

**JEFFERSON TOWNSHIP BOARD OF EDUCATION**

**Regular Meeting Agenda**

**Tuesday, January 20, 2026 7:00 PM (Closed Session) 7:30 PM Regular Session**

**Jefferson Township High School Media Center**

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**District Vision Statement**

*The district will be a leader in academic excellence while developing healthy, well-rounded, resourceful students who are positive, contributing members of local and global communities.*

A. \_\_\_\_\_, called the meeting to order at \_\_\_\_\_ PM, and read the Open Meeting Statement, below:

In accordance with the Open Meeting Law, the Jefferson Township Board of Education has caused notice of this meeting to be published by having the date, time and place thereof, posted in the Jefferson Township Municipal Building, with copies of such notice delivered or mailed or electronically mailed to the following:

*DAILY RECORD, NJ HERALD* and posted on the Jefferson Township Board of Education website ([www.Jefftwp.org](http://www.Jefftwp.org));

and a copy of said notice delivered to the Municipal Clerk of the Township of Jefferson and the Jefferson Township Library.

B. Pledge of Allegiance

C. **ROLL CALL:**

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>
	_____ London Castle, Student Representative	
	_____ Victor Koziol, Student Representative	

D. **CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of January, 2026 at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

Motion to close Executive Session by \_\_\_\_\_, seconded by \_\_\_\_\_, that the meeting is called to public session at \_\_\_\_\_ PM.

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

**E. SUPERINTENDENT’S REPORT**

- Good News and Progress Report

**F. PRESENTATIONS**

- Fiscal Accountability - Mrs. Jeanne Howe, Superintendent and Mrs. Rita Oroho Giacchi, Business Administrator
- School Board Member Recognition Month - Mr. Jason Kalish, JTHS Assistant Principal and Student Council Co-Presidents Jake Ciombor and Katrina Mutter

**G. COMMENTS FROM THE AUDIENCE (on agenda action items only, if applicable)**

Public participation shall be governed by the following rules (per Bylaw 0167):

1. The Public participation period shall be for thirty minutes or fewer;
2. A participant must be recognized by the presiding officer and must preface comments by an announcement of his or her name, place of residence, and group affiliation, if appropriate;
3. Each statement made by a participant shall be limited to three minutes duration;
4. No participant may speak more than once on the same topic until all others who wish to speak on that topic have been heard;
5. Participants may not yield their time to another individual;
6. All statements shall be directed to the presiding officer;
7. The presiding officer may:
  - a) Interrupt, warn, or terminate a participant's statement when the statement is too lengthy, abusive, obscene, or irrelevant;
  - b) Request any individual to leave the meeting when that person does not observe reasonable decorum;
  - c) Request the assistance of law enforcement officers in the removal of a disorderly person when that person's conduct interferes with the orderly progress of the meeting;
  - d) Call for a recess or an adjournment to another time when the lack of public decorum so interferes with the orderly conduct of the meeting as to warrant such action; and
  - e) Waive these rules when necessary for the protection of privacy or the efficient administration of the Board's business.

*Please note that “Comments from the Audience” is not a time for dialogue – it is an opportunity for you to share a comment with the Board of Education. In addition, by law, administrators and Board of Education members are not permitted to publicly discuss personnel matters, student discipline, or other issues requiring confidentiality. While we may not respond to your comments, all input shared with the Board of Education is taken very seriously, and will be discussed at future deliberations by the Board of Education and its Committees.*

**H. STUDENT REPRESENTATIVES**

**I. COMMITTEE REPORTS**

**J. MINUTES OF MEETINGS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Executive Session Meeting minutes of the December 15, 2025 meeting be approved as submitted:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Regular Meeting minutes of the December 15, 2025 meeting be approved as submitted:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Annual Organization Meeting minutes of the January 5, 2026 meeting be approved as submitted:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

**K. FINANCE AND BUILDING NEEDS**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions K.1 through K.9, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

**K.1** Motion to approve the purchase order list dated December 2025 in the amount of \$672,391.80.

**K.2** Motion to approve the vendors' bills list for release, on or after January 21, 2026, in the amount of \$551,718.14.

**K.3** Motion to approve the check register as of December 2025 in the amount of \$6,125,307.24.

Fund	Amount
General Fund (10)	\$5,583,205.91
Special Revenue Fund (20)	\$542,085.08
Referendum Fund (30)	\$16.25
Total	\$6,125,307.24

**K.4** Motion to approve the funds transfers in the 2025-2026 Fiscal Year, dated December 31, 2025, in the amount of \$44,768.78.

**K.5** Motion to approve the certification by the Board Secretary that the Account Balance Report, pursuant to N.J.S.A. 18A:17-9, as of December 31, 2025, no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.C. 6A:23-2.11(a).

**K.6** Motion to certify, in accordance with N.J.A.C. 6A:23-2.11(c), as of November 30, 2025, after review of the Board Secretary’s and Treasurer’s Monthly Financial Reports, and upon consultation with the appropriate district officials, to the best of our knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23-2.11(b), and sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

**K.7** Motion to designate the source of funding for the following individuals as the FY2026 Elementary and Secondary Education Act (ESEA) Title IV A grant:

Account Code: 20-280-100-100-007-00						
Name	Nature of Action	Position	Grant Portion of Salary	Location	Date Effective	Date Termin.
D'Antoni Smeilus, Tara	Appoint	Spring Musical: Scenery/Stage Props (Grades 6-8)	\$592	JTIS	11/18/2025	6/30/2026
Hoertel, Jessica	Appoint	Spring Musical: Art/Set Design (Grades 6-8)	\$592	JTIS	11/18/2025	6/30/2026
Hopkins, Alyssa	Appoint	Spring Musical: Drama Director (Grades 6-8)	\$2,514	JTIS	11/18/2025	6/30/2026
Macedo, Julia	Appoint	Spring Musical: Vocal/Instrumental Director	\$2,514	JTIS	10/15/2025	6/19/2026
Escolano, Jennifer	Appoint	Spring Musical: Publications/Tickets (Grades 6-8)	\$592	JTIS	11/18/2025	6/30/2026
Sarmiento, Ashley	Appoint	Spring Musical: Costumes (Grades 6-8)	\$592	JTIS	11/18/2025	6/30/2026
Szuskowski, Patricia	Appoint	Spring Musical: Props (Grades 6-8)	\$592	JTIS	11/18/2025	6/30/2026
Escolano, Jennifer	Appoint	Drama (per production)	\$2,012	JTIS	10/15/2025	6/30/2026

**K.8** Motion to designate the source of funding for the following individuals as funded from the FY2026 IDEA Preschool Grant, as indicated:

Account Code: 20-251-100-106-000-00						
Name	Nature of Action	Position	Grant Share Salary	Location	Date Effective	Date Termin.
Ferucci, Frances	Appoint	Aide	\$8,150.50	E. T. Briggs	9/1/2025	6/30/2026
Garcia Argueta, Brendalicia	Appoint	Aide	\$8,150.50	E. T. Briggs	9/1/2025	6/30/2026
Leibowitz, Marcia	Appoint	Aide	\$8,150.50	E. T. Briggs	9/1/2025	6/30/2026
Takacs, Jacqueline	Appoint	Aide	\$8,150.50	E. T. Briggs	9/1/2025	6/30/2026

**K.9** Motion to accept and approve the following resolution in accordance with Travel and Work Related Expenses N.J.A.C. 6A:23B:

*WHEREAS*, the employees listed in Appendix A, are attending the named professional development seminar at such identified venues;

*WHEREAS*, the attendance at stated function was previously approved by the Superintendent, or designee, as work related and within the scope of the work responsibilities of the attendee;

*WHEREAS*, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district and fiscally prudent; and

*WHEREAS*, the travel and related expenses particular to attendance at this function are in accordance with the state travel guidelines established by the Department of Treasury in NJOMB circular letter;

*NOW THEREFORE BE IT RESOLVED*, the Board finds the travel and related expense and the expenses particular to attendance at this previously approved function is necessary/unavoidable, and

*BE IT FURTHER RESOLVED*, the expense is justified and therefore reimbursable.

**L. PERSONNEL**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions L.1 through L.5, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

**L.1** Motion to take action on personnel matters, as listed below, and appoint, and submit to the Executive County Superintendent applications for emergent hiring and the applicant’s attestation that he/she has not been convicted of any disqualifying crime pursuant to the provisions of N.J.S.A. 18A:6-7.1 et seq., N.J.S.A. 18A:39-17 et seq., or N.J.S.A. 18A:6-4.13 et seq. for those employees listed below.

All appointments are contingent upon receipt of proper teaching certification and all salary placements are pending receipt of college transcripts verifying degree status and letter stating years of service in other districts.

A. APPOINTMENTS/ASSIGNMENTS								
Name	Nature of Action	Position/Control Number	Deg/ Step	Salary	Loc.	Date Effective	Date Termin.	Discussion
Bare, Roswitha 11-000-270-160-111	Appoint	Bus Driver BUS-BD-TSPT-AL-11	1	\$28.16/hr.	Transportation	1/26/26	6/30/26	Replacing V. Giarrusso
Council, Zhane 20-218-100-106-003	Appoint	Preschool Aide AID-BR-PRSC-BR-09	1	\$26.21/hr.	Briggs	1/5/26	6/30/26	7 hrs./day, Wednesday off, replacing D. Delserro
Cowie, Catherine 11-000-213-101-003	Appoint	Individual Nurse (0.68) NUR-BR-HLTH-NA-02	2	\$40,258	District	1/12/26	6/30/26	New position, not budgeted
Dockery, Alison* 11-140-100-101-008	Appoint	Teacher - Spanish TCH-HS-WDLG-HS-04	BA+15/9	\$66,186	High School	1/26/26	6/30/26	Replacing K. Parra
Jennings, Amanda 11-216-100-106-003	Appoint	Special Education Aide AID-BR-SPED-BR-15	2	\$26.48/hr.	Briggs	2/4/26	6/30/26	7 hrs./day, Monday off, replacing J. Glenn
Koutouzakis, Asimina 11-120-100-101-290	Appoint	Teacher - Preschool (LTS) LTS-BR-PRSC-RL-01		\$295.50/ diem	Briggs	2/9/26	6/19/26	Covering #3314
Lendis, Evagkelia 11-000-221-104-290	Appoint	Interim K-12 Supervisor of ELA, Media, Tech Ed LTS-BO-CURR-NA-01		\$461.54/ diem	District	1/21/26	1/30/26	Covering J. Brennan
Lipton, Kevin 11-000-240-103-290	Appoint	Principal - High School (LTS) LTS-HS-PRIN-HS-01		\$500/diem	High School	1/20/26	2/27/26	Covering #3296
Lolli, John 11-140-100-101-008	Appoint	Teacher - Business TCH-HS-BUSI-HS-01	BA/19	\$86,835	High School	1/27/26	6/30/26	Replacing D. Pisciotto
Lopez, Jennifer* 11-209-100-101-001	Appoint	Teacher - Special Education TCH-ST-SPED-ES-01	BA/2	\$59,600	Briggs	2/23/26	6/30/26	Replacing M. Snyder
Solicito, Nicholas 11-140-100-101-290	Appoint	Teacher - Health & Physical Education (LTS) LTS-HS-PHYS-HS-01		\$295.50/ diem	High School	11/21/25	12/23/25	Covering vacancy
Yannuzzi, Shirlane 11-213-100-101-290	Appoint	Teacher - Special Education (LTS) LTS-IS-SPED-IS-06		\$295.50/ diem	Intermediate School	1/5/26	2/10/26	Covering #673

\* requires mentoring

B. SEPARATIONS					
Name	Nature of Action	Position/Control Number	Location	Date Effective	Discussion
Bahamondes, Javiera	Resignation	Special Education Aide	Briggs	1/9/26	
Glenn, Jennifer	Resignation	Special Education Aide	Briggs	1/22/26	
Migliacci, Louis	Retirement	Teacher - Computer Science/Robotics	Intermediate School	3/1/26	Retiring after 38 years in district

C. SCHEDULING/ASSIGNMENT ADJUSTMENTS							
Name	Adjustment	Position/Control Number	Salary	Location	Date Effective	Date Term.	Discussion
Den Uyl, Kara	Hours	Special Education Aide		Intermediate School	11/20/25	6/30/26	5.92 hrs./day

<b>C. SCHEDULING/ASSIGNMENT ADJUSTMENTS</b>							
Name	Adjustment	Position/Control Number	Salary	Location	Date Effective	Date Term.	Discussion
Frederick, Colleen	Hours	Bus Aide		Transportation	1/9/26	6/30/26	Not to exceed 3.67 hrs./day
Glenn, Jennifer	Dates	Teacher - Preschool - Special Education (LTS)		Briggs	12/12/25	1/21/26	Not to exceed 20 days, covering #2917
Headley, Susan	End Date	Teacher - Preschool (LTS)		White Rock		4/10/26	Adjusted end date
Kandemir, Ilyas	Hours	Bus Driver		Transportation	1/28/26	6/30/26	Not to exceed 5.67 hrs./day
Knapik, Dirouhi	Dates	Teacher - Preschool - Special Education (LTS)		Briggs	3/16/26	4/24/26	Not to exceed 25 days, covering #2917
Miller, Natalie	Dates	Teacher - Preschool - Special Education (LTS)		Briggs	1/22/26	3/13/26	Not to exceed 36 days, covering #2917
Paz, Sarah	Day off, Location	Special Education Aide		Briggs	2/2/26	6/30/26	Not to exceed 6 hrs./day, Thursday off
Ridner, Gary	Hours	Bus Driver		Transportation	1/29/26	6/30/27	Not to exceed 5.33 hrs./day
Szarzynski, Joanna	Hours	Bus Aide		Transportation	1/9/26	6/30/26	Not to exceed 4.25 hrs./day
Tejada, Juana	Day off, Location	Special Education Aide		Stanlick	2/2/26	6/30/26	Thursday off

<b>D. LEAVES OF ABSENCE</b>		
STAFF ID	Nature of Action	Effective
#2619	Medical Leave	Leave of absence beginning 3/23/26 through 5/22/26, utilizing 40 personal illness days
#2619	Family Leave	Unpaid leave of absence beginning 5/26/26 through 10/23/26 (FMLA/NJFLA)
#3060*	Family Leave	Unpaid leave of absence beginning 12/8/25 through 2/27/26
#3319	Family Leave	Leave of absence beginning 3/2/26 through 4/2/26, utilizing 15 personal illness and balance unpaid days (FMLA/NJFLA)
#3436	Family Leave, Adjusted End Date	Unpaid leave of absence beginning 1/2/26 through 4/10/26 (FMLA/NJFLA)
#3469*	Medical Leave	Unpaid, intermittent leave of absence beginning 1/5/26 through 3/26/26
#3497*	Medical Leave	Unpaid leave of absence beginning 12/12/25 through 2/27/26
#3659*	Medical Leave	Leave of absence beginning 1/5/26 through 1/30/26, utilizing 7 personal illness and balance unpaid days

\* Non-tenured staff, leave granted at the sole discretion of the Board.

<b>E. SUBSTITUTES</b>						
Name	Nature of Action	Position	Location	Date Effective	Date Termin.	Discussion
Aili, Hasije	Appoint	Aide	District	1/7/26	6/30/26	
Bahamondes, Javiera	Appoint	Teacher, Aide	District	1/16/26	6/30/26	
Lipton, Kevin	Appoint	Teacher	District	3/1/26	6/30/26	
O'Hara, Jamie	Appoint	Nurse	District	1/21/26	6/30/26	
Romano, Jack	Appoint	Teacher	District	1/22/26	6/30/26	
Scognamiglio, Lynne	Appoint	Teacher	District	3/1/26	6/30/26	

<b>F. BEDSIDE INSTRUCTION</b>					
<b>11-150-100-101-000 – Hourly Rate: \$50.15</b>					
Name	Nature of Action	Position	Location	Date Effective	Date Termin.
Sarmiento, Ashley	Appoint	Bedside Instruction	District	1/20/26	6/30/26

<b>G. EXTRA DUTY PAY</b>							
Name	Nature of Action	Position	Level	Salary	Location	Date Effective	Date Termin.
<b>JTHS - 11-401-100-101-008</b>							
Afflerbach, Kristen	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
Maxwell, Colleen	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
Musibay, Amy	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
Neral, Molly	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
Olean, Joseph	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
Serzan, Kimberly	Appoint	Falcon PASS Tutoring	2	\$1,479	High School	1/21/26	6/30/26
<b>JTIS - 11-401-100-101-007</b>							
Reid, Kimberly	Appoint	Grade 8 Advisor (0.33 stipend)	3	\$739.50	Intermediate School	1/21/26	6/30/26

<b>H. ACCOUNT CODE CHANGES</b>						
<b>Name</b>	<b>Position</b>	<b>Level/Step</b>	<b>Salary</b>	<b>Location</b>	<b>Date Effective</b>	<b>Date Termin.</b>
D'Antoni Smeilus, Tara 20-280-100-100-007	Spring Musical: Scenery/Stage Props (Grades 6-8)	1	\$592	Intermediate School	11/18/25	6/30/26
Escolano, Jennifer 20-280-100-100-007	Spring Musical: Publication/Tickets	1	\$592	Intermediate School	11/18/25	6/30/26
Escolano, Jennifer 20-280-100-100-007 (.80) 11-401-100-101-007 (.20)	Drama (per production)	3	\$2,514	Intermediate School	10/15/25	6/19/26
Ferrucci, Frances 11-216-100-106-006 (0.77) 20-251-100-106-000 (0.23)	Special Education Aide	5	\$35,505.20	Briggs	9/1/25	6/30/26
Garcia Argueta, Brendalicia 11-216-100-106-006 (0.7) 20-251-100-106-000 (0.3)	Special Education Aide	4	\$27,236.16	Briggs	9/1/25	6/30/26
Hoertel, Jessica 20-280-100-100-007	Spring Musical: Art/Set Design (Grades 6-8)	1	\$592	Intermediate School	11/18/25	6/30/26
Hopkins, Alyssa 20-280-100-100-007	Spring Musical: Drama Director (Grades 6-8)	3	\$2,514	Intermediate School	11/18/25	6/30/26
Leibowitz, Marcia 11-216-100-106-006 (0.77) 20-251-100-106-000 (0.23)	Special Education Aide	5	\$34,780.20	Briggs	9/1/25	6/30/26
Sarmiento, Ashley 20-280-100-100-007	Spring Musical: Costumes (Grades 6-8)	1	\$592	Intermediate School	11/18/25	6/30/26
Szuskowski, Patricia 20-280-100-100-007	Spring Musical: Props (Grades 6-8)	1	\$592	Intermediate School	11/18/25	6/30/26
Tackas, Jacqueline 11-216-100-106-006 (0.69) 20-251-100-106-000 (0.31)	Special Education Aide	1	\$26,236.21	Briggs	9/1/25	6/30/26

**L.2 Motion to approve Course Reimbursements as indicated below:**

<b>FALL 2025 – ADMINISTRATORS</b>					
<b>Name</b>	<b>College/University</b>	<b>Course</b>	<b>Approval #</b>	<b>Credits</b>	<b>Total</b>
Lonie, Michael	St. Peter's University	Qualitative Research Design & Analysis	ADM07	3	\$3,075
		Statistics I	ADM08	3	\$3,075

**L.3 Motion to recognize the following corrections to the December 15, 2025 Minutes, Personnel:**

<b>H. 2025-2026 SCHOOL YEAR JTHS COACHING STAFF</b>								
<b>Name</b>	<b>Nature of Action</b>	<b>Position</b>	<b>Step</b>	<b>Base</b>	<b>Longevity</b>	<b>Salary</b>	<b>Date Effective</b>	<b>Date Termin.</b>
Kiely, Shawn*	Base/Salary Correction	Asst. Wrestling	3	<b>\$6,028</b>	-	<b>\$6,028</b>	12/8/25	6/30/26

\* out of district coach

**L.4 Motion to establish the rate of pay for the following positions, effective February 1, 2026:**

<b>Position</b>	<b>Rate</b>
Substitute Bus Driver	\$28.16

**L.5 Motion to approve resolution as described below:**

Upon the recommendation of the Superintendent of Schools, the Jefferson Township Board of Education votes to withhold the salary and adjustment increment for Employee No. 889 for the 2026-2027 school year based upon the employee's job performance.

**M. EDUCATION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the recommendation of the Superintendent to approve and adopt motions M.1 through M.3, as described below:

_____ Mr. Camacho	_____ Mrs. Poulas	_____ Mrs. Small
_____ Mr. Natale	_____ Mrs. Ruggiero	_____ Mrs. Mallimo-Orna, <i>Vice President</i>
_____ Mrs. Perez	_____ Ms. Seugling	_____ Mr. Brown, <i>President</i>

**M.1** Motion to affirm Superintendent's report of incidents of Harassment, Intimidation and Bullying findings reported for November 17, 2025 through December 15, 2025.

**M.2** Motion to approve the following day field trips:

School, Group/Activity	Location
JTHS Student Council	Sparta, NJ
JTHS Academic Bowl Team	Sparta, NJ
JTHS Transition Education Program	Randolph, NJ
JTHS Transition Education Program	Denville, NJ
White Rock Elementary School, Grade 3	Bronx, NY
JTHS Debate Team	Mt. Olive, NJ
JTHS Career-Based Instruction	Dover and Morristown, NJ
Stanlick, Grade 2	Boonton, NJ
White Rock, Grade 2	Boonton, NJ

**M.3** Motion to approve the following overnight field trips:

School, Group/Activity	Location
JTHS Girls' Wrestling Tournament	Atlantic City, NJ
JTHS Boys' Wrestling Tournament	Atlantic City, NJ
JTHS Girls' Lacrosse Spring Training	Various locations in Florida

**N. RECOGNITION OF REPORTS**

Upon the recommendation of the Superintendent, the Board recognizes the reports listed below:

Harassment, Intimidation and Bullying Incidents (HIB) for the period of December 15, 2025 through January 20, 2026:

School	Incidents Reported	Confirmed Incidents	Unconfirmed Incidents
Ellen T. Briggs	0	0	0
Arthur Stanlick	1	0	1
White Rock	0	0	0
Jefferson Twp. Intermediate School	3	0	3
Jefferson Twp. High School	0	0	0

Enrollment as of December 23, 2025:

	December 2024	December 2025
Grades PreK	293	281
Grades K-5	1,030	1,026
Grades 6-8	548	531
Grades 9-12	797	755
TOTAL	2,668	2,593
Tuition students received	2	3
Out-of-district placement	15	13

**O. COMMUNICATIONS**

**P. PUBLIC COMMENTS** (*Public participation shall be governed by Bylaw 0167, as outlined in Agenda Section G*).

**Q. OLD BUSINESS**

**R. NEW BUSINESS**

**RESOLUTION PROCLAIMING JANUARY 2026 AS  
SCHOOL BOARD MEMBER RECOGNITION MONTH**

*WHEREAS*, The New Jersey School Boards Association has declared January 2026 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members;

*WHEREAS*, The Jefferson Township Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts;

*WHEREAS*, The Jefferson Township Board of Education embraces the goal of high-quality education for all New Jersey public school students;

*WHEREAS*, New Jersey’s local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12<sup>th</sup> grade;

*WHEREAS*, New Jersey’s 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education;

*WHEREAS*, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs;

*WHEREAS*, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public’s expectations for the schools; and

*WHEREAS*, New Jersey can take pride in its schools, which rank among the nation’s best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments;

*NOW, THEREFORE, BE IT RESOLVED*, That the Jefferson Township Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2026 as School Board Recognition Month; and

*BE IT FURTHER RESOLVED*, That the Jefferson Township Board of Education urges all New Jersey citizens to work with their local boards of education and public school staff toward the advancement of our children’s education.

**S. CLOSED SESSION**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, that the Board of Education adopt the following resolution:

BE IT RESOLVED, by the Jefferson Township Board of Education on this 20th day of January, 2026, at \_\_\_\_\_ PM, as follows:

1. The Board shall recess to closed session in accordance with the Open Public Meetings Law, N.J.S.A. 10:4-12b (1), (2), (6), (7,) and (8). The general nature of the discussion will involve matters confidential by law, any investigations or tactics or techniques to protect persons or litigation, anticipated litigation and attorney-client matters.
2. These matters will be disclosed to the public as soon as the need for confidentiality no longer applies.
3. This resolution shall take effect immediately.

The meeting was called to public session at \_\_\_\_\_ PM.

**T. ADJOURN**

Motion by \_\_\_\_\_, seconded by \_\_\_\_\_, to adjourn the meeting at \_\_\_\_\_ PM.

\_\_\_\_\_ Mr. Camacho  
\_\_\_\_\_ Mr. Natale  
\_\_\_\_\_ Mrs. Perez

\_\_\_\_\_ Mrs. Poulas  
\_\_\_\_\_ Mrs. Ruggiero  
\_\_\_\_\_ Ms. Seugling

\_\_\_\_\_ Mrs. Small  
\_\_\_\_\_ Mrs. Mallimo-Orna, *Vice President*  
\_\_\_\_\_ Mr. Brown, *President*

Appendix A

Name	Event Date	Location	Seminar/Function	Registration Fee	Transportation Fee	Lodging cost per night	Meal cost per day	# of Travel Days	Mileage (@ \$0.47/mi)	Misc. Fees (including parking/tolls/misc fees)	Total Expense
Camacho, Alberto	1/21, 2/2, and 2/19/26	Virtual	NJSBA LEAD Master Class Series	\$249.00	-	-	-	-	-	-	\$249.00
Hewitt, Todd	2/25/26	Denville, NJ	HVACR Continuing Education Classes	\$290.00	-	-	-	-	-	-	\$290.00
Hewitt, Todd	4/2, 4/9, 4/16, 4/23, 4/30, 5/7, and 5/14/26	Rockaway, NJ	2026 National Electrical Code License Renewal	\$1,300.00	-	-	-	-	-	-	\$1,300.00
Kotek, David	3/26/26	Atlantic City, NJ	Cummins Factory Training- Mechanics Breakout Sessions 1 & 2	\$300.00	-	-	\$51.00	1	\$144.29	\$40.00	\$535.26
Rowens, Heather	Completed by 7/30/26	Virtual	Four-Part Sentence-Level Instruction Course	\$199.00	-	-	-	-	-	-	\$199.00
Sanchez, Vanessa	3/25-3/27/26	Atlantic City, NJ	STS Conference/NJ Pupil Transportation	\$500.00	-	\$150.00	\$68.00	2.5	\$142.41	\$40.00	\$1,070.41
Serignese, Nicholas	Completed by 6/30/26	Virtual	Excel Basic, Word Basic, and Quickbooks Online offered through NJASBO	\$435.00	-	-	-	-	-	-	\$435.00
Thomsen, Emily	2/19-2/21/26	Atlantic City, NJ	2026 NJ Music Educators Association Conference	\$225.00	-	-	-	-	\$130.19	-	\$355.19