



BECKMAN HIGH SCHOOL SUPER BOOSTER MEETING MINUTES

Wednesday, October 22, 2025, at 7:30am / Room #115

1. Welcome (Kori Morrison - *Super Booster President*)

1. Admin Update (Penn Bushong – *Beckman Assistant Principal*)

- a. New procedure for Booster Club Donation Emails/Letters/Requests
 - i. Moving forward - All Booster Clubs need to submit their Annual Family Donation Request forms to Super Boosters & Beckman Admin for Approval.
 - ii. Please plan on submitting these documents along with a Fundraiser Approval Form prior to disseminating the information to your families.
 - iii. The Fundraiser Approval Form can be found on the Super Boosters Page of the Beckman High School website.
 - iv. Eventually, the District Office will be requiring all Booster Clubs to use a standardized form for collecting donations from families. This form will allow groups to tailor it for their programs.

2. Treasurer Update (Joanne Owyang - *Super Booster Treasurer*)

- a. Corporate Match Overview (Checks & ACH Deposits)
 - i. Reminder to encourage Corporate Match donations from your families.
 - ii. Corporate match donations are received in one of two ways: Via ACH automated deposit into the Super Boosters Bank Account (then we, in turn, issue a check to the Booster Club indicated to receive the funds); Or via hard copy check (which is then endorsed over to the Booster Club indicated to receive the funds).
- b. Quarterly Bank Statement Submission & End of year Financials
 - i. Please send items to NEW Super Booster Treasurer email: BeckmanSBTreasurer@gmail.com
 - ii. Submissions should be based on a FISCAL year (Q1: June, July, Aug; Q2: Sep, Oct, Nov; Q3: Dec, Jan, Feb; Q4: Mar, Apr, May)

3. Booster Club Financial Obligations (Steve Fischel & Monica Salas - *Beckman Athletic Directors*)

- a. eTeamSponsor
 - i. Beckman Athletics is looking into a long-term contract with eTeamSponsor to be able to offer 90% back to Booster Clubs from money raised (instead of the traditional 80-82% our groups have been used to).
 - ii. This would require that all Booster Clubs using an online fundraiser (crowd funding) option use only eTeamSponsor for this service.

- iii. Feedback has been positive in terms of their customer service, platform and back-end management. Account reps live near our school which would help with any issues that would come up.

b. Weight Room

- i. Winter schedules coming out soon
- ii. Fall invoices have been sent out to all groups. Please pay promptly.

c. Coaches Stipends – In-Season, Off-Season & “Gifts”

- i. Reminder that the following stipend deadlines are approaching (Oct. 30)
 - “In-Season District Paid” Stipends (Coaches submit based on District pay matrix)
 - “In-Season Booster Paid” Stipends (Boosters submit if there are additional coaches in program not covered by the District Paid Stipends. Use the template that was emailed out previously).
 - “Off-Season Booster Paid” Stipends (Boosters submit for coaches working for programs in the off-season, the amounts Boosters pay for these stipends can vary, but cannot exceed the “In-Season District Paid” stipend amounts.
- ii. Reminder that end of season “Gifts” to coaches cannot exceed \$599 and must be in the form of a Gift Card.
 - Coaches CANNOT be paid by Check or Cash for Gifts.
 - Coaches can be reimbursed via Check ONLY for program related expenses, as long as a receipt has been submitted for those expenses.

4. Question and Answer Session/Discussion of Agenda for Next Meeting

5. Adjourn