

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library June 23, 2025

The June 2025 Regular Meeting of the Norwayne Local Board of Education was held on Monday, June 23, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

2025-41 Wyckoff moved and Gasser seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:05 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-42 Gasser moved and Rupp seconded the motion to reconvene the open meeting at 7:24 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-43 Wyckoff moved and Smith seconded the motion to adopt the June 23, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-44 Smith moved and Rupp seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the May 19, 2025 Regular Board Meeting.
- B. Approve the May 31, 2025 Bank Reconciliation and Financial Reports:

Receipts: \$3,959,995.76 Expenses: \$4,493,796.36

C. Accept the following donations:

Raymond James Charitable/ Alisha Perkins	\$51,027.10	NHS Merckle Scholarship
Chevrolet of Wooster	\$6,000	NHS Football Team
TJ's Restaurant	\$200	NHS Robotics Class
Kidron Electric	\$350	NHS Robotics Class
Mini Doodles Dandy, LLC	\$500	NHS Robotics Class
NMS PTO & Scholastic Book Fairs	\$1,538.60	NMS Library

D. Approve Game Workers:

<u>Dwight Schar Invitational Track Meet</u>		
Jason Veon	Ticket Taker	\$50

<u>Softball/Baseball Games</u>		
Jason Veon	Ticket Taker	\$75

<u>OHSAA Softball Tournaments</u>		
Brianne McHugh	Athletic Trainer, 5/19/25	\$60
Brianne McHugh	Athletic Trainer, 5/24/25	\$60
Matt Smith	Ticket Taker	\$60
Rodney Beckett	Scoreboard, Bookkeeper	\$25

<u>OHSAA Baseball Tournaments</u>		
Brianne McHugh	Athletic Trainer, 5/23/25	\$60
Brianne McHugh	Athletic Trainer, 5/28/25	\$60
Brianne McHugh	Athletic Trainer, 5/31/25	\$60
Rodney Beckett	Scoreboard, Bookkeeper	\$25

<u>OHSAA District Track Meet, 5/15/25, 5/17/25 & 5/31/25</u>		
Dave Dreher	Announcer	\$90

E. Approve \$3,061 stipend to Brian Miller for providing extended period time to STEAM activities.

F. Approve stipend to Robert Winebrenner & Adam Steiner.

G. Authorize the Treasurer to make Fiscal year-end advances and budget changes to eliminate negative fund balances, if needed, for the Final Appropriations and Amended Certificate for FY24, and report for approval at the July 2025 board meeting.

H. Approve the Temporary Appropriations for FY26.

I. Approve Liability, Property and Fleet insurance with Ohio School Plan/Whitaker Myers for FY26 at a cost of \$75,040.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations and Best of Luck to our graduates, many of whom received awards and scholarships to their chosen Colleges and Universities and to those who have enlisted in the Military.
2. We would like to recognize our outstanding JustWrite students who achieved honors at the State Competition held at Ashland University on Tuesday, May 20, 2025. Gabby Conrow was honored as one of only five students in the state to qualify for the State Competition all four years of her high school career!! In the individual rankings, Kaitlyn Mazarese secured 15th place among 150 of Ohio's top writers and Evelyn Buklad achieved a 12th place finish. The Nikki Delamonte Award, selected by published author Kristi Boyes, was awarded to Evelyn Buklad for her story titled "A Blurry Man in Niigata". Congratulations to our talented writers and their coaches ~ Mrs. Ann Gerber & Mr. Lance Larrison!!
3. Congratulations to Coach Bree Robinson and the high school softball team, Coach Jacob Morgan and the boys' high school track team, and Coach Bri Indorf and the girls' high school track team all for winning the Wayne County League titles! We are so proud of you and all of your hard work!! You are a wonderful representation of Norwayne Local Schools!!
4. A Big Congratulations to Coach Bri Indorf and the girls' track team on not only winning the WCAL Championship, but also the District Championship, Division II Regional Championship!! Additionally, there were several athletes from both the girls and boys track teams who advanced to the state track meet. The following athletes were Kendra Berger ~ Pole Vault; Kaylee Graham ~ 300 Hurdles; Haley Bittinger ~ Shot Put & Discus; Hannah Froelich ~ Shot Put & Discus; Kyle Olszewski, Romagn Wingate, Tripp Wingate, Trenton Woodall ~ 4x800 Relay; Brandt Morlock ~ Shot Put & Discus. Brandt secured the State Runner Up slot in the boys' discus competition and was able to set a New Meet Record of 223' 03" at the Ohio High School Hammer Championship!
5. Congratulations to Coach Joe Gilmore and the baseball team for a wonderful season and for advancing to the Regional Tournaments!
6. During the 2024-2025 School Year, Norwayne High School was able to capture 7 WCAL Championships (Boys Cross Country, Boys Soccer, Football, Boys Basketball, Softball, Boys Track, Girls Track)! With that being said, Norwayne was able to secure the All-Sports Trophy once again for a third consecutive year. There is no better time than now to be a Bobcat!! Nonetheless, these teams could not have done it without the boosters and volunteers. It takes a community to run a successful athletics program that provides the best to support our kids. Norwayne truly is a special place to be!!

2025-45 Wyckoff moved and Rupp seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Approve the Bus Garage bid from Country View Construction at a cost of \$276,790.

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. School Building offices will be closed during the month of July. District offices will remain open with variable hours. Please call ahead to be sure the office you would like to come to is open.
2. Custodians have begun their thorough cleaning of the buildings.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus safety training and orientation for Preschool and Kindergarten students is scheduled for Saturday, August 9, 2025 at 9:30 a.m. at the Elementary School.
2. Approve the updated Norwayne Community Center Building Agreement.
3. Approve an increase in Norwayne Community Center building rental to \$150 for both commons and gymnasium; \$75 for just the commons.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on First Reading/Review:
IKF Graduation Requirements

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. A shipment of touch screen chromebooks has been delivered that will be issued to teaching staff to replace their out-of-date laptops

F. Superintendent's Report – Kevin Leatherman

1. June 1st enrollment by building:

Elementary School	534
Middle School	303
High School	384
Career Center	<u>32</u>

Total 1,253

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

2025-46 Rupp moved and Smith seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Exempt Staff

David Dreher – Approve contract for Preschool / Student Services Coordinator
Beth Poremba - Approve 13.5 extended days for the 24-25 school year

Professional Staff

Maximus "Max" Borovka - Approve contract for NES Tutor
Meghan Casto - Approve contract for NES Tutor
Madison Wright - Approve contract for NES Tutor
Emily Ogg - Approve contract for NES Grade 1 Language Arts Teacher
Laurel Kesterson - Approve contract for NES Grades K/1 Intervention Specialist
Annette Yoder - Approve contract for NES Grades 4/5 Intervention Specialist
Kyle Metzger - Approve contract for NMS Grade 6 Intervention Specialist
Danielle Ballinger - Accept Letter of Resignation
Kaitlyn Clifford - Accept Letter of Resignation
Kristina Gerber - Accept Letter of Resignation

Approve Salary Step Changes for the following Staff:

Denise Grimes ~ M +15
Jodi Klauss ~ M +30
Kristen Quallich ~ M +15
Derek Van Lehn ~ B 150

Recall:

Tutors:

Anika Frazee – NES	Melanie Hawley – NES	Jennifer Oberlin – NES
Sheri Csapo – NMS	Darin Winkler – NMS	

Support Staff

Carolyn Wilfong - Approve Contract for Norwayne Community Center Custodian
Jerry Favri – Accept Letter of Resignation for Retirement effective May 31, 2025.
Zachery Korber - Summer IT Internship

Supplemental Staff – pending proper certification and licensure

High School:

John Baummer - Football Assistant
Scott Coy - Football Assistant
Jason Gallion - Football Assistant
Jude LaChance - Football Assistant
Bryan Shirey - Football Assistant - Split Stipend
Charles Dixon - Split Stipend
John VonBergen – Volunteer Assistant
Bryce Zimmerly – Boys Soccer Assistant – Split Stipend
Fran Espinosa – Boys Soccer Assistant – Split Stipend
Adam Rupp – Girls Soccer Assistant
Allie Kandel – Girls Soccer Volunteer Assistant Coach

Adam Indorf – Weight Room Supervisor
Jude LaChance – Weight Room Supervisor
Alisha Wellman– Assistant Cheerleading Advisor
Caity Steiner – JV Volleyball Coach
Lexi Hershberger – Freshman Volleyball Coach
Beth Lea – Fall Facility Manager

Middle School:

Jesse McKinney – Gr 8 Assistant Football Coach
Travis Mills – Gr 7 Football Head Coach
Remington McClung - Gr. 7 Assistant Football Coach
Paul Boak – Gr 7 Assistant Football Coach (Volunteer)
Taylor Straub – Cross Country Coach
Corrine McCall - Cross Country Assistant (Volunteer)
Shawn Deer – Fall Facility Manager

Contracts for Renewal 2025-2026 School Year

Certified

One-Year Contract:

Caitlyn DeMassimo

- B. Approve Parent-Student Handbooks for the 2025-2026 school year.
- C. Acknowledge receipt of the Tri-County ESC Business Advisory Council Consortium Spring Quarterly Report.
- D. Approve Substitute Teacher Pay increase to \$110 per day.
- E. Approve CCP Memorandum Of Understanding with Youngstown State University for the 2025-26 School Year.
- F. Approve the 3-year renewal of the PSW/Raptor Technologies agreement for \$13,24.10

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-47 Gasser moved and Rupp seconded the motion to Reschedule the July Regular Meeting of the Norwayne Local Board of Education to Wednesday, July 30, 2025 in the Norwayne High School Library; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

ADJOURNMENT

2025-48 Wyckoff moved and Smith seconded the motion to adjourn the meeting at 7:57 PM.

VOTE: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

Board President

Treasurer