Leavitt Middle School

Join Your School's Organizational Team (SOT)

What is the School Organizational Team? The SOT is an advisory body that works with the school principal to improve student achievement. It is a critical part of the school community, providing input on important decisions.

Who makes up the SOT? The team is composed of voting members, which include:

- The Principal (as of July 1, 2024, the principal is a voting member)
- Parents/Guardians (must make up 50% of the voting members)
- Licensed Educators
- Support Professionals
- Students (at secondary schools)

The team may also include non-voting community members.

What does the SOT do? The SOT has several key responsibilities:

- **School Plan of Operation:** Provides advice on the development and implementation of the school's plan of operation, which includes the school budget and performance plan.
- **Principal Selection:** Assists in the selection of a new principal when there is a vacancy.
- **Principal Feedback:** Can provide feedback on the principal to their supervisor.
- **Policy Review:** Reviews and provides feedback on district policies and regulations.

How do you become a member? If a parent organization (like the PTA) exists at the school, they are responsible for running the parent elections. If there is no such organization, the principal will oversee the election process. All parents/guardians are eligible to serve and vote, regardless of PTA membership.

Parent/Guardian Elections

- **Who can vote:** All parents or guardians of a child at the school are eligible to vote, regardless of whether they are a member of a parent organization like the PTA.
- **Who can be nominated:** Any parent or legal guardian of a child currently enrolled at the school can be a member of the SOT. However, a Clark County School District (CCSD) employee cannot serve as a parent/guardian representative at the school where they work, although they can serve as a licensed or support staff member. They can serve as a parent/guardian member at a different school their child attends.
- **Who runs the election:** If a parent organization like the PTA exists at the school, they are responsible for establishing and running the election process for parents. If there is no parent organization, the school principal will run the election. The organization or principal must ensure the election is advertised to all parents.

- **How elections are conducted:** Nominations and elections can be conducted virtually. It is a common practice to use online forms (e.g., Google Forms) to facilitate this process.

Important Note: The SOT must approve the school's Plan of Operation with a 75% majority vote. Meetings are held at least once a month and are open to the public.