

# General PTA Meeting Minutes

**Date:** November 18, 2025

**Time:** 8:30am

**Location:** Parley's Park Elementary School, Room 27

**Called to Order by:** Mira Choe

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## Welcome

Mira called the meeting to order and welcomed attendees.

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## Approval of Previous Minutes

The minutes from the previous PTA General Meeting were reviewed and approved.

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## Auction Update

There are three remaining auction winners outstanding.

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## Principal's Update – Kim

- Thanked the PTA for the birthday flowers and balsamic vinegars.
- Expressed appreciation for the positive partnership between the PTA and the school.
- Thanked the PTA for the continued partnership with Park City Education Foundation (PCEF).

## PCEF & School Initiatives

- **Time Machines Project:**
  - Funded by PCEF and painted near the 5th-grade classrooms.
  - Includes a conflict-resolution mat painted by artists.
  - Students use the Time Machines to work through conflict.

- Staff has been trained, and student use has been very successful.
- **Professional Development:**
  - PCEF is funding two teachers to attend a special education conference in Florida.
  - Teachers will share about their experience upon return.

## **Academic & Family Updates**

- **Report Cards:**
    - Distributed through PowerSchool on November 24.
    - A Zoom presentation with multiple principals will be recorded to review report cards.
  - **Conscious Discipline Workshop:**
    - Module 3 has been completed.
    - Attendance has ranged from 10–15 parents per session.
    - Parents from other schools and homeschool families have also attended.
  - **ELA Program Implementation:**
    - Implementation is going well.
    - Families are encouraged to reach out with questions.
    - A workshop at PCHS was successful, and the PowerPoint can be shared upon request.
    - Emphasized the importance of consistent attendance.
  - **Thanksgiving Break:** Begins November 26.
  - **OASIS Space:**
    - The OASIS space was praised as an excellent addition.
    - The superintendent toured the space and was very impressed.
    - Thanked Erin for her hard work creating this space for the staff.
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## **Teacher Update – Amanda**

- **CDAT Team Request:**
    - Requested two large coffee canisters for serving coffee or hot chocolate.
    - Emily noted these could also be used for staff appreciation.
  - **Staff Lounge:**
    - A hot chocolate bar will be set up in the staff lounge before the holiday break.
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## **Treasurer's Report – Lindsay**

- Treasurer's slideshow to be attached to the meeting record.

- Thanked Iris for securing an excellent deal on new playground soccer goals.
  - Thanked Erin for coordinating donations for OASIS (room across from the library).
    - Remaining needs include a couch, small table for a coffee station, and a water machine.
  - PTA funded mini grants.
  - PTA funded pedometers for PE.
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## **LIVE PC / GIVE PC**

- Raised \$2,000 for compostable supplies.
  - Discussion held on whether participation will continue annually, especially following the Fun Run.
  - The school ranked 2nd after Trailside for composting efforts.
  - Recognized by the state as an official Green School.
  - Request to explore smaller compostable bags for room parents.
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## **Missoula Children's Theatre**

- Video recap was shared.
  - 51 students participated this year (up from 38 last year).
  - Additional volunteers will be needed next year.
  - Performances were held at Ecker this year instead of PCHS.
  - Dates for next year will be set in the coming weeks.
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## **Social Committee Updates**

- Appreciation expressed for volunteer support with Fall Festival and Trunk or Treat. Also to Amy.

## **Upcoming Events**

- **11/21:** Pie Making at McPolin (in collaboration with McPolin Social Chair)
- **11/22:** Yoga for Dads at PC Collective
  - 8 participants signed up
  - 4 openings remaining
- **12/8:** Moms Morning at MD Skin
  - Mini facials, Botox, giveaways, and refreshments

- **12/12:** Gingerbread House Event
    - Includes coloring and crafts
    - Held after school in the cafeteria
    - Volunteers needed
    - Permission requirements TBD
    - Event will conclude around 2:00 PM
  - **Winter Dance:**
    - Hosted by PCHS Student Council
    - For Kindergarten–4th grade students
    - Includes all elementary schools
  - **12/16–12/18:** Holiday Shop
    - Three days during lunch hours
    - Held in the preschool area
    - Gift certificates available for students in need
    - Considering adding coffee and gift wrapping
  - **Donuts with Grownups:** TBD
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## Talent Show – Mira

- Dates:
    - Family evening performance: February 26
    - School performance: February 27
  - Open to 3rd–5th grade students.
  - Volunteers needed.
  - Off-stage talents will be shared via video or slideshow.
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## STEAM Festival – Erin

- Date: May 28
  - Seeking a co-chair.
  - Emphasized the importance of the event as a thank-you from students and families.
  - Goal to increase teacher and staff engagement.
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## Spelling Bee

- Open to 2nd–5th grade students.
- Begins late January with a written test and schoolwide bee.

- Regional Bee: March 3–4, hosted by the Park Record.
  - Additional details will be shared with students.
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## **Student Council – Emily**

- Thanked Mr. McIntosh.
  - Students proposed hosting a holiday event in the library.
  - Sponsoring a Yearbook Cover Design Contest.
  - Student Council will determine the voting process.
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## **Staff Appreciation**

- Exploring tumblers or alternative items for holiday staff gifts.
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## **Yearbook – Emily**

- Photographer attended the Veterans Day Assembly.
  - Photographer requested to attend five major school events this year.
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## **Next Meeting**

- Date: January 14, 2025
- Guest: Superintendent Lindsay Huntsman
- Members are encouraged to bring questions.