**Olean City School District**
**Buildings & Grounds Sub Committee Meeting**
**Tuesday, January 6, 2026**
**4:00 p.m. BOE Conference Room**
*Generated by Jackie Reed on Wednesday, January 7, 2026*

## 1. CALL TO ORDER

A. Call to order at 4:06
B. Members Present: Mary Hirsch-Schena (Chairperson) Alex Calbi, Aubree Malick, Dr. Genelle Morris, Jenny Bilotta, Mark Huselstein, Julio Fuentes (via Zoom)
Others Present: Cathy Young, Nicolas Humphrey, VP Campus Construction; Brady Adams, Campus Construction Project/Field Manager; and Matt Cummings, Young + Wright Architectural

## 2. AGENDA ITEMS

A. Capital Project Update
Nicolas Humphrey, VP Campus Construction; Brady Adams, Campus Construction Project/Field Manager; and Matt Cummings, Young + Wright Architectural presented updates on capital project:

- Phase 1 (WW, HS, OIMS) - Design (June to Dec. 2025) Construction (Nov. 2026 to Feb. 2028), Close Out (March - May 2028)
- Phase 2 (HS, OIMS, EV) - Design (January 2026 to December 2026) Construction Nov. 2028 to Sept. 2029) Closeout Oct-Nov 2029)
- Phase 3 (OIMS HVAC) - Design (April 2026 to January 2027), Construction (November 2028 to September 2029) Closeout (Oct- Nov 2029)

Campus and Wright + Young are currently working with the District on project logistics.
After bid openings, Campus will make a recommendation to the BOE for approval of contractor bids and they will begin.
Construction will occur year-round. Plans are to stagger projects into sections so each building will have as little disruption as possible.
Personnel impacted by the renovations have been invited to complete a survey to share their input for the project.
During the project, all fire and egress components will need to be maintained, and the contractors will manage that throughout the project.
State Ed approvals are currently being expedited, but it is expected that those turnaround times will return to a longer turn around time.
A recommendation was made that Capital Project Updates be included in the quarterly newsletter that goes out to all district families.

B. Policy Review
#5634 Naming and Renaming of School Facilities - Honorary and Permanent
Mary Hirsch Schena provided a draft update for Policy #5634.
The committee reviewed the sample policy and discussed possible edits. The committee bring back their recommendations for discussion in February.

C. Other
Discussion:
There is currently a memorial plaque in one of the dugouts that was not approved, or put through the process. This is why it is important to have a clear policy/procedure in place.
Update on the Wrap for the turf. The design has been finalized, but this is on hold until spring with a target of alumni weekend.

## 3. ADJOURNMENT

A. Adjournment at 5:07 pm

The next meeting is scheduled for 4:00 p.m. on Tuesday, Feburary 10, 2026 in the Board Conference Room.