



iRise Director – Job Description

Reports to: Head of School/Deputy Head of School

School Level: EYP to Grade 12

Supervises: Student Support Coordinator, EAL/ LS Teachers, Advisory Program

Collaborate (Divisional Principals and Director Teacher and Learning)

Position Type: Senior Leadership Team (SLT)

Position Overview

The iRise Director provides strategic leadership to ensure that AISK delivers research-informed, high-impact teaching and learning that supports the academic, social-emotional, and personal development of all students.

As the architect of AISK's Student Success Framework, the Director leads school-wide SEL implementation, teacher coaching and mentoring, data-driven instructional improvement, and cross-divisional alignment of student support systems.

This role is central to achieving AISK's mission of *inspiring confident, critical thinkers to thrive in a diverse world.*

Key Responsibilities

1. Strategic Leadership & School-Wide Influence

- Supervises and oversees Student Support team (Student Support Coordinator, EAL and Learning Support).
- Lead SEL, student success systems, and instructional coaching across K–12.
- Serve as a core member of the Senior Leadership Team.



- Align the iRise program with AISK's strategic pillars: Inclusion, Inspiring Spaces, and Community.
 - Drive whole-school improvement through data-informed decision making.
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2. Student Success & SEL (K–12)

- Oversee SEL, MSHS Advisory, and well-being programs across all divisions.
 - Lead the Clinics program (Grades 6–12) to ensure targeted learning support and enrichment.
 - Maintain school-wide systems for identifying and supporting students of concern.
 - Partner with the Student Support Coordinator to ensure cohesive support structures.
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3. Teacher Coaching, Mentoring & Professional Growth

- Lead teacher coaching and mentoring systems that build instructional capacity.
- Oversee the New Teacher Mentor Program.
- Provide non-evaluative coaching in collaboration with Principals focused on:
 - instructional strategies
 - differentiation
 - classroom management
 - student engagement

- assessment and data use
 - Conduct observation cycles that promote reflective practice.
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4. Data-Informed Instruction & Curriculum Support

- Lead MAP and assessment data analysis at whole school, divisional, and classroom levels.
 - Collaborate with the Director of Teaching & Learning to guide curriculum alignment and instructional adjustments.
 - Support teams in using data to improve outcomes and personalise instruction.
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5. Teaching Role (Up to 20%)

- Teach one class aligned to the goals of the role (PPS, CoreX, or other as needed).
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6. Reporting & Communication

- Report directly to the Head of School/Deputy Head of School
- Maintain collaborative communication with:
 - Divisional Principals
 - Director of Teaching & Learning
 - Student Support Coordinator

- Counseling, EAL, and Learning Support teams
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Qualifications & Experience

- Bachelor's degree required; Master's preferred.
 - Minimum five years teaching experience (international preferred).
 - Demonstrated success in coaching, mentoring, or leadership roles.
 - Strong understanding of SEL frameworks and data-informed instruction.
 - Experience supporting diverse and multilingual learners.
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Skills & Attributes

- Excellent communication and facilitation skills.
- Strong analytical and organisational skills.
- Collaborative, reflective, and solutions-oriented.
- Aligns with AISK's core values: Excellence, Integrity, Respect, Empowerment.

- Commitment to safeguarding: All employees must uphold the highest standards of child protection, follow school policies, report concerns promptly, complete safeguarding training, and pass all background checks prior to employment

