TRANSFER #4

It is recommended that members of the Monroe Township Board of Education approve Transfer #4 for Fiscal Year 2025/26 as previously submitted.

D. *SECRETARY'S FINANCIAL & CASH REPORT

In accordance with N.J.A.C. 6A:23-2-11(c) 4, Be It Resolved that the Board of Education hereby certifies that it is in receipt of the Financial Reports for October 2025, which indicates that no major accounts or funds have been over expended and that sufficient funds are available to meet the district's financial obligations for the fiscal year in accordance with N.J.A.C. 6A:23-2.11(b). In accordance with N.J.A.C. 6A:23-2.11(c) 3, Be It Further Resolved that the Business Administrator certifies that the October 2025 Secretary's Report indicates that no line item account has encumbrances and expenditures which in total exceed the line item appropriation in accordance with N.J.A.C. 6A:23-2.11(a).

E. *It is recommended that the members of the Monroe Township Board of Education approve a \$1,000.00 gift certificate from **Riverside Insights**, One Pierce Place, Suite 900 W, Itasca, IL 60143, to be used towards a subscription renewal.

F. *BOARD TRAINING/PROFESSIONAL DEVELOPMENT RESOLUTION

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by the New Jersey School Boards Association (NJSBA) and set forth below are directly related to and within the scope of board members and employees duties; and

WHEREAS, the Monroe Township Board of Education is required pursuant to N.J.S.A. 18:11-12 to adopt policy and approve travel expenditures by district employees and board members using local, State, or Federal funds to ensure that travel is educationally necessary and fiscally prudent; and

WHEREAS, the Board of Education has determined that the training and informational programs sponsored by NJSBA and set forth below are directly related to and within the scope of the listed job titles current responsibilities and the board's professional development plan; and

WHEREAS, the Board of Education has determined that participation in the NJSBA training and informational programs requires school district travel expenditures and that this travel is critical to the instructional needs of the district and/or furthers the efficient operation of the district; and
WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and
WHEREAS, the Board of Education has determined that the school district travel expenditures to NJSBA programs are in compliance with State travel guidelines as established by the Department of the Treasury and with the guidelines established by the Federal Office of Management and Budget; except as superseded by conflicting provision of Title 18A of the New Jersey Statutes; and
WHEREAS, the Board of Education finds that a mileage reimbursement rate to that of the State of New Jersey mileage reimbursement rate is a reasonable rate; and
WHEREAS, the Board of education has determined that participation in the NJSBA training and informational programs are in compliance with the District policy on travel; therefore be it
RESOLVED, that the Board of Education hereby approves the attendance of the listed number of school board members and district employees at the listed NJSBA training and informational programs, and the costs of attendance including all registration fees, and statutorily authorized travel expenditures, provided that such expenditures are within the annual maximum travel expenditure amount; and, be it further
RESOLVED, that the Monroe Township Board of Education authorizes in advance, as required by statute, attendance at the following NJSBA training programs and informational events:

**New Jersey School Boards Association New BoardMember Training
Princeton, NJ**

Board Member/ Staff attending	Dates of Workshop	Workshop Fee	Mileage
Vanessa Forst	01/23/26 through 01/25/26	No fee for NJSBA members	\$40.00

G. *DONATION

*It is recommended that the members of the Monroe Township Board of Education approve the following sponsorship for the Districts Advertising Program:

Partner: Monroe Township Boot Camp (Ajani Bakari)

Type:Program Sponsorship: MTSD Enrichment Services

Term: Jan 1, 2026 Dec 31, 2026

Amount: \$1,000 (cash)

File Attachments

- [Riverside Insights.pdf \(202 KB\)](#)
- [Financials.pdf \(2.819 KB\)](#)
- [BILL LIST.pdf \(638 KB\)](#)
- [ADDENDUM 12-10-25 BILL LIST.pdf \(180 KB\)](#)
- [ADDENDUM 2.pdf \(134 KB\)](#)

Subject :	B. BOARD ACTION (9 MEMBER VOTE)
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	13. BUSINESS ADMINISTRATOR'S REPORT /RECOMMENDATIONS
Type :	Action

Public Content

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Business Administrator's Board Action section of the Agenda.

BOARD ACTION(Items H through J)

H. GRANT ACCEPTANCE

It is recommended that members of the Monroe Township Board of Education acknowledge and accept **Unified Champion Schools Grant** for the 2025/26 school year from the Special Olympics of New Jersey for Woodland Elementary School in the amount of \$500.00.

I. DONATION

It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of **two Brake Drums** to the Monroe Township Middle School with an approximate value of \$150 from the **Monroe Public Works Department**.

J. It is recommended that members of the Monroe Township Board of Education acknowledge and accept a donation of approximately \$1,000 in the form of supplies to **Applegarth Elementary School** from an anonymous donor.

14. BOARD PRESIDENT'S REPORT

15. OTHER BOARD OF EDUCATION BUSINESS

16. PUBLIC FORUM

Subject :	A. PUBLIC FORUM (See Note 3)
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	16. PUBLIC FORUM
Type :	Information

Public Content

See Note 3.

17. CLOSED SESSION RESOLUTION IF NEEDED

18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY

Subject :	A. PUBLIC FORUM (See Note 3)
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	18. PUBLIC FORUM - CLOSED SESSION ITEMS ONLY
Type :	Information

Public Content

See Note 3.

19. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 05, 2026

Subject :	A. NEXT SCHEDULED BOARD OF EDUCATION MEETING
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	19. NEXT SCHEDULED BOARD OF EDUCATION MEETING JANUARY 05, 2026
Type :	

Public Content

The next Board of Education Meeting is scheduled for January 5, 2026 7:15 p.m.

20. ADJOURNMENT

Subject :	A. NOTES
Meeting :	Dec 10, 2025 - MONROE TOWNSHIP BOARD OF EDUCATION MONTHLY AGENDA
Category :	20. ADJOURNMENT
Type :	Action

Public Content

NOTES

Note 1: Any member of the public may record the proceedings of a public meeting of the Board in a manner that does not interrupt the proceedings, inhibit the conduct of the meeting, or distract Board Members or other observers present at the meeting.

The Board will permit the use of tape recorders, still or movie cameras, or videotape cameras only when notice of such intended use has been given to the Board Secretary one day in advance of the meeting. Any video recording device must be located and operated from inconspicuous locations in the meeting room as determined by the presiding officer of the meeting. The presiding officer may also limit the number of video recording devices if he/she determines the number and position of the video recording devices will be an unnecessary intrusion to the meeting. In this event, preference will be given based on the order in which prior notice requesting to record the meeting was provided to the Board Secretary.

The presiding officer shall determine when any recording device interferes with the conduct of a Board meeting and may order that an interfering device be removed.

Note 2: The Jamesburg Representative shall be eligible to vote on only those matters specifically designated in N.J.S.A 18A:38-8.1, as follows:

1. Tuition to be charged the sending district by the receiving district and the bill lists or contracts for the purchase, operation or maintenance of facilities, equipment and instructional materials to be used in the education of the pupils of the sending district.
2. New capital construction to be utilized by sending district pupils.

3. Appointment, transfer or removal of teaching staff members providing services to pupils of the sending district, including any teaching staff member who is a member of the receiving district's central administrative staff.
4. Addition or deletion of curricular and extracurricular programs involving pupils of the sending district.
5. Any matter directly involving sending district students or programs and services used by them.
6. The annual receiving district budget.
7. Any collectively-negotiated agreement involving employees who provide services used by sending district students.
8. Any individual employee contracts not covered by a collectively-negotiated agreement, if those employees provide or oversee programs or services utilized by sending district students.
9. Any matter concerning governance of the receiving district board of education, including, but not limited to, the selection of board president and vice-president, approval of board bylaws, and the employment of professionals or consultants such as attorneys, architects, engineers, or others who provide services to the receiving district board of education.

In accordance with N.J.S.A. 18A:38-8.1, the Jamesburg Representative is eligible to vote on the items delineated by an asterisk (*) in the Superintendents and Business Administrator/Board Secretarys Board Action section of the Agenda.

Note 3: Public discussion is confined to this portion of the Agenda unless permission is granted by the Board President prior to the start of the meeting or when the Board is considering a Special Agenda Item that the Board deems appropriate for public participation. Anyone wishing to address the Board is requested to stand and state his/her name and municipality.