Instructional Council Meeting Minutes

Date 1-21-26
Time _3:10 - 4:00 PM___
Location _Library___
Facilitator name _Christin Johnson____
Time Keeper name _Cara Heck_____
Recorder name _Mandy Allred_____

Members Present

___ Amanda Allred
___ Sheila Barbour
___ Lauren Condon
___ Adrianna Deuel
___ Teresa Fierro
___ Cara Heck
___Christine Herrera
___ Christin Johnson
___Russ Jones
___Rachael Koenigsfeld
___Raquel Leland
___Linda MacMaster
___ Margita Martinez
___Deborah Muldawer
___Jessie Olson
___Olivia Oyinatumba
___ Janet Reeder
___Anna Rogge
___ Geoff Smith
___ Crystal Yamazaki
___ Parent representative (Marissa Lane)

Agenda Topic – Late Work

- The union has pretty clear guidance on this. The only way to require the entire school to have a similar late work policy is to have the entire school vote for this and run it through IC. If IC wants this to go to a whole school vote there is a specific percentage required of teachers who agree with the policy in order to put it into the school policies. Debbie will check with the union on the exact number.
- Once again, please make sure your late work policy is clear to parents.
- Administration has been talking individually to teachers where there has been an issue.
- Teresa brought up the fact that the students need to learn that in the real world there are always going to be employers who have different expectations and learning to navigate those differences is important.

Agenda Topic: Tardies

- Has there been any improvement in students in halls since the last IC.
- Lots of students are still lingering in halls in spite of teachers' efforts.
- Random, secret, hallway tardy sweeps have not happened.

- We don't see much admin upstairs.
- Jessie said she had seven tardies to the fifth period.
- Christine and Olivia said they will try to be more visible.
- Geoff brought up that there are issues with the lockers being near the old fifth period.
- There are a lot of issues with the locks, we should be communicating with the families.
- Teresa brought up the issue that students are leaving bags in her class because the bags are too big.
- What supplies are required for your classes.

Agenda Topic: Social Studies for Registration

- Social Studies will take over registration for Science.
- Related Arts has some issues with how registration happens year after year. It would be nice to have a related arts teacher help with presenting. Jessie has offered to talk to the Social Studies teachers.
- We cannot have any kind of leadership expectations or requirements for enrolment in elective classes (with the exception of AVID). All students should be allowed to register for any elective class.
- We will look into registering through related arts next year.
- Classes will be registering on the 12th and 13th of February.
- We will not move Health and PE in 8th grade. However, looking at moving a full year of PE to 6th grade.

Agenda Topic: Scheduling

- Curriculum board meetings have been happening and below are some schedule options for next year.
- Schedule Options
    - One option would be blocks on Wednesday and Thursday.
    - Another option is a 5/7; There are seven periods each day, but teachers have two preps a day and one is collaboration time and the other is prep.
    - We can also keep the same schedule.
- Do we even have enough FTE to pull off adding a 7th period? Both of these schedules will require a 7th period.
- Jessie wanted to point out that a 45 minute period is way too short for most Foods' labs, other related arts projects, and science labs.
- ***IC voting members will take these schedules back to their constituents and vote will take place at the Feb. 12 IC meeting.***

Agenda Topic: Leadership for 8th Grade End of Year Activities

- Mandy, Jessie, and Linda will help with the dance.
- Rachael said that she would like to help with the field trip.
- Janet mentioned that doing the promotion here at JMMS may make things easier. Even if it is in the evening.
    - Adrianna mentioned that having the promotion at Cibola was special and felt special.
    - Location and time are still being determined.
- Christin will get with Cara and Rachael and make a list of tasks and send it to 8th grade teachers to sign up to help.
- It is important that everyone who signs up for a task actually does it.

Agenda Topic: *Upcoming Events*

January 23 - S1 Honor Roll Assemblies
January 26 - NAEP assessment select 8th graders (9am and 1pm)
January 28 - Jenna and Chanel baby shower 3 pm
January 28 - Chipotle Fundraiser - AVID
February 2-4 - ACCESS testing (affects about 40 students)
February 3 - 8th grade Field Trip to Cibola- organized through Science
February 6 - Hummingbird Field Trip

February 9-13 FCCLA Week
February 10-11- Field Trip to National Nuclear

Next Meeting: