

## INSTRUCTION

### Organization for Instruction

#### A. Elementary Schools

Elementary schools will be organized as self-contained classrooms in kindergarten through ~~second-third~~ grade. Any organization structure other than self-contained in kindergarten, first, ~~and~~, second, ~~and third~~ grades must receive prior waiver approval from the Superintendent or designee.

Grades ~~three~~, four, and five may be organized as self-contained classrooms or blocked, depending upon the instructional needs and concerns of the students, with the final decision made by the principal. Schools that use a blocked organizational structure shall ensure that students change classes no more than twice, and have no more than three (3) teachers.

Elementary schools shall not be organized by departments or use a departmentalized organizational structure. Elementary school principals are authorized to appoint members of the teaching staff as grade ~~coordinators~~ level chairs.

#### B. Middle Schools

Middle schools will be organized to accommodate team teaching. Middle School principals are authorized to appoint members of the teaching staff as team leaders.

#### C. High Schools

##### 1. Department Chairpersons

High schools will be organized by departments. The principal will appoint department chairpersons.

##### 2. A/B Hybrid Block Schedule

All high schools will utilize a hybrid schedule that includes a combination of A/B and 4x4 classes to organize instructional time.

Approved by Superintendent: July 16, 1991  
Revised by Superintendent: October 19, 1993  
Revised by Superintendent: February 6, 1996  
Revised by Superintendent: January 18, 2001

Revised by Superintendent: January 8, 2014  
Revised by Superintendent: March 25, 2022

Policy and Regulation Approval page attachment

Regulation 6-51.1 Organization for Instruction

Department of School Leadership:

  
\_\_\_\_\_  
Matthew Delaney  
Chief Schools Officer

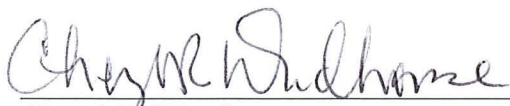
1/20/25  
\_\_\_\_\_  
Date

School Board Attorney:

  
\_\_\_\_\_  
Kamala H. Lannetti

1/21/26  
\_\_\_\_\_  
Date

Chief of Staff:

  
\_\_\_\_\_  
Cheryl R. Woodhouse

1/21/26  
\_\_\_\_\_  
Date