

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Regular Meeting

Held at 6:00 PM Norwayne High School Library November 24, 2025

The November 2025 Regular Meeting of the Norwayne Local Board of Education was held on Monday, November 24, 2025 at Norwayne High School. Having due notice the following board members were present: Doug Ingold, Kirk Gasser, Earl Rupp, Angie Smith, and Winston Wyckoff III.

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH.

Monthly Reports to the Board & Public

Principal Doug Zimmerly, Norwayne High School

2025-77 Smith moved and Wyckoff seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 6:44 PM.

Vote: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-78 Gasser moved and Rupp seconded the motion to reconvene the open meeting at 8:07 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-79 Rupp moved and Wyckoff seconded the motion to adopt the November 24, 2025 agenda as modified.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

2025-80 Rupp moved and Gasser seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the October 27, 2025 Regular Board Meeting.
- B. Approve the October 31, 2025 Bank Reconciliation and Financial Reports:

Receipts: \$ 1,374,846.58 Expenses: \$ 1,457,272.67

- C. Accept the following donations:

Forrest Swain & Family	\$400	NHS Boys Basketball Program
Earl & Pat Rupp	\$400	NHS Boys Basketball Program
PL Plumbing	\$350	NHS Boys Basketball Program
Larry & Marianne Blough	\$200	NHS Boys Basketball Program
Norwayne Athletic Boosters	\$500	NHS Softball Program, Helmets
Hess Brothers Trucking	\$700	NHS Boys Basketball Program
Don & Lynn Hall	\$500	NHS Boys Basketball Program
Kevin Leatherman	\$500	NHS Bowling Team
Frank Watkins	\$790	NHS Boys Basketball Program
Dianna Bako	\$30	NHS Girls Basketball Program
Eugene & Lisa Piatt	\$50	NHS Girls Basketball Program
Daniel & Debra Ramsier	\$50	NHS Girls Basketball Program

- D. Approve payment for 2025 Fall Sports Season Game Workers

NHS Girls Soccer

Brianne McHugh	VS. Newton Falls, Trainer	\$90
Brianne McHugh	VS. Rootstown	\$90
Ben Kobus	10/15, 10/22 Tournament, Site Manager	\$100
Robert Brookshire	Announcer, 10 Games	\$150
Klotzle's Classes	Ticket Takers, 3 Games	\$150

NHS Boys Soccer

Brianne McHugh	VS. Crestood, Trainer	\$90
Ben Kobus	10/18 Tournament, Site Manager	\$50
Klotzle's Classes	Ticket Takers, 3 Games	\$150

NHS Volleyball

Brianne McHugh	VS. Canton South, Trainer	\$90
Brianne McHugh	VS. Wickliff	\$120
Ben Kobus	10/16, 10/20, 10/21 Tournament, Site Manager	\$150
Jason Veon	Announcer, 10 Games	\$150
FFA	Ticket Takers, 9 Games	\$450
Rodney Beckett	Ticket Taker, 3 Games	\$45

NHS Football

Ben Kobus	11/7 Tournament, Site Manager	\$150
Gene Piatt (Lisa)	Game Clock, 6 Games	\$180
Aaron Howell	Announcer, 6 Games	\$300
Justin Piatt	Game Clock, 6 Games	\$180
Boys Basketball	Ticket Takers, 1 Game	\$150
Boys Basketball	Trash, 6 Games	\$600
Girls Basketball	Ticket Takers, 5 Games	\$750

E. Approve stipend for Lance Larrison.

F. Approve stipend for Matt Filo.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

PRESIDENT'S BUSINESS – Doug Ingold

A. Announcements/Correspondence/Introductions/Recognition

1. Congratulations to the Norwayne Drama Department for their excellent performance of the Fall One Act Plays on November 6th, 8th, & 9th. Their hard work and dedication definitely showed. We appreciate you sharing your talents with everyone.
2. Congratulations to Coach Indorf and the NHS Football Team for their second consecutive WCAL Championship!
3. Best Wishes to the Winter Sports Teams as they begin their seasons.

2025-81 Smith moved and Wyckoff seconded the motion to approve the Board Committee items as presented:

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

A. Buildings & Grounds Committee – Chairperson, Earl Rupp

1. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
2. Permanent Improvement (P.I.) items for the Board's Approval:
 - a. None at this time

B. Communications & One Needs Assessment (ONA) – Chairperson, Angie Smith

1. Norwayne Local Schools will be closed December 22 – January 2 for Christmas Break. School will resume on Monday, January 5, 2026.

C. Transportation & Safety Committee – Chairperson, Winston Wyckoff, III

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.
2. Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Information will be broadcast on Cleveland TV stations, Channels 3, 5, 8 and 19. If conditions (fog, ice, etc.) indicate that a delay will permit school to open, bus runs may be delayed for one or two hours. If

conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned for any updates.

3. We have a van driver who will be completing their CDL training soon, with hopes of filling our vacancy with our bus fleet. It will then open the opportunity for the need of a van driver.

D. Policy Committee – Chairperson, Kirk Gasser

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on Second Reading/Adoption:

- BD School Board Meetings
- DBD Budget Planning
- DE Revenues from Tax Sources
- DID-R Inventories
- DJC Bidding Requirements
- EBC Emergency Management and Safety Plans
- EEA Student Transportation Services
- EEACC-R Student Conduct on District Managed Transportation
- EEACD Drug Testing for Motor Van Drivers and District Personnel Required to Hold a Commercial Driver's License
- EEACD-V Drug and Alcohol Testing for District Personnel Operating a Motor Van
- EEAD Non-Routine Use of School Buses and Motor Vans
- EHA District Records Commission, Records Retention and Disposal
- EHC Cybersecurity
- FD Tax Issues
- FEF Construction Contracts Bidding and Awards
- GBQ Criminal Records Check
- IJ Guidance Program
- JHG Reporting Child Abuse and Mandatory Training

Policies on First Reading/Review:

- BF Board Policy Development and Adoption
- EEAC School Bus Safety Program
- GCI Professional Staff Assignments and Transfers
- IGBEA-R Reading Skills Assessment and Intervention
- IGD Cocurricular and Extracurricular Activities
- IGDJ Interscholastic Athletics
- IKA Grading Systems
- IKE Promotion and Retention of Students
- IND/INDA School Ceremonies and Observances/Patriotic Exercises
- JED Student Absences and Excuses
- JEDA Truancy
- JEDC Religious Expression Days
- JEFB Released Time for Religious Instruction
- JFCK Use of Cellphones and Electronic Communications Devices by Students

E. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. Fall OST testing at the high school on December 2 -4, 2025.

F. Superintendent's Report – Kevin Leatherman

1.	November 1st enrollment by building:	
	Elementary School	529 (+ 38 Preschoolers)
	Middle School	313
	High School	366
	Career Center	<u>38</u>

Total 1,284

G. Other Board Matters

1. WCSCC Board Representative's (Zach Bolinger) report on the Career Center Board events and/or meeting(s).
2. Doug Ingold provided a report about OSBA Capital Conference.

VOTE: Yes: Gasser, Rupp, Wyckoff, Smith, Ingold.

2025-82 Gasser moved and Wyckoff seconded the motion to approve the superintendent's agenda:

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

A. Personnel Matters –

Support Staff

Addition to Substitute List:

Jason Zimmerly - Non-bachelor degree substitute teacher

Supplemental Staff - pending proper certification and licensure

FFA

FFA Advisor – Abbey VanTyne

Wrestling

Ryan Griffith – Volunteer Assistant Coach

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Ryan Wile	OETC	2/10 – 2/12/26	\$287.73

- C. Approve Principal Nic Fioritto's request for the 6th-grade students to attend outdoor education at Heartland on October 14 - October 16, 2026.

- D. Approve the disposal of two HS/MS Wrestling mats.

VOTE: Yes: Rupp, Wyckoff, Smith, Ingold, Gasser.

2025-83 Smith moved and Wyckoff seconded the motion to move back into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 8:27 PM.

Vote: Yes: Wyckoff, Smith, Ingold, Gasser, Rupp.

2025-84 Smith moved and Gasser seconded the motion to reconvene the open meeting at 9:05 PM.

Vote: Yes: Smith, Ingold, Gasser, Rupp, Wyckoff.

ADJOURNMENT

*The December Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne High School Library on Monday evening December 22, 2025 at 6:00 p.m.;
Hearing of the Public at 6:00 p.m.*

2025-85 Wyckoff moved and Rupp seconded the motion to adjourn the meeting at 9:06 PM.

VOTE: Yes: Ingold, Gasser, Rupp, Wyckoff, Smith.

Board President

Treasurer