



Leavitt Middle School

Leavitt Middle School Grading Standards

The goal of the LMS Grading Policy is to create a policy that ensures grades are an accurate reflection of all students' understanding of content standards. We are also striving for an increase in consistency across all classrooms so that students are aware of the expectations, regardless of what class they enter.

A. Semester Grade

- I. Each semester grade will be calculated based on two quarters worth 50% each.
- II. High School Courses (Computers, Spanish, Algebra, Geometry) will have semester exams that will be calculated into the overall semester grade.

B. Quarter Grades

- I. Quarter grades will consist of two categories (Formative and Summative).
- II. Quarter grades will post as a minimum of 50%.
- III. Formative (practice) will be worth 20% of the quarter grade.
- IV. Summative (assessment) will be worth 80% of the quarter grade.
- V. Each category will have a minimum of 4 individual graded items with no one item being worth more than 25% of that category grade.

C. Grading

- I. All graded assignments will be aligned to a content standard.
- II. Grading/feedback is generated in a timely manner- one week at most.
- III. Students will have two weeks from the date the grade posts to the Infinite Campus to retake/redo summative assessments in order to improve their score and display mastery of the information.
- IV. Students will be allowed to retake summative assessments until they reach mastery (70%). If they have achieved mastery, they can do one additional retake within a two week period of the grade posting. (see exceptions below).
 - A. If a student cannot retake a summative assessment before or after school, the student will speak to the teacher so that the teacher can schedule an alternative time during the instructional day.
 - B. Students taking a summative reassessment will need to complete a reflection as part of the reassessment process.
 - C. Teachers are not required to allow retakes for formative assignments.
- V. Gradebooks will close one week before the end of the term for all assignments (including summative assessments), except in cases where a student was absent on the due date and did not have sufficient time to submit their work before the gradebook closed.



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D. Late work/Missing work

- I. Students have a maximum of two weeks from the date an assignment was placed in Infinite Campus to turn in late/missing work for full credit. Any and all work missed due to absence must have a make-up option worth equal points.
- II. Missing work will be marked “M” and be worth zero points.
- III. Work turned in late within the allotted two week window will receive the full earned grade but be noted with an “L” showing it was late.
- IV. Teachers will send out weekly communication though Infinite Campus to notify parents and students of missing work.

E. Homework:

- I. Homework: Homework assignments will align with curriculum objectives and reinforce skills and concepts taught. Homework is not to be confused with or considered an extension of classroom guided practice. It is to be a separate reinforcing activity which students can complete outside of class time and on their own. Homework carries no weight in the gradebook on its own. Homework expectations are in accordance with Policy 6143 and Regulation 6143.

F. Letter grades have the following numerical value:

A = 90-100, B = 80-89, C = 70-79, D = 60-69, F = 50-59

G. IEP/504: All IEP/504 plans supersede the schools grading policy.

H. Citizenship Grade: Students will earn a citizenship grade each quarter based on the following criteria. Behavior and nonacademic measures are reported here and not in the academic portion of the gradebook. (see rubric below)



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Expectations	Outstanding 3	Satisfactory 2	Needs Imprvmt. 1	Unsatisfactory 0	Score
Be respectful to teachers.	Treats teachers in a respectful and caring way.	Usually treats teachers respectfully.	Sometimes <u>treats</u> teachers disrespectfully. May need a reminder to be respectful and caring.	Consistently treats teachers disrespectfully with a negative tone of voice or refusals. Is academically dishonest.	
Be respectful to classmates and self.	Treats classmates in a respectful and caring way. Encourages and helps others.	Usually treats classmates respectfully.	Sometimes treats classmates disrespectfully. May need a reminder.	Consistently treats class members in a negative way with put-downs, tone of voice, refusals. Is academically dishonest.	
Be on time.	On time. (0-1 tardy)	Usually on time (2-3 tardies)	Sometimes on time. (4-5 tardies)	Consistently late. (6 or more tardies)	
Be a good listener and follow directions.	Listens and follows directions.	Usually listens and follows directions.	Sometimes listens and follows directions. <u>Needs</u> reminders.	Consistently distracted and distracts others.	
Bring materials and completed assignments to class.	Brings all necessary materials and is prepared.	Usually brings all materials and is usually prepared.	Sometimes <u>brings</u> necessary materials, sometimes <u>is prepared</u> .	Consistently missing materials.	
Be an active participant.	Participates in class activities.	Usually participates in class activities.	Sometimes participates in class activities.	Consistently needs to be reminded to participate in class activities.	

A student's citizenship mark should be determined by where he/she falls in the majority of the above listed areas. Use the above Rubric by recording a score for each line. The total score will dictate if the student is Outstanding (15-18) 'O'; Satisfactory (12-18) 'S', Needs Improvement (9-11) 'N', or Unsatisfactory (0-8) 'U'