

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library October 27, 2025

The October 2025 Regular Meeting of the Norwayne Local Board of Education was held on Monday, October 27, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp and Winston Wyckoff III. Angie Smith was absent.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Principal Nic Fioritto, Norwayne Middle School

Abbey VanTyne, FFA Advisor & Members of the FFA

2025-70 Wyckoff moved and Gasser seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:16 PM.

Vote: Yes: Rupp, Wyckoff, Ingold, Gasser.

2025-71 Gasser moved and Rupp seconded the motion to reconvene the open meeting at 7:54 PM.

Vote: Yes: Wyckoff, Ingold, Gasser, Rupp.

2025-72 Rupp moved and Wyckoff seconded the motion to adopt the October 27, 2025 agenda as modified.

Vote: Yes: Ingold, Gasser, Rupp, Wyckoff.

2025-73 Wyckoff moved and Gasser seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the September 22, 2025 Regular Board Meeting
- B. Approve the September 30, 2025 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,523,129.73 Expenses: \$ 1,751,630.32

- C. Accept the following donations:

Norwayne Athletic Boosters	\$1,000	NHS Baseball Team
WeFund4U	\$5,504.80	NHS Football Team
Jarrett Companies Inc	\$100	NHS Prom Program
M Buckingham Trucking LLC	\$250	NHS Prom Program

Accept the following donations from Cynthia Acker:

NES Jr. Conservation Club	\$ 50	NHS Baseball	\$ 100
STEAM Club	\$ 50	NHS Boys Basketball	\$ 100
NMS Wash DC Trip	\$ 100	NHS Girls Basketball	\$ 100
NMS Power Pen	\$ 100	NHS Football	\$ 100
NMS Student Council	\$ 100	NHS Softball	\$ 100
NMS Teen Institute	\$ 100	NHS Volleyball	\$ 100
NMS Cheerleading	\$ 100	NHS Cheerleading	\$ 100
NHS Prom	\$ 200	NHS Golf	\$ 100
NHS Choir	\$ 100	WCC Golf Rental Fee	\$ 800
NHS Conservation Club	\$ 50	NHS Tennis	\$ 100
NHS Academic Challenge	\$ 100	NHS Boys Track	\$ 100
NHS Writing Club	\$ 100	NHS Girls Track	\$ 50
NHS FFA	\$ 100	NHS Boys Soccer	\$ 50
NHS Student Council	\$ 100	NHS Girls Soccer	\$ 50
Homecoming Flowers	\$ 186	NHS Wrestling	\$ 50
NHS Honor Society	\$ 100	NHS E Sports Club	\$ 50
NHS Drama	\$ 100	NHS Cross Country	\$ 25
NHS Band	\$ 100		
NHS Yearbook	\$ 100		
NHS Teen Institute	\$ 100		

- D. Approve the Payment-In-Lieu of Transportation contracts for FY26:

Scott & Angela Spade	Keegan, Kaden, Cole	Northside Christian Academy
Nichol Deem	Lawrence	Wooster Christian
Breanna Seager	Kaden	Wooster Christian
Steve & Jessica Gasser	Damon, Desmin	Central Christian
Maryann Hardwick	Noah	Walsh Jesuit
Kalina Zutavern	Alma, Etta Baird	Wooster Montessori
Ryan & Andrea Uhler	Emma	Wooster Montessori
Matthew & Tessa Stanford	Evelina	Wooster Montessori

- E. Approve the Letter of Arrangement with the Auditor of State to conduct the FY25 Financial Audit at a cost of \$18,270.

- F. Approve stipend for Jake Blevins.
- G. Approve the 3-Year contract with Trane for \$41,047 annually through 2028.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
 - 1. Congratulations to the 15 Junior and Senior Class Members recently inducted into the Norwayne High School National Honor Society.
 - 2. The Norwayne FFA Chapter is holding its Fall Benefit Dinner and Auction on Saturday, November 15, 2025. The benefactor will be Austin Wilson.
 - 3. Congratulations are in order for our NHS Volleyball team, who claimed a share of the WCAL Championship title for the first time in 25 years!
 - 4. For the 5th straight year in a row, our NHS Boys Soccer team won the WCAL Championship. Way to go guys!
 - 5. Congratulations to Coach Taylor Straub and the middle school boys' Cross Country team for clinching the WCAL Title!! The girls' team also had a strong showing with a second-place finish!!! We appreciate all of the hard work that these young men and women have put forth to gain these achievements.

2025-74 Rupp moved and Wyckoff seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

- A. Buildings & Grounds Committee – Chairperson, Earl Rupp
 - 1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith
 - 1. Parent-Teacher Conferences are scheduled for November 12 for Middle School and High School students.
 - 2. School will be closed November 26 through December 1 for Thanksgiving Break and Parent-Teacher Conference Comp Day.
- C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III
 - 1. The transportation office is finishing up the ODEW T-1 Report. This report includes the number of students riding and miles traveled for our district during the first full week of October.

2. We celebrated National School Bus Safety Week during the week of Oct 21-25, recognizing and showing appreciation of our drivers safely transporting our students each day.
3. Day-to-day transportation operations continue to run efficiently with no major concerns to report.
4. Isaac is preparing for upcoming winter readiness checks and bus inspections.
5. Construction of the new Bus Garage is progressing well and is now under roof.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on Second Reading/Adoption:

BCE Board Committees
 DECA Administration of Federal Grant Funds
 DID Inventories (Fixed Assets)
 DJF Purchasing Procedures
 DJF-R Purchasing Procedures
 EDE Computer/Online Services (Acceptable Use and Internet Safety)
 GBH Staff-Student Relations
 IGAH/IGAI Family Life Education/Sex Education
 IGBLA Promoting Parental Involvement
 IGCH-R College Credit Plus
 JED Student Absences and Excuses
 JED-R Student Absences and Excuses
 JEDA Truancy
 JFCJ Weapons in the School
 JHC Student Health Services and Requirements
 JHCA Physical Examinations of Students
 JHCD Administering Medicines to Students
 JHCD-R-1 Administering Medicines to Students
 JHF Student Safety
 JM Staff-Student Relations
 KBA Public's Right to Know
 LEC-R College Credit Plus

Policy on First Reading/Review:

BD School Board Meetings
 DBD Budget Planning
 DE Revenues from Tax Sources
 DID-R Inventories
 DJC Bidding Requirements
 EBC Emergency Management and Safety Plans
 EEA Student Transportation Services
 EEACC-R Student Conduct on District Managed Transportation
 EEACD Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License
 EEACD-V Drug and Alcohol Testing for District Personnel Operating a Motor Van
 EEAD Non-Routine Use of School Buses and Motor Vans
 EHA District Records Commission, Records Retention and Disposal
 EHC Cybersecurity
 FD Tax Issues
 FEF Construction Contracts Bidding and Awards

GBQ Criminal Records Check
JHG Reporting Child Abuse and Mandatory Training
IJ Guidance Program

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The District's annual Technology Committee met on October 15, 2025.
2. The 3rd Grade ELA Tests were given on October 21-22, 2025.

F. Superintendent's Report – Kevin Leatherman

1. October 1st enrollment by building:

Elementary School	531 (+ 37 Preschoolers)
Middle School	313
High School	366
Career Center	<u>38</u>
Total	1,285

VOTE: Yes: Gasser, Rupp, Wyckoff, Ingold.

2025-75 Gasser moved and Wyckoff seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Support Staff

Zachary Korber - Part-time technology assistant
Corbin Bedlion - Part-time technology assistant

Addition to Substitute List:

Kelsey Riggensbach - Non-bachelor degree substitute teacher
Brian Jentes - Van
Melissa Smith - Cafeteria, clerical, library, van

Supplemental Staff - pending proper certification and licensure

Keith Kerns - NMS Conservation Club Advisor

eSports Advisor:

Matt Smith

NHS Winter Facility Manager:

Beth Lea

NHS Boys Basketball:

Shawn Deer – Assistant Coach
Scott Norman – Co-Assistant Coach
JJ Cline – Co-Assistant Coach

NHS Girls Basketball:

Dan Williams – JV Coach
Caitlyn DeMassimo – Co-Assistant Coach
Shyla Urban – Co-Assistant Coach

NHS Wrestling:

Jesse McKinney – Assistant Coach

NHS Bowling:

Cory Fankhauser – Assistant Coach

NMS Boys Basketball:

Nathan Weinman – 8th Grade Coach
Andrew Jacobs – 7th Grade Coach

NMS Girls Basketball:

Rodney Beckett – 8th Grade Coach
Taylor Straub – 7th Grade Coach
Kayla Marty – Assistant Coach

NMS Wrestling:

Nate Berry – Head Coach
Gibson Moore – Assistant Coach

NMS Cheerleading:

Annie Yoder – Cheer Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Bree Robinson	OHSFSCA Coaches Clinic	1/16/26	\$125

- C. Reports from last month's conferences.
- D. Approve MOU for Anazao Community Partners for 2025 – 2026 SY.
- E. Board's consideration/approval of the Norwayne FFA request to travel to the 2025 National FFA Convention on October 29-31, 2025. FFA Advisor, Abbey VanTyne, is seeking Board approval of this out-of-state trip as per Board Policy IICA-R.

VOTE: Yes: Rupp, Wyckoff, Ingold, Gasser.

ADJOURNMENT

*The November Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening November 24, 2025 at 6:00 p.m.;
Hearing of the Public at 6:00 p.m.*

2025-76 Wyckoff moved and Rupp seconded the motion to adjourn the meeting at 8:11 PM.

VOTE: Yes: Wyckoff, Ingold, Gasser, Rupp.

Board President

Treasurer