

BOARD OF EDUCATION REGULAR MEETING MINUTES
December 9, 2025

The Board of Education of the Plymouth-Canton Community Schools, Wayne and Washtenaw Counties, Michigan, met in a Regular Meeting on Tuesday, December 9, 2025, at 7 p.m. at the E. J. McClendon Educational Center, 454 S. Harvey Street, Plymouth, Michigan, 48170.

Vice President Sidhu called the Regular Meeting to order at 7:00 p.m. in the Boardroom.

Present: Members Ahmed, Picard, Sidhu, and Vos
Absent: Members Christenson, Kehoe, and Westra

Administrators Dr. Monica Merritt, Superintendent of Schools
Dr. Liz Vartanian-Gibbs, Assistant Superintendent of Student & Family Engagement
Kurt Tyszkiewicz, Assistant Superintendent of Student Services
Jill Minnick, Chief Finance and Operations Officer
Jen Curry, Chief Academic Officer
Abdul Madyun, Chief Human Resource Officer
Joseph Greene, Executive Director of High Schools

Others Present: Diane Robertson, Executive Assistant to the Superintendent and the Board
Josh Patterson, SVA Student Co-Chair
Arjan Swaminathan, SVA Student Co-Chair
Joseph Schmit, Qualtrics K12 Educational Account Executive
Josh Borzick, Qualtrics Consultant

Josh Patterson led the Pledge of Allegiance.

A. Adoption of the Agenda/Approval of the Consent Agenda

Action Item #26-12-26: It was moved by Member Picard and seconded by Member Ahmed to Adopt the Agenda and the Consent Agenda as presented.

Ayes: Members Ahmed, Picard, Sidhu, and Vos
Nays: None
The motion was carried 4-0

New Hires

Martin, Jill	Elementary Counselor (Non-Instructional) Title 1 Eriksson Elementary School	Effective 12-15-25
Simmonds, Trevor	Digital Multimedia/Finance/Financial Management Plymouth High School	Effective 1-5-26

Retirements

Bowler, Sheri	Elementary Classroom Bentley Elementary School	Retirement Effective 1-3-26
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Approval of Minutes

The November 25, 2025, Regular Meeting Minutes were approved as presented.

First Reading Policies

- Policy #6320 – Purchasing
- Policy #6325 – Procurement Federal Grants

B. Celebrating Success

Member Vos presented the Extra Miler Award to Diana Woodward, Chef and Culinary Arts Teacher at Salem High School. Diana leads P-CEP's nationally recognized Culinary Arts Team and is the driving force behind the Rock Café, where her high expectations, hands-on instruction, and genuine care help students build confidence, resilience, and a strong sense of belonging. Through her dedicated mentorship, students have achieved notable success, including competition wins, significant scholarship awards, continued education beyond high school, and careers in the culinary field. Chef Woodward is a most deserving recipient of this recognition.

C. Board Committee Reports/Action

President's Report – Lauren Christenson

Vice President Sidhu shared that she recently enjoyed lunch at The Rock Café with Members Vos and Picard and expressed her appreciation to the café students and Chef Diana Woodward for a wonderful experience. She also wished everyone a happy holiday season and expressed appreciation to staff members across the district.

Student Performance and Achievement Committee (SPA) – Judy Westra

Member Vos shared that the SPA Committee has not met since the last Board meeting. The next SPA committee meeting is scheduled for Wednesday, January 7, 2025, at 5 p.m. in the Boardroom, and everyone is welcome to attend.

Policy Advisory Committee (F&O) – Anupam Sidhu

Member Sidhu shared that the Policy Committee has not met since the last Board meeting. The next Policy committee meeting is scheduled for Wednesday, December 10, 2025, at 4:30 p.m., in the Boardroom, and the committee will examine a policy review spreadsheet. Community members are welcome to attend.

Finance and Operations Committee - Patrick Kehoe

Member Picard shared that the F&O committee met on December 4, 2025, and reviewed the High School Athletics presentation. The next F&O committee meeting will be held on Thursday, December 18, 2025, at 5 p.m. in the Boardroom, and everyone is welcome to attend.

Student Voice in Action Committee (SVA) - Lauren Christenson

SVA Co-Chair Josh Patterson shared that the SVA Committee has not met since the last Board meeting. The next SVA Committee meeting is scheduled for Monday, December 15, 2025, at 4:30 p.m. at Pioneer Middle School, and everyone is welcome to attend.

D. Superintendent's Report

Superintendent Merritt invited the community to attend upcoming P-CEP winter concert performances featuring talented student musicians from the district's award-winning arts programs. The P-CEP Band Program opened the winter concert series this evening, followed by the Orchestra Holiday Concert on Thursday, December 11, and the Choir Program's "Winter's Song" concert on Tuesday, December 16. All concerts will be held at 7 p.m. in Salem's Gloria Logan Auditorium, with tickets available at the door.

She also shared that the Park Players production of *The Music Man* concludes its run with performances this Friday and Saturday at 7:00 p.m. in the Canton High School DuBois Little Theater, with tickets available online or at the door.

She recognized the efforts of our schools, parent groups, and families across the district for organizing holiday food drives. She thanked the community for its support for those experiencing food insecurity.

In closing, she wished everyone a happy and restful holiday season, encouraged time for rest and connection with loved ones, and expressed gratitude for the students, staff, and families who make the district an outstanding place for learning.

E. Citizens' Comments

- Rachel Hayes spoke on students' sense of belonging
- Michelle Moustakas in support of immigrant students

F. Administrative Reports/Recommendations

Dashboard Presentation – Monica Merritt

Joseph Schmit and Josh Borzick, representatives from Qualtrics, provided a progress update on the development of the P-CCS Dynamic Plan Dashboard and shared a live link to the draft data dashboard with the goal of launching a live version during the second semester of this school year. Board members were given the opportunity to ask questions and provide feedback.

Teaching and Learning – Jen Curry

High School Program Highlights (Goal B) (Presentation)

Joe Green, Executive Director of High Schools, provided an overview of P-CCS High School Programming Highlights for the 2024-25 and 2025-26 school years, emphasizing alignment with the district's Dynamic Plan and Learner Profile. The presentation highlighted that high school initiatives focus on equitable access, safe and inclusive learning environments, and the development of independent, adaptable learners prepared for success beyond graduation. Administrators reported a significant increase in student survey participation this year, with 56% of students indicating they feel they belong and are valued members of the school community. Key strategies supporting student success include mentoring programs, attendance interventions, inclusive instructional practices, professional development, student advisory groups, and data-driven continuous-improvement efforts to enhance student learning. Next steps include continued implementation of MTSS, deepening student engagement and interaction, and maintaining a strong focus on data-driven continuous improvement.

Board members were given an opportunity to comment and ask questions.

Finance and Operations – Jill Minnick

Final Reading Resolutions

- **Action Item #26-12-27:** It was moved by Member Picard and seconded by Member Vos to Approve a Resolution for a Chiller Replacement at Hulsing Elementary School. This purchase is recommended to replace an older chiller unit that is no longer operable and requires a full replacement. Carrier provided a quote of \$126,995 for a new 40-ton chiller and remote condenser, utilizing pricing from the E&I Cooperative Purchasing Agreement #666051. The cost of this recommendation will be funded through 2023 bond funds, with installation scheduled for May of 2026. (Final Reading)

Ayes: Members Ahmed, Picard, Sidhu, and Vos

Nays: None

The motion was carried 4-0

- **Action Item #26-12-28:** It was moved by Member Picard and seconded by Member Vos to Approve a Resolution for a Chiller Replacement at Eriksson Elementary School. This purchase is recommended to replace an older chiller unit that is no longer operable and requires full replacement. Carrier provided a quote of \$126,995 for a new 40-ton chiller and remote condenser, utilizing pricing from the E&I Cooperative Purchasing Agreement #666051. The cost of this recommendation will be funded through 2023 bond funds, with installation scheduled for May of 2026. (First Reading)

Ayes: Members Ahmed, Picard, Sidhu, and Vos

Nays: None

The motion was carried 4-0

Student Services – Kurt Tyszkiewicz

First Reading Resolutions

- Consider Approval of a Resolution for the Enrollment of Non-Resident Applicants for the 2026-2027 School Year Pursuant to Schools of Choice, Section 105 and 105c. This resolution will allow non-resident students from Wayne County and contiguous counties to apply for enrollment. The 2026-2027 proposal provides for a minimum of one seat for Kindergarten through 10th grade with a maximum of 500 seats. Kurt Tyszkiewicz, Assistant Superintendent of Student Services, provided an overview of the timeline, including the advertisement window, application period, and a potential lottery if more applicants apply than seats are available. (First Reading)
- Consider Approval of a Resolution for the Enrollment of Non-Resident Students for P-CCS Employees for the 2026-2027 School Year. This option is available for current staff members who receive a P-CCS paycheck. (First Reading)

Board Members were given an opportunity to comment and ask questions.

G. Remaining Citizens' Comments

- None

H. Discussion

Board members were encouraged to submit their feedback regarding the Data Dashboard presentation to Superintendent Merritt and President Christenson by December 19, 2025.

I. Follow-up Board Questions

- During the Middle School and High School Updates presentations, the Board asked whether data demonstrates a correlation between students' sense of belonging and improved academic outcomes, requested to review the studies related to sense of belonging, and sought information on the barriers and challenges students face when they lack a sense of belonging.

J. Adjournment

Vice President Sidhu adjourned the Regular Meeting at 8:37 p.m.

Judy Westra
Secretary, Board of Education

*Approved at the Regular Meeting of the Board of Education on 1-13-26/dr