RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library August 25, 2025

The August 2025 Regular Meeting of the Norwayne Local Board of Education was held on Monday, August 25, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public
Principal Vince Sette, Norwayne Elementary School

2025-56 Wyckoff moved and Rupp seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:27 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-57 Smith moved and Rupp seconded the motion to reconvene the open meeting at 7:58 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-58 Wyckoff moved and Rupp seconded the motion to adopt the August 25, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-59 Gasser moved and Smith seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

A. Approve the minutes of the July 30, 2025 Regular Board Meeting.

B. Approve the July 31, 2025 Bank Reconciliation and Financial Reports:

Receipts:	$2,687,487.57	Expenses:	$1,521,796.25

C. Accept the following donations:

Norwayne Class of 1957	$75	NHS Music Dept, *in honor of Darla Moyer*
O'Neill Insurance Agency	$100	NES School Supplies

D. Approve June invoices paid as July 1, 2025, FY26.

E. Approve amended CCIP Grant Allocations for FY26

Title I-A Improving Basic Programs	Fund 572	$379,539.45
Title II-A Supporting Effective Instruction	Fund 590	$34,614.81
Title IV-A Student Support & Academic Enrichment	Fund 584	$26,338.83
IDEA-B Special Education	Fund 516	$307,136.30
Title I-D Neglected (CCHO)	Fund 572	$79,706.76
Title III English Language Learners	Fund 551	$1,336.25

F. Approve Type V Payment-In-Lieu-Of Transportation contract:

Mike & Jennifer Brumfield	Carston	RG Drage

G. Approve the Coordinator Salary Schedule.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

A. Announcements/Correspondence/Introductions/Recognition

1. Norwayne Local Schools opened for the 2025/26 School Year on Monday, August 18, 2025. Welcome to the newly hired staff members and new students.

2. Good Luck to all the students who will show animals and other projects at the Wayne County Fair.

3. Congratulations to the following Norwayne Community members who were recognized at the 2025 Creston Ox Roast as Creston Citizens of the Year: Peg Dawson, John VonBergen, Rene & Steve Davis, and Brandon Smith.

2025-60 Wyckoff moved and Rupp seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. The One Needs Assessment Meeting was held August 7, 2025. The Updated Plan will be posted to the District Website.

2. There will be no school on September 1 (Labor Day), September 8 (Fair Day), and September 9 (Staff In-Service Days).

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. Bus routes have been updated. We wish the bus drivers a safe and healthy school year.

2. Preschool and Kindergarten Bus Safety training was held on August 9th to coincide with orientation at Norwayne Elementary School. There was a total of 118 Preschool and Kindergarten students in attendance.

3. Approve the 2025 – 2026 SY Bus Routes.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on second reading/adoption:
None at this time

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. In September, students in Grades 2 and 6 will be given the InView test. Grades K - 5 will be given the NWEA MAP test in September as well.

2. Our network switches and access points for our E-Rate Project have arrived and will be configured by TCCSA.

F. Superintendent's Report – Kevin Leatherman

1. First day of school enrollment by building:

	This Year	Last Year
Elementary School	537 (+ 38 Preschoolers)	537
Middle School	314	307
High School	364	387
Career Center	37	33
Total	1,290	1,264

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

2025-61 Smith moved and Gasser seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Professional Staff

Emily Draa – NES Grade 5 Language Arts Teacher - Accept letter of resignation effective August 25, 2025.
Stacy Mangun - Approve Contract for NES Grade 5 Language Arts Teacher
Matt Filo - Approve Contract for NES Intervention Specialist
Joe Chaffin - Approve Contract for NHS Tutor

Exempt Staff

Isaac Graf - Part-time Transportation Maintenance Coordinator

Support Staff

Approve support staff substitute list for the 2025-26 School Year.

Supplemental Staff

Supplemental Contracts - pending proper certification and licensure

Elementary:
Erica Dutter - Conservation Club (formerly Nature Club)
Brian Miller - Steam Club
Bethany Hess - 5th Student Government

Middle School:
Sarah Ice – Grade 8 Pen Ohio
Katie Kerns – Grade 7 Pen Ohio & Outdoor Ed
Keith Kerns – Grade 8 and DC Trip Advisor
Jodi Klauss – Teen Institute
Lance Larrison – MS Academic Challenge
Leanne Ratica – Student Council

High School:
Andrea Dietry – Art Club Advisor, Yearbook Advisor
Brittany Ford – Book Club Advisor; Debate Club
Amy Frary – Senior Class Advisor & CCP Advisor
Brad Helenthal – National Honor Society Advisor
Beth Hochstetler – Sophomore Class Advisor
James (Jimmy) Errante-Humes – Co-Assistant Band Director - Percussion
Jake Blevins - Co-Assistant Band Director
Lance Larrison – Freshman Class Advisor; Teen Institute; PAC Manager; Fall One-Act Play Advisor, Fall One Act Play Competition Advisor, Speech Contest Advisor, Spring Musical Director, JustWrite Ohio Coach
Kevin Philyaw – Conservation Club Advisor, Aultman Ambassador's Club Advisor,

Community Advancement Team (CAT) Advisor
Lisa Piatt – Prom and After Prom Advisor; Assistant Community Advancement Team (CAT) Advisor
Trisha Reese – Junior Class Advisor
Michelle Stoller – Academic Challenge Club Advisor
Tera Walker – Student Council Advisor

Coaches:
Allison Morlock - NMS Volleyball Coach
Bri McHugh - NMS Volleyball Coach
Todd Leach - NMS Football Coach (Volunteer)
Matt Hostettler – NHS Volunteer Golf Coach
Bobbi Jo Harklau - NMS Cheer Coach
Angie Wohlgamuth - NMS Assistant Cheer Coach

B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

Employee	Conference	Date	Reg. Fee
Amy Frary	OACAC	9/5	$90
Amy Frary	All Ohio Counselors	10/16 & 10/17	$310
Molly Pamer	Tri-County ESC Fine Arts In-Service	10/17	$25

C. Approve contract for Deputy Warner, School Resource Officer

D. Approve the amended MS Student/Parent Handbook

E. Approve the disposal of the 2001 Ford F150 truck and old field paint sprayer

F. Approve MOU with Encompass Counseling for 2025 – 2026 SY.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

ADJOURNMENT

The September Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening September 22, 2025; Business Meeting 6:00 p.m.; Hearing of the Public 6:00 p.m.

2025-62 Wyckoff moved and Smith seconded the motion to adjourn the meeting at 8:17 PM.

VOTE: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

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Board President **Treasurer**