



Leavitt Middle School

School Visitor Requirements:

Your child's safety is our top priority.

Please help us maintain a secure and respectful learning environment by following these visitor guidelines:

◆ All Visitors Must:

- Check in at the front office upon arrival
- Present a valid photo ID (e.g., driver's license or government-issued ID)
- Wear a visible visitor badge at all times while on campus
- Check out at the front office when leaving

◆ Classroom & Campus Visits:

- Visits during school hours must be pre-scheduled with the counselor or administration 24 hours in advance
 - Unannounced visits to classrooms are not allowed
 - Visitors must remain in designated areas only
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◆ Volunteers:

- Must complete a volunteer application and background check
 - Must follow the same sign-in and badge procedures
 - Should follow all staff directions and school rules while on campus
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◆ Health & Safety Protocols:

- If you are feeling sick, please reschedule your visit
 - Follow any posted health guidelines
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We appreciate your support in keeping our students safe and our school secure.

If you have any questions, contact the front office at 702-799-4699

Thank you for being a partner in education!
