

## **Bellevue Union School District**

### **Memorandum of Understanding (MOU) Between the Bellevue Union School District (BUSD) and Bellevue Education Association (BEA)**

#### MOU Agreement on Planning Time for Special Day Class Teachers

The Bellevue Education Association (hereinafter referred to as "Association") and the Bellevue Union School District (hereinafter referred to as "District") enter this Memorandum of Understanding ("MOU") on September 9, 2025.

The purpose of this MOU is to agree to a plan to provide planning time for Special Day Class teachers for the first trimester ending on November 7th, 2025 of the 2025-2026 school year.

District and Association therefore agree to following:

1. For the first trimester of the 2025-2026 school year only, teachers assigned to Special Day Class (SDC) assignments at Bellevue ES, Kawana Springs ES, Meadow View ES or Taylor Mountain ES:
  - a. In lieu of planning time as stipulated in Article 7.A.3, teachers may select at their discretion one of the following:
    1. One-half ( $\frac{1}{2}$ ) day of release time every two weeks which equals 3  $\frac{1}{2}$  hours, or;
    2. One-full (1) day of release time every four weeks which equals 7 hours.
2. SDC teachers must inform their site principal in advance of the date they plan to take their release time.
3. SDC teachers may "bank" or accumulate release time if a substitute doesn't show up. In this event, the affected SDC teachers shall receive their missed release time as compensatory time.
4. Teachers will not be asked or required to attend meetings or assist the substitute or instructional assistants with any issues that may arise during their release time if they remain on campus.
5. Teachers shall not schedule release time on Wednesday afternoons or at times that conflict with scheduled IEPs or other required meetings.
6. Teacher's classrooms will not be available for planning if the teacher remains on campus.

This MOU has been agreed to by representatives of the District and the Association and shall be considered binding to the limited terms described under this MOU and shall expire in full without precedent at the conclusion of the first trimester of the 2025-2026 school year, unless extended by mutual written agreement.

Dated: 9/9/2025

For the Association:

DocuSigned by:  
*Carrie Boyce*  
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Carrie Boyce, President

Dated: 9/9/2025

For the District:

DocuSigned by:  
*Michael Kellison*  
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Michael Kellison, Superintendent

A copy of this signed Memorandum of Understanding will be kept on file by both parties.