

SUMNER-BONNEY LAKE SCHOOL DISTRICT SCHOOL BOARD MEETING

Board of Directors

Kevin Lewis, President
Bill Gaines, Vice President
Erin Markquart, Member
Johanneke Smith, Member
Tom Watson, Member

Our Promise:

*We will know, value, and
support every student, helping
them graduate ready to pursue
a promising future.*

December 16, 2025 Board Meeting Minutes

Central Office Board Room
1202 Wood Ave
Sumner, WA 98390

CALL TO ORDER

School Board President, Kevin Lewis called the December 16, 2025 Board meeting for the Sumner-Bonney Lake School District No. 320 to order at 6:04 pm.

SWEARING IN NEWLY ELECTED & Re-ELECTED BOARD DIRECTORS

Superior Court Justice Alicia Burton swore in Johanneke Smith, Tom Watson and Erin Markquart to a new term on the Sumner-Bonney Lake School District Board of Directors.

Director Erin Markquart shared her appreciation for past board members who were present as well as the journey they all undertook to become a highly functioning board in the Sumner-Bonney Lake School District.

APPROVAL OF AGENDA

Motion was made by Tom Watson to approve the December 16, 2025 board meeting agenda, second by Erin Markquart. Motion passes unanimously.

CONSENT ITEMS

Motion was made by JB Smith to approve the Consent Agenda items listed for the December 16, 2025 board meeting, second by Bill Gaines. Motion passes unanimously.

November 18, 2025 Board Meeting Minutes
December 9, 2025 Board Study Session Minutes
Personnel Recommendation
Voucher Certification
Board Consent Agenda - Interlocal
Letter of Agreement - Retirement/Resignation
Lindsay Norlin Donation
Muckleshoot Charitable Fund Donation

RECOGNITION OF STAFF, STUDENTS AND COMMUNITY

SUPERINTENDENT COMMENTS

Dr. Laurie Dent thanked the transportation department and bus drivers who have been driving in weather conditions created due to flooding.

BOARD MEMBER COMMENTS

This is the time on the agenda for Board members to report on professional development activities they have attended (i.e., conferences, workshops), legislative issues, and other items of interest.

Director JB Smith shared highlights from the WSSDA meeting that supported her growth as a board member as she learned from other boards around the state. Also, shared her takeaways from the SHS community dinner, which include how the district works with the community to provide food, clothing and services. She also congratulated Jeff Baines for his consistent demonstration of servant leadership as he navigated garbage collection during the community dinner event.

Director Erin Markquart shared how she and Dr. Dent presented the board calendar at WSSDA; a tool used to guide the board's work in the district. The two taught other districts how to tailor it to their needs. She also shared appreciation for participating in the Big Give to community members; 1700 meals were distributed which fed a family of four. She shared appreciation for the December Study Session, which included a tour of Transportation, Child Nutrition and Maintenance & Operations, and the staff involved in preparing the presentation.

Director Tom Watson expressed gratitude for staff and how he looks forward to working with everyone in the coming year. He shared that he lost his son during Thanksgiving and thanked everyone for reaching out to him during his time of grief.

Director Bill Gaines shared his appreciation for elementary teachers for all the work done leading up to the holidays; classroom prep and spirit week.

Director Kevin Lewis, like many of the board members attended WSSDA and the community dinner, he expressed his appreciation to former Director Deb Norris for her legacy in starting this event so many years ago.

AUDIENCE COMMENTS

The Sumner-Bonney Lake School Board welcomes the public to its meetings. Individuals who address the Board should sign up ONLINE. Comments are restricted to three minutes.

There were no registrants for public comment.

BUSINESS MATTERS

2024-2025 Annual Financial Reporting

Chief Finance Officer, Bryan Verley, presented the 2024-2025 Annual Financial Report, which includes the F-196 financial statement to the Board of Directors for information. The annual report began with a focus on the General Fund's revenues, expenditures and fund balance over the past seven years. Revenue has grown by 45% and expenses by 49% but the district is in good financial shape as we keep the two in alignment. Bryan shared that the district's funding comes from student enrollment, which has

increased about 7%. He shared that 76% of our funds come from the state, 20% from local levy as well as food service sales and facility rental. He also shared that receive 3% from the Federal government which supports the lunch program and Title I. He shared the General Fund expenditures categorized by program (i.e. instructional, compensatory and small programs like highly capable), activities and Object which includes salaries to help viewers understand how money is spent in the district.

The report also focused on ASB Fund balance with an ending balance of \$1,152,138, the Capital Projects fund with an ending balance of \$209,975,998, the Debt Service fund with an ending balance of \$20,486,541 and Transportation Vehicle fund with an ending balance of \$798,178.

Budget Status Reports

The Budget Status Reports for September and October were provided to the Board of Directors.

SHS Phase 2 Value Analysis and Engineering Report

Director of Capital Projects, Marina Tanay and Capital Projects/Facilities Manager, John Boatman presented the Sumner High School Phase 2 Value Analysis, which includes the Engineering Report to the Board of Directors. The report is required by OSPI for state assisted projects over 50,000 sqft and is performed by an independent consulting team which includes individuals from multiple disciplines led by an individual from the Society of American Value Engineers. Marina shared that the goal of the study was to review the current design concepts for the purpose of identifying opportunities for design cost and efficiency. The cost impact is \$76k for a 90,000 sqft facility. However the project estimate shows a savings of \$52,816.48. Next steps for the school board include acceptance of the value analysis and its implementation.

Resolution No. 10/25-26 Value Engineering SHS Phase 2

Motion was made by Tom Watson to adopt Resolution No. 10/25-26 Value Engineering SHS Modernization, which directs the district administration to review, study and evaluate all potential options for modernization of Sumner High School Phase 2, second by JB Smith. Motion passes unanimously.

Middle School at Tehaleh Schematic Design

Kris Stamon and Grace Kim from McGranahanPBK presented project updates regarding the Middle School at Tehaleh to the Board of Directors. The facility will house grades 6 - 8 and include 39 teaching spaces at 130,000 sqft. The initial Maximum Allowable Construction Cost (MACC) is at \$130 million and is under the projected budget by \$7 million. The site plan includes field areas (football, parking, bus dropoff) and is divided into three zones (southern, middle/commons, northern).

INSTRUCTIONAL MATERIALS ADOPTION

In accordance with Policy 2020: Course Design, Selection and Adoption of Instructional Materials the following resources have been reviewed and approved by the District Curriculum and Instructional Materials Committee:

Notre Histoire 1, 2, and 3

Steve Sjolund, Executive Director of Secondary Instructional Services shared a recommendation for the following instructional materials to be used for French I, II, and III Curriculum for **first reading**.

Materials Selected

Summary of Materials and Adoption Process

Title: Notre Histoire 1, 2, and 3

Author: Bryan Kandel

Publisher: Voces

Copyright: 2025

Name of class in which the resource will be used: French I, II, and III

STEMScopes Algebra 1

Steve Sjolund, Executive Director of Secondary Instructional Services shared a recommendation for the following instructional materials to be used for 9th Special Ed Algebra 1 Curriculum for **first reading**.

Materials Selected

Summary of Materials and Adoption Process

Title: STEMScopes Algebra 1

Author: Shannon McCaw

Publisher: Accelerate Learning

Copyright: 2025

Name of class in which the resource will be used: 9th Special Ed Algebra 1

United States History Voices and Perspectives Early Year

Steve Sjolund, Executive Director of Secondary Instructional Services shared a recommendation for the following instructional materials to be used for 8th grade US History Curriculum for **first reading**.

Materials Selected

Summary of Materials and Adoption Process

Title: United States History Voices and Perspectives Early Year

Author: Daina Ramey Berry, Albert S Broussard, Lorri Glover

Publisher: McGraw-Hill

Copyright: 2023

Name of class in which the resource will be used: 8th grade US History

POLICY MATTERS

One of the board's main responsibilities is to regularly review and update district policies/procedures. The policy committee, made up of two board members and district leaders, examine policies/procedures before they are presented to the entire board for first reading and eventually adoption. This two-step process ensures careful consideration before final decisions are made.

Board Policies

Motion was made by Tom Watson to adopt the following district policies in accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, second by Erin Markquart. Motion passes unanimously.

1005 Key Functions of the Board

1111 Oath of Office

1210 Annual Organization Meeting

1310 Policy Adoption, Manuals and Administrative

1630 Evaluation of the Superintendent

1815 Ethical Conduct for School Directors

1820 Board Self-Assessment

1821 Standards for Individual School Directors

1825 Addressing School Director Violations
2020 Course Design, Selection and Adoption of Instructional Materials
2170 Career and Technical Education
2420 Grading and Progress Reports
3131 District Attendance Areas and Intra District Transfers
3210 Nondiscrimination
3424 Opioid Related Overdose Reversal
3425 Accommodating Students with Adrenal Insufficiency
3427 Junior Safety Patrol
4120 School Support Organizations
4260 Use of School Facilities
5000 Recruitment, Selection, and Evaluation of Staff
5010 Nondiscrimination

Board Policies

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following policies are included for **first reading**:

2024 Online Learning
2255 Alternative Learning Experience Courses
2412 Diploma for Veterans

Board Procedures

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following procedures are included for **information only**:

2024P Online Learning
2255P Alternative Learning Experience Courses
3131P District Attendance Areas and Intra District

Retired Policies/Procedures

In accordance with Policy 1310: Adoption and Amendment of Policies and Bylaws, the following procedures/policies have been included for **information only**:

3121 Compulsory Attendance
3121P Compulsory Attendance

INFORMATION

25-26 School Improvement Plan Board Report

Assistant Superintendent of Instructional Services, Kelly Denn, prepared information on the 2025-2026 School Improvement Plans for the Board of Directors.

Business Services Department Update

Chief Finance Officer, Bryan Verley, provided a Business Services Department report to the Board of Directors for information only.

BOARD DISCUSSION

Director Bill Gaines shared his appreciation for what district leaders shared during last week's board study session. Director Gaines proposed that the board undertake a similar training at a future study session on the Laws of Communication. Director Smith agreed that this intentional instruction might

be beneficial for the board.

Director Erin Markquart shared that she's started listening to the audiobook 16 Laws of Communication for inspiration. She also shared how honored she is to be elected for another term and opportunity to serve students in the Sumner-Bonney Lake School District.

Dr. Laurie Dent shared that Mike Newman assisted leaders in facilitating conversations and has invited a board member to work with her in putting together a proposal on a book study session for board consideration.

ANNOUNCEMENT OF NEXT REGULAR BOARD MEETING

A Board Meeting has been scheduled for **Tuesday, January 20, 2026** and will begin at 6:00 p.m. in the Central Office Board Room.

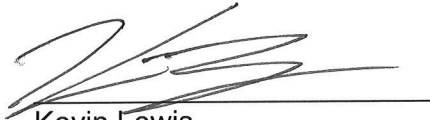
ADJOURNMENT

With no further business meeting adjourned at 7:03pm

Attest:



Laurie Dent
Secretary Board of Directors



Kevin Lewis
President of Board of Directors