

# The Seaside School: Specific Material or Instructional Material Objection Procedure

## 1. Introduction

Pursuant to **Section 1006.28, Florida Statutes**, parents of students enrolled in The Seaside School and residents of Walton County have standing to object to the use of any material made available to students. This includes:

- Materials used in classrooms or libraries,
- Materials on reading lists, and
- Instructional materials adopted by the School Board.

This process provides Seaside parents and residents a clear method to submit objections for review and appeal through The Seaside School's internal governance structure.

## 2. Procedure

### a. Initial Submission – School Level

1. The parent or resident (“Complainant”) must submit the *Specific Material Objection Form* **by email to the School Principal** or by hand delivery to the school office.
2. The written objection must include:
  - Author, compiler, or editor of the work;
  - Publisher or producer;
  - Title of the material;
  - Reason(s) for objection;
  - Specific pages, sections, or timestamps in question; and
  - The complainant's name, address, email, and phone number.
3. The Principal will acknowledge receipt **in writing** within five (5) business days.

### b. School-Level Review

1. The Principal will convene a **School Materials Review Committee**, which may include teachers, media specialists, and parents.
2. The complainant may provide written or verbal comments to the committee.
3. The committee will review the objection and forward a recommendation to the Principal within fifteen (15) days.

4. The Principal will issue a **written decision** to the complainant within five (5) days of receiving the committee's recommendation.

### **c. Appeal to the Executive Director and Board**

1. If the complainant disagrees with the Principal's decision, they may **appeal in writing to the Executive Director within thirty (30) calendar days** of the school-level decision.
2. The Executive Director will review the appeal and present the matter to **The Seaside School Board of Directors** or its **designated committee**.
3. The Board will conduct a hearing and issue a **final written decision within sixty (60) days** of receiving the appeal.

### 3. Notification and Public Records

- All submissions and decisions will be provided **in writing** to the complainant.
- The Seaside School will retain all objection records in compliance with Florida's **public records law (Chapter 119, F.S.)**.

### 4. Statutory Authority

**Authority:** 1001.41; 1001.42; 1001.43; 1006.28, F.S.

**Implemented:** 6A-7.0714, F.A.C.