



Established 1915

BROWARD
County Public Schools

2025-2026



McFatter Technical College & High School

Innovative Learning Commons/Media Center
Collection Development Plan

Celeste Johnson

Maria Minichiello

8:45 am – 4:15 pm

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Executive Summary

District Strategic Plan 2025

Broward County Public Schools is the sixth-largest school district in the United States and the second largest in Florida. The district serves more than 256,021 students at 231 schools and is one of the largest employers in South Florida, with 30,529 team members.

Vision: Educating today's students to succeed in tomorrow's world.

Mission: Educating all students to reach their highest potential.

Core Values: Student Focus, Teaching Excellence, Accountability, Respect, Safety

School Mission Statement

Vision

The William T. McFatter Technical College and Technical High School has a **vision** to change the lives of people from all backgrounds through innovative education.

Mission

In working to achieve this **vision**, it is our **mission** to promote excellence in academic, career, and technical studies to prepare students to enter and remain competitive in a global workforce.

School Community

McFatter Technical College & High School serves 604 students enrolled in grades 9-12. The student population's ethnicity comprises 54.6% Hispanic and 45.4% Non-Hispanic students. Additionally, we serve a diverse population made up of 68.4% White, 19.2% Black, 0.2% Native, 8.3% Asian, 0.0% Pacific, and 4.0% Multicultural students.

The administration includes Director Celeste R. Johnson and Assistant Directors Kurt McNabb, Darryl Harris, and Larry Rothman. McFatter is proud to offer the many unique programs which provide students with opportunities. These include multiple magnet programs: Accounting Operations, Administrative Office Specialist, Applied Cybersecurity, Applied Information Technology, Automotive Collision Technology Technician, Automotive Service Technology, Baking and Pastry Arts, Dental Laboratory Technology, Digital Media/Multimedia Design, Digital Photography Technology, Digital Printing Technology, Drafting, Early Childhood Education, Electricity, Electricity 1, Electrocardiograph (EKG) Technology, Emergency

Medical Technician – ATD, Firefighter, Game/Simulation/Animation Programming, Graphic Communications and Printing Technology, Health Science, Law, Public Safety & Security, Marine Service Technologies, Massage Therapy, Medical Administrative Specialist, Medical Assisting, Network Support Services, Patient Care Assistant, Pharmacy Technician – ATD, Phlebotomy, Practical Nursing, Principles of Teaching, Professional Culinary Arts & Hospitality, Telecommunications and Fiber Optics Technician, Television Production Technology, Web Development, Welding Technology, and Welding Technology – Advanced.

Purpose of Collection Development Policy

A school library collection development plan serves as a roadmap to guide library materials' selection, acquisition, and maintenance. It ensures the collection aligns with Florida statutes, the District's Strategic Plan Goals and Guardrails, the school's curriculum, and student needs by providing a framework for choosing resources that best support student learning across different subjects and interests while also addressing diversity and appropriate content levels.

A Collection Development Plan Serves Several Important Purposes:

Statutory Compliance: A Collection Development Plan establishes the framework for adhering to the mandatory state statute, requiring each district school board to adopt procedures for developing library media center collections and to post these procedures on each school's website.

District Alignment: Aligns with Broward County Public Schools 2022-2027 Strategic Plan Goals and Guardrails.

Supporting curriculum: The plan should directly connect library materials to the school's curriculum, ensuring students access relevant study resources.

Student needs assessment: It considers students' diverse needs, including reading levels, interests, and learning styles, to select materials that cater to a wide range of abilities.

Selection criteria: The plan outlines clear criteria for choosing materials, such as quality, accuracy, relevance, and alignment with school values.

Budget management: It helps allocate library funds effectively by prioritizing purchase needs based on identified gaps in the collection.

Collection maintenance: The plan includes procedures for discarding outdated or damaged materials and replacing them with current resources.

Community engagement: It involves collaboration with students, teachers, administrators, and parents to gather input on collection needs.

A thorough analysis of the current media center collection at McFatter Technical College & High School indicates that the average age of the collection is 16 years (2010) and the number of books per student is 5.8. The [American Library Association](#) has established a

criteria for a highly effective media center that includes a ratio of 10 books available per student in the collection.

Currently, McFatter Technical High School does not meet the recommended standards for the number of books per student.

Library Program

The mission of the Media Center is to encourage and support life-long learning, literacy, and independent thinking. The media specialist works with students, teachers, and staff to ensure that they are effective users of ideas, information, and technology.

William T. McFatter Technical College & High School's Media Center is designed to provide excellent media services to the students and staff. An evaluation survey is administered annually, the results of which are used to enhance the effectiveness of the program. The media specialist and instructional staff work cooperatively to assure the educational mission of the media center. The media specialist and staff are committed to assisting students in becoming effective users of information literacy.

The professional staff responsible for the implementation and coordination of McFatter Technical College & High School's media services consists of a full-time media specialist. The media specialist is certified by the Florida Department of Education, regularly attending school-based and district-wide staff development to assure recency and relevance in media trends and collection development at McFatter Technical College & High School.

The responsibility of the media personnel is to implement and coordinate all media services at McFatter Technical College & High School. Day-to-day activities such as assisting students and staff with media services, circulation or print and electronic equipment, computer scheduling, maintenance of equipment, and general daily program supervision is the responsibility of the media specialist. Overall planning, materials selection, collection development, and program supervision are handled by the media specialist.

Orientations are scheduled for post-secondary and high school students at the request of the instructors and are presented by the media staff throughout the year. Students may go to <http://www.mcfattertechnicalcollege.edu/media-center/> online for general media center information such as the availability of media services as well as on and off-site accessibility to specific electronic resources, links and databases available to them.

The media center is centrally located on the MTC main campus in the Medical Technology Building. It is a pleasant, newly renovated, well-equipped, well lit, comfortably furnished, and easily accessible resource area for all students and staff of McFatter. In the media

center there are designated seating areas for study groups, as well as individual seating. There is a small, adjacent room that is designated as an area for students who are looking for a quiet space. There is another adjacent room that houses a portion of the college's network hardware. The media center collection is accessed, tracked/monitored, and inventoried via the electronic automation system, *Destiny*. In addition to access in the media center, the local virtual collection, as well as any collection in the district school system, may be accessed from any networked computer station on campus and at remote sites via the internet.

McFatter Technical College's virtual community serves as a central resource to support high-quality teaching and learning in an online environment. The Adult General Education and Career Technical Education programs are personalized, via the teaching platform Canvas, to provide rigorous, relevant, and easily accessible course content for our technical college students. McFatter's students can access Canvas from anywhere. The media center staff provides support to students in accessing the online platform, Canvas, in the Innovative Learning Commons/Media Center.

Located in the center of the campus in building two, immediately between buildings one and three, the library meets the requirements of the Uniform Federal Accessibility Standards (UFAS) and guidelines and can be seen upon entering the front door of the building. Glass windows face the foyer, making the media center visible from the hallways.

The college director allocates adequate funds to provide instructional equipment at a level that assures quality academic and career technical education. Equipment is purchased from a bid list of district-approved vendors.

The institution has a system for emergency purchases to assure the acquisition and/or repair of equipment within a reasonable period to support continuous instruction. Operating expenses for each department include provisions for transfer or removal of outdated equipment and acquiring new equipment to keep current with industry standards. Procedures for the necessary repair and maintenance of media equipment are outlined in the "Maintenance" section of the McFatter Technical College's Personnel Handbook. Special grants, including those either sponsored or supported by industry, provide additional funding for specific programs. Relevant and up-to-date equipment is available to support the instructional programs offered by the institution.

Surveys to access adequacy and provisions in the media center are available to both instructors and students. Twice yearly, at the beginning of the school year and the end of the school year, the library conducts an online survey, via Microsoft Forms, to determine any changes that need to be made to the library plan and services available. These surveys enable the staff, students, and volunteers to have patron input regarding the print and non-print resources, the comfortability of the media center, the importance of functions of the

media center, the ease and accessibility of resources, the hours the media center is open, among other concerns. The staff determines which equipment can be repaired and which would require work orders from ancillary staff or outside vendors. Both county and state directives are followed to determine the timeline that should be followed to replace or update technology, software, and collection development. The inventory of collection development is mandated by both the district and state guidelines.

The McFatter Innovation Learning Commons/Media Center is open for student and staff use Monday through Friday from 8:45 A.M. to 4:15 P.M.

School Analysis

The school analysis provides an overview of the school's enrollment, demographics, and special programs.

School Enrollment & Demographics Data

Student Enrollment	Federal Ethnicity (Hispanic)	Federal Ethnicity (Non-Hispanic)
604	54.6%	45.4%
Student Enrollment	Hispanic	Non-Hispanic

Federal Race Category

68.4%	19.2%	0.2%	8.3%	0.0%	4.0%
White	Black	Native	Asian	Pacific	Multicultural

Scope of the Collection

Media selections in the media center include a variety of current and relevant non-fiction materials such as reference books and manuals of a business, professional, technical, and industrial nature, audio-visual materials and equipment, up-to-date technology, internet access, fiction and other related materials that support the school's educational programs and fulfill this institution's purpose.

McFatter's media services conform to the guidelines that are established by *Broward County Public Schools Innovative Learning Department* (<https://www.browardschools.com/Page/39469>) and is in keeping with the educational mission of McFatter Technical College & High School. The scope and availability of the media services at McFatter Technical College & High School includes a centralized media

center as well as BECON distance learning media services available within each classroom, such as collaborations, virtual field trips, teacher series, and videoconferencing services. The scope of services includes print and electronic media and equipment located in the media center.

The services for creating instructional media (both print and non-print) are adequate and appropriate to support students and faculty in meeting the objectives of the education programs. Materials and equipment are available for the creation and printing of documents in black and white or color. There is adequate equipment for creating, integrating, publishing, and viewing instructional media.

High school and adult postsecondary students will find the facility offers technological equipment such as laptop computers, 2 desktop computers, a Promethean Board, a color, and black and white copier machine/printer/scanner, as well as hardcover and paperback books, e-books, digital magazines and online resources to facilitate learning in the curricular areas.

The district provides online resources to ensure equitable access to information for teaching and learning to improve student performance and achievement. Students and teachers can use Clever or Canvas to access age-appropriate materials that support educational and social-emotional needs through the following online resources: Follett Destiny Online Library Catalog, Gale Online Databases and eBooks, Beanstack, and Sora by Overdrive.

School media centers provide access to library media materials that eliminate educational barriers based on gender, race/ethnicity, national origin, color, religion, disability, age, sexual orientation, gender identity, expression, or other protected group status and that are free of bias, stereotypes, distortions, and prejudices. This includes the ability to obtain information in a variety of formats - electronic as well as print, without fear of censorship or reprisal.

Collection Development

Collection Development is the process of providing quality materials and equipment for the library media center. The goal of collection development is to ensure the collection has information sources in adequate quantity and variety to support student's academic and personal interest needs. The media specialist is charged with leading this process with the input of teachers, students, and parents. Resources are selected according to principles of intellectual freedom and provide all learners with access to information representing diverse points of view.

Selection and Evaluation Criteria (Drawn from BCPS Policy 4120)

Selection of Materials

Funded by the state, district, and school, the media collection will contain a wide range of appropriate materials on varying levels of difficulty in various existing and emerging formats. It will focus on materials that address different learning styles and levels.

Responsibility

The School Board of Broward County is legally responsible for all matters relating to the operation of Broward County Schools. The professionally trained media specialist is responsible for coordinating the selection of instructional materials for the School Media Center, consulting with the principal, teachers, and students.

***In the event there is not a school library media specialist,** the principal and/or Administrative Designee will assume the responsibility for identifying and selecting an instructional staff member(s) to engage in the selection process to ensure materials support the needs of the school community.

NOTE: Clerical personnel should NOT be responsible for library material collection development and/or resource management and selection of materials.

Criteria for Selection of Print and Non-Print Materials

1. Materials are selected to support the mission of McFatter Technical College & High School.
2. Materials are selected to enrich and support the curriculum and the educational, emotional, and recreational needs of the users.
3. Materials shall be appropriate for the age, emotional development, ability levels, learning styles, and social development of the students.
4. Materials shall represent differing viewpoints of controversial issues so that users may be motivated to engage in critical analysis of such issues, to explore their own beliefs, attitudes, and behavior, and to make informed choices in their lives.

In keeping with the ***Library Bill of Rights***, materials will be considered based on the following:

- Needs of the curriculum, learning/teaching styles of students, faculty, and staff
- Possible use of material (including small or large group instruction, in-depth study)
- Level of physical, artistic, and literary quality
- Representation of multiple viewpoints
- Treatment of subject and lack of cultural bias
- Accuracy and currency of information
- Scope of coverage
- Support of inquiry and critical thinking skills
- Relationship of the material to the overall collection

- Cost, packaging, and documentation

Selection Tools

The following professional resources are available to assist the media specialist in the selection process. However, selection is not limited to the use of these tools.

Follett Titlewave: Titlewave is a collection development and curriculum support tool for school libraries, librarians, and educators, featuring professionally curated content from Follett library services and support tools that help you find the most relevant materials.

Mackin: Mackin uses highly acclaimed review sources (AudioFile, Booklist, Horn Book Magazine, Kirkus Reviews, Library Media Connection, Publishers Weekly, and School Library Journal). It places them in one convenient location to make the best selections for school libraries and students.

Periodicals: School Library Journal, Kirkus Reviews, Booklist, Horn Book, Library Media Connection, Journal of Adolescent and Adult Literacy, Young Adult Library Services, Knowledge Quest.

Books: Children's & YA Book Lists: Best Books, Best Books for Young Adult Readers; Books for You: An Annotated Booklist for Senior High Students; Outstanding Books for the College Bound: Choices for a Generation; and Senior High School Library Catalog.

Note: Common Sense Media, Amazon, Goodreads, The Manga Critic and Reviews from paid reviewing sources **may be used** in conjunction with professional reviewing sources.

Gifts and Donations

Any gifted or donated items must meet the same selection criteria as all other materials—the criteria listed in Florida Statute 1006.28 and Broward County School Board Policy 4120.

Collection Maintenance

Removing materials from a library collection that are no longer educationally appropriate is as an equally important process as selecting new items of high quality. The library media specialist and/or instructional staff should have an ongoing process to evaluate the library media collection and to keep the collection relevant to the changing needs of the curriculum, personal interests, and needs of students. Evaluation of items under consideration for removal from the Library Media Center should be based on criteria related to the educational value of the resources. The removal (weeding) of library materials from the collection is the responsibility of a skilled professional library media specialist. Weeded items should not be disposed of or discarded at the school site. Weeded items should be boxed and identified as DISCARDED or WITHDRAWN and scheduled for pick up by Procurement and Warehousing Services by completing the enclosed Warehouse Assistance Request Form.

Reconsideration of Materials

Inquiries regarding the appropriateness of particular library and supplemental instructional materials are a normal part of the process of providing a wide variety of resources for student use.

Opt-Out Form

Parents may submit their request to limit their student's access to materials in the school or classroom library by submitting a completed Opt-Out Form to the school principal.

Procedures for Objections to Library Materials and Reading Lists

Superintendent Review Committee

1. The School Board shall form a Superintendent Review Committee (SRC) to review objections to library materials. The SRC must have a minimum of five members but may have as many additional members as the Superintendent or his/her designee appoints based on need.
2. Any committee convened for the purpose of resolving an objection by a parent or resident to specific materials must include parents of students who will have access to such material.
3. The membership of the review committee should reflect the broad racial, ethnic, socioeconomic, and cultural diversity of Broward County Public Schools as well as individual(s) with noted or reasonable subject matter expertise.

Phase 1: Complete Objection to Library/Instructional Materials Form

- a. A parent or resident of Broward County who wishes to object to materials used within the School Board of Broward County Public Schools must complete the "Objection to Library/Instructional Materials Form," located on the school's Library Media website. The objection shall include the following information:
- b. Parent or resident of Broward County must specify the text within the material he/she believes is out of compliance with the requirements of Section 1006.28(2)(a)2. a. or b., Florida Statutes, and the nature of the alleged noncompliance.

Phase 2: Notifications

- a. Upon receipt of the completed "Objection to Library/Instructional Materials" form, notifications will be sent to the principal where the challenge originates as well as the Innovative Learning Department staff, school board members, and superintendent.

- b. Any item subject to an objection based on sub sub-subparagraph b. (I) or sub-sub-subparagraph b. (II) must be removed within 5 school days of receipt Page 9 of 10 of the objection and remain unavailable to students at that school until the objection is resolved.

Phase 3: Superintendent's Review Committee Review

- a. The Innovative Learning Department Director shall convene the SRC to review the material.
- b. SRC will utilize an approved review rubric aligned to School Board policies and state statutes approved by the Superintendent.

Phase 4: SRC's Recommendation to the Superintendent

- a. A decision will be made within ninety (90) days after receipt of the objection.
- b. Committee will submit their recommendation to the School Board of Broward County, the Superintendent, and the parent or resident of Broward County.
 - i. allows the challenged material to maintain its status.
 - ii. leave the challenged material in the classroom or school media center but allow students to use alternate materials approved by school personnel who require the use of the disputed items.
 - iii. limit the educational use of the challenged material.
 - iv. transfer the challenged material to a higher-level school (e.g. elementary to a middle school); and/or
 - v. remove the challenged material from the school environment.

Phase 5: Appeal

- a. If a parent or resident of Broward County disagrees with the determination made by the SRC, he/she may request inclusion on the School Board agenda.
- b. If they disagree with the School Board's decision on the objection to the use of a specific material, a parent or resident of Broward County may request from the Commissioner of Education appointment of a special magistrate who is a member of the Florida Bar in good standing and who has at least 5 years' experience in administrative law to render a recommended decision.

Collection Analysis

The information provided in this section gives an overview of the entire library collection. Collection analysis is based on a Titlewave Analysis completed.



3,788

Items in the Collection



2010

Average Age of the Collection



5.8

Items per Student



59%

Fiction titles in the Collection



28%

Nonfiction titles in the Collection



33%

Aged Titles

Diverse library media resources. The resources provide “mirrors, windows, and sliding glass doors” for students and teachers to see themselves in books and also learn about the lives of others through literature.



52%

Diverse Titles in Collection



2012

Diverse Titles Average Age

Social-Emotional Learning (SEL) library media resources can contribute to the **development of character and social-emotional skills.**



46%

SEL Titles in Collection



2014

SEL Titles Average Age

Collection Analysis by Category

This section provides a detailed look at the current library collection by classification and genre. The information was gathered from Follett Destiny, the library management system, and Titlewave, the vendor's ordering and analysis tool (Balanced Dewey Comparison Report).

Section	Average Age	# of Titles	Actual Percentage	Recommended Percentage	Difference Percentage
Computer Science, Information & General Works	2016	12	0.3%	1.1%	-0.8%
Philosophy & Psychology	2014	44	1.2%	1.0%	0.2%
Religion	2009	15	0.4%	0.2%	0.2%
Social Sciences	2014	165	4.4%	9.5%	-5.1%
Language	2006	27	0.7%	0.2%	0.5%
Science	2010	41	1.1%	3.3%	-2.2%
Technology	2010	132	3.5%	5.3%	-1.8%
Arts & Recreation	2006	127	3.4%	9.9%	-6.5%
Literature	1995	234	6.2%	1.7%	4.5%
History & Geography	2002	280	7.4%	5.5%	1.9%
Biography	2013	118	3.1%	6.1%	-3.0%
Easy	n/a	n/a	n/a	n/a	n/a
General Fiction	2012	2,239	59.1%	56.2%	2.9%
Paperback	1999	20	0.5%	n/a	n/a
Professional	2011	17	0.4%	n/a	n/a
Reference	2006	20	0.5%	n/a	n/a
Story Collection	2006	27	0.7%	n/a	n/a

The analysis of the collection also revealed the following areas of **strengths** and **concerns**:

Strengths

- Philosophy & Psychology
- Religion
- Language
- Literature
- History & Geography
- General Fiction

Focus Areas

- Computer Science, Information & General Works
- Social Science
- Science
- Technology
- Arts & Recreation
- Biography

Strategic Focus

This page lists the priorities for weeding and purchasing for each school year and includes the actions, updates, and outcomes. This is subject to change due to funding and time constraints.

School Year	Strategic Focus
<p>Year 1 2025-2026</p>	<p>Purchasing Priority 1</p> <ul style="list-style-type: none"> • Arts & Recreation <p>Purchasing Priority 2</p> <ul style="list-style-type: none"> • Social Sciences <p>Weeding Priority 1</p> <ul style="list-style-type: none"> • Literature <p>Weeding Priority 2</p> <ul style="list-style-type: none"> • General Fiction
<p>Year 2</p>	<p>Purchasing Priority 1</p> <ul style="list-style-type: none"> • Biography <p>Purchasing Priority 2</p> <ul style="list-style-type: none"> • Science <p>Weeding Priority 1</p> <ul style="list-style-type: none"> • History & Geography <p>Weeding Priority 2</p> <ul style="list-style-type: none"> • Language
<p>Year 3</p>	<p>Purchasing Priority 1</p> <ul style="list-style-type: none"> • Technology <p>Purchasing Priority 2</p> <ul style="list-style-type: none"> • Computer Science, Information & General Works <p>Weeding Priority 1</p> <ul style="list-style-type: none"> • Philosophy & Psychology <p>Weeding Priority 2</p> <ul style="list-style-type: none"> • Religion

Budget and Purchasing Plan

This page outlines the current budget available and specifically lists the priorities for this school year.

Annual Budget 2025-2026

Annual Budget	
Source	Amount
State Allocation Funds (amount provided in the spring)	\$2,301.72
Approximate Annual Budget	
Source	Amount
School Library Budget (\$9.60 Elementary and Middle per pupil and \$12.80 High per pupil)	\$7,731.20
Library Media Internal Funds (Lost books, book fairs, and fundraising)	N/A
Grants	N/A
TOTAL	\$10,032.92

Note: State Allocation Funds (Fund 1000 Function 6200 Activity 7220). Please confirm this amount with your school bookkeeper.

Purchasing Plan 2025-2026

Approximate Purchasing Plan	
Purpose	Amount
Books ordered from Follett, to add to and update our book collection	\$3,460.97 (spent)
Books ordered from Follett, to add to and update our book collection	\$1,247.46 (spent)
Books ordered from Follett, to add to and update our book collection	\$2,290.98 (spent)

Laminating Film and Poster Paper	\$1,070.41 (spent)
Books ordered from Follett, to add to and update our book collection	\$1,963.10 (<i>to be spent</i>)
TOTAL	\$10,032.92

Reviewed by Principal

Principal's Full Name: Celeste Johnson

Date: 12/2/25

Date Shared with SAC: 12/11/25

Appendix

- **Library Bill of Rights**
- **Library Reading Materials Opt-Out Form 2025/2026 (All Grades)**
- **Objection to Library/Specific Materials Form**

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all people and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Although the Articles of the Library Bill of Rights are unambiguous statements of basic principles that should govern the service of all libraries, questions do arise concerning application of these principles to specific library practices. See the documents designated by the Intellectual Freedom Committee as Interpretations of the Library Bill of Rights.

Library Reading Materials Opt-Out Form 2025/2026 (All Grades)

THE SCHOOL BOARD OF BROWARD COUNTY,
FLORIDA LIBRARY MEDIA SERVICES
**LIBRARY READING MATERIALS OPT OUT
FORM**

As a parent, you always have the right to opt your child out of any library material. Please complete the Opt Out Form.

Once submitted:

- Your child’s library account will be updated in our Destiny Library Management System.
- We strongly encourage you to speak with your child about this decision to ensure they are aware before visiting the library.

Our goal is to make this process simple and respectful of your preferences. If you have any questions or need additional information, please contact your school’s principal.

_____ I **WILL** permit my student to check out library materials.

_____ I **WILL NOT** permit my student to check out library materials.

Student Name (PRINT) Student

Signature, Date

Parent/Guardian Name (PRINT)

Parent/Guardian Signature, Date

Objection to Library/Specific Materials Form

THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
INNOVATIVE LEARNING DEPARTMENT — LIBRARY MEDIA SERVICES
OBJECTIONS TO LIBRARY/SPECIFIC MATERIALS

Part I:

In order to assist a parent or resident of Broward County with the submission of an objection, Policy 4120 provides information on the Objection to Library/Specific Materials Form as required by Section 1006.28(2)(a)2., F.S. A parent or resident of Broward County that wishes to object to materials used within the School Board of Broward County, Florida public schools must complete the "Objection to Library/Specific Materials Form" located on the School Board of Broward County homepage and on the media center page of each school. All completed objection forms must be emailed to the Director or Innovative Learning at objectiontomaterials@browardschools.com. Parents or residents of this county may share their concerns regarding any library/specific materials with the principal at the school site where the material is located prior to filing an objection. The committee will only consider book objections if they are submitted with at least 90 days remaining in the school year. Objections submitted outside this timeframe will not be reviewed until the following school year.

Part II:

Introduction

This form must be used by a parent or resident of this county, in conjunction with district policies and procedures, to submit an objection to the school board for the following material:

1. Materials used in a classroom in the district, except for instructional materials as defined in s. 1006.29(2), F.S. The process and forms to object to instructional materials can be found on the Innovative Learning website under [Instructional Materials Adoption Information](#).
2. Materials made available to students in a school or classroom library.
3. Materials included on a school or classroom reading list.

Section 1: Parent or Resident Information

1. I am a parent or guardian of a district or homeschool student who has access to school district materials described in Part II of this form. Yes No (If yes, skip question 2)
2. I am a resident of this county and
 I have not submitted an objection to any other materials described in Part II of this form during this calendar month. (Both boxes under question 2 must be checked to submit an objection as a resident.)

First Name _____ Last Name _____

Address _____

City _____ State _____ Zip Code _____

County _____ Email _____

Phone Number _____

Section 2: Information Regarding Material

Type of material: Book Non-print material Other (identify): _____

Title of the material: _____

Author(s): _____ Publisher or Producer: _____

Copyright Date: _____ Grade Level used: _____

Where is the material found: Media Center Classroom Library Reading List Other: _____

School(s) where material is found: _____

ISBN, if available: _____

Section 3: Basis for the Objection

Identify the basis for your objection:

- The material is pornographic.
- The material is prohibited under Section 847.012, F.S.
- The material depicts or describes sexual conduct as defined in Section 847.001(19), F.S.
- The material is not suited to student needs and their ability to comprehend the material.
- The material is inappropriate for the grade level and age group for which it is used.

Section 4: Objection Specific Information

1. What brought this material to your attention?

2. Did you examine this material in its entirety? Yes No

If not, what sections did you examine?
