Meeting Minutes

Cascade Elementary School
Date: 11/19/2025
Time: 3:00
Location: Cascade Media Center
Video Link: https://youtu.be/Uj6ZOQPQQ8E

I. **Call to order: 3:03**
II. **Roll Call**

Role	Name *(or Vacant)*	Present or Absent
Principal	**Tiffany Momon**	**Present**
Parent/Guardian	**Latasha Tarver**	**Present**
Parent/Guardian	**Danetta Washington-Brown**	**Absent**
Parent/Guardian	**Christine Morales**	**Absent**
Instructional Staff	**Brandi Joiner**	**Present**
Instructional Staff	**Prekoshiah Scott**	**Present**
Instructional Staff	**Cosharalyn Oharroll**	**Present**
Community Member	**Toni Belin Ingram**	**Absent**
Community Member	**Angela Ingram**	**Absent**
Swing Seat	**Alden Smith**	**Present**
Student *(High Schools)*		

Quorum Established: Yes

III. **Action Items**

a. **Approval of Agenda:** Motion made by: Ms. Joiner; Seconded by: Ms. Scott
Members Approving: Ms. Tarver, Ms. Joiner, Ms. Scott, Ms. Oharroll, Mr. Smith
Members Opposing: None
Members Abstaining: None
Motion Passes

b. **Approval of Previous Minutes:**
Motion made by: Ms. Scott; Seconded by: Ms. Joiner
Members Approving: Ms. Tarver, Ms. Joiner, Ms. Scott, Ms. Oharroll, Mr. Smith
Members Opposing: None
Members Abstaining: None
Motion Passes

IV. **Discussion Items** *(add items as needed)*

a. **2025 – 2030 Strategic Plan Development**: The purpose of this development plan is to create alignment across the school, reduce confusion, and simplify our collaborative efforts with the district. Our goals and objectives are expected to be updated, approved, and ranked by January 2026.

We revisited the 2025–2030 Strategic Plan and acknowledged that it is now time to modify our school-level plans to ensure alignment through 2030. The district's overarching statement emphasizes that we are "a community of believers getting back to basics." To review the district's strategic plan, the team referred to Slide 7. The GO Team's role is to review our mission and vision and establish strategic goals. To develop these goals, we must consider what results are needed to meet stakeholder expectations and review our focus areas and objectives. The planning process overview is shown on Slide 9.

We have already aligned our mission, vision, and purpose. Today's session focused on identifying our 2025–2030 strategic objectives. At our previous meeting, we reviewed school data, including KPI goals, and aligned our mission and vision to support these needs. Our task today was to confirm our goals for 2030. The mission and vision appear on Slide 11. Ms. Momon read aloud the Cascade Elementary School mission and vision, and the GO Team confirmed that both remain accurate and appropriate. The proposed goals for the 2025–2030 strategic plan are included on Slide 12, and Ms. Momon reviewed each goal before the GO Team confirmed them.

Planning Step 4 centered on identifying the 2025–2030 strategic objectives. The discussion involved reflecting on the district's strategic plan, aligning objectives to the district's new focus areas, and reviewing additional objectives moving forward. The team will complete a Stop, Start, Continue exercise to finalize strategic goals. The GO Team Chair and Secretary will ensure that the exercise template is posted by Friday, November 21. The 2025 strategic plan referenced during this discussion is located on Slide 17.

During the "Stop" portion of the activity, the guiding questions focused on whether any current priorities or activities lack sufficient impact or are no longer aligned with our mission, vision, goals, or focus areas. The team agreed to continue Strategic Priorities 1, 2, and 3. A discussion arose around Priority 4 when Ms. Scott asked whether maintaining IB authorization should continue, noting that it had originally been included to support behavioral structures within the school. She wondered whether alternative approaches might better

serve that purpose. Ms. Momon explained that IB is a philosophy with principles that influence the entire school community, and Ms. Joiner added that continued IB implementation maintains compliance, though new behavioral goals and strategies may also be needed. Priorities 5 through 8 were confirmed to continue. The revised priority categories were shown and discussed on Slide 34, which displayed how previous strategic objectives aligned with the new strategic plan template.

The "Start" discussion focused on new priorities and objectives. On Slide 34, Ms. Scott proposed increasing students' exposure to extracurricular activities to support whole-child development, which would fall under the "Sparking Student Curiosity" category. She also revisited the mentorship program, prompting conversation among the GO Team about broadening its scope. The team agreed to implement a mentorship program for teachers needing additional support across multiple instructional content areas, aligning with "Our Strength is Our Team."

Ms. Joiner suggested creating a schoolwide behavior-support system with more immediate feedback, similar to PBIS. Ms. Momon noted that the school could not use the PBIS name due to its misalignment with IB, but could create a schoolwide behavior matrix and incentive structure. This led to the addition of a new objective under "The Responsibility is Shared": developing a community framework to establish a consistent, proactive system for teaching and reinforcing expected behaviors across all school settings.

Ms. Scott raised the possibility of refining the intervention block, but Ms. Joiner and Ms. Momon explained that this block is already integrated into the schedule. Ms. Momon then introduced the idea of strengthening family engagement, which led to the proposal of a new priority: developing a thriving and active PTA program for the school.

At our next meeting, we will vote on the 2025–2030 Strategic Plan, rank our objectives, and begin discussions regarding the 2026–2027 budget.

V. Information Items

a. **Principal's Report** The 2025 CCRPI results have been released, and Cascade Elementary School has shown growth in every category. This reflects the hard work and dedication of our students, staff, and community.
We also celebrated our Teacher of the Year (TOTY) and Support Person of the Year (SPOTY) on Thursday, November 13, 2025. A special thank you goes to the

Cascade Heights community, led by Mrs. Toni Ingram, for providing students with snacks to take home over the weekend.

Winter MAP administration will take place when we return from Thanksgiving break, running from December 1 through December 12. Additionally, our Winter Program is scheduled for Tuesday, December 16 at 8:30 a.m. Each student may invite two parents or guardians per household to attend.

VI. **Cluster Advisory Team Report** Ms. Joiner provided an update from the Cluster Advisory Team meeting. Prior to the formal session, the team held a general discussion in which Cascade Elementary School was highlighted for its promising practices in improving student attendance.

Two major topics were addressed during the meeting: budget concerns and attendance across cluster schools.

In terms of budget, the first concern centered on signature programming funds. Last year, these funds were not available at the start of the budget process but were released later. Several principals expressed concern that the delay forced them to make cuts early on, and they questioned whether signature funds would be provided earlier this year—or at all. Additionally, there were noted differences between last year's and this year's discretionary funding amounts.

The next concern involved the Readers Are Leaders program, which funds an ELA instructional coach. This position has been supported for the past two years, and principals are seeking clarification on whether it will continue to receive funding in year three and beyond.

The transfer window and its alignment with the budget process were also discussed, with principals recommending that it occur closer to budget development. The team proposed moving FTE counts to occur after Labor Day rather than before. Principals also noted increased responsibilities due to newly adopted departments. For example, custodial staff supervision has shifted from Facilities to principals. They asked for the ability to adjust staffing as needed to allocate funds more effectively.

Another request was for an updated list of district-funded resources, as last year some principals purchased materials independently and the funding was reimbursed later. Principals also emphasized the importance of continuing behavior and attendance incentive funds, which are critical for encouraging consistent student attendance and engagement.

The second major discussion item was attendance. Cascade ES was again noted for its success in this area. Peyton Forest shared that they host weekly attendance incentives, including cookouts. At Cascade, weekly and monthly attendance celebrations are already in place. Peyton Forest also uses "Pruitt Picks" to provide rewards for Tier II and Tier III students. To address weather-related absences, they distribute ponchos to students during colder or rainy months, which has helped maintain attendance levels.

Dr. Lawrence reported that West Manor is implementing similar strategies. He also noted that winter months typically bring more student illnesses. The team asked what additional supports might be available through Fulton County Truancy, and whether district-level truancy indicators could be implemented to verify addresses and track chronic absenteeism earlier.

Mays High School shared that they use various positive reinforcement activities to encourage attendance. Young Middle School reported that they meet with students weekly to build strong relationships and motivate students to come to school consistently. The team emphasized that the more schools invest in connecting with students, the more supported and engaged students feel.

Announcements

- **Our next meeting will be January 28th, 2026 this meeting is open for public comment.**

VII. Adjournment

Motion made by: Joiner; Seconded by: Scott
Members Approving:
Members Opposing:
Members Abstaining:
Motion Passes

ADJOURNED AT 4:05

Minutes Taken By: Alden Smith
Position: Secretary
Date Approved: [Insert Date When Approved]