RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library July 30, 2025

The July 2025 Regular Meeting of the Norwayne Local Board of Education was held on Wednesday, July 30, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Jeannine Nicholson addressed the Board regarding personnel concerns.

2025-49 Wyckoff moved and Smith seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:11 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-50 Gasser moved and Rupp seconded the motion to reconvene the open meeting at 8:01 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-51 Smith moved and Wyckoff seconded the motion to adopt the July 30, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-52 Smith moved and Gasser seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

A. Approve the minutes of the June 23, 2025 Regular Board Meeting.

B. Approve the June 30, 2025 Bank Reconciliation and Financial Reports:

Receipts: $1,036,533.76 Expenses: $1,458,068.84

C. Approve Grant Allocations for FY26

Title I-A Improving Basic Programs	Fund 572	$336,649.52
Title II-A Supporting Effective Instruction	Fund 590	$27,771.30
Title IV-A Student Support & Academic Enrichment	Fund 584	$26,213.10
IDEA-B Special Education	Fund 516	$305,854.23
Title I-D Neglected (CCHO)	Fund 572	$65,959.90
IDEA Early Childhood SpecEd	Fund 587	$9,107.40
Title III English Language Learners	Fund 551	$664.97

D. Approve participation in the IDEA Early Childhood SpecEd and Title III English Language Learners consortium with Tri-County ESC.

E. Annual review to renew the MOU for Title I-D Neglected grant funds with the Christian Children's Home for the 2025-26 SY.

F. Approve Credit Card Report for FY25

G. Approve the amended Admin/Exempt salary schedule and Administrative Handbook.

H. Approve the Final Appropriations & Final Certificate of Resources for FY25.

I. Approve Renewal of Dental Insurance with Luminare /OasisTrust effective September 1, 2025 with a 5% increase.

J. Approve a $2,500 donation to the Wayne County Hall of Fame, matching the Booster's contribution of $2,500.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

A. Announcements/Correspondence/Introductions/Recognition

1. As we approach the opening of a new school year we wish all the staff and students an excellent school year. Welcome to the new staff members and students.

2025-53 Gasser moved and Rupp seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. The District Newsletter will be mailed out to district residents within the next week.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Preschool and Kindergarten Bus safety training is scheduled for Saturday, August 9th at 9:30 a.m. at Norwayne Elementary School. Please contact Lori Weinman, Transportation Coordinator after August 4th at 330-435-1141 with questions.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:
IKF Graduation Requirements

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. A shipment of one hundred five Windows 11 desktop computers was delivered on July 15 and is being installed and configured.

2. The District has switched phone service providers from Frontier to Heritage. Heritage is located in Doylestown. A number of school districts have them as their phone service provider. There is a notable cost savings with Heritage as well as better customer and repair service than what we experienced with Frontier.

F. Superintendent's Report – Kevin Leatherman

1. Other Reports, Information or Items of Business

a. Building Principals return to their positions on Friday, August 1st.

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

2025-54 Gasser moved and Wyckoff seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Professional Staff
Joe Love – NMS Intervention Specialist - Accept letter of resignation effective June 30, 2025.

Alexa Monte – NES Guidance Facilitator – Accept letter of resignation effective July 2, 2025.

Kristen Quallich – NMS/NHS Health/Physical Education Teacher – Accept letter of resignation effective July 4, 2025.

Emily Morgan - Approve Contract for NMS Intervention Specialist

Melissa Watkins – Approve contract for NES Guidance Facilitator.

Approve Salary Step Changes for the following Staff:
Rachel Eggeman, M +30
Amy Frary, M +30
Tony Kline, M +30
Joe Love, M +30
Jacob Morgan, M +30

Support Staff
Isaac Graf - Approve contract for School Bus Driver

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

ADJOURNMENT

The August Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening August 25, 2025 at 6:00 p.m.; Hearing of the Public 6:00 p.m.

2025-55 Wyckoff moved and Smith seconded the motion to adjourn the meeting at 8:59 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

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Board President **Treasurer**