

## FWCC - Biorepository Nucleic Acid Extraction Submission Form

Fill out all the available information below and return form with submission of specimens. Please make sure specimens are clearly labeled with unique identifiers. We will call you when testing is complete. If you have any questions, please call 318-675-4279 or 318-675-7628.

| Request Information                                |  |  |
|--|--|--|
| Principal Investigator:                            |  |  |
| PI email address:                                  |  |  |
| PI phone number:                                   |  |  |
| Contact Person:                                    |  |  |
| Contact email address:                             |  |  |
| Contact phone number:                              |  |  |
| Billing Information                                |  |  |
| Department:  |  |  |
| Department Business Manager:                       |  |  |
| Business Manager Phone Number:                     |  |  |
| Debit Account:                                     |  |  |
| Specimen Submission Status                         |  |  |
| Submission Date:                                   |  |  |
| Complete By <i>(Date)</i> :                        |  |  |
| Total Number of Specimens Submitted:               |  |  |
| Do you need a 3 uL aliquot for downstream testing? | Yes _____                                      | No _____                                       |
| DNA or RNA Extraction:                             | DNA _____                                      | RNA _____                                      |
| If RNA, do you want Dnase?                         | Yes _____                                      | No _____                                       |
| Fees and Calculated Invoice Price                  |  |  |
| SERVICE  | FWCC Laboratory                                | Non-FWCC Laboratory                            |
| Nucleic Acid Isolation w/ Dnase<br>(DNA or RNA)    | \$14 per sample plus,                          | \$17 per sample plus,                          |
|  | \$14 run fee / run <i>(12 samples = 1 run)</i> | \$14 run fee / run <i>(12 samples = 1 run)</i> |
| Nucleic Acid Isolation w/o Dnase<br>(RNA)          | \$14 per sample plus,                          | \$17 per sample plus,                          |
|  | \$10 run fee / run <i>(12 samples = 1 run)</i> | \$10 run fee / run <i>(12 samples = 1 run)</i> |
| <i>(FWCC - Biorepository Only)</i>                 |  |  |
| Number of Total Specimens                          |  |  |
| Sample Fee   |  |  |
| Number of Run Fees                                 |  |  |
| Run Fee  |  |  |
| Total Invoiced                                     |  |  |
| Invoice Number & Date                              |  |  |

Document Specimens Submitted on next page.

| Specimens Submitted for Extraction |             |               |                            |                    |
|------------------------------------|-------------|---------------|----------------------------|--------------------|
| Specimen Number                    | Specimen ID | Specimen Type | Stabilizing Agent (Y or N) | If Y, which agent? |
| 1                                  | Example     | Cell Pellet   | Y                          | RNAlater           |
| 1                                  |             |               |                            |                    |
| 2                                  |             |               |                            |                    |
| 3                                  |             |               |                            |                    |
| 4                                  |             |               |                            |                    |
| 5                                  |             |               |                            |                    |
| 6                                  |             |               |                            |                    |
| 7                                  |             |               |                            |                    |
| 8                                  |             |               |                            |                    |
| 9                                  |             |               |                            |                    |
| 10                                 |             |               |                            |                    |
| 11                                 |             |               |                            |                    |
| 12                                 |             |               |                            |                    |
| 13                                 |             |               |                            |                    |
| 14                                 |             |               |                            |                    |
| 15                                 |             |               |                            |                    |
| 16                                 |             |               |                            |                    |
| 17                                 |             |               |                            |                    |
| 18                                 |             |               |                            |                    |
| 19                                 |             |               |                            |                    |
| 20                                 |             |               |                            |                    |
| 21                                 |             |               |                            |                    |
| 22                                 |             |               |                            |                    |
| 23                                 |             |               |                            |                    |
| 24                                 |             |               |                            |                    |
| 25                                 |             |               |                            |                    |
| 26                                 |             |               |                            |                    |