

# Ponderosa High School Registration 2026-2027 (For Current 8th Grade Students)

## Student Registration Timeline & Checklist

- Discuss course interests with your parents/guardians & current teachers**  
Reference the [PHS Academic Planning Course Guide](#) for detailed information about courses, including prerequisites, pathways, and etc. Please be thorough and intentional with your course research and requests. You may not be able to make any changes.
- Collect required signatures (student, parent/guardian, teachers)**  
Signatures are required for any course that has an \* or requires an application
- Complete registration form & advanced level contract**
  - Select 7 courses per semester (14 courses total)
  - Select 3 alternate courses & list in the order of preference (alternate courses will be used if your first choice is not available)
- Request courses through the Infinite Campus (IC) registration portal AND submit the following 3 documents to the Sagewood Counseling Office\*:**
  - 1) PHS Registration Form & Advanced Level Contract 2026-27
  - 2) Copy of your Infinite Campus Course Requests (printed from the IC registration portal)
    - 14 total courses must be entered into IC registration portal
  - 3) Submit any required applications as outlined in the [PHS Academic Planning Course Guide](#) (if applicable based on your course selections)

Thursday 1/15/2026 –  
Tuesday 1/27/2026  
on your own

*\*Current 8th grade students who do not attend Sagewood Middle School should submit registration paperwork via email to Lindsey Kennedy, Ponderosa Registrar, at [lkennedy2@dcsdk12.org](mailto:lkennedy2@dcsdk12.org) by the deadline*

**\*\*\*FINAL DEADLINE TO COMPLETE INFINITE CAMPUS REGISTRATION & SUBMIT REGISTRATION FORMS: Tuesday, January 27, 2026 at 3:00pm\*\*\***

Tuesday 1/27/2026 Infinite Campus registration portal closes

## Student Registration Resources & Support

*\*\*\*Note: PHS Counselors are not able to accommodate individual student appointments regarding registration\*\*\**

**SAVE THE DATE!**

Wednesday 1/22/2026  
5:30pm-7:30pm  
at PHS

**Join us for Ponderosa's 8th Grade Showcase Night**

For a complete schedule of events, please visit the homepage of the PHS website.

6:30pm-7:30pm visit with a PHS Counselor (Registration & General Q & A) in Post Grad

If you have not received a registration form at your school, please attend **one** of these Registration Sessions: 5:00pm or 5:30pm in the PHS Cafeteria

If you still have questions after attending Ponderosa's 8th Grade Showcase Night, consulting with your parents/guardians, current teachers, and the PHS Academic Planning Course Guide, please contact your Middle School Counselor for support with getting connected to the appropriate person at PHS.



QR Code

Visit the **PHS Registration page**  
(located on the Counseling tab of the PHS Website)  
by scanning the **QR code** or visiting  
[phs.dcsdk12.org/counseling/registration](https://phs.dcsdk12.org/counseling/registration)

- PHS Registration Timeline & Checklist (this document)
- Registration Videos
- Infinite Campus Registration Instructions
- Grade Level Course Lists
- Grade Level Registration Forms
- PHS Academic Planning Course Guide
- Four Year Academic Plan Form (credit check)



# PHS Instructions for Infinite Campus Online Registration

**\*In order to register, students must know their password for the Student Portal:**

User Name = student last name+first initial+middle initial

Password = Dcsd + student number

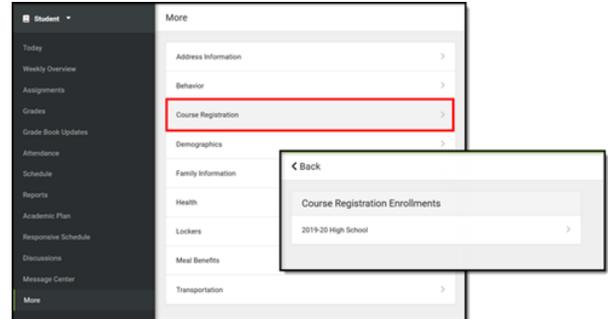
Example: Sally R Smith

User Name = smithsr

Password = Dcsd0123456

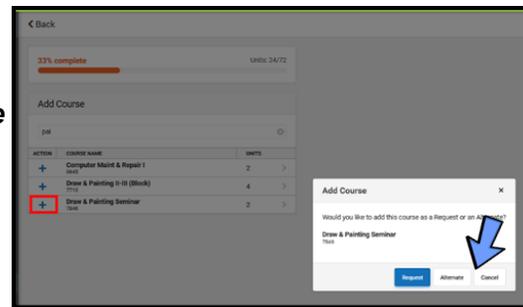
## To Register:

1. Log in to the Student Portal
2. Click on **“More”**
3. Click on **“Course Registration”**
4. Choose **“2026-2027 PHS”**



## Next, enter your course requests:

5. Click the **“Add Course”** button
6. In the search field, *try entering the first three letters of the course’s name or enter the course number*
7. When you find the correct course, click the **“+”** And then click on **“Request”**
8. Register for your core courses first, be sure to register for S1 and S2 for year long courses
9. Once registered for all of your courses, add alternate courses in order of preference
10. Return to the **“Add Course Screen”** by clicking **“Back”**
11. To remove a course request, click on the course name under **“Requested Courses”**, then click **“Delete Request”**
12. Please verify that you have registered for the appropriate min. number of courses by counting courses:



- Freshmen - 14 classes (7 per semester)
- Sophomores - 12 classes (6 per semester)
- Juniors - 12 classes (6 per semester)
- Seniors - 10 classes (5 per semester)

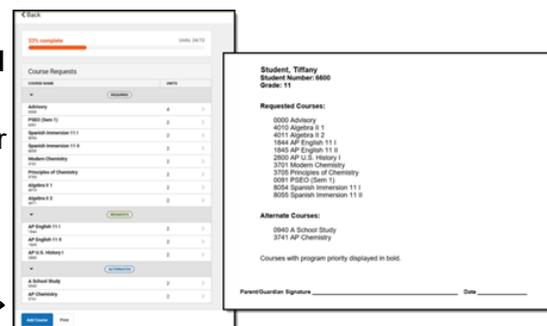


**Don't worry about the progress bar. If you do not want 7.0 credits, then you won't get to 100%. That is okay!**



## Now that you are registered:

13. Click the blue **“Print”** button on your **“Course Requests”** list. Print two copies - one to be turned in and the other for your records.
14. Lastly, STAPLE your **registration form & printed request summary** together. See your Student Registration Timeline & Checklist form for due dates and return locations. Turning your request in by the deadline will increase your chance of securing your desired courses.



Student First & Last Name:

Next Year's Grade Level (circle one): **9** **10** **11** **12**



## Ponderosa High School Registration Form 2026-27

Registration Info, Forms, & Course Descriptions: [bit.ly/registrationponderosa](http://bit.ly/registrationponderosa)

		Semester 1 Requests		Semester 2 Requests			
Subject	Course Name	Course Number	Credits	Course Name	Course Number	Credits	Current Teacher Signature
English							
Math							
Science							
Social Studies							
Elective 1							**only if required, see PHS Course Guide for details S1..... S2.....
Elective 2							*only if required, see PHS Course Guide for details S1..... S2.....
Elective 3							*only if required, see PHS Course Guide for details S1..... S2.....
		<b>Semester 1 Credits Total:</b>		<b>Semester 2 Credits Total:</b>			

### Alternate Elective Choices (THIS SECTION IS REQUIRED FOR ALL STUDENTS)

1.	2.	3.	4.
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### Acknowledgements & Signatures

- I confirm that I have carefully reviewed and selected the courses I wish to be enrolled in for the 2026-27 school year.
- I understand that the master schedule is created based on student course requests, and as a result, schedule changes after submission may not be possible.
- I acknowledge that not all requested courses may be available in the chosen semester.
- I have completed the Advanced Level Contract for all Advanced Placement, Concurrent Enrollment, and Honors courses requested. (ON BACK OF REGISTRATION FORM)

Student Signature	Parent/Guardian Signature
	IEP Case Manager Signature (if applicable)

Counselor Office Use Only: \_\_\_\_\_  
 Initials: \_\_\_\_\_ Date Reviewed: \_\_\_\_\_



# Ponderosa High School **Advanced Level Contract 2026-27**

Required for all Advanced Placement (AP), Concurrent Enrollment (CE), & Honors Course Requests

*\*\*\*Complete & turn in with your Registration Form\*\*\**

**As a student enrolling in an AP, CE, or Honors course, you are choosing a curriculum that goes beyond the regular high school graduation requirements. Students who participate in these classes are exposed to a level of rigor that better prepares them for college and other post-graduate endeavors. In order to be successful, it is important to understand that you are making a commitment to a course that demands the following:**

- 1. Time Commitment** – weekends and long breaks can be used to stay on schedule with class content. Expect daily homework. Summer assignments are often required as well.
- 2. Participation** – be prepared to take part in classroom discussions, simulations, and group work.
- 3. Work Ethic** – having the discipline to meet the rigorous demands of these courses.
- 4. AP Examination** – PHS students enrolled in AP classes are expected to register and take the corresponding AP exam in the spring. These exams are a major focus of the course content and instruction. There is a cost of \$99 (*subject to change*) for each AP exam taken.
- 5. Fees & Materials** – Many AP/CE courses require that students purchase their textbook so they can be highlighted and annotated. Other AP/CE classes may have additional materials and/or lab fees.

## **Signed Statement of Participation Acknowledgements & Signatures**

By signing on the line below, you are in agreement with the guidelines set forth by the PHS academic departments, school administration, and counseling department for enrollment and participation in an advanced course (AP, CE, or Honors). Please initial each statement below, indicating your understanding.

\_\_\_\_\_ I have read the above outline and understand the obligations required in a typical advanced course environment.  
Student Initial Here

\_\_\_\_\_ I forego the immediate availability of dropping into a “regular” course during the school year.  
Student Initial Here

\_\_\_\_\_ I recognize the type of academic rigor associated with an advanced course offering.  
Student Initial Here

\_\_\_\_\_ I expect to be challenged and experience learning that prepares one for higher levels of education.  
Student Initial Here

\_\_\_\_\_ I understand that I will need to pay fees and purchase textbooks for advanced courses.  
Student Initial Here

**List each advanced course (AP, CE, or Honors) you are registering for below:**

<b>Course 1</b> _____	<b>Course 5</b> _____
<b>Course 2</b> _____	<b>Course 6</b> _____
<b>Course 3</b> _____	<b>Course 7</b> _____
<b>Course 4</b> _____	<b>Course 8</b> _____

**Student Name (print)** \_\_\_\_\_ **Graduation Year** \_\_\_\_\_

**Student Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Parent/Guardian Signature** \_\_\_\_\_ **Date** \_\_\_\_\_