



STEILACOOM HISTORICAL SCHOOL DISTRICT

Regular Board Meeting Agenda

Wednesday, December 17, 2025 at 6:00 PM

Steilacoom Historical School District Professional Development Center

<https://steilacoom-k12-wa-us.zoom.us/j/81928194500>

Page

1. OPENING ITEMS

- 1.1 Call the Meeting to Order
- 1.2 Pledge of Allegiance
- 1.3 Roll Call
- 1.4 Agenda Review
- 1.5 Approval of Agenda
Vote

2. PRESENTATIONS

- 2.1 SHSD Challenge Coin Presentation
[SHSD Challenge Coin](#) 
Laurie Vallieres

5

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

- 3.1 Comments from the Audience

4. REPORTS

- | | | |
|-----|--|---------|
| 4.1 | Budget Status Report
Budget Status Report 
Sarah Jahn | 6 - 17 |
| 4.2 | Steilacoom High School Fall Athletics Recap
SHS Fall Athletics Recap 
Laura Conklin | 18 - 39 |

5. RECOGNITION OF OUTGOING BOARD MEMBER - Jennifer McDonald

Chair Scott

6. SWEARING IN OF DIRECTOR POSITIONS 1, 2, and 3 - Cody Balogh, Patrick Lewis, and Melanie Tinsley

Superintendent Weight

7. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- | | | |
|-----|---|-----------|
| 7.1 | Approval of November and December 2025 Accounts Payable and November 2025 Payroll
November and December 2025 Accounts Payable and November 2025 Payroll  | 40 - 97 |
| 7.2 | Approval of November 19 2025 Regular Board Meeting Minutes
November 19 2025 Regular Board Meeting Minutes  | 98 - 105 |
| 7.3 | Approval of Personnel Reports
Certificated Personnel Report December 17 2025 
Classified Personnel Report December 17 2025 
Co-Curricular Personnel Report December 17 2025  | 106 - 108 |

- 7.4 Vote to Approve Consent Agenda
Vote

8. NEW BUSINESS

- 8.1 Election of Board Chair
Superintendent Weight
Vote

- 8.2 Election of Board Vice Chair
Board Chair
Vote

- 8.3 Election of Board Legislative Representative
Board Chair
Vote

- 8.4 Approval of Pioneer Middle School Outdoor Education Plan 109 - 114
[Pioneer Middle School 6th Grade Outdoor Education Plan Spring 2026](#)

JoAnne Fernandes
Vote

- 8.5 Resolution 944-12-17-25 Authorizing Execution of School 115 - 117
Mitigation Agreement (Old Fort Lake)
[Resolution 944-12-17-25 Authorizing Execution of School Mitigation Agreement](#) 
Superintendent Weight
Vote

- 8.6 First Reading of Policy 6220 Bid or Request for Proposal 118 - 126
Requirements
[Policy 6220 Bid or Request for Proposal Requirements](#) 
Sarah Jahn
Vote

- 8.7 Board Goal - 5000 Series Policy Review
[5000 Series Policy Review December 17 2025](#) 
Chair Scott/Susanne Beauchaine

127 - 129

9. CLOSING ITEMS

- 9.1 Board Communication
- 9.2 Announcements
- 9.3 Adjourn Meeting
Vote

Regularly scheduled meetings of the Board of Directors of the Steilacoom Historical School District No. 1 are digitally recorded.

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: 12/17/2025

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☒ Connect
- ☐ Plan

BACKGROUND INFORMATION

As part of our ongoing work with DoDEA grants, the Steilacoom Historical School District is committed to meaningful promotion and branding efforts that reflect both our district's values and the unique character of our military connected community. One important tradition within military culture is the use of challenge coins. These small tokens are presented to recognize excellence, commemorate achievement, and build a sense of belonging.

To honor this tradition and strengthen our connection to the military families we serve, the district launched its first Challenge Coin Design Contest last spring. Students across the district were invited to submit original artwork that captured the spirit and history of our schools. A review panel evaluated all submissions based on artistic quality, symbolism, and representation of our district's identity.

We are proud to announce that the winning design was created by Oliana Ogota, now a 5th grader at Saltar's Point Elementary. Oliana's artwork features the iconic 1918 Building, a symbol deeply rooted in the history and heritage of our community. Her thoughtful choice to highlight this landmark beautifully reflects the legacy and pride of Steilacoom's schools.

A veteran owned coin shop located in Lacey transformed Oliana's artwork into the first official Steilacoom Historical School District Challenge Coin. These coins will now serve as a meaningful way for the district to honor staff, students, and guests in recognition of exceptional contributions, achievements, and service to our schools.

We are excited to present her with the very first Steilacoom Historical School District Challenge Coin. Thank you, Oliana, and congratulations on your amazing design.

RECOMMENDED ACTION: None, information only.

Report prepared by: Laurie Vallieres, Executive Director of Teaching and Learning



December 2025

To: Dr. Kathi Weight, Superintendent

From: Sarah Jahn

Subject: Financial Update for November 2025 and December enrollment

Attached are the Budget Status Reports for all funds as of the end of November 30, 2025, along with charts and data showing December attendance, general fund balance, and general fund cash balance.

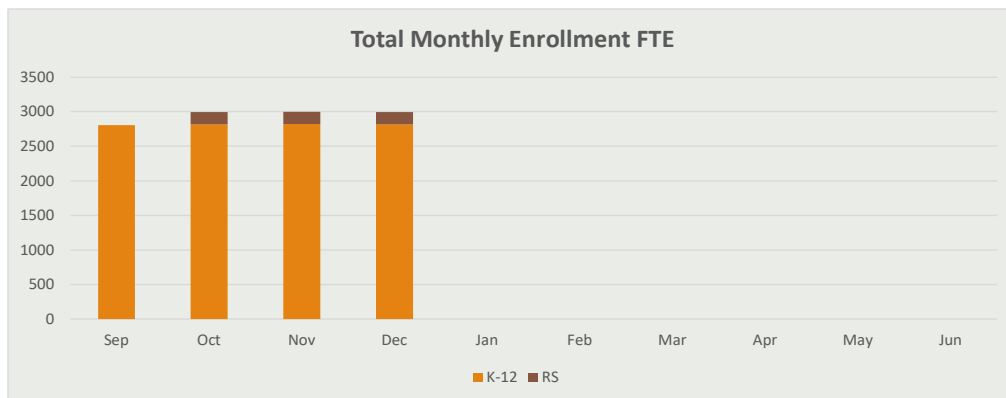
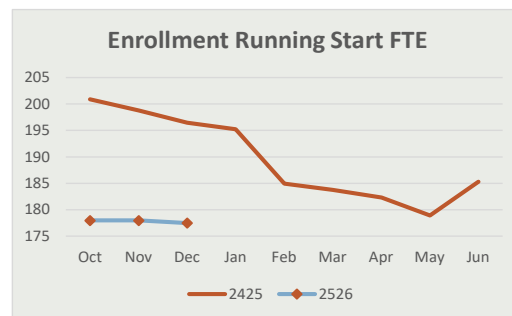
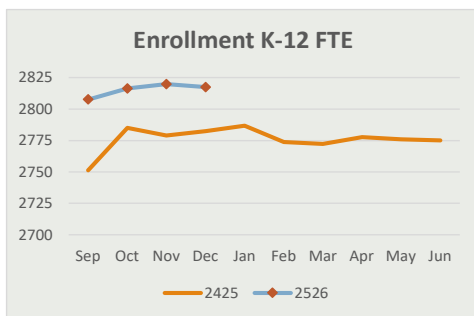
K-12 average enrollment year to date continues to be just below projection - no significant change from last month.

Overall cash flow remains stable and expenditures remain below budget for the third month in a row.

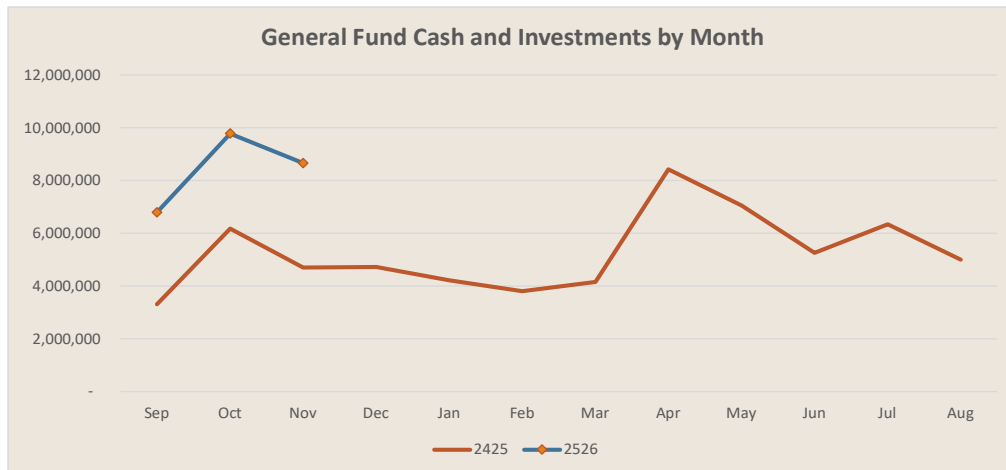
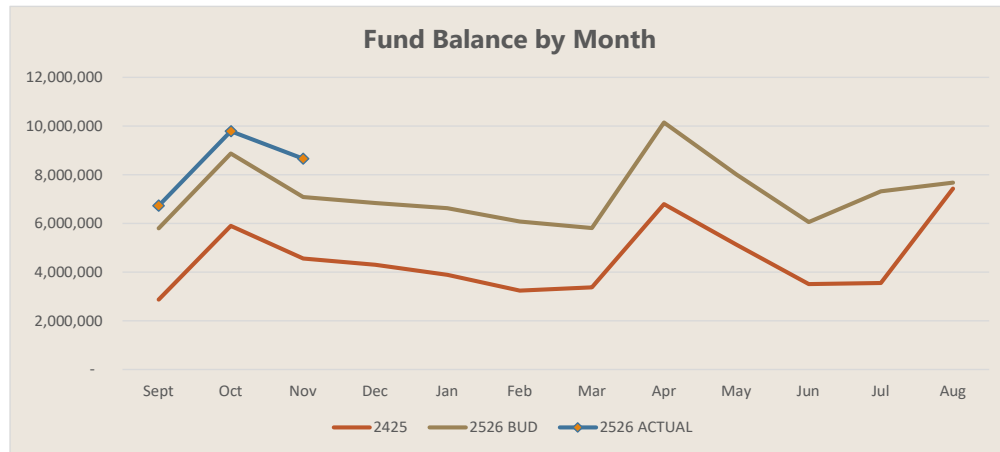


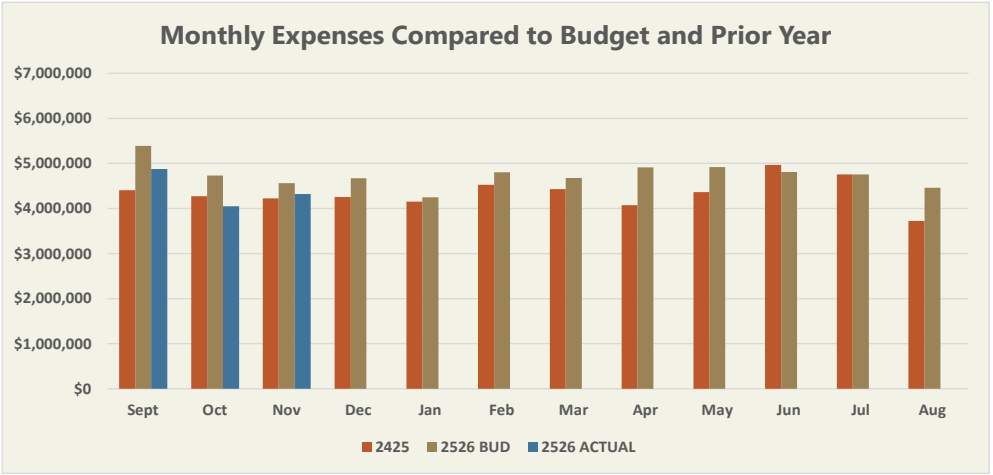
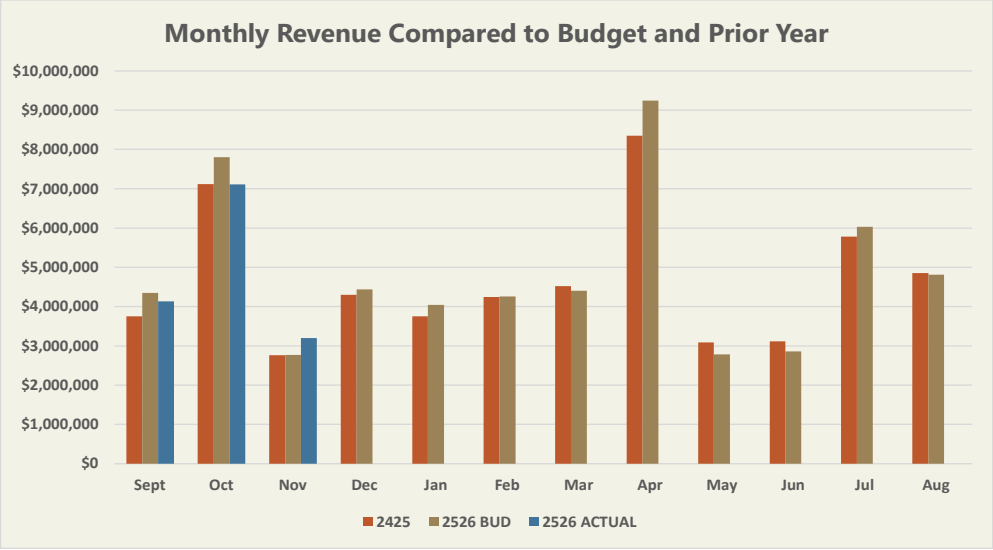
2025-26 Budget Status Report
Executive Summary
November 30, 2025

Enrollment		<u>Current Month</u>
Budgeted FTE (K-12 w/RS)		3,021.00
Actual Average Annual FTE (average of all months to date)		2,997.73
FTE Over/Under Budget		(23.27)
AVG TK:		39.98



General Fund	Fund Balance	Cash
Prev Month End	6,731,712	4,414,779
Curr Month End	9,793,656	6,791,438
Inc/(Dec)	3,061,944	2,376,659
FB as a % of Exp	18.06%	





10--General Fund-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES/OTHER FIN. SOURCES						
1000 LOCAL TAXES	9,959,223	568,440.08	4,240,300.31		5,718,922.69	42.58
2000 LOCAL SUPPORT NONTAX	1,090,000	64,753.03	286,567.92		803,432.08	26.29
3000 STATE, GENERAL PURPOSE	32,400,400	1,619,826.48	7,213,778.14		25,186,621.86	22.26
4000 STATE, SPECIAL PURPOSE	10,904,800	513,354.46	2,225,922.24		8,678,877.76	20.41
5000 FEDERAL, GENERAL PURPOSE	245,000	228,704.00	228,704.00		16,296.00	93.35
6000 FEDERAL, SPECIAL PURPOSE	3,181,000	202,737.36	330,228.19		2,850,771.81	10.38
7000 REVENUES FR OTH SCH DIST	0	.00	.00		.00	0.00
8000 OTHER AGENCIES AND ASSOCIATES	0	.00	.00		.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
Total REVENUES/OTHER FIN. SOURCES	57,780,423	3,197,815.41	14,525,500.80		43,254,922.20	25.14
B. EXPENDITURES						
00 Regular Instruction	29,924,187	2,265,877.65	7,021,915.97	20,511,570.33	2,390,700.70	92.01
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	8,778,309	711,677.90	2,064,883.24	5,972,227.69	741,198.07	91.56
30 Voc. Ed Instruction	2,947,644	257,277.54	686,138.11	1,662,183.68	599,322.21	79.67
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	1,578,631	90,510.23	269,297.08	787,722.46	521,611.46	66.96
70 Other Instructional Pgms	1,212,283	27,141.85	125,826.48	163,728.71	922,727.81	23.89
80 Community Services	0	.00	.00	0.00	.00	0.00
90 Support Services	12,500,878	972,418.27	3,080,010.88	8,300,306.65	1,120,560.47	91.04
Total EXPENDITURES	56,941,932	4,324,903.44	13,248,071.76	37,397,739.52	6,296,120.72	88.94
C. OTHER FIN. USES TRANS. OUT (GL 536)	0	.00	.00			
D. OTHER FINANCING USES (GL 535)	0	.00	.00			
E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)	838,491	1,127,088.03-	1,277,429.04		438,938.04	52.35
F. TOTAL BEGINNING FUND BALANCE	5,183,400		7,389,138.14			
G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXXX		.00			
H. TOTAL ENDING FUND BALANCE (E+F + OR - G)	6,021,891		8,666,567.18			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 815 Restrict Unequalized Deduct Rev	0	.00
G/L 821 Restrictd for Carryover	320,700	240,531.61
G/L 823 Restricted for Carryover of Tra	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 828 Restricted for C/O of FS Rev	77,000	82,860.32
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	300,500	264,704.54
G/L 845 Restricted for Self-Insurance	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 872 Committd to Econmc Stabilizatn	0	.00
G/L 873 Committed to Depreciation Sub-F	0	.00
G/L 875 Assigned Contingencies	0	.00
G/L 884 Assigned to Other Cap Projects	0	.00
G/L 888 Assigned to Other Purposes	0	.00
G/L 890 Unassigned Fund Balance	2,302,491	5,054,930.71
G/L 891 Unassigned Min Fnd Bal Policy	3,021,200	3,023,540.00
<u>TOTAL</u>	6,021,891	8,666,567.18

20--CAPITAL PROJECT FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILAC00M SCHOOL DISTRICT #1 School District for the Month of November, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	6,533,088	348,666.82	2,608,780.85		3,924,307.15	39.93
2000 Local Support Nontax	0	115.00	19,064.90		19,064.90-	0.00
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr 0th Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 6,533,088	 348,781.82	 2,627,845.75		 3,905,242.25	 40.22
 <u>B. EXPENDITURES</u>						
10 Sites	620,000	.00	.00	0.00	620,000.00	0.00
20 Buildings	2,005,000	.00	.00	0.00	2,005,000.00	0.00
30 Equipment	1,285,000	3,290.23	63,501.96	1,184,553.94	36,944.10	97.12
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	1,092.00	8,908.00	10,000.00-	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 3,910,000	 3,290.23	 64,593.96	 1,193,461.94	 2,651,944.10	 32.18
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	 2,623,088	 345,491.59	 2,563,251.79		 59,836.21-	 2.28-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,969,000		 2,324,397.36			
 <u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	 6,592,088		 4,887,649.15			

I. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 825 Restricted for Skills Center	0	.00
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restrictd For Arbitrage Rebate	0	.00
G/L 840 Nonspnd FB - Invent/Prepd Itms	85,000	8,244.35
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 861 Restricted from Bond Proceeds	0	.00
G/L 862 Committed from Levy Proceeds	3,810,000-	6,632,252.88
G/L 863 Restricted from State Proceeds	0	.00
G/L 864 Restricted from Fed Proceeds	0	.00
G/L 865 Restricted from Other Proceeds	0	.00
G/L 866 Restrictd from Impact Proceeds	84,000	162,852.64
G/L 867 Restricted from Mitigation Fees	0	.00
G/L 869 Restricted fr Undistr Proceeds	0	.00
G/L 870 Committed to Other Purposes	0	.00
G/L 889 Assigned to Fund Purposes	10,233,088	1,915,700.72-
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	6,592,088	4,887,649.15

30--DEBT SERVICE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	2,582.75	2,314.29		2,314.29-	0.00
2000 Local Support Nontax	50,000	2,623.43	8,288.28		41,711.72	16.58
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
<u>Total REVENUES/OTHER FIN. SOURCES</u>	50,000	5,206.18	10,602.57		39,397.43	21.21
<u>B. EXPENDITURES</u>						
Matured Bond Expenditures	0	.00	.00	0.00	.00	0.00
Interest On Bonds	0	.00	.00	0.00	.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	0	.00	.00	0.00	.00	0.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
<u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
<u>D. OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
<u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	50,000	5,206.18	10,602.57		39,397.43-	78.79-
<u>F. TOTAL BEGINNING FUND BALANCE</u>	900,000		914,652.81			
<u>G. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
<u>H. TOTAL ENDING FUND BALANCE (E+F + OR - G)</u>	950,000		925,255.38			
<u>I. ENDING FUND BALANCE ACCOUNTS:</u>						
G/L 810 Restricted for Other Items	0		.00			
G/L 830 Restricted for Debt Service	950,000		925,255.38			
G/L 835 Restrictd For Arbitrage Rebate	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
<u>TOTAL</u>	950,000		925,255.38			

40--ASB FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2025

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 General Student Body	244,000	12,985.78	102,291.61		141,708.39	41.92
2000 Athletics	262,000	2,618.00	12,527.27		249,472.73	4.78
3000 Classes	69,700	1,739.00	7,428.50		62,271.50	10.66
4000 Clubs	866,500	7,654.78	76,875.66		789,624.34	8.87
6000 Private Moneys	7,000	515.83	855.79		6,144.21	12.23
Total REVENUES	1,449,200	25,513.39	199,978.83		1,249,221.17	13.80
B. EXPENDITURES						
1000 General Student Body	245,100	3,719.05	8,278.17	220.01	236,601.82	3.47
2000 Athletics	316,600	20,584.58	53,105.81	10,052.80	253,441.39	19.95
3000 Classes	63,700	.00	2,186.94	12,387.36	49,125.70	22.88
4000 Clubs	782,700	57,067.09	82,607.02	172,418.55	527,674.43	32.58
6000 Private Moneys	8,700	.00	162.50	0.00	8,537.50	1.87
Total EXPENDITURES	1,416,800	81,370.72	146,340.44	195,078.72	1,075,380.84	24.10
C. EXCESS OF REVENUES OVER(UNDER) EXPENDITURES (A-B)	32,400	55,857.33-	53,638.39		21,238.39	65.55
D. TOTAL BEGINNING FUND BALANCE	400,000		311,022.59			
E. GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)	XXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE C+D + OR - E)	432,400		364,660.98			
G. ENDING FUND BALANCE ACCOUNTS:						
G/L 810 Restricted for Other Items	0		.00			
G/L 819 Restricted for Fund Purposes	432,400		364,660.98			
G/L 840 Nonspnd FB - Invent/Prepd Itms	0		.00			
G/L 850 Restricted for Uninsured Risks	0		.00			
G/L 870 Committed to Other Purposes	0		.00			
G/L 889 Assigned to Fund Purposes	0		.00			
G/L 890 Unassigned Fund Balance	0		.00			
TOTAL	432,400		364,660.98			

90--TRANSPORTATION VEHICLE FUND-- FUND BALANCE -- SPI ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2025 (September 1, 2025 - August 31, 2026)For the STEILACOOM SCHOOL DISTRICT #1 School District for the Month of November, 2025

<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>ANNUAL BUDGET</u>	<u>ACTUAL FOR MONTH</u>	<u>ACTUAL FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	5,000	462.93	1,461.33		3,538.67	29.23
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	5,000	462.93	1,461.33		3,538.67	29.23
B. <u>9900 TRANSFERS IN FROM GF</u>	0	.00	.00		.00	0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	5,000	462.93	1,461.33		3,538.67	29.23
D. <u>EXPENDITURES</u>						
Type 30 Equipment	0	.00	.00	0.00	.00	0.00
Type 40 Energy	0	.00	.00	0.00	.00	0.00
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
<u>Total EXPENDITURES</u>	0	.00	.00	0.00	.00	0.00
E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	0	.00	.00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	5,000	462.93	1,461.33		3,538.67-	70.77-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	180,000		232,176.26			
I. <u>GLS 896, 897, 898 ACCOUNTING CHANGES AND ERROR CORRECTIONS (+OR-)</u>	XXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE (G+H + OR - I)</u>	185,000		233,637.59			

K. ENDING FUND BALANCE ACCOUNTS:

G/L 810 Restricted For Other Items	0	.00
G/L 819 Restricted for Fund Purposes	185,000	233,637.59
G/L 830 Restricted for Debt Service	0	.00
G/L 835 Restricted For Arbitrage Rebate	0	.00
G/L 850 Restricted for Uninsured Risks	0	.00
G/L 889 Assigned to Fund Purposes	0	.00
G/L 890 Unassigned Fund Balance	0	.00
<u>TOTAL</u>	185,000	233,637.59

STEILACOOM

ATHLETICS

2025-26

FALL SEASON



SCHOOL BOARD PRESENTATION 2025-26

STEILACOOM

ATHLETICS

JOYFUL AND
CONFIDENT GRADS



JOYFUL AND CONFIDENT GRADS



THE “SAMMIES”

**NEW COACH EVAL:
REFLECTION**

EFFICIENT SYSTEMS

INCREASED PARTICIPATION

FIRST EVER FUN RUN



ATHLETIC PARTICIPATION

**STEILACOOM HS: LARGEST PARTICIPATION
NUMBERS ON THE SPSL**

348 Fall Athletes

35% OF SHS

FALL 2025





SYSTEMS TO SUPPORT

Fall 2024 to Fall 2025

+\$7,000 User Fees
+\$12,078 Gate Payments
+ 49 more Fall Athletes

FALL 2025





WIAA ACADEMIC CHAMPS



2025

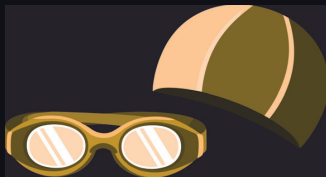
Outstanding Team:

3.5-4.0 GPA

JV Girls Soccer - 3.56

JV Volleyball - 3.65

Girls Cross Country - 3.71



Distinguished Teams:

3.0-3.49 GPA

JV Football - 3.15

Varsity Football - 3.24

Boys Cross Country - 3.30

C- Team Volleyball - 3.36

JV Girls Swim - 3.39

Varsity Volleyball - 3.40

Varsity Girls Swim - 3.41

Boys Golf - 3.42

JV Boys Tennis - 3.46





WIAA ACADEMIC CHAMPIONS

2025



GIRLS SOCCER

FIRST TEAM ALL LEAGUE

Susanna Seefeldt - Cross Country
Joseph Cruz - Cross Country
Liam Nolan - Cross Country
Luke Slater - Cross Country
Matthew Correll - Cross Country



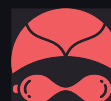
Hannah Van Dusen - Soccer
Mallory Hales - Soccer
Lauren Parry - Soccer
Haley Van Dusen - Soccer
Nora Harrison - Soccer



Miles Ford - Golf
Spencer Einick - Golf
Myles Foit - Golf
Liam Matelski-Golf
Claire Sim- Golf
Mara Pace- Golf
Hannah Pace-Golf



Ava Field - Swim
Ellie Field - Swim
Audrey Smith - Dive



Elias Yi - Tennis
Jett Folino - Tennis
Ryan Pham - Tennis



Titus Kaeka - Football
Jaleo Johnson - Football
Evan Dipetrillo - Football
JP Mataiao - Football
Noah Maxwell - Football



SECOND TEAM ALL LEAGUE

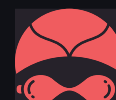
Rachel Su - Cross Country
 Anastasia Bordwell - Cross Country
 Ella Norquist - Cross Country
 Avery Perusich - Cross Country
 Maya Reber-Avila - Cross Country
 Sebastian Seefeldt - Cross Country



Kayley Gallagher - Soccer



Haileigh Wetzler - Girls Swim
 Haeli Mason - Girls Swim
 Sophie Rylander - Swim



Vaughn Tornquist - Golf
 Jasmin Yoon - Golf



Ryan Lang - Tennis
 Rageal Garcia-Cobain - Tennis
 Danny Perry - Tennis



Jason Freeland - Football
 Tyler Henson - Football
 Justin Chang - Football
 Xavier Patrlja - Football
 Kano Kaeka - Football



Rayna Ferguson - Volleyball
 Meleana Oleole - Volleyball



SCHOOL RECORD BREAKERS



Ava Field



100 Backstroke: 57.10 set 11/7/25
100 Breaststroke: 1:07.89 set 10/11/25
100 Butterfly: 59.85 set 10/29/25
200 IM: 2:07.05 set 11/7/25

SCHOOL RECORD BREAKERS



Mallory Hales
4 assists in a game



WIAA: ATHLETES OF THE WEEK



Ava Field



Hannah Van Dusen

LEAGUE CHAMPS



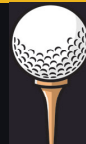
BOYS CROSS COUNTRY



LEAGUE CHAMPS



GOLF



LEAGUE CHAMPS



GIRLS SWIM & DIVE



SPSL PLAYERS OF THE YEAR



Xander Shaw
Defensive Lineman
of the Year



Spencer Einck
SPSL Golf MVP



SPSL PLAYERS OF THE YEAR



**Ashley
Gallagher
SPSL MVP**



SPSL COACHES OF THE YEAR



Erin Anderson
Cross Country



John Ford
Golf

COACH OF FALL



**Coach Kyle
Haller**

2022

STATE CHAMPS



Ava Field
Swim

200 Individual Medley
100 Backstroke



Ellie Field
Swim

100 Breaststroke

2022

**POST
SEASON**



STATE PARTICIPATION

**BOYS CROSS COUNTRY
GIRLS CROSS COUNTRY
FOOTBALL
GOLF
SOCCER
SWIM**





Steilacoom Historical School District

Affidavit covering payment of payroll and invoices for General Fund, Capital Projects Fund, Associated Student Body Fund, Private Purpose Trust Fund and Transportation Vehicle Fund.

DATE: December 17, 2025

THIS IS TO CERTIFY, under penalty of perjury, that the undersigned has examined the attached vouchers and payroll, and that each of the invoices and vouchers were duly certified to have been received and checked as to price and quantity and have been duly certified by the claimant, as required by law; that the extensions and additions of said invoices and vouchers have been checked by Business Office staff and were found to be correct.


Sarah Jahn, Chief Financial Officer

THIS IS TO CERTIFY that the warrants and electronic transfers of the Steilacoom Historical School District No. 1, Pierce County, Washington, as listed below, have been allowed by the School Board of this district.

FUND NAME		WARRANTS (INCLUSIVE)			AMOUNT
<u>GENERAL FUND:</u>					
	Payroll	800985	to	800986	\$ 4,389.56
	Payroll A/P	136244	to	136260	\$ 581,183.11
	Payroll ACH Payments				\$ 476,408.36
	Payroll Taxes				\$ 672,864.48
	Direct Deposit				\$ 1,873,665.25
November 24, 2025	Accounts Payable	136261	to	136303	\$ 494,975.04
	Accounts Payable	136304	to	136339	\$ 486,049.70
	Accounts Payable	136340	to	136340	\$ 25.60
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable		to		
	Accounts Payable		to		
December 9, 2025	Accounts Payable ACH	202500028	to	202500029	\$ 4,931.80
December 4, 2025	Accounts Payable ACH	202500024	to	202500024	\$ 41,620.46
TOTAL GENERAL FUND:					\$ 4,636,113.36
<u>CAPITAL PROJECTS FUND:</u>					
	Accounts Payable		to		
December 11, 2025	Accounts Payable ACH	200681	to	200684	\$ 210,812.89
December 9, 2025	Accounts Payable ACH	202500030	to	202500030	\$ 12.12
December 4, 2025	Accounts Payable ACH	202500025	to	202500025	\$ 120.00
TOTAL CAPITAL PROJECTS FUND:					\$ 210,945.01
<u>ASSOCIATED STUDENT BODY FUND:</u>					
November 24, 2025	Accounts Payable	405757	to	405767	\$ 74,175.61
	Accounts Payable	405768	to	405775	\$ 6,493.24
	Accounts Payable		to		
	Accounts Payable		to		
December 9, 2025	Accounts Payable ACH	202500031	to	202500031	\$ 158.67
December 4, 2025	Accounts Payable ACH	202500026	to	202500026	\$ 14,511.49
TOTAL ASSOCIATED STUDENT BODY FUND:					\$ 95,339.01
<u>TRANSPORTATION VEHICLE FUND:</u>					

Board of Directors of Steilacoom Historical School District No. 1

I, Kathi Weight, being duly sworn, depose and say: That I am the Secretary to the Board of Steilacoom Historical School District No. 1, Pierce County, Washington, and that the above signatories are personally known to me and have signed these statements in my presence.


Kathi Weight, Secretary to the Board

PAYROLL

A/P

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$1,149,272.84. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500019 through 202500023, totaling \$1,149,272.84

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500019	KEYBANK NATIONAL ASSOCIATION	11/26/2025	20251126AD1FIC	Payroll accrual	0	163,953.90	672,864.48
			20251126AD1FIT	Payroll accrual	0	250,631.85	
			20251126AD1FIT+	Payroll accrual	0	16,718.64	
			20251126AD1Med	Payroll accrual	0	38,911.81	
			20251126AF1FIC	Payroll accrual	0	163,953.90	
			20251126AF1Med	Payroll accrual	0	38,694.38	
202500020	*KEYBANK NA - OMNI	11/26/2025	20251126ADA101	Payroll accrual	0	1,400.00	24,300.40
			20251126ADA104	Payroll accrual	0	5,637.50	
			20251126ADA104R	Payroll accrual	0	78.90	
			20251126ADA105	Payroll accrual	0	1,538.00	
			20251126ADA105R	Payroll accrual	0	3,913.00	
			20251126ADA106	Payroll accrual	0	200.00	
			20251126ADA107	Payroll accrual	0	500.00	
			20251126ADA108	Payroll accrual	0	2,500.00	
			20251126ADA108R	Payroll accrual	0	3,365.00	
			20251126ADA109	Payroll accrual	0	4,668.00	
			20251126ADA109R	Payroll accrual	0	500.00	
202500021	*KEYBANK NA - DSHS	11/26/2025	20251126ADCS%50	Payroll accrual	0	2,032.44	2,032.44
202500022	*KEYBANK NA - DRS	11/26/2025	20251126AD1ReE0	Payroll accrual	0	0.00	422,679.54
			20251126AD1ReE2	Payroll accrual	0	26,427.56	
			20251126AD1ReE3	Payroll accrual	0	17,489.13	
			20251126AD1ReT0	Payroll accrual	0	0.00	
			20251126AD1ReT2	Payroll accrual	0	50,206.61	
			20251126AD1ReT3	Payroll accrual	0	101,886.59	
			20251126ADA81%3	Payroll accrual	0	2,329.54	
			20251126ADA8103	Payroll accrual	0	18,780.00	
			20251126ADA8113	Payroll accrual	0	2,195.00	
			20251126ADDCP R	Payroll accrual	0	4,000.00	
			20251126ADDCP%R	Payroll accrual	0	427.11	
			20251126AF1ReE0	Payroll accrual	0	0.00	
			20251126AF1ReE2	Payroll accrual	0	27,200.24	
			20251126AF1ReE3	Payroll accrual	0	16,220.34	
			20251126AF1ReT0	Payroll accrual	0	0.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20251126AF1ReT2	Payroll accrual	0	51,537.62	
			20251126AF1ReT3	Payroll accrual	0	103,979.80	
202500023	*KEYBANK NA - VEBA	11/26/2025	20251126ADV1119	Payroll accrual	0	3,000.00	27,395.98
			20251126ADV2119	Payroll accrual	0	5,000.00	
			20251126ADV3119	Payroll accrual	0	16,459.24	
			20251126ADV3ps	Payroll accrual	0	1,136.74	
			20251126ADV4119	Payroll accrual	0	1,500.00	
			20251126ADV4ps	Payroll accrual	0	300.00	
5 Wire Transfer Check(s) For a Total of							1,149,272.84

0	Manual	Checks For a Total of	0.00
5	Wire Transfer	Checks For a Total of	1,149,272.84
0	ACH	Checks For a Total of	0.00
0	Computer	Checks For a Total of	0.00
Total For	5	Manual, Wire Tran, ACH & Computer Checks	1,149,272.84
Less	0	Voided	0.00
		Net Amount	1,149,272.84

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$581,183.11. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136244 through 136260, totaling \$581,183.11

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136244	*DVM INSURANCE AGENCY - DBA NA	11/26/2025	20251126ADNWPI	Payroll accrual	0	216.20	216.20
136245	*EMPLOY SEC DEPTS - WA LTC	11/26/2025	20251126AD1WLTC	Payroll accrual	0	13,383.34	13,383.34
136246	*EMPLOYMENT SECURITY DEPARTMEN	11/26/2025	20251126AD1PFML	Payroll accrual	0	17,918.00	25,052.52
			20251126AF1PFML	Payroll accrual	0	7,134.52	
136247	*ESD UNEMPLOYMENT POOL	11/26/2025	20251126AF1UC	Payroll accrual	0	6,290.91	6,290.91
136248	*EXPERIAN	11/26/2025	20251126ADNWEXP	Payroll accrual	0	25.50	25.50
136249	*LEGAL ACCESS CONSULTING LLC -	11/26/2025	20251126ADNWLE	Payroll accrual	0	97.72	97.72
136250	*P.S.C., INC.	11/26/2025	20251126ADZ1013	Payroll accrual	0	331.13	331.13
136251	*PIERCE COUNTY SUPERIOR COURT	11/26/2025	20251126ADZ1008	Payroll accrual	0	1,853.71	1,853.71
136252	*PUGET SOUND WORKERS COMP TRUS	11/26/2025	20251126AD1WC	Payroll accrual	0	3,909.89	20,905.16
			20251126AF1WC	Payroll accrual	0	17,003.01	
			20251126AFWCADJ	Payroll accrual	0	-7.74	
136253	*TRANSWORLD SYSTEMS INC	11/26/2025	20251126ADZ1011	Payroll accrual	0	533.02	533.02
136254	*WEA PAYROLL DEDUCTIONS	11/26/2025	20251126ADC0UA	Payroll accrual	0	20,029.10	24,939.78
			20251126ADC0UB	Payroll accrual	0	101.99	
			20251126ADC0UC	Payroll accrual	0	66.56	
			20251126ADC1UB	Payroll accrual	0	1,271.36	
			20251126ADC1UC	Payroll accrual	0	742.50	
			20251126ADC1UD	Payroll accrual	0	1,026.97	
			20251126ADC1UE	Payroll accrual	0	1,263.24	
			20251126ADC3UB	Payroll accrual	0	46.00	
			20251126ADC4UC	Payroll accrual	0	321.50	
			20251126ADC0US	Payroll accrual	0	70.56	
136255	ARIZONA DEPARTMENT OF ECONOMIC	11/26/2025	20251126ADCSAZ	Payroll accrual	0	447.20	447.20
136256	HCA-SEBB BENEFITS	11/26/2025	20251126AFSEBB	Payroll accrual	0	431,310.00	431,310.00
136257	HCA-SEBB BENEFITS	11/26/2025	20251126ADKP1CR	Payroll accrual	0	140.00	43,695.00
			20251126ADKP1ER	Payroll accrual	0	40.00	
			20251126ADKP2CR	Payroll accrual	0	600.00	
			20251126ADKP2ER	Payroll accrual	0	570.00	
			20251126ADKP2FR	Payroll accrual	0	684.00	
			20251126ADKP3ER	Payroll accrual	0	810.00	
			20251126ADKP3FR	Payroll accrual	0	860.00	
			20251126ADKWIER	Payroll accrual	0	184.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			20251126ADKW2CR	Payroll accrual	0	384.00	
			20251126ADKW2ER	Payroll accrual	0	550.00	
			20251126ADKW2FR	Payroll accrual	0	495.00	
			20251126ADKWSCR	Payroll accrual	0	1,712.00	
			20251126ADKWSEER	Payroll accrual	0	2,465.00	
			20251126ADKWSEFR	Payroll accrual	0	2,612.00	
			20251126ADKWSSR	Payroll accrual	0	1,245.00	
			20251126ADPHCR	Payroll accrual	0	1,180.00	
			20251126ADPHER	Payroll accrual	0	1,130.00	
			20251126ADPHFR	Payroll accrual	0	2,075.00	
			20251126ADPHSR	Payroll accrual	0	1,890.00	
			20251126ADPMCR	Payroll accrual	0	210.00	
			20251126ADPMER	Payroll accrual	0	34.00	
			20251126ADPMFR	Payroll accrual	0	255.00	
			20251126ADPMSR	Payroll accrual	0	34.00	
			20251126ADPSCR	Payroll accrual	0	966.00	
			20251126ADPSER	Payroll accrual	0	1,659.00	
			20251126ADPSFR	Payroll accrual	0	2,395.00	
			20251126ADPSSR	Payroll accrual	0	948.00	
			20251126ADV1CR	Payroll accrual	0	364.00	
			20251126ADV1FR	Payroll accrual	0	936.00	
			20251126ADV2ER	Payroll accrual	0	624.00	
			20251126ADV2FR	Payroll accrual	0	936.00	
			20251126ADV2SR	Payroll accrual	0	624.00	
			20251126ADVACR	Payroll accrual	0	2,847.00	
			20251126ADVADER	Payroll accrual	0	2,125.00	
			20251126ADVAFR	Payroll accrual	0	3,800.00	
			20251126ADVASR	Payroll accrual	0	3,025.00	
			20251126ADVHSAC	Payroll accrual	0	37.00	
			20251126ADVHSAE	Payroll accrual	0	84.00	
			20251126ADVHSAF	Payroll accrual	0	189.00	
			20251126ADVHSAS	Payroll accrual	0	42.00	
			20251126ADVUCR	Payroll accrual	0	445.00	
			20251126ADVUER	Payroll accrual	0	225.00	
			20251126ADVUFR	Payroll accrual	0	1,105.00	
			20251126ADVUSR	Payroll accrual	0	160.00	
136258	HCA-SEBB FLEX SPEND	11/26/2025	20251126ADDCFSA	Payroll accrual	0	1,600.01	6,610.46
			20251126ADHCFSA	Payroll accrual	0	5,010.45	
136259	IDAHO CHILD SUPPORT RECEIPTING	11/26/2025	20251126ADCSIDS	Payroll accrual	0	295.00	295.00
136260	The Standard Insurance Company	11/26/2025	20251126ADLTD50	Payroll accrual	0	1,062.27	5,196.46
			20251126ADLTD60	Payroll accrual	0	4,134.19	

17 Computer Check(s) For a Total of 581,183.11

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	17	Computer	Checks For a Total of	581,183.11
Total For	17	Manual, Wire Tran, ACH & Computer	Checks	581,183.11
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	581,183.11

GENERAL FUNDS

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$494,975.04. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:
Warrant Numbers 136261 through 136303, totaling \$494,975.04

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136261	AMAZON.COM SALES, INC	11/24/2025	1114-R44T-LG6M	CTE - ART SUPPLIES	0	234.50	7,091.30
			11HH-TN6L-3L6V	SP - TEACHING SUPPLIES KIWANIS GRANT	0	63.25	
			11TJ-3GQX-4F7C	T&L - Tech Purchases 32-5650	272526040	47.76	
			133Y-P34V-GJQV	SP - TEACHING SUPPLIES	0	18.10	
			13FY-VCQT-G6CR	SHS - LIBRARY SUPPLIES	0	50.62	
			13LT-HKLX-HYKV	CTE - TEACHING SUPPLIES	0	139.27	
			13WD-CHF9-GYCW	PIO - PRINCIPAL SUPPLIES	2372526008	109.10	
			13WD-CHF9-H9TH	2025-26SY CD - APPLY CREDIT MEMO 1WFF-7W6L-GFRK(\$24 .00) PRINCIPAL'S SUPPLIES	1462526009	106.69	
			16Y3-KNP4-1N16	T&L - DODEA TEACHING SUPPLIES	0	135.82	
			17XH-XFV6-H6C3	CC - 25/26 Principal Supplies	1622526002	28.47	
			17XH-XFV6-HF9X	PIO - MATH DEPT. SUPPLIES	2372526014	120.98	
			1DNC-74V6-HMKJ	2024-25SY CD - Principal Supplies for 25-26 SY.	1462526001	68.03	
			1FDM-LJYY-K7V4	T&L - Tech	272526040	87.53	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Purchases 32-5650			
			1FHH-LQWX-MVPJ	CTE - ART SUPPLIES	0	75.11	
			1FJC-PFXH-HKQC	CTE - TEACHING SUPPLIES	0	776.81	
			1J6W-RHKJ-GHRC	PIO - PRINCIPAL SUPPLIES 2025-26SY	2372526008	31.71	
			1J9F-WLWF-GXT3	CC - TEACHING SUPPLIES	0	661.40	
			1JFP-NPKL-M4VP	CTE - BIOMED SUPPLIES	0	352.20	
			1JHP-LVGY-1P3N	PIO - ELA DEPT. SUPPLIES 2025-26SY	2372526011	58.83	
			1JHR-X9QR-H7KN	CTE - TEACHING SUPPLIES	0	23.00	
			1JHR-X9QR-HC1M	CC - TEACHING SUPPLIES	0	137.12	
			1K6K-FPJF-FVMJ	SP - TEACHING SUPPLIES KIWANIS	0	84.21	
			1KD7-43PP-HVW3	CD - Teaching Supplies for 25-26 SY.	1462526004	15.23	
			1KR3-TT69-H416	SHS - Math 1st Semester not to exceed 1000	4312526004	113.91	
			1KR3-TT69-J9KW	SP - TEACHING SUPPLIES	0	50.04	
			1MQY-7DJY-173C	T&L - CURRICULUM CHLOE CLARK TEACHING SUPPLIES	0	104.71	
			1N3X-WTFC-G9TD	SHS - Principal's Budget Not to exceed 2500 1st Semester	4312526002	126.86	
			1N3X-WTFC-GHJT	CTE - TEACHING SUPPLIES	0	267.68	
			1NR6-9RD1-FV3G	CC - TEACHING SUPPLIES	0	65.73	
			1NYG-MGP6-477D	T&L - CURRICULUM SUPPLIES	0	35.39	
			1PKQ-CL3J-HC7M	CTE - TEACHING SUPPLIES	0	301.71	
			1PV3-6DGJ-3RFF	T&L - DODEA TEACHING SUPPLIES	0	14.24	
			1T6G-GDYJ-1HJT	CTE - CTE TEACHING SUPPLIES	0	376.28	
			1TJ9-379N-H9WY	CC - 25/26	1622526001	33.41	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Teaching Supplies			
			1TJ9-379N-HWWD	SHS - Health Room	4312526007	7.70	
				Supplies not to exceed 1000			
			1V64-1DWR-JFCC	SP - PRINCIPAL'S & TEACHING SUPPLIES	0	184.69	
			1VPX-QTTJ-4JRG	PIO - PRINCIPAL SUPPLIES	2372526008	736.41	
				2025-26SY			
			1X6T-LN9D-MGY3	CTE - TEACHING SUPPLIES	0	82.63	
			1X6V-XXH9-H3FN	SP - TEACHING & LIBRARY SUPPLIES	0	143.73	
			1X6V-XXH9-H6WH	CTE - TEACHING SUPPLIES	0	9.63	
			1XTG-R1WC-G6JQ	SP - TEACHING SUPPLIES KIWANIS GRANT	0	117.74	
			1XY3-W1GK-GKNK	SHS - TEACHING SUPPLIES KIWANIS GRANT	0	195.69	
			1Y4W-N4R7-GHPG	PIO - ART DEPT. SUPPLIES	2372526012	82.34	
				2025-26SY			
			1YHH-PTK7-HCJH	MAINT - OPEN PURCHASE ORDER	102526037	409.56	
				2025-2026 for SUPPLIES			
			1YHH-PTK7-JJNR	SHS - Health Room	4312526007	85.38	
				Supplies not to exceed 1000			
			1YYL-C1M9-J93H	HR - OFFICE SUPPLIES	0	120.10	
136262	AMERGIS HEALTHCARE STAFFING SV	11/24/2025	E17664910294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,414.14	15,925.84
			E17664990294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	1,658.50	
			E17665090294	Eddie Ware 1:1 Para Medical Support (GK) Contract 25-26 SY	92526002	1,575.00	
			E17665290294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,928.50	
			E17703270294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	2,139.00	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			E17703380294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	2,015.50	
			E17703720294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,425.90	
			E17787630294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,595.00	
			E17787770294	Jessica Perelgut, Special Ed Teacher Contract 25-26 SY (PIO)	92526021	2,174.30	
136263	ASATO, DANIELLE AIKO OI GEE	11/24/2025	TReim_10.27.25	2025 IDA ANNUAL IDA READING, LITERACY AND LEARNING CONFERENCE MEALS PURCHASE REIMBURSEMENT	0	324.00	324.00
136264	BARGREEN ELLINGSON INC	11/24/2025	012149057	Purchase New Garbage Disposal for Kitchen at SP	102526066	2,218.15	2,218.15
136265	BATTERIES PLUS	11/24/2025	P86900274	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526038	95.30	95.30
136266	BROCK'S ACADEMY, LLC	11/24/2025	9970	Compensatory Tutoring for [REDACTED] [REDACTED] 25-26 SY	92526015	1,920.00	1,920.00
136267	CAPITAL BUSINESS MACHINES INC	11/24/2025	INV295444	DISTRICT ANNUAL COPIER USE FY 2025-26: ADMIN BLDG 511	82526009	433.93	4,078.13
			INV295445	DISTRICT ANNUAL COPIER USE FY 2025-26: CHERRYDALE PRIMARY	82526009	672.13	
			INV295446	DISTRICT ANNUAL COPIER USE FY 2025-26: PIONEER MIDDLE SCHOOL	82526009	640.61	
			INV295447	DISTRICT ANNUAL COPIER USE FY 2025-26: STEILACOOM HIGH SCHOOL	82526009	579.15	
			INV295448	DISTRICT ANNUAL COPIER USE FY 2025-26: SALTAR'S	82526009	596.79	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				POINT ELEMENTARY SCHOOL			
			INV295449	DISTRICT ANNUAL COPIER USE FY 2025-26: CHLOE CLARK ELEMENTARY	82526009	852.71	
			INV295450	DISTRICT ANNUAL COPIER USE FY 2025-26: ADMIN BLDG 510	82526009	18.54	
			INV295451	DISTRICT ANNUAL COPIER USE FY 2025-26: MAINTENANCE CENTER MOD BLDG 1100 DIGGS	82526009	27.19	
			INV295452	DISTRICT ANNUAL COPIER USE FY 2025-26: ANDERSON ISLAND ELEMENTARY SCHOOL	82526009	89.08	
			INV298823	CHERRYDALE PRIMARY SCHOOL TONER SUPPLY	0	168.00	
136268	CITY OF TACOMA - TACOMA PUBLIC	11/24/2025	100683154_11.15.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electric - SHS Reader Board ONLY	102526020	43.55	43.55
136269	CITY OF DUPONT	11/24/2025	0176856	CHLOE CLARK ELEMENTARY SCHOOL: ANNUAL BUSINESS INSPECTION PERMIT # 2025-0062	0	380.00	380.00
136270	CITY UNIVERSITY OF SEATTLE	11/24/2025	20103104	HAYLEY HATHAWAY CTE PROFESSIONAL DEVELOPMENT COURSE	142526006	4,375.00	4,375.00
136271	COPE, BRIANNA MARIE	11/24/2025	Reim_11.7.25	CHLOE CLARK ELEMENTARY TEACHING SUPPLIES PURCHASE REIMBURSEMNT	0	96.98	96.98
136272	CROSS CULTURAL COMMUNICATIONS	11/24/2025	59	Cross Cultural Communications Open PO for Interpretation Service Fees	272526016	330.00	330.00
136273	DURHAM SCHOOL SERVICES	11/24/2025	00005336	STUDENT	82526011	388,885.99	388,885.99

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136274	FERGUSON ENTERPRISES, LLC	11/24/2025	4023450	TRANSPORTATION FY 2025-26 OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	268.70	807.21
			4136708	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	6.09	
			4136708-1	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES/Plumbing	102526042	532.42	
136275	FISERV/CARDCONNECT LLC	11/24/2025	92385837	MONTHLY CREDIT CARD SERVICES FY 2025-26	82526012	4,405.43	4,405.43
136276	HP, INC.	11/24/2025	9046086859	T&L - SPS-PCA CARD READER-KIT-FY22	0	76.52	76.52
136277	JAMES, JESSICA K	11/24/2025	Mreim_10.26.25	SHS STAFF: WA-FACSE FALL CONFERENCE MILEAGE REIMBURSEMENT	0	236.60	335.60
			Treim_11.4.25	SHS STAFF: WA-FACSE FALL CONFERENCE MEALS EXPENSE REIMBURSEMENT	0	99.00	
136278	KEYBANK NATIONAL ASSOCIATION	11/24/2025	25090000084	ACCOUNT ANALYSIS SERVICES FY 2025-26	82526015	490.83	490.83
136279	LAKE JOSEPHINE RIVIERA WATER	11/24/2025	100811_11.13.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Water/Sewer - AI: LOC 99-0260	102526064	61.26	105.26
			100812_11.13.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Water/Sewer - AI: LOC 99-0270	102526064	44.00	
136280	LAKEWOOD HARDWARE & PAINT	11/24/2025	789209	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526035	179.76	327.07
			789761	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526035	40.73	
			790206	OPEN PURCHASE	102526035	76.96	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2025-2026 for SUPPLIES			
			790227	OPEN PURCHASE	102526035	29.62	
				ORDER 2025-2026 for SUPPLIES			
136281	LANGUAGE LINK	11/24/2025	316623	Language Link Interpretation Service Fees	272526017	18.36	18.36
136282	MARSHMEDIA	11/24/2025	48733	CSHE CURRICULUM ANNUAL LICENSING FEE (EXPIRES 01/26/2027)	0	500.00	500.00
136283	MATTY PHOTO & MOTION LLC	11/24/2025	1022	DoDEA 23 LITERACY GRANT VIDEO	272526064	5,505.00	5,505.00
136284	MILLER, KAMI	11/24/2025	Mreim_10.31.25	SHSD STAFF: OCTOBER 2025 MILEAGE REIMBURSEMENT	0	26.95	26.95
136285	NACE, RICHARD O	11/24/2025	SEP19-20Retreat	STEILACOOM HIGH SCHOOL CHOIR WORKSHOP/RETREAT	0	1,200.00	1,200.00
136286	ODP BUSINESS SOLUTIONS, LLC	11/24/2025	447585983001	WORKROOM SUPPLIES	82526030	297.38	297.38
136287	PILON, MARY CATHERINE	11/24/2025	Mreim_10.27.25	PIO MS STAFF: IDA CONFERENCE MILEAGE REIMBURSEMENT	0	46.90	548.75
			Treim_10.27.25	PIO MS STAFF: IDA CONFERENCE TRAVEL EXPENSE REIMBURSEMNT	0	501.85	
136288	REDI-NATIONAL PEST ELIMINATORS	11/24/2025	193234	PEST CONTROL SERVICES AT SALTAR'S POINT ELEMENTARY SCHOOL	0	930.35	930.35
136289	REFRIGERATION SUPPLIES DISTRIB	11/24/2025	26368564-00	CREDIT MEMO	102526044	-564.49	2,327.46
			26372790-00	OPEN PURCHASE	102526044	2,090.81	
				ORDER 2025-2026 for SUPPLIES			
			26373126-00	OPEN PURCHASE	102526044	690.60	
				ORDER 2025-2026 for SUPPLIES			
			26373632-00	OPEN PURCHASE	102526044	27.08	
				ORDER 2025-2026 for SUPPLIES			
			26373635-00	OPEN PURCHASE	102526044	83.46	
				ORDER 2025-2026 for SUPPLIES			
136290	REID, MARQUITA SHANAY	11/24/2025	Mreim_10.27.25	SP STAFF - AIRPORT TRIP FOR IDA CONFERENCE	0	43.40	449.75

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			Treim_10.27.25	REIMBURSEMENT SP STAFF - IDA CONFERENCE TRAVEL	0	406.35	
136291	SARCO SUPPLY	11/24/2025	1165525	REIMBURSEMENT CC OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526056	1,383.73	7,168.02
			1165526	SP OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526054	1,123.28	
			1165527	CD OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526055	1,398.02	
			1165529	SHS OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526001	1,671.38	
			1165534	PIO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526057	927.99	
			1165536	SHS OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526001	117.52	
			1165537	SHS OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526001	118.75	
			1165538	CD OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526055	97.21	
			1165669	SP OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526054	118.75	
			1165670	CC OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526056	90.75	
			1165671	PIO OPEN PURCHASE ORDER 2025-2026 for CUSTODIAL SUPPLIES	102526057	120.64	
136292	SWIFT, TRINA ANGALIEN	11/24/2025	Treim_10.27.25	PIO MS STAFF IDA CONFERENCE TRAVEL	0	324.00	324.00

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136293	TACOMA COMMUNITY COLLEGE	11/24/2025	PC-0000003958	REIMBURSEMENT RUNNING START FY 2025-26	82526024	1,109.85	2,173.27
			PC-0000004176	RUNNING START FY 2025-26	82526024	1,063.42	
136294	TACOMA SCREW PRODUCTS, INC.	11/24/2025	1004214185	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526050	87.97	87.97
136295	TAGS AWARDS AND SPECIALTIES	11/24/2025	B238136	Tags Awards and Trophies DoDEA 2023	272526061	80.00	80.00
136296	TED BROWN MUSIC CO	11/24/2025	5922022	STEILACOOM HIGH SCHOOL: BAND INSTRUMENT FALL REPAIRS	4312526010	174.27	318.76
			5922025	STEILACOOM HIGH SCHOOL: BAND INSTRUMENT FALL REPAIRS	4312526010	144.49	
136297	VALLIERES, LAURIE ANNE	11/24/2025	Treim_10.27.25	IDA CONFERENCE TRAVEL	0	909.51	909.51
136298	VEBBER, MICHAEL	11/24/2025	1485	REIMBURSEMENT STEILACOOM HIGH SCHOOL CHAMBER CHOIR RETREAT PIANO	0	450.00	450.00
136299	VEX ROBOTICS INC	11/24/2025	8438895	ACCOMPANIMENT STEILACOOM HIGH SCHOOL: CTE supplies	142526005	24,634.40	24,634.40
136300	VISION AND MOBILITY SOLUTIONS	11/24/2025	2	Professional Services Agreement-Andrew Robinett, TVI	92526005	2,648.84	2,648.84
136301	WEVIDEO, INC.	11/24/2025	CINV14591	PIONEER MIDDLE SCHOOL CTE: SUBSCRIPTION THROUGH 12/04/2026	2142526002	1,724.59	1,724.59
136302	WEX BANK	11/24/2025	108641556	MOTOR VEHICLE FLEET FUEL SUPPLY FY 2025-26	82526025	2,732.91	2,732.91
136303	WSIPC	11/24/2025	1002500390	IEP Annual Recurring Fees (9/1/25-8/31/26)	92526011	6,927.80	7,606.61
			1002500830	New Student Online Enrollment	182526006	678.81	

43 Computer Check(s) For a Total of 494,975.04

	0	Manual	Checks For a Total of	0.00
	0	Wire Transfer	Checks For a Total of	0.00
	0	ACH	Checks For a Total of	0.00
	43	Computer	Checks For a Total of	494,975.04
Total For	43	Manual, Wire Tran, ACH & Computer	Checks	494,975.04
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	494,975.04

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$486,049.70. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136304 through 136339, totaling \$486,049.70

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136304	AMAZON.COM SALES, INC	12/10/2025	11YG-MQLX-GC4L	PIO - SCIENCE DEPT. SUPPLIES 2025-26SY	2372526015	14.85	6,101.11
			174X-QRVM-1PKL	PIO - AMAZON PRINCIPAL SUPPLIES 2025-26SY	2372526008	64.78	
			191Y-1RY1-1YMY	CTE - SHS ENGINEERING PROJECT SUPPLIES	0	1,083.01	
			1DLJ-4QTD-1QXR	CC - TEACHING SUPPLIES	0	33.70	
			1G3Y-7Y93-1FLG	STUDENT SRVCS - TEACHING & HEALTH SRVCS SUPPLIES	0	77.01	
			1G3Y-7Y93-3C4F	CC - Open PO for 25/26 Teaching Supplies	1622526001	15.98	
			1GJV-KPCG-1N6H	SP - PRINCIPAL'S SUPPLIES	0	164.25	
			1GJV-KPCG-1W74	PIO - AMAZON ART DEPT. SUPPLIES 2025-26SY	2372526012	113.60	
			1JDG-LWN7-1W37	SP - TEACHING SUPPLIES	0	154.90	
			1JFP-NPKL-M7PX	CC - Open PO for 25/26 Principal Supplies	1622526002	16.43	
			1KWH-L7QJ-34DF	SHS - LIBRARY SUPPLIES	0	41.82	
			1LDK-VDND-364H	CTE - SHS TEACHING SUPPLIES	0	263.10	
			1LDK-VDND-3R3W	SHS - TEACHING	0	152.02	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				SUPPLIES			
			1LRT-G4C7-1N4V	CD - Open P.O. for Principal Supplies for 25-26 SY.	1462526001	29.71	
			1ML9-6WLN-4G4M	PIO - AMAZON SCIENCE DEPT. SUPPLIES 2025-26SY	2372526015	37.40	
			1NC3-Q7N6-1VKX	FINANCE - WORKROOM POSTAGE MACHINE SUPPLIES	0	17.34	
			1NNR-PTPL-36TH	STUDENT SRVCS - HEALTH SRVCS SUPPLIES	0	175.00	
			1NQ1-FGH1-LF7C	SHS - Amazon Principal Budget Not to exceed 2500 1st Semester	4312526002	28.47	
			1NRM-RDWC-MN4G	CC - TEACHING SUPPLIERS	0	31.59	
			1PY4-LWPY-36LN	SHS - SPED TEACHING SUPPLIES	0	275.20	
			1QJX-HTW1-NRJ4	MAINT - OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526037	1,393.26	
			1THP-6X7V-1NJV	PIO - AMAZON PRINCIPAL SUPPLIES 2025-26SY: APPLY CREDIT MEMO 1M9J-W9NK-1NNV(\$42 .00)	2372526008	358.13	
			1THP-6X7V-34PV	MAINT - OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526037	389.69	
			1V3P-LX4Y-MT37	CC - TEACHING SUPPLIES	0	155.99	
			1V3P-LX4Y-MVNX	PIO - PE/HEALTH DEPT. 2025-26 SY	2372526006	131.85	
			1V3T-NGHK-36HC	PIO - AMAZON SOCIAL STUDIES DEPT. SUPPLIES 2025-26SY	2372526013	25.20	
			1WFF-7W6L-GYCX	PIO - ART DEPT. SUPPLIES 2025-26SY	2372526012	140.06	
			1WJ3-63CX-3G3X	CD - Open P.O.	1462526004	23.40	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				for Teaching Supplies for 25-26 SY.			
			1WJ3-63CX-3GJ4	CTE - SHS ART SUPPLIES	0	330.95	
			1WJ3-63CX-3LKT	PIO - AMAZON SPED DEPT. SUPPLIES 2025-26 SY	2372526017	112.37	
			1WTV-R7LF-3NG3	PIO - AMAZON PRINCIPAL SUPPLIES 2025-26SY	2372526008	9.63	
			1X3V-9X3P-37QG	CTE - SHS TEACHING SUPPLIES	0	240.42	
136305	AMERGIS HEALTHCARE STAFFING SV	12/10/2025	E17949820294	Colin Schmidt, 1:1 RBT Contract 25-26 SY	92526001	1,595.00	10,325.48
			E17949850294	Emily Godfrey LPN Contract 1:1 Student 25-26 SY	92526003	3,689.00	
			E17949940294	Jessica Perelgut, Special Ed Teacher Contract 25-26 SY (PIO)	92526021	1,637.10	
			E17949950294	Erica Doppie, Paraeducator contract 25-26SY	92526008	1,429.68	
			E17950030294	Cheryl Hess, LPN 1:1 SP student, Contract 25-26 SY	92526022	1,974.70	
136306	BAKER, JAYSON RANDALL	12/10/2025	Inv_10	STEILACOOM HIGH SCHOOL ATHLETIC TRAINER FY 2025-26: J. BAKER	82526031	552.50	552.50
136307	BATTERIES PLUS	12/10/2025	P87320455	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526038	54.27	54.27
136308	BUILDER'S HARDWARE & SUPPLY CO	12/10/2025	S3864950.001	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526040	548.52	548.52
136309	BYU INDEPENDENT STUDY	12/10/2025	CI0006422	BYU Open PO for Credit Recovery Fees/Reimbursement School Year 25-26	272526025	328.00	328.00
136310	CAGLE, JENNIFER WALLS	12/10/2025	Mreim_11.10.25	OCTOBER 2025 MILEAGE REIMBURSEMENT	0	68.25	126.00
			Mreim_12.3.25	NOVEMBER 2025	0	57.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				MILEAGE			
136311	CDW-G	12/10/2025	ZR00983842	REIMBURSEMENT			
				CDW-G Amplified-	272526027	10,404.45	10,404.45
				GOOGLE WORKSPACE			
136312	COLLEGE BOARD	12/10/2025	P2512942721	STEILACOOM HIGH	0	1,163.52	1,163.52
				SCHOOL PSAT FALL			
				FY 2025-26			
136313	DAIKIN APPLIED	12/10/2025	3559299	OPEN PURCHASE	102526076	1,502.87	1,502.87
				ORDER 2025-2026			
				for			
				Service/Maintenanc			
				e of Chiller @			
				SHS			
136314	DEPT OF LICENSING (WA STATE)	12/10/2025	L0282661844	OPEN PURCHASE	102526075	180.00	210.00
				ORDER 2025-2026			
				for TYPE 2			
				Driving Abstracts			
			L0285081885	OPEN PURCHASE	102526075	30.00	
				ORDER 2025-2026			
				for TYPE 2			
				Driving Abstracts			
136315	DURHAM SCHOOL SERVICES	12/10/2025	00005973	STUDENT	82526011	313,762.79	313,762.79
				TRANSPORTATION FY			
				2025-26			
136316	ESD 113	12/10/2025	6402600041	SKYWARD	82526033	15,159.46	45,258.48
				WESPAC/QMLATIV			
				LICENSING/HOSTING			
				&			
				TRAINING/SUPPORT			
				SERVICES PROVIDED			
				BY CRISC FY			
				2025-26			
			6402600095	SKYWARD	82526033	15,159.46	
				WESPAC/QMLATIV			
				LICENSING/HOSTING			
				&			
				TRAINING/SUPPORT			
				SERVICES PROVIDED			
				BY CRISC FY			
				2025-26			
			6402600145	SKYWARD	82526033	14,939.56	
				WESPAC/QMLATIV			
				LICENSING/HOSTING			
				&			
				TRAINING/SUPPORT			
				SERVICES PROVIDED			
				BY CRISC FY			
				2025-26			
136317	FIRST-CITIZENS BANK & TRUST CO	12/10/2025	48211190	DISTRICT COPIERS	82526013	7,537.80	7,537.80
				LEASE FY 2025-26			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136318	FOSLER, CHRISTIAN	12/10/2025	1	STEILACOOM HIGH SCHOOL ATHLETIC TRAINER FEES FY 2025-26	82526027	828.75	828.75
136319	GRAINGER	12/10/2025	9709537121	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526034	116.44	116.44
136320	LANGUAGE LINK	12/10/2025	319098	Language Link Interpretation Service Fees	272526017	29.35	29.35
136321	LOWE'S / CREDIT SERVICES	12/10/2025	970918	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	115.05	1,376.28
			973862	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	3.16	
			978689	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	95.65	
			978839	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	28.22	
			979946	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	85.38	
			980610	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	267.28	
			984668	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	134.93	
			985052	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	102.94	
			985938	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	31.37	
			986065	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	7.20	
			988684-PSVXGB	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	55.35	
			989289	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	76.37	
			991293	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526003	49.52	
			992304	OPEN PURCHASE	102526003	178.54	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				ORDER 2025-2026 for SUPPLIES			
			996709	OPEN PURCHASE	102526003	62.71	
				ORDER 2025-2026 for SUPPLIES			
			997638	OPEN PURCHASE	102526003	82.61	
				ORDER 2025-2026 for SUPPLIES			
136322	MILLER, KAMI	12/10/2025	Mreim_11.30.25	NOVEMBER 2025 MILEAGE	0	28.35	28.35
				REIMBURSEMENT			
136323	ODP BUSINESS SOLUTIONS, LLC	12/10/2025	447108527001	CHERRYDALE PRIMARY SCHOOL: Copy paper/color paper	1462526016	750.66	750.66
136324	PETROCARD, INC.	12/10/2025	C906261	STUDENT TRANSPORTATION DIESEL FUEL	82526017	23,438.62	23,438.62
				SUPPLY FY 2025-26			
136325	PIERCE COUNTY SEWER	12/10/2025	1354221_12.1.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Sewer Only - PIO	102526026	257.14	520.04
			858625_12.1.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Sewer Only - CC	102526025	262.90	
136326	PUGET SOUND ENERGY	12/10/2025	200002143960_12.2.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electricity and Natural Gas - PIONEER MIDDLE SCHOOL	102526004	13,515.51	28,828.59
			200008146082_12.2.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Natural Gas - DAC/DO	102526010	304.74	
			200018787412_12.2.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Natural Gas - SHS	102526008	3,822.31	
			200023874882_12.2.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for Electricity - CC	102526007	10,961.46	
			220005466069_12.2.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for	102526010	224.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
				Natural Gas -			
				DAC/DO			
136327	QUADIENT FINANCE USA, INC.	12/10/2025	111425	POSTAGE SERVICES	82526021	545.31	545.31
				FY 2025-26			
136328	QUADIENT LEASING USA, INC.	12/10/2025	Q2114226	QUARTERLY LEASE	82526022	227.94	227.94
				PAYMENTS FY			
				2025-26			
136329	QUILL LLC	12/10/2025	46650406	SALTAR'S POINT	1272526002	484.33	484.33
				ELEMENTARY			
				SCHOOL: copy			
				paper X 10			
136330	QUINTANARES, ANDREA VICTORIA	12/10/2025	Mreim_11.26.25	NOVEMBER 2025	0	20.72	20.72
				MILEAGE			
				REIMBURSEMENT			
136331	REFRIGERATION SUPPLIES DISTRIB	12/10/2025	26376536-00	OPEN PURCHASE	102526044	119.87	652.55
				ORDER 2025-2026			
				for SUPPLIES			
			26376816-00	OPEN PURCHASE	102526044	532.68	
				ORDER 2025-2026			
				for SUPPLIES			
136332	SCHULTZ-BRACE, KERI LYNN	12/10/2025	Treim_11.4.25	SHS STAF: WA	0	99.00	99.00
				FACSE FALL			
				CONFERENCE MEALS			
				EXPENSE			
				REIMBURSEMENT			
136333	SONOVA USA INC	12/10/2025	5404994188	Phonak Auditory	92526019	2,521.37	2,521.37
				devices for PIO			
				student with IEP			
136334	TAGS AWARDS AND SPECIALTIES	12/10/2025	238650	STEILACOOM	0	35.78	2,170.44
				HISTORICAL SCHOOL			
				DISTRICT NO. 1			
				CINDY BALOGH NAME			
				PLATE			
			B238136 1	Tags Awards and	272526061	2,134.66	
				Trophies DoDEA			
				2023			
136335	TANNER ELECTRIC	12/10/2025	72131000_12.1.25	UTILITIES OPEN	102526032	676.93	676.93
				PURCHASE ORDER			
				2025-2026 for			
				Electric -			
				ANDERSON ISLAND			
				ELEMENTARY SCHOOL			
136336	TED BROWN MUSIC CO	12/10/2025	6105420	STEILACOOM HIGH	4312526010	145.46	145.46
				SCHOOL: Ted Brown			
				Fall PO			
136337	TOWN OF STEILACOOM	12/10/2025	10777.0_11.20.25	UTILITIES OPEN	102526011	313.82	22,063.55
				PURCHASE ORDER			
				2025-2026 for			
				WATER/SEWER/ELECTR			
				IC - DAC/DO/MAINT			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			1199.1_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - DAC/DO/MAINT	102526011	1,265.74	
			1409.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SHS	102526009	243.70	
			1409.1_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SHS	102526009	10,470.84	
			1884.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - DAC/DO/MAINT	102526011	736.12	
			2075.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SP	102526012	305.99	
			2456.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - DAC/DO/MAINT	102526011	36.51	
			2456.1_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - DAC/DO/MAINT	102526011	291.27	
			2662.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SP	102526012	1,192.82	
			2662.1_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SP	102526012	3,094.44	
			3181.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SHS	102526009	63.75	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
			3533.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - CD	102526013	691.31	
			3533.1_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - CD	102526013	2,266.07	
			6571.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - DAC/DO/MAINT	102526011	361.94	
			9157.0_11.20.25	UTILITIES OPEN PURCHASE ORDER 2025-2026 for WATER/SEWER/ELECTR IC - SP	102526012	729.23	
136338	TRANE U.S. INC.	12/10/2025	20547967	OPEN PURCHASE ORDER 2025-2026 for SUPPLIES	102526049	333.90	333.90
136339	VISION AND MOBILITY SOLUTIONS	12/10/2025	11302025	Professional Services Agreement-Andrew Robinett, TVI	92526005	2,315.33	2,315.33
36	Computer	Check(s) For a Total of				486,049.70	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
36	Computer	Checks For a Total of	486,049.70
Total For 36	Manual, Wire Tran, ACH & Computer	Checks	486,049.70
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	486,049.70

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$25.60. The payments are further identified in this document.

Total by Payment Type for Cash Account, GF WARRANTS OUTSTANDING:

Warrant Numbers 136340 through 136340, totaling \$25.60

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
136340	STAFFORD, ANDRE	12/10/2025	Reim_12.1.25	PIONEER MIDDLE SCHOOL: FOOD BALANCE REFUND	0	25.60	25.60
			1	Computer	Check(s) For a Total of		25.60

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
1	Computer	Checks For a Total of	25.60
Total For	1	Manual, Wire Tran, ACH & Computer Checks	25.60
Less	0	Voided	0.00
		Net Amount	25.60

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$4,931.80. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500028 through 202500029, totaling \$4,931.80

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500028	DEPT OF REVENUE (WA STATE)	12/08/2025	CTAXCTW 20251208AA	Comp Tax owed for Cash Account 11 through 11/30/2025	0	4,191.22	4,191.22
202500029	DEPT OF REVENUE (WA STATE)	12/08/2025	CTAXCTW 20251208AAA	Comp Tax owed for Cash Account CTW through 11/30/2025	0	740.58	740.58

2 Wire Transfer Check(s) For a Total of 4,931.80

	0	Manual	Checks For a Total of	0.00
	2	Wire Transfer	Checks For a Total of	4,931.80
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	2	Manual, Wire Tran, ACH & Computer	Checks	4,931.80
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	4,931.80

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$41,620.46. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500024 through 202500024, totaling \$41,620.46

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500024	BMO FINANCIAL GROUP	12/05/2025		CREDIT CARD PAYMENT CHECK			41,620.46
	AGPARTS WORLDWIDE, INC.		GFC251100043	Credit Card Payment AP Invoice.	272526038	1,870.60	
	ANDERSON ISLAND GENERAL STORE		GFC251100028	Credit Card Payment AP Invoice.	82526007	235.51	
	ANDERSON ISLAND GENERAL STORE		GFC251100029	Credit Card Payment AP Invoice.	82526007	263.92	
	AUNT FLOW CORP.		GFC251100001	Credit Card Payment AP Invoice.	0	648.00	
	B&H PHOTO - VIDEO		GFC251100039	Credit Card Payment AP Invoice.	0	1,100.94	
	BACKBLAZE, INC.		GFC251100037	Credit Card Payment AP Invoice.	272526034	35.37	
	BE GLAD LLC		GFC251100031	Credit Card Payment AP Invoice.	272526065	2,800.00	
	BE GLAD LLC		GFC251100032	Credit Card Payment AP Invoice.	0	1,400.00	
	BE GLAD LLC		GFC251100042	Credit Card Payment AP Invoice.	0	1,400.00	
	BMO FINANCIAL GROUP		GFC251100000	Credit Card Payment AP Invoice.	0	7,698.32	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	BMO FINANCIAL GROUP		GFC251100020	Credit Card Payment AP Invoice.	0	747.14	
	BMO FINANCIAL GROUP		GFC251100036	Credit Card Payment AP Invoice.	0	19.98	
	CAROLINA BIOLOGICAL SUPPLY CO		GFC251100048	Credit Card Payment AP Invoice.	0	365.53	
	CENTURYLINK-PORTAL		GFC251100030	Credit Card Payment AP Invoice.	272526047	267.54	
	CENTURYLINK-PORTAL		GFC251100041	Credit Card Payment AP Invoice.	272526047	1,344.87	
	COCHLEAR AMERICAS		GFC251100008	Credit Card Payment AP Invoice.	0	345.30	
	COSTCO BUSINESS CENTER - PCARD		GFC251100045	Credit Card Payment AP Invoice.	0	784.60	
	DECA INC		GFC251100023	Credit Card Payment AP Invoice.	0	740.00	
	DEMCO INC		GFC251100018	Credit Card Payment AP Invoice.	0	185.13	
	ESGI, LLC		GFC251100004	Credit Card Payment AP Invoice.	0	274.00	
	FCCLA		GFC251100025	Credit Card Payment AP Invoice.	0	692.00	
	FEDEX		GFC251100046	Credit Card Payment AP Invoice.	0	178.39	
	GRAINGER		GFC251100026	Credit Card Payment AP Invoice.	0	637.82	
	HYATT REGENCY BELLEVUE		GFC251100024	Credit Card Payment AP Invoice.	0	4,052.16	
	KCDA		GFC251100021	Credit Card Payment AP Invoice.	0	1,591.56	
	MOMENTUM TELECOM, INC		GFC251100033	Credit Card Payment AP Invoice.	272526048	795.93	
	ODP BUSINESS SOLUTIONS, LLC		GFC251100019	Credit Card	0	652.57	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
				Payment AP			
				Invoice.			
	PAR, INC		GFC251100009	Credit Card	0	849.97	
				Payment AP			
				Invoice.			
	PEARSON EDUCATION INC.		GFC251100005	Credit Card	0	2,168.64	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100002	Credit Card	102526002	23.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100003	Credit Card	102526002	23.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100006	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100007	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100010	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100011	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100013	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100015	Credit Card	92526017	27.75	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100016	Credit Card	92526017	15.50	
				Payment AP			
				Invoice.			
	PIERCE COUNTY FERRY		GFC251100017	Credit Card	0	31.00	
				Payment AP			
				Invoice.			
	RIVERSIDE INSIGHTS		GFC251100038	Credit Card	0	767.01	
				Payment AP			
				Invoice.			
	SAFEWAY, INC		GFC251100022	Credit Card	0	1,492.07	
				Payment AP			
				Invoice.			
	SCHOLASTIC TESTING SERVICE		GFC251100040	Credit Card	0	36.00	
				Payment AP			
				Invoice.			
	SERVICE ALTERNATIVES, INC.		GFC251100014	Credit Card	92526004	1,899.00	
				Payment AP			

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	ULINE		GFC251100027	Invoice. Credit Card Payment AP	0	923.85	
	USPS - PCARD		GFC251100012	Invoice. Credit Card Payment AP	0	19.55	
	VERIZON WIRELESS		GFC251100035	Invoice. Credit Card Payment AP	272526049	306.64	
	VERNIER SOFTWARE & TECHNOLOGY		GFC251100047	Invoice. Credit Card Payment AP	0	1,353.99	
	VIMEO, INC.		GFC251100034	Invoice. Credit Card Payment AP	0	22.06	
	WALMART - PCARD		GFC251100044	Invoice. Credit Card Payment AP Invoice.	0	394.00	

1 Wire Transfer Check(s) For a Total of 41,620.46

0	Manual	Checks For a Total of	0.00
1	Wire Transfer	Checks For a Total of	41,620.46
0	ACH	Checks For a Total of	0.00
0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks	41,620.46
Less	0	Voided	0.00
		Net Amount	41,620.46

CAPITAL PROJECTS FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$210,812.89. The payments are further identified in this document.

Total by Payment Type for Cash Account, CPF WARRANTS OUTSTANDING:

Warrant Numbers 200681 through 200684, totaling \$210,812.89

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200681	BRIGHTLY SOFTWARE, INC	12/10/2025	INV-292967	2025/2026 SY Modified/Prorated Annual Operating Services for Maintenance Direct, PM Direct, and MySchoolDude	2002526018	3,070.61	3,070.61
200682	KCDA	12/10/2025	300873683	SHSD, KCDA (STATE CONTRACT) HERMANSON (3RD PARTY) CONTRACT #23-270 HVAC BUILDING SYSTEMS AND INSTALLATION CONTRACT FOR HVAC REPLACEMENT FOR CHLOE CLARK ELEMENTARY SCHOOL DUPONT, WASHINGTON 98327	2002526014	75,663.87	189,159.68
			300873684	SHSD, KCDA (STATE CONTRACT) HERMANSON (3RD PARTY) CONTRACT #23-270 HVAC BUILDING SYSTEMS AND INSTALLATION CONTRACT FOR HVAC REPLACEMENT FOR CHLOE CLARK ELEMENTARY SCHOOL DUPONT,	2002526014	113,495.81	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
200683	LONG BUILDING TECHNOLOGIES INC	12/10/2025	JC025104	WASHINGTON 98327 Steilacoom HS DDC Control Upgrade. Project #5020.240163 This PO is a continuation of PO 2002425023	2002526012	6,883.78	17,386.60
			JC025320	CHLOE CLARK ELEMENTARY - DDC UPGRADE PROJECT # SQ9074-002 (WSIPC 18-05) CAPITAL PROJECTS CONTINUATION OF PO2002425044	2002526015	10,502.82	
200684	PACIFICA LAW GROUP, LLP	12/10/2025	103264	PROFESSIONAL SERVICES FY 2025-26: CPF REF 40008.15 OLD FORT LAKE MASTER PLAN	2002526009	1,196.00	1,196.00

4 Computer Check(s) For a Total of 210,812.89

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
4	Computer	Checks For a Total of	210,812.89
Total For 4	Manual, Wire Tran, ACH & Computer	Checks	210,812.89
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	210,812.89

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$12.12. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500030 through 202500030, totaling \$12.12

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500030	DEPT OF REVENUE (WA STATE)	12/08/2025	CTAXCTW 20251208AAB	Comp Tax owed for Cash Account CTW through 11/30/2025	0	12.12	12.12

1 Wire Transfer Check(s) For a Total of 12.12

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	12.12
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	12.12
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	12.12

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$120.00. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500025 through 202500025, totaling \$120.00

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr Vendor Name	Check Date Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500025 BMO FINANCIAL GROUP	12/05/2025 CPFC251100000	Credit Card Payment AP Invoice.	0	120.00	120.00

1	Wire Transfer Check(s) For a Total of	120.00
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0	Manual	Checks For a Total of	0.00
1	Wire Transfer	Checks For a Total of	120.00
0	ACH	Checks For a Total of	0.00
0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer Checks	120.00
Less	0	Voided	0.00
		Net Amount	120.00

ASSOCIATED STUDENT BODY FUND

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$74,175.61. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:

Warrant Numbers 405757 through 405767, totaling \$74,175.61

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405757	ACFEA TOUR CONSULTANTS INC	11/24/2025	12172025	STEILACOOM HIGH SCHOOL: 4002 Band and 4004 Choir Orlando trip	4062526009	50,000.00	50,000.00
405758	AMAZON.COM SALES, INC	11/24/2025	11HH-TN6L-3G44	SHS - 4011 Key Club Apple Squeeze items	4062526006	482.47	3,936.08
			14X9-C4WK-GDNN	PIO - STUDENT STORE SUPPLIES	0	137.83	
			1DMC-THWT-HD6C	PIO - GENERAL SUPPLIES	0	237.00	
			1KNK-JRMD-GR9N	SHS - 1000 Gen ASB Amazon canopies	4062526005	1,891.52	
			1KR3-TT69-HX7Y	SHS - GIRLS SWIM AND DIVE MATS	0	154.12	
			1R41-RDMC-J47J	PIO - FASTPITCH TEAM SUPPLIES	0	63.02	
			1TJ9-379N-GNJK	SHS - 4011 Key Club Apple Squeeze items	4062526006	215.01	
			1W4F-TTD4-GLRQ	SHS - BSU CLUB SUPPLIES	0	25.08	
			1W9H-M4WH-GN74	SHS - CHEER SUPPLIES	0	270.90	
			1X6T-LN9D-KNNN	SHS - HOMECOMING SUPPLIES	0	431.62	
			1XTG-R1WC-G7FX	SHS - BSU SUPPLIES	0	27.51	
405759	BADEN SPORTS INC.	11/24/2025	PS2137632	STEILACOOM HIGH SCHOOL GIRLS BASKETBALL ENGRAVING	0	491.27	491.27

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405760	BALOGH, SYDNEY L	11/24/2025	Reim_5.9.25	SHS ASB EXECUTIVE NAME PLATES PURCHASE REIMBURSEMENT	0	61.40	61.40
405761	COOPER, CARLA MEALICIA	11/24/2025	Reim_10.24.25	SHS BSU CLUB CONCESSION ITEMS PURCHASE REIMBURSEMENT	0	96.86	96.86
405762	CURTIS HIGH SCHOOL	11/24/2025	2025JPI-30	STEILACOOM HIGH SCHOOL CROSS COUNTRY INVITATIONAL ENTRY FEES	0	150.00	150.00
405763	MEGAN LYNN PHOTOGRAPHY	11/24/2025	210	STEILACOOM HIGH SCHOOL: 4003 Cheer photography fee	4062526013	2,405.00	2,405.00
405764	NORTH THURSTON HIGH SCHOOL BOO	11/24/2025	0226	STEILACOOM HIGH SCHOOL GIRLS AND BOYS WRESTLING TEAM ENTRY FEE FOR RAMROCK TOURNAMENT	0	600.00	600.00
405765	SHS BOOSTER CLUB	11/24/2025	11032025	STEILACOOM HIGH SCHOOL: 2000 Athletics fall ticketing	4062526016	1,875.00	1,875.00
405766	WASHINGTON OFFICIALS ASSN	11/24/2025	17366	STEILACOOM HIGH SCHOOL: 2000 Athletics WOA winter sport fees	4062526015	14,160.00	14,160.00
405767	WEST CENTRAL DIST III	11/24/2025	2026.62	STEILACOOM HIGH SCHOOL ANNUAL FEE FY 2025-26	0	400.00	400.00
				11 Computer	Check(s) For a Total of		74,175.61

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
11	Computer	Checks For a Total of	74,175.61
Total For 11	Manual, Wire Tran, ACH & Computer	Checks	74,175.61
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	74,175.61

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$6,493.24. The payments are further identified in this document.

Total by Payment Type for Cash Account, ASB WARRANTS OUTSTANDING:
Warrant Numbers 405768 through 405775, totaling \$6,493.24

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405768	AMAZON.COM SALES, INC	12/11/2025	14DC-FVMY-1KW6	SHS - GIRLS SWIM & DIVE SUPPLIES	0	147.35	1,126.37
			1DJ4-7Y17-31WG	PIO - LEADERSHIP CLUB FALL SOCIAL SUPPLIES	0	239.05	
			1GQH-4C4P-1VD4	SHS - CHEER HOMECOMING DECORATIONS	0	483.21	
			1KPH-VPN3-1Y7Q	SHS - ATHLETICS SUPPLIES	0	194.40	
			1THP-6X7V-3CY4	PIO - UNITY DAY SUPPLIES	0	29.78	
			1WTV-R7LF-3C17	SHS - LITERATURE CLUB SUPPLIES	0	32.58	
405769	ARBITERSPORTS LLC	12/11/2025	INV78128	STEILACOOM HIGH SCHOOL: 500-WFA PAGE ANNUAL FEE	0	275.25	275.25
405770	CITY OF LAKEWOOD	12/11/2025	ORG#144	STEILACOOM HIGH SCHOOL PERMIT 3019726.002 FOR FT STEILACOOM FUN RUN	0	225.00	225.00
405771	COOPER, CARLA MEALICIA	12/11/2025	Reim_10.1.25	STEILACOOM HIGH SCHOOL BSU CLUB FOOD CONCESSION PURCHASE REIMBURSEMENT	0	58.20	58.20
405772	DURHAM SCHOOL SERVICES	12/11/2025	ASB11/2025 TRIPS	CHLOE CLARK ELEMENTARY SCHOOL & STEILACOOM HIGH SCHOOL FIELD TRIPS NOV 2025 STEILACOOM HIGH	0	3,569.13	3,569.13

3apckp08.p

STEILACOOM SCHOOL DISTRICT #1

9:20 AM 12/11/25

05.25.10.00.00-010034

Check Summary

PAGE: 2

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
405773	PUYALLUP HIGH SCHOOL	12/11/2025	12132025	SCHOOL STEILACOOM HIGH SCHOOL BOYS WRESTLING ENTRY FEE FOR WILFONG CLASSIC 2025	0	350.00	350.00
405774	SORTORE, PATRICIA R	12/11/2025	Reim_11.3.25	STEILACOOM HIGH SCHOOL CHEER YARD SIGN PURCHASE REIMBURSEMENT	0	88.51	88.51
405775	THE TSM SHOP	12/11/2025	SO1758	STEILACOOM HIGH SCHOOL YEARBOOK CLUB SWEATSHIRTS	0	800.78	800.78
8	Computer			Check(s) For a Total of		6,493.24	

0	Manual	Checks For a Total of	0.00
0	Wire Transfer	Checks For a Total of	0.00
0	ACH	Checks For a Total of	0.00
8	Computer	Checks For a Total of	6,493.24
Total For 8	Manual, Wire Tran, ACH & Computer	Checks	6,493.24
Less 0	Voided	Checks For a Total of	0.00
		Net Amount	6,493.24

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 19, 2025, the board, by a _____ vote, approves payments, totaling \$158.67. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500031 through 202500031, totaling \$158.67

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500031	DEPT OF REVENUE (WA STATE)	12/08/2025	CTAXCTW 20251208AAC	Comp Tax owed for Cash Account CTW through 11/30/2025	0	158.67	158.67

1 Wire Transfer Check(s) For a Total of 158.67

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	158.67
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	158.67
Less	0	Voided	Checks For a Total of	0.00
			Net Amount	158.67

The following vouchers, as audited and certified by the Auditing Officer as required by RCW 42.24.080, and those expense reimbursement claims certified as required by RCW 42.24.090, are approved for payment. Those payments have been recorded on this listing which has been made available to the board.

As of December 17, 2025, the board, by a _____ vote, approves payments, totaling \$14,511.49. The payments are further identified in this document.

Total by Payment Type for Cash Account, CT WIRE TRANSFERS:

Wire Transfer Payments 202500026 through 202500026, totaling \$14,511.49

Secretary _____ Board Member _____

Board Member _____ Board Member _____

Board Member _____ Board Member _____

Check Nbr	Vendor Name Vendor on Invoice	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
202500026	BMO FINANCIAL GROUP	12/05/2025		CREDIT CARD PAYMENT CHECK			14,511.49
	BAREFEET GRAPHICS, LLC.		ASBC251100009	Credit Card Payment AP Invoice.	0	286.26	
	BETHEL SCHOOL DISTRICT #403		ASBC251100013	Credit Card Payment AP Invoice.	0	100.00	
	BMO FINANCIAL GROUP		ASBC251100000	Credit Card Payment AP Invoice.	0	7,235.11	
	BMO FINANCIAL GROUP		ASBC251100011	Credit Card Payment AP Invoice.	0	1,241.99	
	JOSTENS INC		ASBC251100005	Credit Card Payment AP Invoice.	0	68.99	
	NATIONAL ARCHERY IN THE SCHOOL		ASBC251100006	Credit Card Payment AP Invoice.	0	260.00	
	SAFEWAY, INC		ASBC251100007	Credit Card Payment AP Invoice.	0	133.50	
	SCHILTER FAMILY FARM, INC		ASBC251100002	Credit Card Payment AP Invoice.	4032526001	1,089.00	
	SCHILTER FAMILY FARM, INC		ASBC251100004	Credit Card Payment AP Invoice.	4022526001	1,095.00	
	SCHOLASTIC INC		ASBC251100001	Credit Card Payment AP Invoice.	0	2,002.93	

Check Nbr	Vendor Name	Check Date	Invoice Number	Invoice Desc	PO Number	Invoice Amount	Check Amount
	Vendor on Invoice						
	STEILACOOM HIST SCHOOL DIST #1		ASBC251100008	Credit Card Payment AP Invoice.	0	115.50	
	SWIMOUTLET.COM		ASBC251100012	Credit Card Payment AP Invoice.	0	158.26	
	TACOMA MUSICAL PLAYHOUSE		ASBC251100003	Credit Card Payment AP Invoice.	4022526007	380.00	
	WALMART - PCARD		ASBC251100010	Credit Card Payment AP Invoice.	0	344.95	
			1	Wire Transfer Check(s) For a Total of			14,511.49

	0	Manual	Checks For a Total of	0.00
	1	Wire Transfer	Checks For a Total of	14,511.49
	0	ACH	Checks For a Total of	0.00
	0	Computer	Checks For a Total of	0.00
Total For	1	Manual, Wire Tran, ACH & Computer	Checks	14,511.49
Less	0	Voided	Checks For a Total of	0.00
		Net Amount		14,511.49



STEILACOOM HISTORICAL SCHOOL DISTRICT REGULAR BOARD MEETING MINUTES

Wednesday, November 19, 2025

Steilacoom Historical School District Professional Development Center

1. OPENING ITEMS

- 1.1 Call the Meeting to Order
Chair Scott called the meeting to order at 6:00 p.m.
- 1.2 Pledge of Allegiance
Director Lewis led the Pledge of Allegiance.
- 1.3 Roll Call
Directors Lewis, McDonald, Rohrer, Scott, and Tinsley all present.
- 1.4 Agenda Review
Chair Scott asked if anyone had any questions about the agenda. No questions.
- 1.5 Approval of Agenda
Motion to approve the agenda as published

Moved by: Melanie Tinsley

Seconded by: Jennifer McDonald

The motion to approve the agenda passed 5/0.

2. PRESENTATIONS

2.1 Saltar's Point Recognition

[Evolution of STEAM](#)

Alex Clauson/Ryan Slater

Saltar's Point Principal Alex Clauson introduced Ryan Slater, Art & Technology teacher at Saltar's Point and Cherrydale. Mr. Slater shared a presentation regarding the evolution of the elementary STEAM program in the district. He shared photos showcasing different elements of the program including art, digital art and graphic design, computer science programming and code, 3D design and printing, engineering and design, aeronautical engineering, and robotics.

Director Lewis shared he appreciates how the program has grown and changed over the years. Director Rohrer shared she appreciates all the student artwork displayed at Saltar's Point. Director Tinsley asked about increased interest in math and science due to the program, and Principal Clauson shared it definitely has had that positive effect. Director McDonald shared it's great seeing students collaborate and work together in this type of class setting, and suggested it would be fun to reach out to students now at the high school to see how these elementary classes are still impacting them now. Chair Scott shared he appreciates how the class really teaches students to solve real world problems.

2.2 DoDEA Operation ELEVATE Video

[DoDEA Operation ELEVATE](#)

Laurie Vallieres

Laurie Vallieres, Executive Director of Teaching & Learning, shared over the past two years, the Steilacoom Historical School District has made remarkable progress in early literacy through the implementation of UFLI Foundations, Be GLAD strategies, and the completion of a Dyslexia Certificate program by 17 teachers. Supported through our 2023 Operation ELEVATE DoDEA grant, these research-based initiatives have led to measurable growth in foundational reading skills across the district, ensuring that more of our youngest learners are meeting or exceeding grade-level expectations.

This year, SHSD was preparing to welcome visitors from across the nation as part of a Department of Defense Education Activity (DoDEA) national conference, where our schools were to be highlighted for their literacy work under Operation ELEVATE. Unfortunately, the

conference has been canceled due to the federal government shutdown.

In preparation for that visit, we created this video to highlight the excellent literacy work happening across our schools. The project was developed in partnership with Matt McDaniel, a member of our CTE Advisory Committee, Lindsay Webster, our Digital Media CTE teacher at Steilacoom High School, and her students, who gained valuable hands-on, real-world experience in video production. This collaboration showcases not only our district's literacy success but also our commitment to authentic learning, community partnership, and career and technical education experiences that prepare students for future pathways in media, communication, and storytelling.

Directors all commented on the amazing success of the program, and shared the emotion displayed in the video is also displayed in our district classrooms. Director McDonald shared just how far ahead SHSD is in this area, in comparison to other schools in our state. Chair Scott shared it is so impressive that our high school students were allowed to be a part of this video production. He shared the word "passion," to describe our school district and its teachers and staff.

3. COMMENTS FROM THE AUDIENCE

Members of the audience wishing to comment on specific items on this agenda will be allowed to comment briefly during the Comments from the Audience portion of the agenda. Those wishing to speak will please sign the Speaker List in order to be recognized by the Board. Please limit your comments to three (3) minutes. The Board will not entertain comments during any other part of the meeting. Remarks of a negative nature singling out specific employees, other than the Board or Superintendent, will not be heard outside of Executive Session. The Board reserves the right to terminate presentations containing personal attacks on individuals.

- 3.1 Comments from the Audience
No comments.

4. REPORTS

- 4.1 Budget Status Report
[Budget Status Report](#) 

Sarah Jahn

Ms. Jahn, CFO, shared budget status reports for all funds as of the end of October 2025, along with charts and data showing monthly enrollment, general fund balance, and general fund cash balance.

An error was discovered in the enrollment data on page 1 of the Budget Status Report published in the November 19, 2025 Regular Board Meeting Packet. A correct version of the [Budget Status Report](#) can be viewed [here](#) .

Chair Scott inquired about a slightly lower Running Start enrollment, and Ms. Jahn shared she will research whether that data has anything to do with SHS offering College in the High School options this year.

4.2 2024-25 Financial Statements

[2024-25 Financial Statements](#) .

Sarah Jahn

Ms. Jahn shared ending fund balances as of August 31, 2025, for the district's General, ASB, Debt Service, Transportation, and Capital Projects Funds.

4.3 CTE Advisory Committee Report

[CTE Advisory Committee Report](#) .

Hayley Hathaway

Hayley Hathaway, Steilacoom High School Assistant Principal, shared a presentation regarding the district's Career Technical Education (CTE) program. She shared the mission, process, and goals of the program, as well as current course offerings and enrollment data.

Director Rohrer commented on the new intentionality of the CTE program, and shared her excitement of how that will benefit our students. Director Tinsley commented on the real life skills these courses offer our students, and that she appreciates the direct pathways between the middle school CTE courses into the high school CTE pathways. Director McDonald asked about the future of the STEM pathway, and asked if we could connect with Lakes High School's aerospace program. Ms. Hathaway shared this is why the school utilizes the CTE Advisory Board - to gather their wisdom and knowledge about how to best serve our students now and in the future. Chair Scott shared he appreciates how CTE provides very concrete pathways for our students to succeed in their future.

4.4 SHS Graduation Rate Report

[SHS Graduation Rate Report](#)

Jake Tyrrell

Steilacoom High School Principal Jake Tyrrell shared a graduation rate report. SHS reported a 92% graduation rate for the class of 2025. This represents 19 total non-grads including 5 drop-outs, 2 students who earned a GED, 2 students continuing in the district's special education Transitions program, 1 full-time SHS student who failed, and 9 students who were enrolled in Running Start classes and failed.

Director Rohrer asked about the Running Start students who did not earn a diploma due to failed classes, inquiring what the students share is their biggest concern. Mr. Tyrrell shared it is most often college level math classes that are the most frequently failed classes necessary for graduation. Director Tinsley asked if SHS has data from years past - if this Running Start trend has been an issue for some time. Chair Scott shared it has been an ongoing problem. Discussion followed regarding reasons why students attend Running Start.

Principal Tyrrell shared SHS is hoping to offer an AA through College in the High School by the 2026-27 school year.

5. CONSENT AGENDA

The purpose of the consent agenda is to reduce time going through motion, second and voting on issues of common consent. Any Board member can ask for any item to be removed from the consent agenda. There is no discussion of items on the consent agenda. By motion of the Board, remaining items are approved without discussion as part of the consent agenda. Discussion of items removed from the consent agenda occurs immediately following action on the consent agenda.

- 5.1 Approval of October and November 2025 Accounts Payable and October 2025 Payroll
[October and November 2025 Accounts Payable and October 2025 Payroll](#) 
- 5.2 Approval of October 15 2025 Regular Board Meeting Minutes
[October 15 2025 Regular Board Meeting Minutes](#) 
- 5.3 Approval of Personnel Reports
[Certificated Personnel Report November 19 2025](#) 
[Classified Personnel Report November 19 2025](#) 

- 5.4 Vote to Approve Consent Agenda
Motion to approve Consent Agenda

Moved by: Jennifer McDonald

Seconded by: Patrick Lewis

The motion to approve the Consent Agenda passed 5/0.

6. NEW BUSINESS

- 6.1 Approval of Resolution 943-11-19-25 Capital Levy Tax Certification

[Resolution 943-11-19-25 Capital Levy Tax Certification](#) 

Sarah Jahn

Ms. Jahn shared Resolution 943-11-19-25. Proposition #2 - Renewal of Capital Projects Levy - was approved by voters in the November 4 election. The board must now certify the levy amount to various Pierce County officials and the Puget Sound ESD before levy collections can begin.

Director Rohrer thanked the voters for passing both levies in the November election.

Motion to approve Resolution 943-11-19-25 Capital Levy Tax Certification

Moved by: Patrick Lewis

Seconded by: Melanie Tinsley

The motion to approve Resolution 943-11-19-25 Capital Levy Tax Certification passed 5/0.

- 6.2 First Reading of Policy 3425 Accommodating Students with Adrenal Insufficiency

[Policy 3425 Accommodating Students with Adrenal Insufficiency](#) 

Kari Terjeson

Kari Terjeson, Director of Special Education, shared Policy 3425 Accommodating Students with Adrenal Insufficiency. This is a new policy proposed by WSSDA to provide guidance for meeting the health needs of students with the life-threatening health condition adrenal insufficiency. This policy is in line with existing guidance

contained in Policy No. 3413 Student Immunization and Life-Threatening Health Conditions. Policy No. 3425 addresses the development of individual health and emergency plans, notification of staff, administration of emergency medication, and the establishment of parent-designated adults. Previously, parent-designated adults were able to be established only for students with Diabetes or Seizure Disorders. The law has expanded to include the option for parents to establish parent-designated adults for their child with adrenal insufficiency (RCW 28A.210.358), which Policy No. 3425 reflects.

Directors had questions about this policy which were answered by Emily Hoffbauer, the district's Health Services Coordinator.

Motion to approve Policy 3425 Accommodating Students with Adrenal Insufficiency

Moved by: Jennifer McDonald

Seconded by: Loujanna Rohrer

The motion to approve Policy 3425 Accommodating Students with Adrenal Insufficiency passed 5/0.

6.3 Board Goal - 5000 Series Policy Review

[5000 Series Policy Review November 19 2025](#) 

Chair Scott/Superintendent Weight

District Policies 5520 Staff Development and 5270 Resolution of Staff Complaints were included in this month's packet for board review.

No comments from directors.

7. CLOSING ITEMS

7.1 Board Communication

No communication received by all board members.

7.2 Announcements

Director Lewis shared about the successes of SHS fall athletics programs.

Director Rohrer shared WSSDA has its annual conference this weekend. Director-elect Cody Balogh and Chair Scott will be

attending. She also shared the South Sound Superintendent Legislative event will be held December 10.

Director McDonald shared SHS Girls' Flag Football's first game is December 1 at Stadium High School.

7.3 Adjourn Meeting

Motion to adjourn the meeting at 7:39 p.m.

Moved by: Loujanna Rohrer

Seconded by: Melanie Tinsley

The motion to adjourn the meeting at 7:39 p.m. passed 5/0.

(Chair)

(Secretary/Superintendent)

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CERTIFICATED PERSONNEL REPORT - DECEMBER 17, 2025**

Name	Position	FTE	Location	Effective Date	Action	Comment
JAMANDRON FLORELLE	TEACHER	1.00	SALTARS POINT	12/18/2025	NEW HIRE	

**STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CLASSIFIED PERSONNEL REPORT - DECEMBER 17, 2025**

Name	Position	Hours	Location	Effective Date	Action	Comment
MANLEY SAVANNAH	PARAPROFESSIONAL	6.50	PIONEER	1/5/2026	NEW HIRE	
LAWSON EMMA	PARAPROFESSIONAL	6.50	HIGH SCHOOL	1/5/2026	NEW HIRE	
ESCALANTE CHELSEA	PARAPROFESSIONAL	6.50	CHLOE CLARK	12/11/2025	RESIGNATION	
AMBROSIO DALLAS	NETWORK TECHNICIAN	8.00	DISTRICT OFFICE	12/26/2025	RESIGNATION	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1
CO-CURRICULAR PERSONNEL REPORT - DECEMBER 17, 2025

Name	Position	Location	Effective Date	Amount	Comment
NOLTING NATE	UNIFIED SPORTS ADVISOR	HIGH SCHOOL	12/01/2025	\$ 600.00	
KHALSA ADI	UNIFIED SPORTS ADVISOR	HIGH SCHOOL	12/01/2025	\$ 600.00	
BRADBURY TOM	UNIFIED SPORTS ADVISOR	HIGH SCHOOL	12/01/2025	\$ 600.00	
CABIGTING RYAN	ASSISTANT BOYS BASKETBALL COACH	PIONEER	01/20/2026	\$ 3,176.75	

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: December 17, 2025

Approval of Pioneer Middle School Outdoor Education Plan

Strategic Focus Area

- ☒ Achieve
- ☒ Support
- ☒ Connect
- ☒ Plan

BACKGROUND INFORMATION

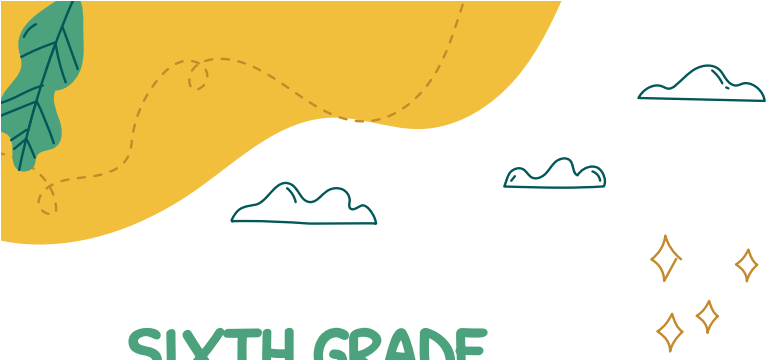
Per Board Policy 2320 - Field Trips, Excursions and Outdoor Education Plan - the Outdoor Education Plan (also known as 6th grade Camp) will be presented to the board for annual approval. Principal Fernandes is presenting the school's Spring 2026 Outdoor Education Plan tonight for your approval.

RECOMMENDED ACTION:

I recommend approval of the 2025-2026 Pioneer Middle School Outdoor Education Plan.

Report prepared by:

Dr. Kathi Weight, Superintendent



SIXTH GRADE OUTDOOR EDUCATION Spring 2026



Pioneer Middle School
Steilacoom Historical School District
Principal JoAnne Fernandes



Purpose of Outdoor School

Outdoor education **supports emotional, behavioral and intellectual development.** Students who learn outdoors develop:

- a sense of self, independence, confidence, and creativity
- decision-making and problem-solving skills
- empathy towards others
- self-discipline and initiative

It is our mission to foster a greater sense of self-worth in individual students and develop community between 6th graders as they continue on their middle school journey!



Previous Outdoor School Experience

Although Outdoor School has taken place at different locations over the years, we have settled in recently, partnering with YMCA, and attending **Camp Colman** in Longbranch, WA on the Key Peninsula. Link to Camp Colman [HERE](#)



Outdoor School is planned for two sessions: April 13-15 and April 15-17, 2026.

Half of the sixth grade attends the first part of the week; the other half attend the second part.

Sixth grade teachers attend the week, additional support staff is required (such as a nurse), and admin make visits throughout the week.

Approximately 8-10 campers are in a cabin; 2 parents/guardians



Activities/Curricula

Activities and curricula include:

- *Orienteering
 - *Challenge Courses
 - *Archery
 - *Outdoor Wilderness Survival Skills
 - *Squid Dissection
 - *Beach Exploration
 - *Climbing Tower
- 





Important Details

Total Student Attendance: 263 6th Graders

Total Number of Volunteers: 30-40

Total Number of Teachers: 10 6th Grade Teachers; 1 Nurse

Overall Cost: Still to be determined. Overall cost, including cost to families is approximately \$49,075. Breakdown of expenses: Cost to each student \$180 per camper + transportation; \$2300 t-shirts; \$3300 Transportation; \$275 Snacks. Current outdoor education fund has \$19,795.

- For students qualifying for Free and Reduced Price Lunch - the fee would be waived
 - Fundraising: PTA is reaching out to corporate sponsors to assist with the cost of t-shirts. Kiwanis Club has provided scholarships in years past, but this year's funds are to be determined.
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STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: December 17, 2025

Resolution No. 944-12-17-25 Authorizing Execution of School Mitigation Agreement (Old Fort Lake)

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

A mitigation agreement has been reached with Albatross Estates, LLC, the owner of 261 acres of property that will be developed under the Old Fort Lake Subarea Plan in DuPont. As mitigation of the development impacts the school district, the Owner has proposed conveyance to the District of a 10-acre parcel within the development for a future school site in exchange for the District's credit to the developer of a portion of future impact fee payments for new dwelling units constructed as a part of the development.

RECOMMENDED ACTION:

I move to approve Resolution No. 944-12-17-25 Authorizing Execution of School Mitigation Agreement (Old Fort Lake)

Report prepared by:

Dr. Kathi Weight, Superintendent

Steilacoom Historical School District No. 1
Resolution No. 944-12-17-25
School Mitigation Agreement

THIS RESOLUTION of the Board of Directors of the Steilacoom Historical School District No. 1 is in accordance with RCW 28A.335.090(1) which provides that “the board of directors of each school district may purchase, lease, receive, and hold real and personal property in the name of the district”, Chapter 43.21C RCW and its implementing regulations, which requires a developer’s mitigation of probable adverse environmental impacts of a proposed project on the built environment, including schools, and RCW 58.17.110, which requires that appropriate provisions are made for schools and school facilities necessary to serve residential subdivisions.

WHEREAS, the City of DuPont (the “City”) adopted Ordinance 25-1154 on February 11, 2025 to update the Old Fort Lake Subarea Plan and allow the development of up to 3,120 new dwelling units located within the City and entirely within the Steilacoom Historical School District’s boundaries; and

WHEREAS, Albatross Estates, LLC (“Owner”) owns 261 acres of property that will be developed under the Old Fort Lake Subarea Plan (the “Development”); and

WHEREAS, the District does not have the facilities available to accommodate the additional students who will be generated from the Development, requiring the Owner’s mitigation of impacts to schools and school facilities; and

WHEREAS, as mitigation of the Development impacts to schools, the Owner proposed conveyance to the District of real property within the Development for a future school site (the “School Site”) in exchange for the District’s credit to the Developer of a portion of future impact fee payments for new dwelling units constructed as a part of the Development; and

WHEREAS, the Owner, prior to moving forward with the Development, must obtain a consent decree from the State Department of Ecology to accomplish remediation of soils within the Development area including the School Site, with such remediation meeting or exceeding the standards required by Ecology for the site to be used as an elementary school; and

WHEREAS, the District negotiated with the Developer a proposed school mitigation agreement under which the District secures future conveyance of the School Site, including an opportunity to conduct feasibility review following the Developer’s remediation, with an alternative school site identified in the event the District is not satisfied, in its sole discretion, with the condition of the School Site; and

WHEREAS, the District finds a benefit in entering into a school mitigation agreement with the Developer to secure the future conveyance of the School Site within the Development.

NOW, THEREFORE, be it resolved that the Superintendent, or her designee, is authorized to enter into the School Mitigation Agreement in substantially the form attached hereto as Exhibit A; and

THEREFORE be it further resolved that the Superintendent or her designee is authorized to take any and all actions necessary to implement and execute all agreements included in the School Mitigation Agreement including without limitation the execution of actions and documents necessary to accept conveyance of the School Site.

ADOPTED this ____ day of _____, 2025.

Chair

Director

Director

Director

Director

Attested to by:

Secretary, Board of Directors

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Agenda Item: Board Policy 6220 – Bid or Request for Proposal Requirements

Board Meeting Date: December 17, 2025

Strategic Focus Area

- ☐ Achieve
- ☐ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

The policy has been updated to reflect the current micro-purchase threshold (MPT) established by Federal Acquisition Regulation, effective October 1, 2025

RECOMMENDED ACTION:

The superintendent recommends approval of the revisions to Board Policy 6220 – Bid or Request for Proposal Requirements.

Report prepared by:

Sarah Jahn, Chief Finance Officer

BID OR REQUEST FOR PROPOSAL REQUIREMENTS

The board of directors of the Steilacoom Historical School District No. 1 recognizes the importance of:

- maximizing the use of district resources;
- the need for sound business practices in spending public money;
- the requirement of complying with state and federal laws governing purchasing and public works;
- the importance of standardized purchasing regulations; and
- the need for clear documentation.

I. Procurement and Public Works Using Non-Federal Funds

A. Furniture, Supplies, or Equipment

Whenever the estimated cost of furniture, supplies or equipment (except books) will cost:

- less than \$40,000, no competitive bidding process is required to make the purchase;
- between \$40,000 and \$75,000, the board will follow its informal competitive bidding procedure; and
- over \$75,000, the board will follow its formal competitive bidding process. by:
 1. preparing clear and definite plans and specifications for such purchases;
 2. providing notice of the call for formal bids by publication in at least one newspaper of general circulation in the district at least once each week for two consecutive weeks;
 3. ensuring that the district takes steps to assure that, when possible, the district will use small and minority businesses, women's business enterprises and labor surplus firms;
 4. providing the clear and definite plans and specifications to those interested in submitting a bid;
 5. requiring that bids be in writing;
 6. opening and reading bids in public on the date and in the place named in the notice; and
 7. filing all bids for public inspection after opening.

B. Use of Non-Federal Funds for Improvements or Repairs

The board may make improvements or repairs to district property through a district department without following the competitive bidding process if the total cost of improvements or repairs does not exceed \$100,000. If the board estimates that the total cost of a building, improvement, repair, or other public works project is \$100,000 or more, the board will follow its formal competitive bidding procedure outlined above, unless the contract is let using the small works roster process authorized by [RCW 39.04.151 through 39.04.154](#) or under any other procedure authorized for school districts. There are no statutory bidding requirements for public works

projects involving improvements or repairs that are under \$100,000. For projects in this range, the district may consider any of these options: using its small works roster process, under [RCW 39.04.151 through 39.04.154](#); using an inter-local agreement or contract with a vendor of the district's choice, without any competitive process, under [RCW 28A.335.190](#); or choosing to require quotes for the work to make the process more competitive.

C. Construction-related services

The board, when contracting for construction-related professional and personal services, shall include in bid documents language that encourages participation by minority or women-owned business enterprises. The services covered by this section include, but are not limited to, construction management services, value engineering services, and building commissioning services.

D. Exemptions

The board may waive bid requirements for purchases:

- clearly and legitimately limited to a single source of supply;
- involving special facilities or market conditions;
- in the event of an emergency;
- of insurance or bonds; and
- involving public works in the event of an emergency.

"Emergency" means unforeseen circumstances beyond the district's control that present a real, immediate threat to the proper performance of essential functions or will likely result in material loss or damage to property, bodily injury, or loss of life if immediate action is not taken.

The board may also waive bid requirements for making improvements to district property if it contracts with an eligible local organization, such as a chamber of commerce, service organization, or other community, youth, or athletic association. Such organizations may utilize non-paid volunteers for completing the projects. The total value of such contracts may not exceed the lesser of \$75,000 or \$2 per resident of the district in a calendar year.

Whenever the board waives bid requirements, the board will issue a document explaining the factual basis for the exception and record the contract for open public inspection.

E. Rejection of Bids

The board may by resolution reject any and all bids and make further calls for bids in the same manner as the original call.

F. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, [Chapter 39.34 RCW](#), the district may enter into cooperative purchasing agreements with other governmental entities or groups of

governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

G. Crimes Against Children

The board will include in any contract for services with an entity or individual other than an employee of the district a provision requiring the contractor to prohibit any employee of the contractor from working at a public school who has contact with children at a public school during the course of his or her employment and who has pled guilty to or been convicted of any felony crime specified under [RCW 28A.400.322](#). The contract shall also contain a provision that any failure to comply with this section shall be grounds for the district immediately terminating the contract.

H. Women and Minority Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids.

II. Procurement Using Federal Funds

A. Goods

When the district uses federal funds for procurement of textbooks, the allowable self-certification is \$50,000. When the district uses federal funds for procurement of **goods, including** furniture, supplies, and equipment:

- Purchases of \$~~10,000~~15,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history, or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$~~10,000~~15,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using its formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self Certification thresholds instead of the ones described above:

- Purchases of \$40,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases must be distributed equitably among suppliers.
- Purchases between \$40,000 and \$75,000 must be procured using price or rate quotations from three or more qualified sources.
- Purchases of \$75,000 or more must be publicly solicited using the district's formal bidding procedure.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

B. Services

When the district uses federal funds for procurement of **services**:

- Purchases of \$~~10,000~~15,000 or less do not require quotes. However, the district must consider price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.

- Purchases between ~~\$10,000~~ \$15,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using the district's formal bidding procedure.

Self-Certification

If during a given fiscal year, the district qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520, as determined by the auditor, or has documentation it received a low risk assessment after an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, then the district may use the following Self-Certification thresholds instead of the ones described above:

- Purchases of \$50,000 or less do not require quotes. However, the district must consider the price to be reasonable based on research, experience, purchase history or other information and must document this determination. In addition, to the extent practical, purchases should be distributed equitably among suppliers.
- Purchases between \$50,000 and \$250,000 must be procured using price or rate quotations from a reasonable number of qualified sources.
- Purchases of \$250,000 or more must be publicly solicited using sealed bids or requests for proposals.

If the district uses Self-Certification, the Superintendent will develop Self-Certification procedures to accompany this policy. Additionally, if the district qualifies for Self-Certification and wants to go above the \$40,000 or \$50,000 Self-Certification limits, the district reserves the right to seek approval for higher limits from OSPI.

C. Noncompetitive Procurement

Noncompetitive procurement may be used only when one of the following five circumstances applies:

- Acquiring property or services that do not exceed ~~\$10,000~~ \$15,000 [or in the case of a school district who qualifies as a low-risk auditee in accordance with criteria in 2 C.F.R. § 200.520 or has documentation of an annual internal institutional risk assessment to identify, mitigate, and manage financial risks, \$40,000];
- The item is only available from a single source;
- The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
- The awarding agency (e.g., OSPI) authorizes noncompetitive procurement in response to a written request from the district; or
- After solicitation of a number of sources, competition is determined inadequate.

The district must maintain documentation supporting the applicable circumstance for noncompetitive procurement.

D. Cost/Price Analysis

The district will perform a cost or price analysis in connections with every procurement action in excess of the federal simplified acquisition threshold, currently set at \$250,000 or other limits identified in 48 CFR 2.101, including contract modifications. The method and degree of analysis is dependent on facts surrounding the procurement situation, but should include, as a starting point, independent estimates before receiving bids or proposals.

In cases where no price competition exists and in all cases where the district performs the cost analysis, profit must be negotiated as a separate element in the process. To ensure profit is fair and reasonable, consideration must be given to the complexity of the work performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of the contractor's past performances, and industry standard profit rates in the surrounding geographical area.

Costs or prices based on estimated costs for contracts are allowed only to the extent that the costs incurred or cost estimates would be allowable under 2 CFR 200.400 - .476.

E. Suspension and Debarment

Before entering into federally funded vendor contracts for goods and services that equal or exceed \$25,000 and any subcontract award, the district will ensure the vendor is not suspended or debarred from participating in federal assistance programs.

F. Conflict of Interest

No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by federal funds if he or she has a real or apparent conflict of interest. Such a conflict would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization that employs or is about to employ any of the parties indicated herein has a financial or other interest in or a tangible personal benefit from a firm considered for a contract.

No employee, officer, or agent of the district may solicit or accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts. Violation of these standards may result in disciplinary action including, but not limited to, suspension, dismissal, or removal.

G. Interlocal Cooperation Act

In coordination with the Interlocal Cooperation Act, [Chapter 39.34 RCW](#), the district may enter into cooperative purchasing agreements with other governmental entities or groups of governmental entities. These agreements may allow the district to purchase items using an existing agreement without going through the standard procurement bid requirements.

Prior to enactment of any agreement under this authority, the district will review the work of the governmental entity to ensure the following requirements are met:

1. The governmental entity conducted its own procurement process relating to the contract under consideration.
 - a. The awarding entity must maintain adequate documentation on the procurement process for the contract under consideration.
 - b. The awarding entity must have posted the bid notice on a website maintained by a public agency, purchasing cooperative, or other service provider, or posted a link on the state's web portal.
 - c. The contracting agency must ensure that it met any procurement requirements laid out in 2 CFR §200.317 – 200.327.
2. The contract contains language that it is open for use by other entities and is not expired.
3. The specifications laid out in the contract match the specifications identified by the district. Any options that are agreed to in the contract are available to the district; any options that are not agreed to in the contract are not allowed.
4. Any cooperative agreement for public works projects contains the same specifications and that the scope of the work is essentially the same for the district as for the contract's signatory district.
5. Ensure the cost is reasonable based on a cost/price analysis.
6. The district must verify that the awarding entity is neither suspended nor debarred from participating in federal assistance programs.
7. The district must also verify that the contract contains all contract provisions described in 2 CFR §200.327 and Appendix II to Part 200.

Once the district has completed these steps, it may enter into an agreement with the other entity to utilize their contract. The contract must be signed by both parties prior to any procurement taking place on the part of the district.

H. Women and Minority-Owned Businesses

The district will ensure that it is providing every opportunity for businesses owned by women or minorities to submit bids on any contract. The district will maintain documentation of efforts to collect bids from women or minority-owned businesses as a part of the bidding process. The district will also ensure that any small works roster or similar list is open and available to participation by women or minority-owned businesses, and that such businesses on its small works roster are treated fairly and equally when requesting bids. The district will also include language requiring any prime contractor that employs subcontractors to show proof that it provides equal opportunity for bidding to women or minority-owned businesses.

I. Federal Agency or Pass-Through Entity Review

The district will maintain records of all purchases made using Federal funds and shall provide any and all documentation to the Federal awarding agency or the state pass-through entity for compliance with all rules and regulations.

III. Procedures

The superintendent or designee will establish bidding and contract awarding procedures consistent with state and federal law.

Legal References:	RCW 28A.335.190	Advertising for bids — Competitive bid procedures — Purchases from inmate work programs — Telephone or written quotation solicitation, limitations — Emergencies
	28A.400.330	Crimes Against Children — Contractor Employees — Termination of Contract
	39.04.155	Small works roster contract procedures — Limited public works process Definition
	39.04.280	Competitive Bidding Requirements — Exemptions
	39.26.160	Bid Awards - Considerations - Requirements and criteria to be set forth - Negotiations - Use of enterprise vendor registrations and bid notification system
	39.30.060	Bids on public works — Identification, substitution of contractors
	39.34	Interlocal Cooperation Act
	2 CFR § 200	Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards
	2 CFR § 200.67	Micro-purchase
	2 CFR § 200.88	Simplified Acquisition Threshold
	2 CFR § 200.318	General Procurement Standards
	2 CFR § 200.320	Methods to be Followed
	2 CFR § 3485	Nonprocurement Debarment and Suspension
	2 CFR § 200.520	Criteria for a low-risk auditee

Adoption Date: 02.27.08

Steilacoom Historical School District No. 1

Revised: 09.12.12; 12.10.14; 8.27.15; 4.27.16; 2.28.18; 10.24.18; 03.27.19; 01.27.21; 01.26.22; 08.22.23; 8.21.24; 12.17.25

STEILACOOM HISTORICAL SCHOOL DISTRICT NO. 1 BOARD OF DIRECTORS

Board Meeting Date: December 17, 2025

Board Governance Goal – 5000 Policy Series

Strategic Focus Area

- ☐ Achieve
- ☒ Support
- ☐ Connect
- ☒ Plan

BACKGROUND INFORMATION

For the review of the 5000 series, we are providing the following policies for the Board to review this month:

Policy 5020 – [Collective Bargaining](#) (last review/edit on 7/24/25)

Policy 5515– [Workforce Secondary Traumatic Stress](#) (last review/edit on 8/25/21)

Both policies are aligned with current WSSDA model policy.

RECOMMENDED ACTION:

No action required.

Report prepared by:

Susanne Beauchaine, Executive Director of Human Resources

COLLECTIVE BARGAINING

The board encourages and promotes a good and fair working relationship among the staff. The board recognizes the right of staff to join labor organizations of their own choosing and to be represented by such organizations in the negotiations of such matters and according to such procedures as may be required by law or agreement of the parties. The board will engage in collective bargaining with the properly designated bargaining units and will abide by collective bargaining agreements reached with such properly designated bargaining units.

The chief negotiator representing the district will be appointed by the board. The chief negotiator shall advise and inform the board regarding negotiations' progress and will negotiate within parameters established by the board. Any agreements reached by the chief negotiator will not be binding upon the board until formally approved by the board.

Cross Reference:	Policy 5021	Conflicts Between Policy and Bargaining Agreements
Legal References:	RCW 41.56.060	Determination of bargaining unit — Bargaining representative
	RCW 41.59.070	Election to ascertain exclusive bargaining representative, when — Run off election — Decertification election

Adoption Date: 2.27.08
Steilacoom Historical School District No. 1
Reviewed: 07.24.25

WORKFORCE SECONDARY TRAUMATIC STRESS

Purpose

The Board is committed to preventing and addressing secondary traumatic stress for District personnel by supporting mental health in the workplace. Everyday school staff work with students experiencing trauma and loss. As a result, teachers, school counselors, administrators, and other school staff many experience secondary traumatic stress. When secondary traumatic stress is left unaddressed, it may lead to staff turnover, burnout, adult chronic absenteeism, and health issues that negatively impact everyone in the school community.

Secondary Traumatic Stress

The Board acknowledges that secondary traumatic stress, also called compassion fatigue, is a natural but disruptive set of symptoms that may result when one person learns firsthand of the traumatic experiences of another. Symptoms of secondary traumatic stress may include feelings of isolation, anxiety, dissociation, physical ailments, and sleep disturbances. In addition, those affected by secondary traumatic stress may experience: Changes in memory and perception; alterations in their sense of self-efficacy; a depletion of personal resources; and disruption in their perceptions of safety, trust, and independence.

Policy Statement

The District will promote a positive workplace climate that includes a focus on diversity and inclusion. The Board hereby establishes a district-wide workforce mental health committee with the following functions:

- Share secondary traumatic stress, stress management, and other mental health resources and supports available through the Office of the Superintendent of Public Instruction, the Educational Service District, and the School Employees' Benefits Board;
- Share links to a secondary traumatic stress self-assessment tool and any associated resources;
- Report to the Board at least once per year with a summary of committee activities.

The District will regularly assess district-level and school building-level implementation of this policy and procedure. The assessment will include input from the District's workforce. The District will provide appropriate resources and training to schools and staff for continuous improvement.

Cross References: Policy 3112 Social Emotional Climate
 Policy 5203 Staff Assistance Program

Legal References: [28A.300 RCW](#)
 [28A.400 RCW](#)

Adoption Date: 8.25.21
Steilacoom Historical School District No. 1