

## Existing Student Registration

If your student is an existing student, you should have already received an email to the email address that we have on file. If not, please call the school to update your email address to complete the registration.

Returning families must review and submit forms each school year, even if no information has changed. Have the following document ready: **Proof of residency (most recent electric, gas, or water bill within the last 30 days)**

### 1. Access the FinalForms Portal

Parents/guardians visit: <https://rockhill-sc.finalforms.com/>

### 2. Log In to Your Existing Account

- Log in using your existing email and password.
- If needed, select **Forgot your password?** to reset.

### 3. Select the Returning Student

- Select the student whose information needs to be reviewed or updated.

### 4. Review Required Forms

- Review all pre-filled information for accuracy.
- Update information as needed.
- If certain fields cannot be edited (e.g., custody changes), contact your child's school.

### 5. Upload Required Documents

- Upload current proof of residency listed above.

### 6. Submit for Review

- Electronically sign all forms and click **Submit**.
- A confirmation message will appear.

### 7. School Review

- The school's administrative team reviews the updates.
- Parents/guardians are notified if corrections are needed.

### 8. Approval and Confirmation

- Upon approval, updates are finalized.
- Parents/guardians receive confirmation or further instructions if required.

### 9. Ongoing Access

- Parents and students may access [FinalForms](#) anytime during the school year.