

West Manor Elementary

Date: November 11, 2025

Time: 3:00 PM

Location: Meeting Recording

I. Call to order: 3:07 PM

II. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Dr. Reginald Lawrence	Present
Parent/Guardian	Tiffany Hill	Present
Parent/Guardian	Kierra Lockett	Absent
Parent/Guardian	Akumba Bynum Roberson	Absent
Instructional Staff	Trey Adams	Present
Instructional Staff	John Devia	Present
Instructional Staff	Timothy Edwards	Present
Community Member	Steve Williams	Absent
Community Member	Tom Ford	Absent
Swing Seat	Brittany Tuesno	Present
Student (High Schools)	N/A	

Quorum Established: [Yes or No]

III. Action Items

a. **Approval of Agenda:** Motion made by: [B. Tuesno]; Seconded by: [J. Devia]

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

b. **Approval of Previous Minutes:** List amendments to the minutes:

Motion made by: [T. Edwards]; Seconded by: [T. Hill]

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

IV. Discussion Items

- a. **Discussion Item 1:** Dr. Lawrence reviewed the strategic plan and its alignment with District goals
- b. **Discussion Item 3:** Dr. Lawrence reviewed the school's long-range school goals for 2025 - 2030
- c. **Discussion Item 4:** Dr. Lawrence discussed the successful IB authorization visit
- d. **Discussion Item 5:** Dr. Lawrence and Trey Adams discussed the Facilities update and potential plans for West Manor.

V. Information Items

- a. **Principal's Report**
 - i. Dr. Lawrence further discussed the potential implications for West Manor as a result of the facilities planning
- b. **Information Item 2**
 - i. Parental push to use Infinite Campus
 - ii. December events - Holiday program

VI. Announcements

VII. Adjournment

Motion made by: [T. Edwards]; Seconded by: [B. Tuesno]

Members Approving: Unanimous

Members Opposing: None

Members Abstaining: None

Motion [Passes/Fails]

ADJOURNED AT [3:39 PM]

Minutes Taken By: [T. Adams]

Position: [Secretary]

Date Approved: [January 20, 2026]