

Shared Decision Making Committee (SDMC)
Q2 Meeting Minutes – November/December/January

Campus: Westside HS	Date/Time: Dec. 10, 2025, 3:45 PM
Location: Principal's Conference Room	Meeting Type: Regular

***NEW:** Meeting is open to the public- Yes

SHARED DECISION-MAKING COMMITTEE (SDMC) MEETING MINUTES

Date: December 10, 2025

Location: Westside High School

Facilitator: Principal Davis

Attendees: Principal Davis, Dean TJ, Dean Rioux, Mr. Mapp (Teacher), Ms. Stevie Smith (Teacher), Coach Harrison (Teacher), Ms. Conner-Davis (Teacher), Ms. Williams (Teacher), Ms. Doan (Support Staff), Ms. Zapata (Parent), Ms. Brewster (Parent), Mr. Smith (Parent)

1. Opening and Welcome

The meeting was called to order by Principal Davis. Members were welcomed, and the purpose of the meeting was outlined, focusing on school performance, enrollment, budget concerns, and improvement strategies.

2. Confirmation of Agenda

The proposed agenda was reviewed and accepted by the committee. Key focus areas included:

- Enrollment trends
 - Financial status
 - Academic performance
 - School culture and improvement plans
-

3. Enrollment Update

- The administration presented current enrollment figures, highlighting a decline in student enrollment.
- The decrease in enrollment was identified as a major concern due to its direct impact on funding.
- Possible contributing factors discussed included competition from other schools, demographic changes, and parental perception of the school.
- Members emphasized the importance of improving the school's image and outreach efforts.

Resolution:

The committee agreed that a targeted student recruitment and retention strategy must be developed.

4. Financial Report

- The finance update indicated a significant budget shortfall (approximately \$800,000) linked to reduced enrollment.
- Concerns were raised about the sustainability of current programs and staffing if the trend continues.
- The need for cost control, prioritization of essential programs, and exploration of alternative funding sources was discussed.

Resolution:

School leadership will prepare a revised budget plan and present possible cost-saving and fundraising measures at the next SDMC meeting.

5. Academic Performance and School Improvement

- Student achievement data and general academic performance were discussed.
- The committee highlighted the need to strengthen instructional quality, student support systems, and monitoring of outcomes.
- Professional development for teachers and structured academic interventions were emphasized.

Resolution:

An academic improvement plan will be refined, focusing on instructional effectiveness, student engagement, and performance tracking.

6. School Culture and Climate

- Members discussed school culture, discipline, attendance, and community trust.
- The importance of improving communication with parents and creating a welcoming, supportive environment for students was stressed.
- Suggestions included open houses, community events, and improved public relations.

Resolution:

A school culture and community engagement plan will be drafted to support enrollment growth and student retention.

7. Action Items

- Develop and present a student recruitment and marketing strategy.
 - Prepare a revised financial plan addressing the budget shortfall.
 - Strengthen the academic improvement framework.
 - Design a school culture and parent engagement initiative.
-

8. Any Other Business

Additional concerns related to staffing stability, program sustainability, and long-term planning were noted. Members agreed that continuous monitoring and transparent communication would be critical going forward.

9. Adjournment

The meeting concluded with agreement on follow-up actions and scheduling of the next SDMC meeting.

Westside HS

SDMC

Westside High School

SESSION AGENDA

October - 2025

01 State Accountability

02 Campus Action Plan

03 Westside Data Sheet

04 Celebrations & Upcoming Events

05 Closing

Westside High School

WESTSIDE HS

District: Houston ISD Grades Served: Grade 9 - Grade 12

Address:
14201 Briar Forest, Houston, TX 77077Phone:
(281) 920-8000

PROFILE PERFORMANCE ▼ FINANCE

TOOLS AND REPORTS ▼ COMPARE REPORT CARDS ▼

 ACCOUNTABILITY OVERVIEW**Overall Rating**

89 out of 100

This measures how much students are learning in each grade and whether or not they are ready for the next grade. It also shows how well a school or district prepares their students for success after high school in college, the workforce, or the military.

[TELL ME MORE](#)**Change Over Time**

School Year	Rating/Score
2024-25	B / 89
2023-24	B / 85
2022-23	C / 76
2021-22 What If	C / 70
2022-23 scores are different than previous years due to updated standards. 2021-22 What If scores apply the new standards to 2021-22 results to help compare scores from 2021-22 to 2022-23	
2021-22	B / 82



Student Achievement



79 out of 100



2022-23 2023-24 2024-25

Student Achievement measures whether students met expectations on the STAAR test. It also measures graduation rates and how prepared students are for success after high school.

[Additional Details](#)



School Progress



87 out of 100



2022-23 2023-24 2024-25

School Progress shows how students perform over time and how the school's performance compares to other schools with similar economically disadvantaged student populations.

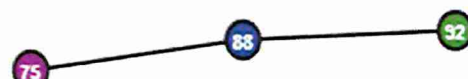
[Additional Details](#)



Closing the Gaps



92 out of 100



2022-23 2023-24 2024-25

Closing the Gaps tells us how well a school is ensuring that all student groups are successful.

[Additional Details](#)

October-2025

Distinction Designations



Westside High School

2025-26 Westside HS Action Plan

October-2025

Key Action #1

- Strengthen staff capacity to deliver rigorous, high-quality instruction that drives student success.

Key Action #2

- Leverage the master schedule to broaden student access to college, career, and military readiness (CCMR) opportunities.

Key Action #3

- Increase student proficiency in English and Mathematics across grades 9–12 through targeted, high-quality instruction that emphasizes student engagement and aggressive monitoring—especially for English Language Learners and Economically Disadvantaged students.

Key Action #4

- Strengthen Special Education instruction and service delivery to ensure equitable access and academic success for all learners.

Executive Director of Instruction	Dr. April Williams
Division	West
Campus Name	Westside HS
Principal	Alisa Zapata, Ed.D.
Indicator of Success #1	
80% of the scores on spot observations conducted on IRT2 will be proficient or higher; that percentage will increase to 85% by May 2026.	
Indicator of Success #2	
80% of teachers will earn 6 points or higher on the Instruction Domain as defined by MOY Spot averages by January 2026; that average will increase to 7 by points by May 2026.	
Indicator of Success #3	
By August 2025, enrollment in college, career, and military readiness-aligned courses (e.g., AP, dual credit, OnRamps, CTE pathways, JROTC) will increase by at least 10%, and by January 2026, increase by at least 15%, compared to the 2024–2025 school year, as reflected in master schedule reports.	
Indicator of Success #4	
By June 2026, at least 95% of graduating seniors will meet one or more CCMR indicators, such as earning college credit, industry-based certifications, or military enlistment, as reported in PEIMS and accountability data.	
Indicator of Success #5	
By June 2026, the percentage of English Language Learners and Economically Disadvantaged students achieving <i>Approaches</i>, <i>Meets</i>, and/or <i>Masters Grade Level</i> on English I, English II, and Algebra I STAAR EOC exams will increase by at least 8-10 percentage points compared to 2024–2025 results, supported by consistent use of engagement strategies and aggressive monitoring during instruction.	
Indicator of Success #6	
By May 2026, 100% of quarterly PowerSchool audits will show accurate, consistent documentation of IEP-aligned accommodations and modifications.	

WESTSIDE HS ACTION PLAN KEY INDICATORS

Key Indicator 1: High Quality Instruction – 80% of teachers will earn 6 points or higher on Engage and Deliver and Monitor and Adjust as defined by MOY Spot averages by January 2026; that average will increase to 7 by points by May 2026.

Key Indicator 2: CCMR – By August 2025, enrollment in college, career, and military readiness-aligned courses (e.g., AP, dual credit, OnRamps, CTE pathways, JROTC) will increase by at least 10%, and by January 2026, increase by at least 15%, compared to the 2024–2025 school year, as reflected in master schedule reports.

Key Indicator 3: English & Mathematics – By May 2026, the percentage of English Language Learners and Economically Disadvantaged students achieving *Approaches*, *Meets*, and/or *Masters Grade Level* on English I, English II, and Algebra I STAAR EOC exams will increase by at least 10 percentage points compared to 2024–2025 results, supported by consistent use of engagement strategies and aggressive monitoring during instruction.

Key Indicator 4: Special Education – By May 2026, at least 80% of students receiving Special Education services will show measurable growth in core content areas, as evidenced by performance on key assessments (interim, STAAR, Final Exams) aligned to their IEP goals.

STUDENT DEMOGRAPHICS			STAAR EOC			
ETHNICITY	NUMBER	PERCENTAGE	EOC	APPROACHES	MEETS	MASTERS
Hispanic	1233	41.21	2023 Algebra I	70	26	08
African American	864	31.66	2024 Algebra I	69	31	17
White	336	12.31	2025 Algebra I	69	38	25
Asian	199	7.29	2023 English I	70	54	14
Native Hawaiian – Pacific Islander	5	.18	2024 English I	63	52	16
			2025 English I	58	42	15
Multi Race	87	3.19	2023 English II	72	56	08
			2024 English II	74	59	08
American Indian / Alaskan Native	5	.18	2025 English II	64	51	09

October-2025

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American Indian / Alaskan Native	5	.18	2024 English II	74	59	08		
			2025 English II	64	51	09		
STUDENT DEMOGRAPHICS			TELPAS					
STUDENT GROUP	NUMBER	PERCENTAGE	TELPAS YEAR	BEGINNER	INTERMEDIATE	ADVANCED	ADVANCED HIGH	
At Risk	1882	68.96	2023	12	33	35	19	
Economically Dis.	1832	67.13		2024	18	34	30	17
ESL	711	26.05		2025	25	34	34	7
Emergent Bil.	727	26.64	INSTRUCTIONAL DATA					
Immigrant	384	14.07	YEAR	IRT1	IRT2	IRT3	IRT4	IRT AVG
Special Education	201	7.37	2023-24	4.18	5.75	9.10	12.55	10.83
DAILY ATTENDANCE			2024-25	8.5	10.1	11.15	11.20	11.18
SCHOOL YEAR	22-23	23-24	24-25					
STUDENT %	90.2	91.2	91.6					

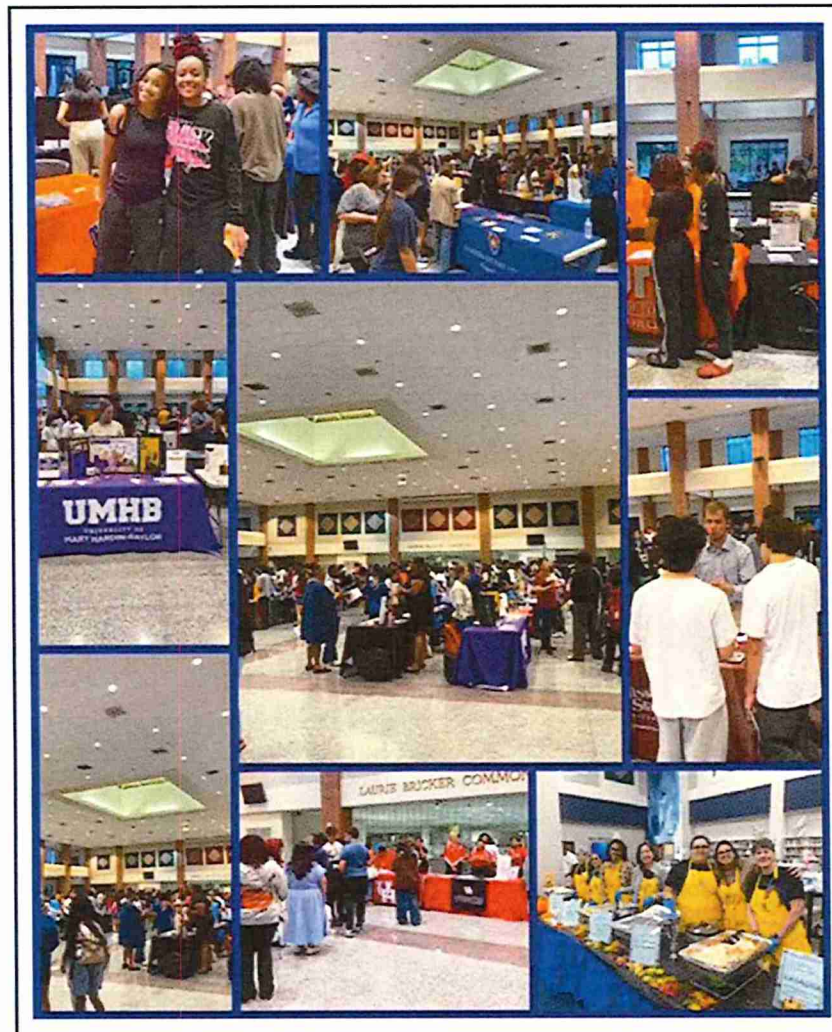
Westside High School

October-2025

TEACHER EXPERIENCE		TEACHER PROFICIENCY		ACCOUNTABILITY			
YEARS	PERCENTAGE	LEVEL	NUMBER	DOMAIN	SY22-23	SY23-24	SY24-25
0 - 1	08	EXEM I	1	Student Achievement	70	74	79
1 - 5	24			School Progress: A	69	77	74
6 - 10	23			School Progress: B	77	82	86
11 - 20	24	PROF II	33	Closing the Gaps	75	89	92
21 - 30	17	PROG I	1	OVERALL	76 (C)	85 (B)	88 (B)
31 - 40	04			CCMR RATE	69	86	
Total # Teachers = 129		PROG II	12	GRADUATION RATE	88.4	91.5	

Westside High School

Westside HS College Night September 30, 2025



October-2025

Chief Massey -
Best high school she has
seen this year!

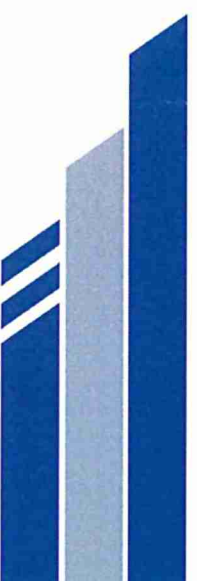
IRT #1 = 11.4

Westside High School

December-2025

NEXT CHAPTER

Westside High School



Welcome
Interim Principal Davis

Review of the Previous Minutes

Finance Report
Business Manager Tran

State of the School
Interim Principal Davis

December-2025

Campus Budget Update

Year	Final Budget	Variance from Estimate
2022-23	2886	46
2023_24	2825	15
2024_25	2721	104
2025_26	2480	166

Westside High School



Campus Budget Update

Instructional Expenses

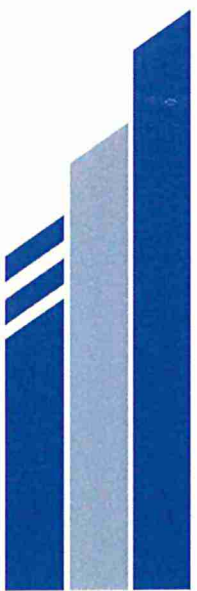
- Academic Stipends
- Saturday Tutorial
- Grad Lab grading extra duty pays
- Supplies for classrooms: white boards, index cards, Expo Erase Marker, etc..
- Copier papers
- Batteries for calculators



Campus Budget Update

Instructional Expenses

- Due to enrollment loss, need to return money to district
- Limited fund for transportation field trips
- Limited fund for students/staff travel
- Recommend each student group to plan fundraising for after school activity



SEPTEMBER



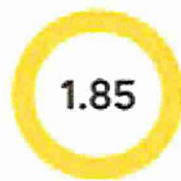
OCTOBER



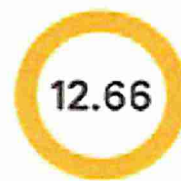
Planning



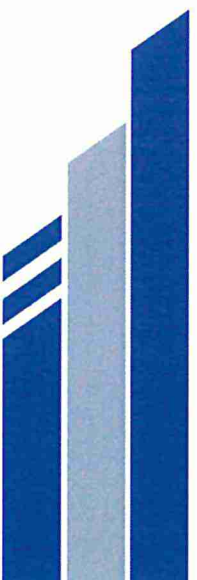
Instruction



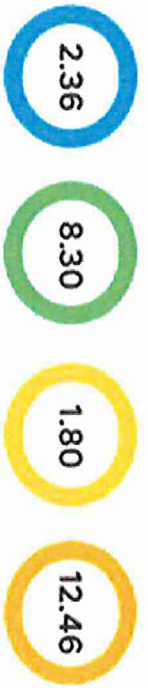
Culture



Total



NOVEMBER



OVERALL

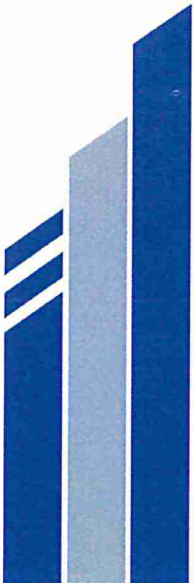




Westside High School

Spot Observation Data Averages (by Proficiency Level)

	Spot Observation Data Averages by Proficiency Level									
	PROG I		PROG II		PROF I		PROF II		EXEMP I	
Month	#Teacher	Percent	#Teacher	Percent	#Teacher	Percent	#Teacher	Percent	#Teacher	Percent
September	3	2%	23	18%	88	69%	14	11%		0%
October	1	1%	11	9%	83	64%	34	26%		0%
November	4	3%	14	11%	68	53%	41	32%	2	2%



IRT

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DEC-14.65



Westside High School