Leavitt Middle School
SOT Meeting Agenda
November 21, 2024 4:45 pm

Members:
Monica Venturino (Support Staff)
Brandon Shepherd (Licensed)
Tonya Carroll (Licensed)
Lana Roper (Principal)
Mary Ann Hughes Butts (Parent)
Sarah Hudson (Parent)
Richard Osorio (Parent)
Laura Willis (Parent)
Raleigh Francese (Student)
Avery Hopkinson (Student)

Members Present:
Brandon Shepherd [Leavitt MS], Lana Roper [Leavitt MS], Lana Roper [Leavitt MS]'s Presentation, Laura Willis [Northwest CTA], Mary Ann Hughesbutts, Richard Osorio, Tonya Carroll [Leavitt MS]

Old Agenda Items:

- Review and Approval of October 17, 2024 meeting minutes
    - Approval of the minutes: motion to approve (Laura Willis) 2nd: Brandon Shepherd

New Agenda Items:

- Code of Conduct (Recommendations for November meeting)
    - No recommendations
- Hiring Updates: IHS/Star-On, IA, and Assistant Principal
    - SOT described characteristics they are looking for: Likes kids; works more than 8 hours; willing to learn; observe first; MS/HS experience; builds relationships; team player.

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- Attendance Updates
    - 19.8% as of November 20th. Completing attendance plans with students. 18.1% last year. Suggestion for an attendance campaign-text messages. Current reason for attendance-vacation, sickness. Norovirus is making an uptick.
- Safety Updates
    - Safe Routes to School has been notified of current issues. Looking to do an assembly for our walkers, bikers, and skaters. Lunch duty volunteering. Sending license plates to school police. Transportation update regarding bus stop issue. Fighting update. 8th graders pushing students in the 6th-grade hallway-we will keep an eye on it and notify the adults to keep an eye on it as well.

General Discussion:
-Do we have a soccer team? Yes.
-Advertising of Kona Ice.

Public Comment Period: (Called in order of the sign-in sheet, only 2 minutes per person)

Motion to Adjourn: Ms. Hughes Butts 2nd: Mr. Shepherd