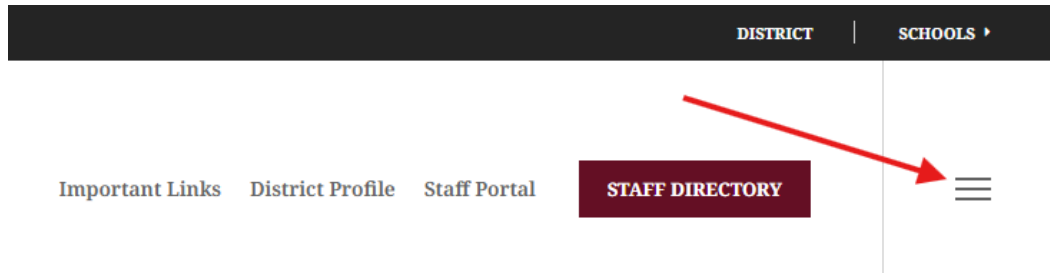


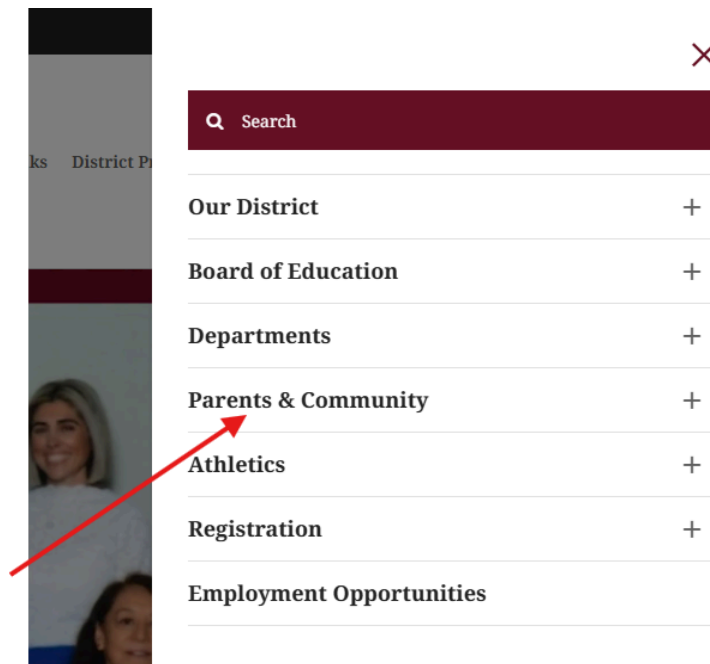
Genesis Parent Portal Information

How to register for a parent portal account:

1. Visit the North Plainfield School District website (www.nplainfield.org)
2. Click on the three lines at the top right of your screen:



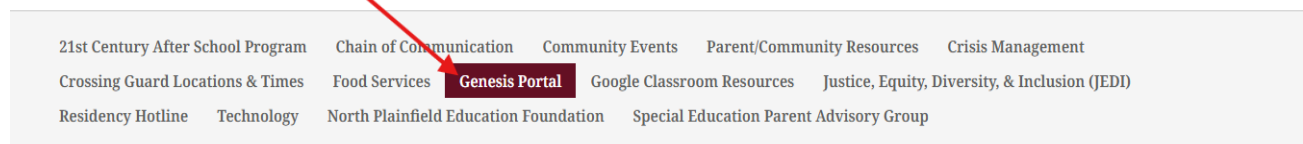
3. Click on 'Parents & Community':



4. Select 'Genesis Portal' at the top of the screen:

l School District
pact.

Important Links District Profile Staff Portal



HOME > PARENTS & COMMUNITY > GENESIS PORTAL

5. On the right-hand side of your screen, click on the maroon box that says 'Genesis Parent Enroll':

Genesis Portal

The Genesis Parent Portal instructions are available in English and Spanish and are available below.

- [Genesis Parent Portal Instructions](#)
- [Genesis Parent Portal User Manual](#)

Parent Portal FAQs

- + How can I change the language of the Parent Portal?
- + Where do I get my login?
- + What if I forget my password?
- + How do I log out of the Parent Access Portal?
- + How can I update my student's Contact information?
- + What if I do not have access to all my students?
- + What if I don't have access to my child's report card?

Please be advised. If you are not listed as a Guardian on the students Genesis profile, your request will be denied.

GENESIS PARENT ENROLL

GENESIS STUDENT ENROLL

GENESIS PARENT LOGIN

GENESIS STUDENT LOGIN

6. You will be prompted to complete the form below.

Genesis Parent Portal (ENROLL)

* Required

Please register for the Genesis Parent Portal and complete the form. Parents will be able to view their child's Attendance, Conduct history, Gradebook (g parent with login credentials to access the Parent Portal. Please allow 2 school days for processing.

Name *

First Name

Last Name

Email Address *

Phone Number *

First Name Of Student *

Last Name Of Student *

Student ID Number: *

You can find this on your child's schedule for grades 6-12 or on the report card. If you do not know

Name of School *

☐ I'm not a robot

Submit

*** Please note:

- It can take 24-48 hours (business days) to receive your login credentials.
- The information provided on this form must match the information we have on Genesis. Accounts will not be made for an individual who is not listed as a contact in Genesis.

How to access your Parent Portal Account:

1. Follow the above instructions to register for a Parent portal account up to step 5 but select the maroon box that says 'Genesis Parent Login':

HOME > PARENTS & COMMUNITY > GENESIS PORTAL

Genesis Portal

The Genesis Parent Portal instructions are available in English and Spanish and are available below.

- [Genesis Parent Portal Instructions](#)
- [Genesis Parent Portal User Manual](#)

Parent Portal FAQs

+	How can I change the language of the Parent Portal?
+	Where do I get my login?
+	What if I forget my password?
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+	What if I don't have access to my child's report card?

Please be advised. If you are not listed as a Guardian on the students Genesis profile, your request will be denied.

GENESIS PARENT ENROLL

GENESIS STUDENT ENROLL

GENESIS PARENT LOGIN

GENESIS STUDENT LOGIN

2. Input your username and password to access your account:

The screenshot shows the 'Genesis' logo at the top left. Below it, the text 'North Plainfield School District' is displayed. The main heading is 'Parent Access'. There are two input fields: 'User Name:' with a person icon and 'Password:' with a lock icon and an eye icon for toggling visibility. At the bottom, there are two buttons: 'Login' and 'Forgot My Password'.

3. Once you are logged in, use the menu on the left to navigate your parent portal account. You can access your child's grades, report cards, attendance, schedule, conduct, and more:

The screenshot shows the Genesis Parent Portal interface. On the left is a dark blue sidebar menu with a red box highlighting the 'Student Data' section. The menu items under 'Student Data' are: Summary, Assessments, Attendance, Grading, Conduct, Fees And Fines, Gradebook, Family Calendar, Course Pages, Scheduling, Documents, Forms, Conferences, Letters, and Check Ins. Below this are 'Contacts', 'Settings', and 'Logout'. The main content area has a top header with the Genesis logo and user email 'darrell_taylor@nplainfield.org'. A 'Hide Message' link is in the top right. Below the header is a message box with instructions in English and Spanish on how to change the language. The student profile for DEREK JETER is shown, including a photo, name, grade (12), and IDs. Below the profile is a 'Print Schedule' button and a 'Today's Cycle: A' section with a 'Schedule For' dropdown set to 'Full Year'. The 'Bus Info' section shows 'Week / Day' as 'Tuesday' and indicates no bus route for AM or PM. A table shows 'This Week' data for Attendance and Assignments across days M, T, W, R, F. The 'Information' section lists Homeroom (T Colosimo, Giancarlo), Age (9), and Birthdate (07/10/2015).

Genesis
darrell_taylor@nplainfield.org

Student Data

- Summary
- Assessments
- Attendance
- Grading
- Conduct
- Fees And Fines
- Gradebook
- Family Calendar
- Course Pages
- Scheduling
- Documents
- Forms
- Conferences
- Letters
- Check Ins

Contacts

Settings

Logout

DEREK JETER
AdultSchool
Student ID: 190002
State ID:

Grade: 12

Print Schedule: [List](#)

Today's Cycle: A

Schedule For: **Full Year**

Bus Info
Week / Day: **Tuesday**

AM Student does not have a **AM** Bus Route

PM Student does not have a **PM** Bus Route

This Week	M	T	W	R	F
Attendance	-	-	-	-	-
Assignments	0	0	0	0	0

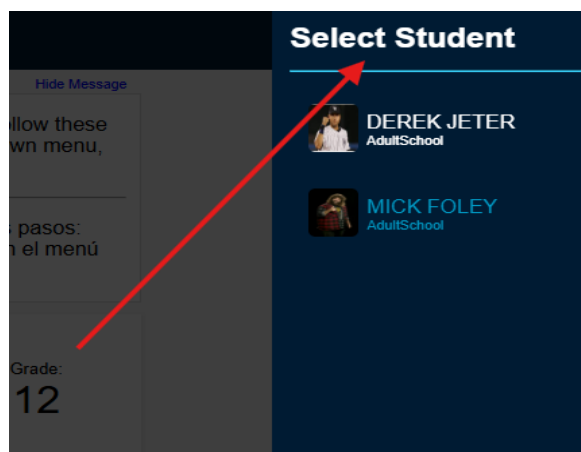
Information

Homeroom: T Colosimo, Giancarlo

Age: 9

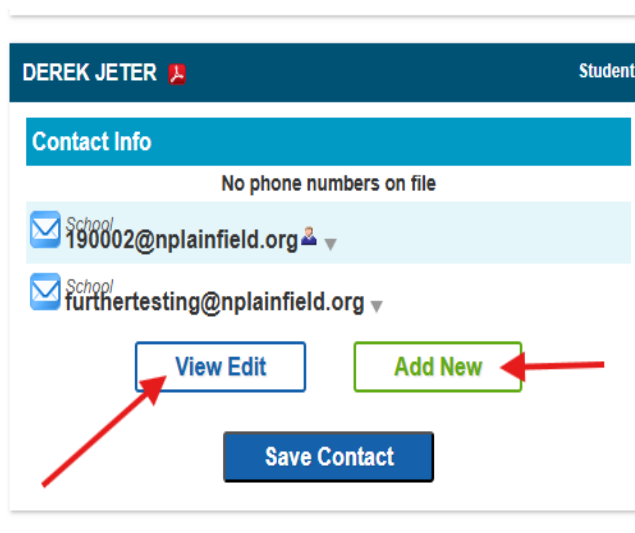
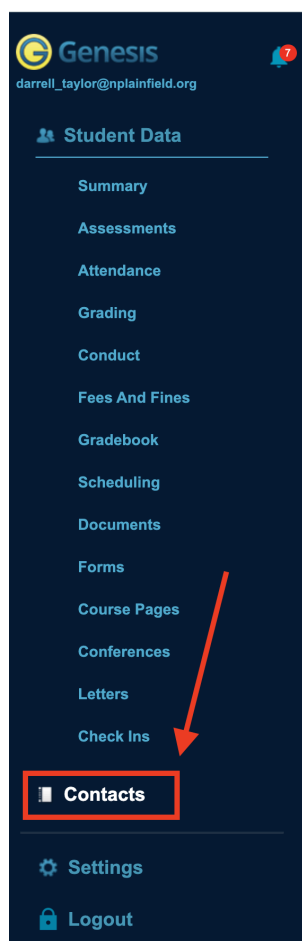
Birthdate: 07/10/2015

4. If you have multiple children in the district, you can switch profiles by clicking on your child's name in the top right corner of your screen. A list of your children will appear, and you can toggle between each profile:



Extra Notes:

- If it is your first time logging into your parent portal account, you may be prompted to complete multiple forms for your child/children. These forms include medical information, technology consent, dismissal forms, and more. These forms are required to be completed in order for you and your child to gain access to Genesis every school year.
- Your username will be the email you provide on the registration form.
- If you forget your password, you can click forgot password in the login screen. You will receive an email (your username email address) with a temporary password.
- Use the menu on the right hand side of your screen to navigate throughout the portal. You can check your child's grades, past report cards, attendance, conduct and more.
- You can easily update contact information by clicking on 'Contacts. You can update current contact information or add new contacts.



- You can view your parent portal in different languages. After you logged into your account, click on 'Select Language' at the top of the page and select your preferred language:

[Hide Message](#)

To view the Parent Portal and its contents in the a different language, follow these steps: Scroll to the bottom right corner, find 'Select Language' in the drop-down menu, and choose your preferred language.

Para ver el Portal de padres y su contenido en otro idioma, siga estos pasos: Desplácese hasta la esquina inferior derecha, busque "Select Language" en el menú desplegable y elija el idioma que prefiera.

Forms Library