

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library May 19, 2025

The May 2025 Regular Meeting of the Norwayne Local Board of Education was held on Monday, May 19, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Jon Hutchison and Jenni Szafranski of the Boys & Girls Club of Wooster came and spoke to the board about their program and what it offers to students and communities.

Monthly Reports to the Board

Principal Doug Zimmerly, Norwayne High School

2025-35 Smith moved and Wyckoff seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 8:01 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-36 Wyckoff moved and Rupp seconded the motion to reconvene the open meeting at 9:18 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-37 Smith moved and Gasser seconded the motion to adopt the May 19, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-38 Wyckoff moved and Gasser seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the April 24, 2025 Regular Board Meeting.
 - B. Approve the April 30, 2025 Bank Reconciliation and Financial Reports:

Receipts:	\$ 2,133,609.98	Expenses:	\$ 1,433,285.08
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 - C. Accept the following donations:

Jarrett Family Foundation	\$6,000	NHS Football Program
Norwayne Athletic Boosters	\$1,014	NHS Boys Track
Wayne County Community Foundation	\$1,000	NHS Robotics Class
Gariner	\$500	NHS Robotics Class
Inventory Trading Company	\$125	NHS Girls Track Program
Mast-Lepley Storage Structures, Inc	\$300	NHS Robotics Class
NHS Girls Basketball Team, In Honor of Jeff Beery		
John & Stacey Alioto	\$100	
Jeff & April Troup	\$50	
Donna Marshall	\$20	
Judy Dichler	\$50	
Gary Maibach	Blessing Artist Trombone	NHS Band Program
 - D. Approve \$550 phone stipend to Lori Weinman for Transportation.
 - E. Approve stipend to Mark Stanley.
 - F. Approve Game Workers:

Garrison Murray	\$300	Track Timing Trailer
Taylor Straub	\$350	Track Timing Trailer
Angela Deiotte	\$120	Track Timing Trailer, Schar
		Invitational
Scott Coy	\$550	Track Timing Trailer
Scott Norman	\$105	Track Announcer
 - F. Approve the Health Insurance renewal with Jefferson Health Plan / Medical Mutual effective July 1, 2025, (9.75% increase).
 - G. Approve 5-Year Contract with Bonefish Systems, accounts payable monitoring system, at a cost of \$3,822/year.
 - H. Approve Bluum quote to purchase/update all staff computers at a cost of \$65,169.54.
 - I. Approve additional Grant Allocations for FY25

School Safety Grant	Fund 499	\$5,692.10
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 - J. Approve the transfer of \$100,000 from General Fund (001) to the Termination Benefits Fund (035) to be used for the severance payouts.
- Approve the transfer of \$100,000 from General Fund (001) to the Foodservice Fund (006).

Approve the transfer of \$476,383.87 from General Fund (001) to the Capital Projects Roof Fund (070-920R).

Approve the transfer of \$1,272,775 from General Fund (001) to the Capital Projects HVAC Fund (070-924H).

Approve the Transfer of \$549,080 from General Fund (001) to the Capital Projects Track Fund (070-925X).

K. Approve the resolution to establish a 070 Capital Projects Fund, a Bus Garage Project.

The Board of Education of the Norwayne Local School District met in regular session on May 19, 2025 at 6:00 PM in the Norwayne High School Library, 350 S Main St Creston, Ohio, with the following members present:

Doug Ingold ✓ Angie Smith ✓ Kirk Gaser ✓ Earl Rupp ✓ Winston Wyckoff III ✓

The Treasurer advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

Winston Wyckoff III moved adoption of the following resolution: 2025- 38 :

**A RESOLUTION ESTABLISHING CAPITAL PROJECTS FUNDS
UNDER REVISED CODE SECTION 5705.13(C) AND
AUTHORIZING AND DIRECTING THE TRANSFER OF MONEY
TO THOSE FUNDS FROM THE GENERAL FUND IN THE
AGGREGATE AMOUNT OF \$500,000 IN FISCAL YEAR 2025.**

WHEREAS, this Board of Education has determined that it is necessary and appropriate to accumulate resources generally for the acquisition, construction and improvements of fixed assets of the School District, and more specifically for the construction of a Norwayne Local Schools Transportation Bus Garage (the "Bus Garage Project), and

WHEREAS, the Board desires to establish one capital project fund as authorized by Section 5705.13(C) of the Revised Code for costs of the Project and to contribute money to those funds as necessary and as the Board may appropriate for that purpose from year to year;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Norwayne Local School District, Counties of Wayne and Medina, State of Ohio, that:

Section 1. As authorized by Section 5705.13(C) of the Revised Code, the Board hereby establishes one capital project fund for the purpose of accumulating resources for the Project – a capital project fund for the construction of a Bus Garage (the "Bus Garage Fund"). The source of money to be used to fund the Capital Project Fund for the Project shall be lawfully available money in the District's General Fund. Pursuant to Section 5705.13(C), should the Board so determine at a later point, the Board "may rescind a capital projects fund" and, in such case, "money that has accumulated in the fund shall be transferred to the fund or funds from which the money originally was transferred."

Section 2. The Treasurer is hereby authorized and directed to establish the Capital Project Fund in the books and records of the School District, and take any other such actions as are necessary and appropriate to effectuate this resolution. Consistently with the provisions of Sections 5705.13(C) and 5705.14(E) of the Revised Code, the Treasurer is specifically authorized and directed to promptly transfer the amount of \$500,000 from the District's General Fund to the Bus Garage Project Fund.

Section 3. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this Resolution were adopted, in an open meeting of this Board, and that all deliberations of this Board and of any of its committees that resulted in those formal actions were held, in meetings open to the public, in compliance with the law.

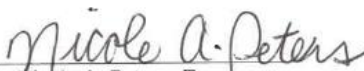
Section 4. This Resolution shall be in full force and effect from and immediately upon its adoption.

Kirk Gasser seconded the motion.

Vote: Ingold yes, Smith yes, Gasser yes, Rupp yes, Wyckoff yes.

Respectfully recorded this Date: May 19, 2025


Doug Ingold, Board President


Nicole A. Peters, Treasurer

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

A. Announcements/Correspondence/Introductions/Recognition

1. We wish Dave Dreher, Ann Gerber, Beth Smith, and Sharon Straub all the best as they retire at the end of the 2024-2025 School Year. Thank you for your dedicated service to Norwayne Local Schools. We will be saying goodbye to Cassondra Mey. We wish her well in her future endeavors.
2. Congratulations to the following students who placed in the Top 3 at the Wayne County Speech Contest: Swayva Hagen, Gwen Armstrong, and Roslyn Boden.
3. Congratulations to the students who participated in the Better Business Bureau's Laws of Life essay contest. Winners include: Anna Klann's essay won the Gold Award and earned \$250.00, Spencer Coffman and Sierra Smith both won the Bronze Award and earned \$100.00 each for their essays. Congratulations on this impressive achievement!
4. Congratulations to the Students recognized at the Lions Club Honoree Dinner on April 16: Addison Workman, Reid Boden, Lysander Bauman, Sarah Keiper, Maddy Kate Wolf and Cooper Ringle.
5. We would like to wish the Norwayne High School Drone Team the best of luck on their upcoming trip to Texas to compete in the National Competition on May 20 - 23, 2025.
6. A HUGE Congratulations to Coaches Mark Stanley, Scott Norman, and BOTH the Middle School Boys & Girls Track Teams on clinching the Wayne County League Middle School Championship at Northwestern on Thursday, May 8, 2025. Stand out performances were as follows: Ryenn Urban ~ 1st place ~ long jump; Cayla Miller, Savannah Smith, Ryenn Urban, Madison Rickett ~ 1st place ~ 4 x 100; Savannah Smith ~ 1st place ~ 200 meter dash; C.J. Brezina ~ 1st place ~ 100 meter dash, 3rd place ~ 400 meter dash, 4th place ~ 200 meter dash; Bryson Indorf ~ 1st place ~ 4 x 200 meter dash, 3rd place ~ 4 x 100 meter relay, 3rd place ~ shot put; Jonah Aubrey ~ 1st place ~ 4 x 200 meter relay, 2nd place ~ 200 meter hurdles, 3rd place ~ 4 x 100 meter relay; Bryson Indorf,

Jaxson Becerra, Braylin Cunningham, Jonah Aubrey ~ 1st place ~ 4 x 200 meter relay.

7. Congratulations to the Norwayne FFA who recently attended the Ohio State FFA Convention as the following members received their Proficiency Awards: Ashley Stands ~ 3rd place ~ Vegetable Production; Blake Simmons ~ 3rd place ~ Sheep Production; Jayla Winkler ~ 2nd place ~ Dairy Placement; Parker Widmer ~ 2nd place ~ Equine Placement; Halea Taylor ~ 2nd place ~ Poultry Production. Morgan Hamby, Halea Taylor, Emma Neuhauser, and Lily Adkins all qualified to play in the Ohio FFA Band while at the convention. Halea Taylor, Ashley Stands, and Brianna Jentes were all recognized for their gold-rated officer books. Parker Widmer, Ashley Stands, Brianna Jentes, and Jessica Geiogue all received their Ohio FFA State Degree. We appreciate all of your hard work and dedication to the FFA!!
8. The first graders participated in a Bike Safety Program at school on May 9, 2025.
9. On Tuesday, May 6, 2025, the Music and Drama Awards Banquet took place. Congratulations to all of the fine arts participants this school year! Special congratulations to the recipients of the following awards: Halea Taylor ~ Patrick Gilmore Band Award; Liz Laney ~ William Woodring Award; Ruby Burnside and Devan Kazar ~ Choral Awards; Devan Kazar ~ Best Actor; Gabby Conrow ~ Best Actress. During this special evening, Mr. Larrison and Mrs. Ratica put together a beautiful tribute to Mrs. Smith complete with the students singing *For Good*, a picture slideshow from over the years, a presentation of gifts, and Mrs. Christina Bosco (former Norwayne teacher and assistant director) singing a song. Cake and refreshments were served afterwards, along with formally dedicating the "Beth Ann Smith Green Room" to honor Mrs. Smith's legacy of 35 years at Norwayne High School and the Norwayne Drama Department! Mrs. Smith concluded the night by "passing the torch" to her former student and now colleague, Mr. Larrison. Thank you to all who made this a special night for Mrs. Smith, and thank you, Mrs. Smith, for your dedication to our schools. We will miss you!
10. Our very own senior, Gabrielle Conrow, has earned her Girl Scout Gold Award. It is the highest award you can earn as a Girl Scout and the equivalent of the Eagle Scout Award. We are very proud of Gabby!

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. Congratulations to our Class of 2025 Graduates who will be graduating on Sunday, May 25, 2025.
2. Norwayne Elementary's Track and Field Day is scheduled for Tuesday, May 27, 2025 with a rain date slated for Wednesday, May 28, 2025 (if needed).

3. Our 8th grade promotion will take place on Thursday, May 29, 2025 in the NMS Gymnasium.
4. The school year ends on Thursday, May 29. We wish our parents, students and staff a safe and enjoyable summer!

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The Transportation Department will start touching up routes in preparation for next school year to ensure a smooth start in the fall.
2. End-of-year paperwork is underway and being finalized.
3. A big thank you to the PTO and Tom's Coffee Truck for helping us celebrate Ohio School Bus Driver Appreciation Day. Our drivers truly felt the love and support!
4. Driver evaluations are being completed in preparation of closing the school year out on a strong note.
5. As a reminder to families, we encourage you to update Final Forms with any transportation changes by August 1st so bus routes can be finalized in a timely manner.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review: None at this time

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. Our E-rate submissions were approved. We will be replacing all of our network switches and all of our access points over the summer. E-rate will be covering 60% of the cost of these projects.

F. Superintendent's Report – Kevin Leatherman

1. May 1st enrollment by building:

Elementary School	532
Middle School	304
High School	384
Career Center	<u>32</u>

Total 1,252

2. Other Reports, Information or Items of Business:
 - a. During the 2024-2025 school year, there were 122 Students open enrolling in to Norwayne and 71 open enrolling out to other districts. In comparison to the 2023-2024 school year, we had 126 open enrolling in to Norwayne and 82 open enrolling out to other school districts.

- b. We currently have 120 home educated students who live in our district. This number is an increase from 105 students from the 2023-2024 school year.
- c. We have 36 students who live in our district attending Private Schools, decrease from 48 students from the 2023-2024 school year.

SUPERINTENDENT’S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2025-39 Smith moved and Wyckoff seconded the motion to approve the superintendent’s agenda:

A. Personnel Matters –

Professional Staff

Amanda Preattle – Approve contract for Preschool Teacher

Remington McClung - Approve contract for NES Grade 4 Math/Science Teacher 2025-2026 Year

Approve the following as Summer Academy Tutors at the Elementary School:
(as needed based on enrollment)

Sabrina Brandenburg	Jeannine Nicholson	Derek Van Lehn
Julie West	Dan Williams	

Approve extended work days for the 2025-26 School Year for the following staff:

Amy Frary – 15 days	Beth Poremba – 20 days
Jodi Klauss – 7 days	Alexa Monte - 10 days

Non-Renewal of Tutor Contracts:

(Non-renewal due to federally or state funded positions; this action does not reflect job performance but is a matter of state law):

Elementary School: Danielle Ballinger, Kaitlyn Clifford, Anika Frazee, Kris Gerber, Melanie Hawley, Jennifer Oberlin
Middle School: Sheri Csapo, Darin Winkler

Support Staff

Substitute List:

Addition to Substitute List:

Joshua Cline - Van Driver

Approve the following as Summer Academy Paraprofessionals at the Elementary School: (as needed based on enrollment)

Laura Buckingham	Tami Fitzpatrick	Tana Heilman
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Supplemental Staff

Supplemental Contracts – pending proper certification and licensure

NMS Grade 8 Head Football Coach: Jason Balyer

NHS Head Football Coach: Adam Indorf

NHS Head Boys Soccer Coach: Jake Zimmerly

NHS Head Girls Soccer Coach: Jason Zimmerly

NHS Head Golf Coach: Joe Chaffin
NHS Head Boys Basketball Coach: Brian West
NHS Head Girls Basketball Coach: Jake Shoup
NHS Head Cross Country Coach: Tiah Wingate
NHS School Cheerleading Advisor: Amber Graves
Band Director: Joseph (Brad) Krak
Colorguard Advisor: Katie Bishop
NHS Head Bowling Coach: John VonBergen
NHS Head Wrestling Coach: Jordan Marrero
NHS Head Volleyball Coach: Heidi Hartzler

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Alisha Gasser	Math Summit PD	6/10 – 6/12/25	\$325
Maddy McDermott	Math Summit PD	6/10 – 6/12/25	\$325
Jeannine Nicholson	Math Summit PD	6/10 – 6/12/25	\$325
Jenna Rupp	Math Summit PD	6/10 – 6/12/25	\$325

- C. Approve release time for the non-denominational Christian Education classes (Grades Kg-8) for the 2025-26 school year.

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

ADJOURNMENT

The June Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening June 23, 2025; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2025-40 Gasser moved and Wyckoff seconded the motion to adjourn the meeting at 9:39 PM.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

Board President

Treasurer