

RECORD OF PROCEEDINGS

Minutes of Norwayne Local School District
Board of Education
Budget Hearing; Public Records
Organizational and Regular Meeting

Held at 5:45 PM Norwayne High School Library January 5, 2026

The January 2026 Budget Hearing, Public Records and Organizational and Regular Meeting of the Norwayne Local Board of Education was held on Monday, January 5, 2026 at Norwayne High School. Having due notice the following board members were present: Kirk Gasser, Eric Graham, Doug Ingold, Rachael Ramsier and Angie Smith.

I. SWEARING IN OF NEW BOARD MEMBERS – MRS. NICOLE PETERS, TREASURER

Mrs. Peters administered the oath of office to: Eric Graham and Rachael Ramsier

II. THE 2026 NORWAYNE LOCAL BOARD OF EDUCATION MEETING

Call to order – President Pro-Tem, Doug Ingold

Pledge of Allegiance to the Flag

III. ROLL CALL BY MRS. NICOLE PETERS, TREASURER

Mr. Kirk Gasser _____Here__

Mr. Eric Graham _____Here__

Mr. Doug Ingold _____Here__

Mrs. Rachael Ramsier _____Here__

Mrs. Angie Smith _____Here__

IV. PUBLIC RECORDS HEARING

No public records were presented for disposal.

V. BUDGET HEARING

Treasurer Nicole Peters presented the 2026 tax budget, and answered questions.

VI. ELECTION OF OFFICERS

A. Office of President

2026-01 Mrs. Smith nominated Doug Ingold for the Office of President for 2026.

Mrs. Ramsier moved and Mr. Gasser seconded the motion that nominations be closed.

Vote to Close nominations: Yes: Gasser, Graham, Ramsier, Smith. Ingold abstained.

Vote for President:	Mr. Ingold	Abstained
	Mr. Gasser	Doug Ingold
	Mr. Graham	Doug Ingold
	Mrs. Ramsier	Doug Ingold
	Mrs. Smith	Doug Ingold

B. Office of Vice-President

2026-02 Mrs. Smith nominated Kirk Gasser for the Office of Vice-President for 2026.

Mrs. Ramsier moved and Mr. Graham seconded the motion that nominations be closed.

Vote to Close nominations: Yes: Graham, Ingold, Ramsier, Smith. Gasser abstained.

Vote for Vice-President:	Mr. Gasser	Abstained
	Mr. Graham	Kirk Gasser
	Mr. Ingold	Kirk Gasser
	Mrs. Ramsier	Kirk Gasser
	Mrs. Smith	Kirk Gasser

Mrs. Peters administered the Oath of Office for Board President to Mr. Ingold and for Vice-President to Mr. Gasser.

VII. SETTING OF MEETING DATES FOR 2026 - AS PRESCRIBED BY LAW

2026-03 Gasser moved and Ramsier seconded the motion to set the regular meeting dates for 2026 as follows:

Norwayne High School Library on the following dates:

*Monday, February 23, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

**(the February Board meeting is usually held at the Elementary School)*

Monday, March 23, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

Monday, April 27, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

Monday, May 18, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

Monday, June 22, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

Monday, July 27, 2026 – 6:00 p.m. Business Meeting 6:00 p.m. Public Input

Monday, August 24, 2026 – 6:00 p.m. Business Meeting; 6:00 p.m. Public Input

Monday, September 28, 2026 – 6:00 p.m. Business Meeting; 6:00 p.m. Public Input

Monday, October 26, 2026 – 6:00 p.m. Business Meeting; 6:00 p.m. Public Input

Monday, November 23, 2026 – 6:00 p.m. Business Meeting; 6:00 p.m. Public Input

Monday, December 21, 2026 – 6:00 p.m. Business Meeting; 6:00 p.m. Public Input

Vote: Yes: Ingold, Ramsier, Smith, Gasser, Graham.

VIII. BLANKET RESOLUTIONS

2026-04 Gasser moved and Smith seconded the motion to approve the following items in Section VIII:

The Treasurer recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2026:

- | | |
|------------------|--|
| <i>Section 1</i> | Approval for the Treasurer to seek advance of tax monies. |
| <i>Section 2</i> | Approval for the Treasurer to invest monies when available at the best interest rate. |
| <i>Section 3</i> | Approval for the Treasurer to advertise for routine bids as required by law. |
| <i>Section 4</i> | Approval for the Treasurer to allocate monthly interest for the Permanent Improvement Fund, Food Service Fund, and Classroom Facilities Maintenance Fund based upon month-end cash balances. The remaining interest will go in the general fund. Interest for Specific Interest funds will be allocated to those funds as specified. (Scholarships, Capital Reserve, etc...) |
| <i>Section 5</i> | Approval for the Treasurer to pay bills within appropriations approved by the Board and to pay salaries, fixed charges and metered services. |
| <i>Section 6</i> | Approval for the Treasurer to transfer and advance monies among the accounts of any fund and between accounts of differing funds as authorized by law. |
| <i>Section 7</i> | Approval for the Treasurer to serve as the Public Records Officer and attend public records training as a designee on behalf of the Board of Education members. |

Vote: Yes: Ramsier, Smith, Gasser, Graham, Ingold.

2026-05 Graham moved and Smith seconded the motion to approve the following items in Section VIII:

The Superintendent recommends the adoption of the following resolutions for the expeditious transaction of the business of the Norwayne Board of Education for calendar year 2026:

- | | |
|------------------|---|
| <i>Section 1</i> | Approval for the Superintendent of Schools to serve as purchasing agent. |
| <i>Section 2</i> | Approval for the law firms Gingo & Bair Law, LLC; Peters Kalail & Markakis Co., L.P.A.; and Squire, Patton, and Boggs to provide legal counsel as needed. |

- Section 3* Approval for the Superintendent of Schools to apply and participate in any federal or state project or program and to make application for such funds as are available from state, federal and other sources.
- Section 4* Approval for the Superintendent to employ staff in accordance with Board approved salary schedules on a temporary basis pending the next Board meeting.
- Section 5* Approval for the Superintendent to enter into agreements to implement student placements in accordance with federal and state statutes and their requirements for Student Individual Education Plans.

Vote: Yes: Smith, Gasser, Graham, Ingold, Ramsier.

IX. MAINTENANCE OF SERVICE FUND

2026-06 Gasser moved and Graham seconded the motion to establish a service fund for 2026 in the amount of \$5,000 to be used to pay the expenses that members of the Board of Education actually incurred in the performance of their duties or the duties of their official representatives.

Vote: Yes: Gasser, Graham, Ingold, Ramsier, Smith.

X. ADJOURNMENT

2026-07 Ramsier moved and Smith seconded the motion to adjourn the meeting at 6:12 PM.

Vote: Yes: Gasser, Graham, Ingold, Ramsier, Smith.

NORWAYNE LOCAL BOARD OF EDUCATION MEETING

REGULAR MEETING AGENDA

Monday, January 5, 2026

6:30 p.m. – Business Meeting

6:30 p.m. – Hearing of the Public

Norwayne High School Library

President Doug Ingold

CALL TO ORDER - President Doug Ingold

Pledge of Allegiance (Official Opening of the Business Meeting)

Monthly Reports to the Board & Public

Nicole McQuate - Curriculum, Gifted and Professional Development Coordinator

WELCOMING AND ACKNOWLEDGMENT OF GUESTS - President Doug Ingold

The Norwayne Local Board of Education is pleased to officially welcome guests attending the meeting. Each guest is asked to identify him/herself to the Board by signing the meeting attendance sheet. Those who desire to address the Board under the 'Hearing of the Public' portion of the meeting agenda are asked to place an (X) beside their name.

The Board wishes to thank you for attending the meeting and for your interest in our schools. Those who have indicated their desire to address the Board may do so under Item III (Hearing of the Public). Per Board Policy BDDH._

2026-08 Gasser moved and Smith seconded the motion to move into executive session for the purpose of discussing the appointment, employment, and/or compensation of a public employee of official and personnel matters required to be kept confidential at 7:13 pm

Vote: Yes: Gasser, Graham, Ramsier, Smith, Ingold.

2025-09 Gasser moved and Smith seconded the motion to reconvene the open meeting at 8:18 PM.

Vote: Yes: Graham, Ramsier, Smith, Ingold, Gasser.

MEMBERSHIP/RECOGNITION

- A. January 2026 - School Board Recognition Month

Presentation of Certificates of Appreciation

RECOMMENDATION TO ADOPT NORWAYNE BOARD OF EDUCATION JANUARY 5, 2026 AGENDA

The format for board meeting agendas is a modified consent agenda whereby approval of motions will be presented at the end of each agenda section. Procedure does allow for any specific item to be voted on separately.

2026-10 Smith moved and Gasser seconded the motion to adopt the January 5, 2026 agenda as modified.

Vote: Yes: Ramsier, Smith, Ingold, Gasser, Graham.

2026-11 Gasser moved and Smith seconded the motion to approve the Treasurer's Business items as presented:

TREASURER'S BUSINESS - Nicole Peters

- A. Approve the minutes of the December 22, 2025 Regular Board Meeting.
- B. Approve the December 31, 2025, Bank Reconciliation and Financial Reports:
- Receipts: \$ 914,429.28 Expenses: \$ 1,760,614.35
- C. Accept the following donations:
- Karen Wood
 \$150 NHS Band
 \$150 NHS Choir
 \$150 NHS Drama
- D. Approve the 2026 Tax Budget for submission to the Wayne County Auditor.

VOTE: Yes: Smith, Ingold, Gasser, Graham, Ramsier.

PRESIDENT'S BUSINESS – Doug Ingold

- A. Announcements/Correspondence/Introductions/Recognition
1. We welcome new Norwayne Board members, Eric Graham and Rachael Ramsier.
 2. Our elementary school will have its annual Mother-Son Dodgeball Event on Sunday, January 18th at the elementary.

3. Congratulations to 7th Grader Averie Mannasmith for being the winner of this school year's NMS Spelling Bee. Hadley Wharton, also a 7th grader, was the runner-up.
4. On Thursday, December 11th, the District Food Science Competition was held at Norwayne High School. The competition consisted of triangle tests, math computations, good management practices, customer inquiries, equipment knowledge, and aromas. Middle school members consisted of Sammi Everhart, Reagan Hoobler, Carly Saal, and Carys Hassenzahl. High school members were Jayla Winkler, Addison Liston, Sachara Garrison, Lyla Ramsier, Gavin Wiles, and Jacob Winkler. The high school team placed second overall. Jayla, Addison, Lyla, and Jacob will compete in the State Competition in January!

BOARD COMMITTEE REPORTS/RECOMMENDATIONS

2026-12 Gasser moved and Smith seconded the motion to approve the items in this Section.

- A. Committees for 2026 (Policy BCE and BCF)
- B. Appointment of Committee Chairpersons – The following appointments:
 Kirk Gasser, Building & Grounds
 Rachael Ramsier, Communications/One Needs Assessment
 Angie Smith, Transportation/Safety
 Eric Graham, Policy
 Doug Ingold, Audit/Finance/Technology
 Lori Weinman, District OSHA Liaison
 Nicole Peters, Fixed Assets Manager
 Doug Ingold, County Legislative Liaison
 Angie Smith, Student Achievement Liaison (OSBA)
- C. Buildings & Grounds Committee – Chairperson, Kirk Gasser
 1. The Building & Grounds Committee tours Norwayne Middle/High and Elementary Schools yearly.
 2. Maintenance and repair projects are continually under review and recommendations (except for emergency repair situations) will be brought to the Board after bids and price quotes are received.
- D. Communications & One Needs Assessment (ONA) Committee – Chairperson, Rachael Ramsier
 1. Nothing to report at this time.
- E. Transportation & Safety Committee – Chairperson, Angie Smith

1. The goal of the Norwayne School District is to provide each child with a full day of school instruction and related activity for each day of the adopted school calendar. This goal is based on the assumption that weather and road conditions are not hazardous.

Under conditions of hazardous weather or roads, school may be cancelled or delayed for the day. Information will be broadcast on Cleveland TV stations, Channels 3, 5, 8, and 19. If conditions (fog, ice, etc.) indicate that a delay will permit school to open, bus runs may be delayed for one or two hours. If conditions do not improve during the delay, schools may be dismissed for the day. Please stay tuned for any updates.

F. Policy Committee – Chairperson, Eric Graham

(Copies of all policy proposals are available for public review and/or input per Board Policy BFC.)

Policies on Second Reading/Adoption:

IGBB Programs for Students Who Are Gifted
IKEB Acceleration
JECBB Interdistrict Open Enrollment

Policies on First Reading/Review:

EBDE Procurement and Administration of Overdose Reversal Drugs
DLC Expenses Reimbursements
DLC-R Expenses Reimbursements

G. Audit/Finance/Technology Committee – Chairperson, Doug Ingold

1. The ACT test will be given to Norwayne Juniors on February 24th.

H. Superintendent's Report – Kevin Leatherman

1. January 1st enrollment by building:

Elementary School	531 (+38 Preschoolers)
Middle School	313
High School	366
Career Center	<u>37</u>

Total 1,285

I. Other Board Matters

1. Approve Zach Bolinger for a 3-year term as Wayne County Schools Career Center Board Representative for Norwayne Local.

Vote: Yes: Ingold, Gasser, Graham, Ramsier, Smith.

SUPERINTENDENT'S AGENDA – NEW BUSINESS – Superintendent Kevin Leatherman

2026-13 Smith moved and Gasser seconded the motion to approve the superintendent's agenda:

A. Personnel Matters –

Exempt Staff

Melissa Klotzle - approve contract for Assistant to Treasurer / Accounts Payable position at \$18.00 per hour, effective January 13, 2026.

Supplemental Staff Contracts – pending proper certification & licensure**Baseball**

Joseph Gilmore - Varsity Coach
 Brayden Harklau - Varsity Assistant Coach - Split Stipend (¼)
 Cory Fankhauser - Volunteer Coach
 Eric Kachline - Assistant Coach
 Ben Mitchell - JV Assistant Coach - Split Stipend (½)
 Jonah Carr - JV Assistant Coach - Split Stipend (¼)
 Mike Yost - Volunteer Coach

Softball

Bree Robinson - Varsity Head Coach
 Mike Gill - Varsity Assistant Coach
 Dave Dreher – Volunteer Coach
 Reese King – JV Coach

Track**High School**

Jacob Morgan - Head Boys Coach
 Bri Indorf - Head Girls Coach
 Tiah Wingate - Assistant Boys Coach
 Elise Uhler- Assistant Boys/Girls Coach
 Lauren Grier - Assistant Girls Coach

Middle School

Scott Norman - Grade 7/8 Boys Coach
 Mark Stanley - Grade 7/8 Girls Coach

Tennis

Joe Chaffin - Head Coach

eSports

Matt Smith - Spring Advisor

- B. Professional and/or support staff professional leave requests (according to Board Policy GCBD):

<u>Employee</u>	<u>Conference</u>	<u>Date</u>	<u>Reg. Fee</u>
Allison McDonald	OMEA	1/29 & 1/30/26	\$250
Adam Indorf	OHSFCA Clinic	2/12 - 2/14/26	\$80
Ben Kobus	OHSFCA Clinic	2/12 - 2/14/26	\$80
Jude LaChance	OHSFCA Clinic	2/12 - 2/14/26	\$80
Remington McClung	OHSFCA Clinic	2/12 - 2/14/26	\$80

- C. Approval of MOU with Kent State University.
- D. Approval of MOU with Youngstown State University.

VOTE: Yes: Gasser, Graham, Ramsier, Smith, Ingold.

ADJOURNMENT

The February Regular Meeting of the Norwayne Local Board of Education is scheduled to meet in the Norwayne Elementary School Library on Monday evening February 23, 2026 at 6:00 p.m. Hearing of the Public 6:00 p.m.

2026-14 Gasser moved and Ramsier seconded the motion to adjourn the meeting at 8:54 PM.

VOTE: Yes: Graham, Ramsier, Smith, Ingold, Gasser.

Board President

Treasurer