

EASTERN LEBANON COUNTY SCHOOL DISTRICT
180 ELCO Drive, Myerstown, PA 17067

School Board Reorganization Meeting
and
Regular Board of Education Voting Meeting
District Board Room
Hybrid (In-person or via Zoom)
December 2, 2025

The Reorganization Meeting was called to order by President, Jack Kahl. at 6:00 p.m.

The Eastern Lebanon County School Board met in a Reorganization Meeting with President Kahl presiding.

A Moment of Silent Mediation was observed.

The Pledge of Allegiance was led by Mr. Kahl.

Roll Call

Board Secretary, Mrs. Lori Mosser, called the roll. The following members were present: Mrs. Morrissey and Messer's Kahl, Kramer, Ondrusek, and Santos. Also, in attendance were the following from the administrative team: Mrs. Vicente, Dr. Davis, Mrs. Mathias, *Ms. Haas, Dr. Gerhart, Mr. Treese, *Mrs. Houck, *Mrs. Ressler, *Mr. Dornes, *Mrs. Smith, ~~Mrs. Springborn~~, Mrs. Shoemaker, Mr. Boltz, ~~Mr. Ludwig~~, Mr. Frantz, *Mr. Mealy, Mrs. Hanichak, and Lori Mosser, Board Secretary; and faculty/staff and community residents (in-person and via Zoom). *Attended via Zoom
Additionally, the re-elected and newly elected School Directors were in attendance: Mrs. Kantner, Mrs. Moyer, Mrs. Schaeffer, and Mr. Weaver.

Board President Communications

- Welcomed everyone attending.

REORGANIZATION OF BOARD

Appointment of Temporary Board President

Mr. Kahl opened the floor for nominations for Temporary President.

Mrs. Morrissey nominated Mr. Kramer for Temporary President.

With no other nominations made, a Voice Vote was taken to close nominations. Mr. Kramer was elected Temporary President by unanimous consent.

Reading of Certificates of Election

Board Secretary, Mrs. Lori Mosser read the Certificates of Election for newly elected and reelected Board members – Mrs. Bonnie Kantner, Mrs. Rachel Moyer, Mrs. Megan Schaeffer, and Mr. Jordan Weaver.

Oath of Office

The Oath of Office for newly elected and reelected Board members, Mrs. Bonnie Kantner, Mrs. Rachel Moyer, Mrs. Megan Schaeffer, and Mr. Jordan Weaver were conducted by the Honorable Judge Charles T. Jones.

Board members assumed their seat at the table.

Election of Officers

Mr. Kramer opened the floor for nominations for the office of President. Mr. Kahl nominated Mrs. Joya Morrissey. Mr. Santos nominated Mrs. Rachel Moyer. With no other nominations made, Mr. Kramer called for a motion to close the nominations. Mrs. Schaeffer made a motion to close nominations, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, nominations were closed for the office of President.

A Roll Call vote was held for the 1st nominee, Mrs. Joya Morrissey (4 – Aye, 5 – Nay)

Roll Call

Mr. Santos – Nay
Mrs. Kantner – Nay
Mr. Kahl – Aye
Mr. Weaver – Nay
Mrs. Schaeffer – Aye
Mrs. Moyer – Nay
Mr. Ondrusek – Nay
Mrs. Morrissey – Aye
Mr. Kramer - Aye

A Roll Call vote was held for the 2nd nominee, Mrs. Rachel Moyer (5 – Aye, 4 – Nay)

Roll Call

Mr. Ondrusek – Aye
Mrs. Morrissey – Nay
Mr. Kahl – Nay
Mrs. Schaeffer – Nay
Mr. Weaver – Aye
Mr. Kramer – Nay
Mrs. Kantner – Aye
Mr. Santos – Aye
Mrs. Moyer - Aye

With both Roll Call votes taken, Mrs. Rachel Moyer is elected School Board President.

Newly elected President Mrs. Rachel Moyer assumed her chair.

Mrs. Moyer opened the floor for nominations for the office of Vice President. Mrs. Kantner nominated Mr. Ray Ondrusek. Mr. Kramer nominated Mrs. Joya Morrissey, who respectfully declined. Mr. Kramer nominated Mrs. Megan Schaeffer. Mrs. Moyer called for a motion to close nominations. Mrs. Morrissey made a motion to close nominations, seconded by Mr. Santos and approved by Voice vote, all voting Aye, nominations were closed for the office of Vice-President.

A Roll Call vote was held for the 1st nominee, Mr. Ray Ondrusek (5 – Aye, 4 - Nay)

Roll Call

Mr. Santos -Aye
Mrs. Kantner – Aye
Mr. Kahl – Nay
Mr. Weaver – Aye
Mrs. Schaeffer – Nay
Mrs. Moyer – Aye
Mr. Ondrusek – Aye
Mrs. Morrissey – Nay
Mr. Kramer – Nay

A Roll Call vote was held for the 2nd nominee, Mrs. Megan Schaeffer (4 – Aye, 5 – Nay)

Roll Call

Mr. Santos – Nay
Mrs. Kantner – Nay
Mr. Kahl – Aye
Mr. Weaver – Nay
Mrs. Schaeffer – Aye
Mrs. Moyer – Nay
Mr. Ondrusek – Nay
Mrs. Morrissey – Aye
Mr. Kramer - Aye

With both Roll Call votes taken, Mr. Ray Ondrusek is elected School Board Vice President.

Newly elected Vice President Mr. Ray Ondrusek assumed his chair.

Organizational Matters

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, Item A was approved:

A. Established the rules of operation:

"That we, the Eastern Lebanon County School Board, adopt operational procedures and rules as outlines in the district policy manual and affirm that we will comply with Act 92 of 1998 (The Sunshine Act)."

Adoption of 2026 Calendar of Board Meetings

On a motion by Mrs. Schaeffer, seconded by Mr. Weaver and approved by Voice vote, all voting Aye, the 2026 Calendar of Board Meetings was approved:

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2026 CALENDAR OF BOARD MEETINGS

Policy Committee Meetings (Monday).

January 12, 2026 (2nd Monday).
February 2, 2026
March 2, 2026
April 7, 2026 (1st Tuesday)
May 4, 2026
June 8, 2026 (2nd Monday)
July 2026 – NO MEETING
August 3, 2026
September 8, 2026 (2nd Tuesday)
October 5, 2026
November 2, 2026

Finance/General Services Committee Meetings (Tues)

January 13, 2026 (2nd Tuesday)
February 3, 2026
March 3, 2026
April 8, 2026 (2nd Wednesday)
May 5, 2026
June 9, 2026 (2nd Tuesday)
JULY 2026 – NO MEETING
August 4, 2026
September 9, 2026 (2nd Wednesday)
October 6, 2026
November 3, 2026

Curriculum/Personnel Committee Meetings (Thurs).

January 15, 2026 (3rd Thursday)
February 5, 2026
March 5, 2026
April 9, 2026 (2nd Thursday)
May 7, 2026
June 11, 2026 (2nd Thursday)
July 2026 – NO MEETING
August 6, 2026
September 10, 2026 (2nd Thursday)
October 8, 2026 (2nd Thursday)
November 5, 2026

Regular Board of Education Voting Meetings

January 21, 2026 (3rd Wednesday)
February 17, 2026 (3rd Tuesday)
March 16, 2026
April 20, 2026
May 18, 2026
June 22, 2026 (4th Monday)
July 2026 – NO MEETING
August 17, 2026
September 21, 2026
October 19, 2026
November 16, 2026
**December 1, 2026 – (1st Tuesday)
Re-Organization and Board Meeting**

According to the adopted policies of the Board of School Directors, **Committee Meetings** are held on the **first week** of each month and **Regular Board of Education Voting Meetings** are held on the **third Monday** of each month, unless otherwise noted. **The Regular Board of Education Voting Meetings** are held in the Board Room located at the Eastern Lebanon County School District, 180 ELCO Drive, Myerstown, PA, beginning at 6:00 pm, subject to change by action of the Board of School Directors, in advance, with proper notice and legal advertising. Special Board Meetings may be scheduled as provided by the School Laws of Pennsylvania. *Notice of any other open Board meetings, including Committee meetings, shall be advertised according to Policy 006.*

President Moyer made the following appointments:

B. Appointed Board Chairs and Committees:

- Policy:
 - Chair – Rachel Moyer
 - Members – Jack Kahl, Bonnie Kantner, Ray Ondrusek
- General Services:
 - Chair – JP Santos
 - Members – Jack Kahl, Megan Schaeffer, Jordan Weaver
- Finance:
 - Chair – Ray Ondrusek
 - Members – Howard Kramer, JP Santos, Megan Schaeffer

- Curriculum:
 - o Chair – Bonnie Kantner
 - o Members – Howard Kramer, Joya Morrissey, Jordan Weaver
 - Personnel:
 - o Chair – Jack Kahl
 - o Members – Bonnie Kantner, Joya Morrissey, Jordan Weaver
- C. Appointed JP Santos as representative and Ray Ondrusek as alternate to the Lebanon County Tax Collection Committee.
Respectfully declining the representative appointment were Mr. Jack Kahl, Mr. Howard Kramer, and Mr. Jordan Weaver.
- D. Appointed Megan Schaeffer as representative and Howard Kramer as alternate to the ELCO Education Foundation.
- E. Appointed Bonnie Kantner as representative and Megan Schaeffer as alternate to PSBA as School Board Liaison.
Respectfully declining the alternate representative appointment was Mrs. Joya Morrissey.
- F. Appointed JP Santos as representative and Jordan Weaver as alternate to the Lebanon County Career and Technology Center.

On a motion by Mr. Kahl, seconded by Mr. Ondrusek and approved by Voice vote, all voting Aye, President Moyer adjourned the Reorganization Meeting at 6:23 p.m.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
REGULAR BOARD OF EDUCATION VOTING MEETING
FOLLOWING DECEMBER 2, 2025
RE-ORGANIZATION MEETING

The Regular Board of Education Meeting was called to order by President, Mrs. Rachel Moyer at 6:26 p.m.

Mrs. Moyer noted the District is audio recording the meeting, which will be posted on the District website. Mrs. Moyer also inquired if anyone in attendance was recording the meeting. No one indicated recording the meeting.

Public Comments - Items On the Agenda

- No comments were made.

All Items Are Action Items

Personnel Committee – Mr. Jack Kahl, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Kahl, seconded by Mrs. Morrissey and voted by Voice vote, all voting Aye, Personnel Committee Items A-J were approved.

- A. Accepted a “Letter of Retirement” from Travis Bicher, Middle School Social Studies Teacher, effective June 15, 2026.
- B. Accepted a “Letter of Resignation” from Tamara Showers, Intermediate School Special Education Teacher, effective January 21, 2026.
- C. Approved the employment of Lisa Diamond, part-time food service worker, (subject to assignment), at an hourly rate of \$14.28, 5.0 hours/day (10-month position), start date TBD, pending the receipt of all documentation, clearances, and disclosures.
Background: This position is being filled due to a resignation.
- D. Approved the official start date of Kaitlyn Burger, Specialized Paraprofessional, effective and retroactive to November 17, 2025.
- E. Accepted a “Letter of Resignation” from Kaitlyn Burger, Specialized Paraprofessional, effective and retroactive to November 18, 2025.
- F. Approved the following individual as a coach for the 2025-2026 Winter Sports Season, retroactive to November 17, 2025, as listed:

Girls’ Wrestling

Volunteer Coach

Gannon Ulrey

- G. Approved the following individual as a coach for the 2025-2026 Winter Sports Season, (pending receipt of all required documentation, clearances, and disclosures), as listed:

Girls' Wrestling Assistant Coach Gannon Ulrey

- H. Approved a wage adjustment for Kimberly Hackman, Administrative Assistant for Technology, at an increase of \$0.50 per hour, effective December 3, 2025.

Background: The increase provides compensation for additional duties assigned under the restructuring of human resources.

- I. Approved a wage adjustment for Tina Kunder, Administrative Assistant to the Assistant Superintendent, at an increase of \$1.00 per hour, effective December 3, 2025.

Background: The increase provides compensation for additional duties assigned under the restructuring of human resources.

- J. Approved adding the following individuals to the ELCO volunteer listing for the 2025-2026 school year (noting all required documentation, clearances, and trainings are on file), as listed:

Emily Hess Joanna Horst Jeffrey Petersen
Melissa Robinson Jennifer Robert

Curriculum Committee – Mrs. Bonnie Kantner, Chairperson

On a motion by Mr. Kantner, seconded by Mrs. Schaeffer and voted by Voice vote, all voting Aye, Curriculum Committee Item A was approved.

- A. Approved a trip and travel request from Madison Balthaser, FFA Advisor, chaperones, and approximately 48 students to travel and attend the Pennsylvania FFA ACES (Agricultural Cooperation Establishes Success) Conference being held January 31 – February 1, 2026, at the Sheraton Hotel, Harrisburg, PA.

Background: This is an annual leadership conference. The costs have been budgeted.

Finance Committee – Mr. Ray Ondrusek, Chairperson

No items were requested to be separated from the overall vote.

On a motion by Mr. Ondrusek, seconded by Mr. Santos and approved by Voice vote, all voting Aye, Finance Committee Items A-B, were approved:

- A. Granted authorization to pay bills that would normally come due during the month of December 2025, with submission of a list of bills to be presented for approval in January 2026, including General Fund, Cafeteria Fund, Student Activity, Flex Spending, and Capital Reserve Funds.
- B. Granted authorization to submit the Treasurer's Report for approval in January 2026 that would normally be presented during the month of December 2025.

Superintendent's Report:

Upcoming Dates/Announcements:

- December 09, 2025 – 7:00 p.m. – Middle School Holiday Concert – HS Auditorium
- December 11, 2025 – 7:00 p.m. – Intermediate School Holiday Concert – HS Auditorium
- December 14, 2025 – 2:00 p.m. – High School Holiday Concert – HS Auditorium
- December 22-23, 2025 – Teacher In-Service - NO School for Students (K-12)
- December 24, 2025 – January 2, 2026 – WINTER BREAK – No School for Students (K-12)
- January 19, 2026 – NO SCHOOL in observance of Martin Luther King, Jr. Day
- January 20, 2026 – 2-Hour Late Start for students K-12
- January 20, 2026 – End of 2nd Marking Period

Public Comments - Items On/Off the Agenda

- No comments were made.

Board Announcements/Comments

- Mr. Santos looks forward to working with the new board members. Congratulations to the newly elected President and Vice President.
- Mrs. Moyer is excited to work with the new board and Mrs. Vicente.
- Mr. Kahl spoke of making decisions that are student based, not politically based.

Old Business

- No Old Business was discussed.

New Business

- Mr. Ondrusek spoke about restructuring/reorganizing the dates for the board committee meetings.

Discussion was had.

A motion to amend the committee meeting structure was made by Mr. Ondrusek, seconded by Mrs. Kantner and approved by Voice vote, all voting Aye, the motion passes.

A motion was made by Mrs. Schaeffer and seconded by Mr. Ondrusek to restructure the 2026 committee meeting days as listed: Monday: Policy, Curriculum and Personnel Committee Meetings and Tuesday: General Services and Finance Committee Meetings. A Voice vote was taken, all voting Aye, the motion passes.

EASTERN LEBANON COUNTY SCHOOL DISTRICT
2026 CALENDAR OF BOARD MEETINGS

Policy/Curriculum/Personnel Committee Mtgs. (Mon)

January 12, 2026 (2nd Monday)
February 2, 2026
March 2, 2026
April 7, 2026 (1st Tuesday)
May 4, 2026
June 8, 2026 (2nd Monday)
July 2026 – NO MEETING
August 3, 2026
September 8, 2026 (2nd Tuesday)
October 5, 2026
November 2, 2026

Finance/General Services Committee Mtgs. (Tues)

January 13, 2026 (2nd Tuesday)
February 3, 2026
March 3, 2026
April 8, 2026 (2nd Wednesday)
May 5, 2026
June 9, 2026 (2nd Tuesday)
July 2026 – NO MEETING
August 4, 2026
September 9, 2026 (2nd Wednesday)
October 6, 2026
November 3, 2026

Regular Board of Education Voting Meetings

January 21, 2026 (3rd Wednesday)
February 17, 2026 (3rd Tuesday)
March 16, 2026
April 20, 2026
May 18, 2026
June 22, 2026 (4th Monday)
July 2026 – NO MEETING
August 17, 2026
September 21, 2026
October 19, 2026
November 16, 2026

December 1, 2026 – (1st Tuesday) Re-Organization and Board Meeting

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Adjournment

On a motion by Mr. Ondrusek, seconded by Mr. Kahl and approved by Voice vote, all voting Aye, President Moyer adjourned the meeting at 6:47 p.m.

Respectfully Submitted,

Lori Mosser
Board Secretary

