

# OXNARD SCHOOL DISTRICT

1051 South "A" Street • Oxnard, California 93030 • (805) 385-1501



## **BOARD OF TRUSTEES**

**Brian Melanephy**, President  
**Rose Gonzales**, Clerk  
**Veronica Robles-Solis**, Member  
**Monica Madrigal Lopez**, Member  
**Cynthia Salas**, Member

## **ADMINISTRATION**

**Anabolena DeGenna, Ed.D.**  
Superintendent  
**Kristen Pifko**  
Assistant Superintendent,  
Business & Fiscal Services  
**Aracely Fox, Ed.D.**  
Assistant Superintendent,  
Educational Services  
**Scott Carroll, Ed.D.**  
Assistant Superintendent,  
Human Resources

## **AGENDA SPECIAL BOARD MEETING Thursday, January 22, 2026**

**9:00 AM - Open Meeting**

Oxnard School District, 1051 South A Street, Oxnard CA - Board Room

**\*NOTE:** In accordance with requirements of the Americans with Disabilities Act and related federal regulations, individuals who require special accommodation, including but not limited to an American Sign Language interpreter, accessible seating or documentation in accessible formats, should contact the Superintendent's office at least two days before the meeting date.

**Persons wishing to address the Board of Trustees on any agenda item may do so by completing a Speaker Request Form and submitting the form to the Assistant Superintendent of Educational Services.** The speaker should indicate on the card whether they wish to speak during Public Comment or when a specific agenda item is considered.

**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

## Section A: PRELIMINARY

### A.1. Call to Order and Roll Call (9:00 AM)

The President of the Board will call the meeting to order. A roll call of the Board will be conducted.

ROLL CALL VOTE:

Salas \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_

### A.2. Pledge of Allegiance to the Flag

Dr. Ana DeGenna, Superintendent, will lead the audience in the Pledge of Allegiance.

### A.3. Adoption of Agenda (Superintendent)

Moved:

Seconded:

Vote:

ROLL CALL VOTE:

Salas \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_

### A.4. Public Comment (3 minutes per speaker) / Comentarios del Público (3 minutos por cada ponente)

Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments. Board members cannot respond to Public Comment.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios. Los miembros de la Mesa Directiva no pueden responder a los comentarios.

### A.5. Discussion on Governance Handbook and Practices (DeGenna)

The Board of Trustees will participate in a discussion regarding the Governance Handbook, adopted by the Board at their January 14, 2026 Regular Board meeting, and the district's Governance practices.

### A.6. Closed Session – Public Participation/Comment (Limit three minutes per person per topic)

Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a "Speaker Request Form" and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker. The Board will now convene in closed session to consider the items listed under Closed Session.

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**Note: No new items will be considered after 10:00 p.m. in accordance with Board Bylaws, BB 9323 – Meeting Conduct**

**A.7. Closed Session**

1. Pursuant to Section 54956.9 of Government Code:  
 Conference with Legal Counsel  
 - Existing Litigation:
  - Oxnard School District et al. Central District No. CV-04304-JAK-FFM
  - D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
  - Y.V. v. Oxnard SD, Case #GHC0058142
 - Anticipated Litigation:
  - Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case
  
2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:  
 Conference with Labor Negotiator:  
 Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP  
 Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential
  
3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:
  - Public Employee(s) Discipline/Dismissal/Release
  - Public Employee Evaluation
    - Superintendent

**A.8. Reconvene to Open Session**

**A.9. Report Out of Closed Session**

The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

**Section G: CONCLUSION**

**G.1. ADJOURNMENT**

Moved:  
Seconded:  
Vote:

ROLL CALL VOTE:

Salas \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_

Anabolena DeGenna, Ed. D.  
District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 9:00 a.m. on Wednesday, January 21, 2026.

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Preliminary

### **Public Comment (3 minutes per speaker)/Comentarios del Público (3 minutos por cada ponente)**

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Members of the public may address the Board on any matter within the Board's jurisdiction at this time or at the time that a specific agenda item is being considered. Comments should be limited to three (3) minutes. The Board particularly invites comments from parents of students in the District. If you would like to donate your (3) minutes of public speaking time, you must be present during public comments.

Los miembros del público podrán dirigirse a la Mesa Directiva sobre cualquier asunto que corresponda a la jurisdicción de la Mesa Directiva en este periodo o cuando este punto figure en el orden del día y sea analizado. Los comentarios deben limitarse a tres (3) minutos. La Mesa Directiva invita en particular a los padres y alumnos del distrito a que presenten sus comentarios. Si gusta donar sus tres (3) minutos de comentario, debe estar presente durante la presentación de comentarios.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Report

### **Discussion on Governance Handbook and Practices (DeGenna)**

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The Board of Trustees will participate in a discussion regarding the Governance Handbook, adopted by the Board at their January 14, 2026 Regular Board meeting, and the district's Governance practices.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

Discussion only.

#### **ADDITIONAL MATERIALS:**

**Attached:** [Governance Handbook \(18 pages\)](#)



# **Oxnard School District Governance Handbook January 14, 2026**

## **Board of Trustees**

Veronica Robles-Solis, President

Brian Melanephy, Clerk

Monica Madrigal Lopez, Member

Rose Gonzales, Member

Cynthia Salas, Member

## **Superintendent**

Dr. Anabolena DeGenna

*This handbook reflects the governance team's work on creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, roles, commitment to norms and coming to agreement on protocols/formal structures that will enable the governance team to perform its responsibilities in a way that best benefits all children.*

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## Vision

Changing the World!

Inspired, Accomplished, Multilingual Global Citizens – In School and Beyond.  
In the Oxnard School District, we nurture self-confident and empowered multilingual global citizens, strong in their multiple identities and potential, who achieve inspired levels of individual, community, and social accomplishment in school and beyond in their endeavors.

## Mission

IGNITE • TRANSFORM • NURTURE • EMBRACE

**IGNITE** students' passions for learning and empower them to achieve brilliance.

**TRANSFORM** our classroom and school expectations, relationships, and practices to more fully align with our values.

**NURTURE** caring communities that develop students' full identities, linguistic/cultural/academic excellence, social-emotional health, and life potential.

**EMBRACE** high-leverage services and approaches that translate our values into action.

## OSD Student Profile

*Oxnard School District students will be promoted from our schools with the following traits:*

### Innovator

Students will be creative writers, successful readers and mathematical thinkers; able to create, design, and apply new knowledge in a variety of contexts.

### Problem Solver

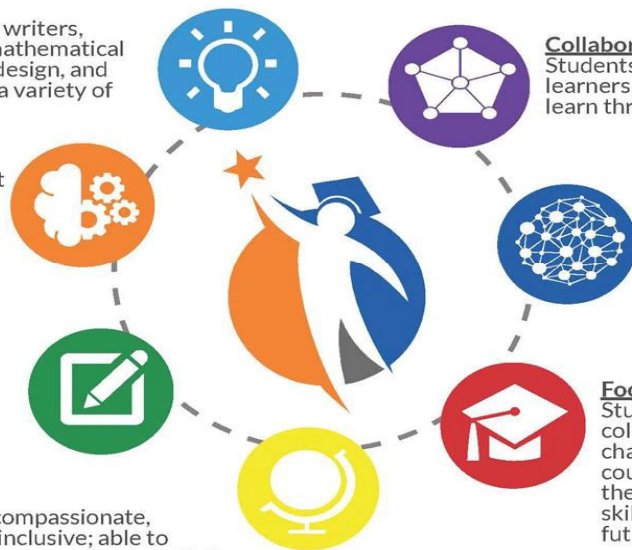
Students will be confident and solution oriented; able to demonstrate a growth mindset and advocate for themselves and for others.

### Achiever

Students will be able to demonstrate their knowledge on local and state measures in all academic areas.

### Global Thinker

Students will be compassionate, multilingual, and inclusive; able to understand and to convey pride in their identity, heritage, and history.



### Collaborator

Students will be collaborative learners; able to communicate and learn through and with others.

### Digital Learner

Students will be technologically, artistically, academically and linguistically prepared to succeed and to lead.

### Focused on the Future

Students will be high school, college, and career ready; challenged to select rigorous courses and equipped with the tools, knowledge, and skills to be prepared for the future.

Oxnard School District

Changing the World!  
In School and Beyond

## **Effective Governance**

Effective governance in the Oxnard School District is built on the collaborative leadership and shared accountability of the board, superintendent, staff, students, and families working together to shape equitable, compassionate, and culturally responsive policies, agendas, and priorities through inclusive engagement and sharing of all voices while making informed decisions that equitably serve every student.

### **Governance Team Unity of Purpose**

Unity of Purpose is a common focus, overarching goals, and the values and beliefs that the governance team members share about children, the district, and public education that help them transcend their individual differences to fulfill a greater purpose.

Unity of Purpose reflects our shared leadership and collective responsibility as we act as one team, board, superintendent, staff, students, and families working collaboratively for the success and well-being of every learner. Our unity is grounded in trust, compassion, and our ongoing commitment to Diversity, Equity, and Inclusion.

#### **Unity of Purpose:**

- Our shared purpose is to have the best learning environment for all students, including quality programs and facilities
- Fostering an environment of trust with the students, staff, families, and community
- Understanding our collective responsibilities
- Maintaining a common focus so that we are not a distraction to the district or community but a catalyst for the focused efforts of employees
- For the community to be able to see evidence of this focused direction
- Partnering with the staff to impact positive change
- Continue to align the work of the governance team with the annual goals we develop

## **Governance Role and Responsibilities**

The role of the Trustees is to ensure school districts are responsive to the values, beliefs, and priorities of their communities. Boards fulfill this role by performing five major responsibilities. These are setting direction; establishing an effective and efficient structure; providing support; ensuring accountability; and providing community leadership as advocates for children, the school district, and public schools.

These five responsibilities represent core functions that are so fundamental to a school system's accountability to the public that they can only be performed by an elected governing body. Authority is granted to the board as a whole, not each member individually. Therefore, Board Members fulfill these responsibilities by working together as a governance team with the superintendent to make decisions that will best serve all the students in the community.

The Board carries out these responsibilities in each of the following job areas:

Setting the District's Direction  
Student Learning and Achievement  
Finance  
Facilities  
Human Resources  
Policy  
Judicial Review  
Collective Bargaining  
Community Relations and Advocacy

The Superintendent supports the Board in carrying out its responsibilities in each of the job areas and leads the staff toward the accomplishment of the agreed-upon district vision and goals. It is important to remember that boards that inadvertently get involved in staff functions undercut their ability to hold the superintendent accountable for the results of those efforts.

## **Performing Governance Responsibilities**

### **Set the Direction for the Community's Schools**

- Focus on student learning, safety, and wellbeing
- Assess needs and obtain baseline data
- Generate, review, or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators)
- Ensure an appropriate inclusive process is used
- Ensure these documents are the driving force for all district efforts

### **Establish an Effective and Efficient Structure for the School District**

- Employ and support the superintendent
- Establish a human resources framework that includes policies for hiring and evaluating other personnel
- Oversee the development of and adopt policies
- Set a direction for and adopt the curriculum, and require data-producing assessment systems
- Establish budget priorities, adopt the budget, and oversee facilities issues
- Provide direction for and vote to accept collective bargaining agreements

### **Provide Support Through Our Behavior and Actions**

- Act with professional demeanor that models the District's beliefs and vision
- Make decisions and provide resources that support mutually agreed upon priorities and goals
- Uphold board-approved district policies and support staff implementation of board direction
- Ensure a positive work relationship exists between the board and superintendent.
- Be knowledgeable enough about district efforts to explain them to the public

### **Ensure Accountability to the Public**

- Evaluate the superintendent
- Monitor, review, and revise policies
- Serve as a judicial and appeals body
- Monitor student achievement and program effectiveness and request program changes as indicated
- Monitor and request adjustments to district finances and periodically review facilities issues
- Monitor the collective bargaining process

## **Function as Community Leaders**

- Speak with a common voice about district priorities, goals, and issues
- Engage and involve the community in district schools and activities
- Communicate clear information about policies, programs, and the fiscal condition of the district
- Educate the community and the media about the issues facing students, the district, and public education
- Advocate for children, district programs, and public education to the general public, key community members, and local, state, and national leaders

## **Positive Governance Team Culture**

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school board members to set and monitor the direction of the school district, and the district superintendent translates all efforts into action, it is vital that the board and superintendent have a respectful and productive working relationship based on trust and open communication.

## **Meeting Guidelines**

### **We agree to:**

- Focus on students' best interests
- Do not take disagreements personally
- Be respectful to one another at all times
- Make a commitment to effective deliberation, respectfully listen while others express their point of view
- Make a commitment to open communication, honesty
- Communicate questions and concerns in advance, as much as possible, i.e., no surprises
- Commit the time necessary to govern effectively
- Be collaborative
- Maintain confidentiality
- Look upon history as lessons learned; focus on the present and the future

## Governance Team Norms

### Background

A strong Board/Superintendent Partnership gives direction, stability, and confidence to the staff and community. Where this exists, morale is high, people work effectively and efficiently, and most importantly, good things happen for students. A strong relationship is based on having a common vision, developing trust, shared accountability, demonstrating sensitivity and caring, and being motivated to develop the skills and knowledge necessary to work successfully together.

### Norms

- We operate within our respective roles and responsibilities in order to facilitate the efficient and effective running of the district.
- We recognize that each Board Member brings unique experiences, values, and beliefs to the table, and that we must work with each other and the Superintendent to ensure that a high-quality education is provided to all students.
  - We view the Superintendent as a key player on the Governance Team, understand his/her role and responsibilities, respect their expertise, and seek his/her professional advice on all board business.
  - We maintain open and honest two-way communication with each other in order to develop a strong Board/Superintendent relationship.
  - We provide direction so that staff present sufficient, appropriate, specific information that supports the board's ability to make rational, thoughtful, responsible decisions on behalf of students and the community.
  - We take collective responsibility for the success of our Governance Team and are willing to respectfully discuss personal concerns or issues with other individuals on the team if necessary.
  - We work to understand other team members' concerns, perspectives, and interests.
  - As a governance team, we seek to understand the perspective of all staff, students, and community members.
  - We assume positive intent with one another.
  - We support each other and demonstrate mutual respect and understanding for our respective responsibilities and time constraints, recognizing that the superintendent is doing their best to treat every board member equally.
  - We focus our time and energy on important issues, not pettiness or politics.

## **Governance Team Protocols**

### **Background**

The commitment of the Board of Trustees is to establish the most effective and efficient working relationship possible for the governance team. In addition to guiding our work, the protocols we set will be communicated broadly to staff and community so everyone can devote their energies to focusing on our students. The Board of Trustees is the educational policy-making body for the district. To effectively meet the district's challenges, the Board and Superintendent must function together as a leadership team. To ensure unity among team members, effective operating procedures or protocols must be in place. There are general protocols and those that are specific to the Board and to the Superintendent.

### **General – The Board of Trustees and Superintendent:**

1. We will keep **learning** and **achievement** for each and every student as the primary focus.
2. We will operate openly with trust and integrity.
3. We will govern in a dignified and professional manner, treating everyone with civility, dignity, and respect, while honoring the right to disagree with each other.
4. We will keep confidential matters confidential, and we will uphold the legal requirement for confidentiality on all matters arising from Board Meeting Closed Sessions. Upon being sworn in, all Board members will participate in Brown Act Training.
5. We will discuss public matters in publicly noticed board meetings.
6. We will focus on policy making, planning, and evaluation for student success.
7. We will ensure opportunities for and respect the diverse range of views in the community to inform Board deliberations and evaluate the district's performance.
8. We will communicate the common vision and annual measurable goals within a designated timeline.
9. We will share information received at trainings and conferences with all members of the board.

### **Board Members:**

1. We will act with dignity and understand the implications of demeanor and behavior.
2. We will recognize and respect differences of perspective, style, and opinion on the Board and among staff, students, parents, and the community.
3. We will understand authority rests with the Board as a whole and not with individuals. We recognize decisions are made only at properly scheduled board meetings.
4. As an individual Board Member, we will not make or appear to make a decision that should be made by the entire Board.
5. We will support decisions of the majority after honoring the right of individual members to express opposing viewpoints and to vote their convictions.
6. We will attend regularly scheduled board meetings unless a situation occurs that makes attendance impossible; cooperate in scheduling special meetings and/or work sessions for planning and training purposes.
7. We understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Superintendent and staff.
8. We understand the Superintendent's role to make personnel recommendations and changes in consultation with the Board.
9. We will participate in establishing annual expectations and goals for the Superintendent and objectively evaluate the Superintendent's performance and provide appropriate feedback.
10. We will evaluate our own effectiveness annually in conjunction with the Superintendent's evaluation; we will also review our own protocols annually.
11. We will communicate directly with the Superintendent whenever a staff member, student, parent, or community member raises a question or concern. We will also inform, encourage, and support the process of following proper communication channels.
12. We will contact the Board President and the Superintendent whenever contacted by the media.
13. We will communicate directly with the Superintendent prior to board meetings to address questions and/or concerns about agenda items; honor the "no surprises" rule with the Superintendent and fellow Board Members.
14. At regularly scheduled board meetings, individual Board Members will provide updates to fellow Board Members and the public regarding information gained from committee assignments.

15. We will communicate one-on-one with the Superintendent when an individual concern arises and will not allow a matter to remain unresolved. This includes discussing “hearsay” from others.
16. We will cast a vote on all matters except when a conflict of interest arises. In that situation, a board member should consider abstaining from the vote.
17. We will participate in professional development and commit the time and energy necessary to be prepared for board meetings in order to be an informed and effective member/leader.
18. We will submit requests for adding agenda items to the Superintendent, in writing, at least two weeks before the scheduled meeting date. The Superintendent and Board President will decide if the request is within the subject matter jurisdiction of the Board. Items will be discussed under the “Future Agenda Items” agenda item during Board meetings. If the item is determined to be under the subject matter jurisdiction of the Board, the Superintendent will work with staff to determine the appropriate time to bring the item forth on a future agenda.

**Superintendent:**

1. I will work toward creating a team with the Board dedicated to students.
2. I will respect and acknowledge the Board’s role in setting policy and overseeing the performance of the Superintendent.
3. I will work with the Board to establish a clear vision for the School District.
4. I will respect the distinction between Board and staff roles and support the role of the Board as the representative of the community.
5. I will accept leadership, responsibility, ownership, and be accountable for implementing the vision, goals, and policies of the district and the direction of the Board.
6. I will provide data (i.e., success indicators, benchmarks, and milestones) to Board Members to inform decisions and assess progress on annual goals.
7. I will make personnel recommendations and changes in consultation with the Board.
8. I will communicate with Board Members promptly and effectively in periodic reports.
9. I will inform the Board prior to critical information becoming public and apprise all Board Members in a timely manner of any major incident or issue that they may be called upon to answer or explain, as the law allows.
10. I will distribute information fully and equally to all Board Members.

11. I will distribute the board agenda in a timely fashion and with enough time for the Board to study and clarify information prior to scheduled meetings.
12. I will never bring a matter to a public meeting that is a surprise to a Board Member or Cabinet Member.
13. I will respond to requests for additional information through a Board update, special report, board agenda items, or as a board workshop.
14. I will present major decisions initially as a discussion item and then place them on a future board agenda for action.
15. I will treat all Board Members professionally.
16. I will communicate with individual Board Members to determine if concerns exist prior to a possible problem developing and respect the right to disagree with each other.
17. I will respect the direction provided by the Board during meetings.

## **Concerns from the Public and Staff**

**Principles:** Trustees should be responsive to the community and be active and empathetic listeners. It is important for members of the governance team to be consistent in their responses to staff and the community. Trustees need to stay within their function and not attempt to personally “fix” the problem. There are staff members whose job it is to remedy or deal with student and staff situations. Students and staff members have due process and confidentiality rights that cannot be violated. The School Board is potentially the “Court of Last Resort,” and members who have been too involved early in the situation may not be able to participate in a final hearing.

**Protocols:**

- When someone voices a concern, we will actively listen, remembering we are only hearing one side of the story, and then we will direct that person to the staff member in the district most appropriate and able to help them resolve their concern(s).
- We will make sure they understand the appropriate steps on whom to contact (teacher, then principal, then district staff) and are aware of any formal forms or policies that might assist them (e.g., written complaint form).
- Every concern should be treated fairly, equally, and expeditiously, and the processes and procedures of the district should be upheld.

- No board member has individual authority to fix a problem.
- As a representative of the public, it is important that the Board Member invite the person with the concern to ultimately get back to him/her if the issue is not resolved.

## **Individual Board Member Requests for Action**

All Trustees are equal under the law, and authority rests with the board as a whole, not with individual Members of the Board. Direction is given to the Superintendent only at board meetings through actions taken by the Board. Individual Board Members are not “consultants” to either the Superintendent or other members of the district staff.

## **Visiting Schools**

**Principles:** Visiting schools reminds Board Members that the students and learning are our primary focus. We can observe programs that are moving us toward the achievement of our goals and can show appreciation and recognize people for the good work that they are doing. Each Board Member should have the opportunity to get to know each of the school sites and have a range of experiences with each school. The Board respects the busy schedule of staff and the anxiety that can be created by well-meaning, but unannounced, visits to schools and/or committee meetings. It is important to follow a consistent process that is respectful of both staff and board members’ time.

### **Protocols:**

- Board Member visits to school sites are encouraged.
- As a professional courtesy, trustees will call the principal ahead of time to arrange the visit.
- Trustees will also be cautious about encroaching on the learning environment. To assist in this matter, the Superintendent will ensure Principals and Teachers know that a teacher does not need to interrupt his/her lesson when a Board Member visits a classroom.

## **Bringing Up New Ideas or Agenda Items**

**Principles:** Trustees should have the opportunity to bring up new ideas or subjects of interest for future board meeting agendas and must understand the process in order to do so. Creating a clearly defined process develops consistency, maintains trust, and provides a process to think through issues that might have merit. Staff focus, energy, and time, as well as other district resources, must

be focused on achieving the agreed-upon district vision, goals, and objectives and should not be diluted by new projects or the interests of individual board Members. The Board as a whole makes the determination of whether or not items of individual interest are added to a future agenda. We must honor the intent of the Brown Act and provide opportunities for members of the staff and public to inform and hear board deliberations on all agenda items if they choose to do so.

**Protocol:**

- A Trustee's first step will always be to discuss the new topic or idea with the Superintendent.
- Individual Trustees may bring up a new idea or request a future agenda item by explanation during "Future Agenda Items" at the conclusion of the meeting.
  - The Board President will ask the Superintendent for any comments on the item.
  - A majority of board Members need to concur to place a new item on a future agenda.

All new ideas or agenda item topics will be weighed against their effect on the staff's ability to accomplish the district's vision and goals.

- Consideration will include:
  - The impact of the new agenda item or topic on agreed-upon district priorities and goals
  - The shift of staff time and energy away from their primary responsibilities relative to achieving district goals
  - The reallocation of district resources away from agreed-upon district priorities and goals
  - Board majority as to direction

## Annual Board Organizational Meeting

Pursuant to Education Code Section 35143, the Governing Board of each School District must hold its Annual Organizational Meeting for whatever year in December, starting the first Friday of the month of a 15-day period accordingly.

The date and time of the Annual Organizational Meeting must be selected by the Board no later than at its regular meeting held immediately prior to the first day of the 15-day period. However, the Board also has the discretionary authority to set the date and time of this meeting at any prior regular meeting as well. The Secretary/Clerk of the Board shall then notify the County Superintendent of Schools of the date and time selected using the Annual Organizational Meeting Notification form provided by VCOE.

The appropriate procedures of a regular board meeting are as follows:


- 1) Nomination of the President of the Board
  - The sitting President opens the nominations for President
  - One or more nominations are offered by Board Members
  - The sitting President closes the nominations for the office of President
  - The Board will vote individually, by “Roll Call”, for their choice for President
  - If more than one person is nominated, the individual receiving the most votes is elected to the position
  - The sitting President announces the Board Member elected to the office of President
- 2) Nomination of the Clerk of the Board
  - The (sitting or newly elected) President opens the nomination for Clerk of the Board
  - One or more nominations are offered by Board Members
  - The (sitting or newly elected) President closes the nominations for the office of Clerk
  - The Board will vote individually, by “Roll Call”, for their choice for Clerk
  - If more than one person is nominated, the individual receiving the most votes is elected to the position
  - The (sitting or newly elected) President announces the Board Member elected to the office of Clerk
- 3) In the case where there is only one nomination for President and/or Clerk, the President may ask for a motion and a second to cast a unanimous ballot for the position(s).
- 4) The newly elected Board President will call for a short recess to allow a reception and/or reseating of the Trustees.


5) The newly elected Board President will seat the other Trustees for the coming year as follows:


- President
- Clerk of the Board
- The President will determine seating order for the remaining Trustees or seat them according to longevity of service on the Board.



The undersigned members of the Oxnard School District Governance Team hereby commit to the governance principles established in this handbook. We have reviewed and agree to uphold the norms, protocols, and bylaws to ensure responsible and effective leadership. The Board will renew this commitment annually and it is intended to support a collaborative and productive environment for the benefit of our students and the community.

  
Veronica Robles-Solis, President

  
Brian Melanephy, Clerk

  
Monica Madrigal Lopez, Member

  
Rose Gonzales, Member

  
Cynthia Salas, Member

  
Anabolena DeGenna, Superintendent

Affirmed on this 14th day of January 2026  
By the Oxnard School District Governance Team

**Board Adopted Date: January 14, 2026**

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Preliminary

### **Closed Session – Public Participation/Comment (Limit three minutes per person per topic)**

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Persons wishing to address the Board of Trustees on any agenda item identified in the Closed Session agenda may do so by completing a “Speaker Request Form” and submitting the form to the Assistant Superintendent of Educational Services. Public Comment shall be limited to fifteen (15) minutes per subject with a maximum of three (3) minutes per speaker.

The Board will now convene in Closed Session to consider the items listed under Closed Session.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## OSD BOARD AGENDA ITEM

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Preliminary

### **Closed Session**

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1. Pursuant to Section 54956.9 of Government Code:

Conference with Legal Counsel

- Existing Litigation:

- Oxnard School District et al. Central District No. CV-04304-JAK-FFM
- D.J. v. Oxnard SD, et al., Case #2024-CUOE029274
- Y.V. v. Oxnard SD, Case #GHC0058142

- Anticipated Litigation:

- Significant exposure to litigation pursuant to paragraph (2) or (3) of subdivision (d) of Section 54956.9: 1 case

2. Pursuant to Sections 54957.6 and 3549.1 of the Government Code:

Conference with Labor Negotiator:

Agency Negotiators: OSD Assistant Superintendent, Human Resources, and Garcia Hernandez & Sawhney, LLP

Association(s): OEA, CSEA, OSSA; and All Unrepresented Personnel-Administrators, Classified Management, Confidential

3. Pursuant to Section 54957 of the Government Code the Board will consider personnel matters, including:

- Public Employee(s) Discipline/Dismissal/Release
- Public Employee Evaluation
  - Superintendent

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Preliminary

**Reconvene to Open Session**

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Reconvene to Open Session

**FISCAL IMPACT:**

N/A

**RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section A: Preliminary

### **Report Out of Closed Session**

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The Board will report on any action taken in Closed Session or take action on any item considered in Closed Session, including expulsion of students.

#### **FISCAL IMPACT:**

N/A

#### **RECOMMENDATION:**

N/A

## **OSD BOARD AGENDA ITEM**

**Name of Contributor:** Dr. Anabolena DeGenna

**Date of Meeting:** January 22, 2026

**Agenda Section:** Section G: Conclusion

### **ADJOURNMENT**

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Moved:

Seconded:

Vote:

### **ROLL CALL VOTE:**

Salas \_\_\_\_, Madrigal Lopez \_\_\_\_, Robles-Solis \_\_\_\_, Gonzales \_\_\_\_, Melanephy \_\_\_\_

Anabolena DeGenna, Ed. D.

District Superintendent and Secretary to the Board of Trustees

This notice is posted in conformance with the provisions of Chapter 9 of the Government Code, in the front of the Educational Services Center; 1051 South A Street, Oxnard, California by 9:00 a.m. on Wednesday, January 21, 2026.

### **FISCAL IMPACT:**

N/A

### **RECOMMENDATION:**

N/A