

Hershey Elementary School
Building Advisory Team Meeting (BAT)
Date: Thursday, January 8, 2026



Meeting Minutes

Attending:

Mrs. Funck
Dr. Gawel
Nana McKeone

Kaitlyn Goehringer
Jackie Lerch
Tracey Royo

Val Pantanelli
Fatma Elsaka
Lauren Golaszewski

Attending via Zoom:

Brianne Yeagley
Beth Christopher
Rachel Mitzi Lim

Megan Bell
Susie Chase
Natalie Stoops

Kim Lyons
Eleanor Reynolds
Sarah Al-Obaydi
Erin Westfall

Grade Level Representatives 2025-26:

Kindergarten – Lauren Golaszewski
Grade 1 – Katilyn Goehringer
Grade 2 – Jerri Barnett
Grade 3 – Erika Luongo
Grade 4 – Brianne Yeagley
Grade 5 – Val Pantanelli
Special Education – Jackie Lerch

Elementary Vision, Mission and Purpose:

Vision: Increase student achievement through collaboration, discussion, and teaching based on student data and performance.

Mission: As a K-5 faculty, we will do whatever it takes to engage, elevate, and ensure high levels of learning for ALL students.

Purpose: Building Advisory Team (BAT):

To keep the lines of communication open between the elementary schools and community, the school has formed a Building Advisory Team (BAT), which serves in an advisory capacity to the building administrator. BAT meetings are held monthly - on the second Thursday of each month at 9:00 a.m. The BAT meetings are held in person at the Elementary School with an option to attend via zoom as well.

Use of a protocol - Any question or concern that cannot be quickly responded to will become part of the informational/presentation items made at the following BAT meeting.

Problem Solving / Solution Based Team

Use of a Decision-Making Protocol (when needed)

What is the issue/concern that requires a decision to be made?

Describe how this decision will impact students?

Describe how this decision will impact the safety of students and staff?

Will this decision go against any policies?

Consider the resources necessary to address this issue. Are they available? What will be required?

Topics shared during grade level reports:

Kindergarten – nothing to report

Grade 1 – nothing to report

Grade 2 – not present

Grade 3 – nothing to report

Grade 4 – nothing to report

Grade 5 - Question asked, “To do we prepare 5th grades students going to 6th grade?”

Mrs. Funck stated there are numerous things in place to prepare students for transitioning from elementary school to middle school, which we continue to improve upon each year.

An example is:

Team Building – middle school counselors come over to meet and talk with students to help normalize the transition process.

Teachers will also send out information via SeeSaw on upcoming items/activities.

Special Education – nothing to report

Old Business

None

New Business

Mrs. Funck shared what MTSS is:

What is MTSS: Multi-Tiered Systems of Support?

- The framework we use to support *all* students
- Helps identify student needs early
- Provides the right support at the right time

MTSS is proactive, preventative, and focused on student growth.

- Every child participates in MTSS
- Most students succeed with strong classroom instruction
- Some students receive additional support for a period of time
- Supports are flexible and may change as students grow

Students are supported by a team that may include:

- Classroom teachers
- Interventionists and instructional coaches
- Counselors, psychologists, and administrators

Teams meet regularly to review data and plan supports.

There are 3 Tiers of support:

Tier 1 – Core Instruction (All Students)

- High-quality instruction in reading, math, and social-emotional learning

Tier 2 – Targeted Support (Some Students)

- Small-group instruction for specific skill needs

Tier 3 – Intensive Support (A Few Students)

- More individualized and frequent instruction

Note: *All students receive Tier 1 instruction.*

Families are an essential part of MTSS.

- Parents are informed when students receive additional support
- Progress is shared through report cards, conferences, and meetings

Additional items/questions by attendees:

If students receive Tier 2 & Tier 3 support, when does it happen?

Tier 2 support is usually during WIN time and Tier 3 during transition times and at the end of instruction time of lessons. Teachers use so many creative ways to teach and learn.

Letters are generated and sent to Parents regarding student tier moves.

Sharing from Principals – to be done at PTO Meeting

Next BAT Meeting will be held on Thursday, April 9, 2026 starting at 9:00 am in Elementary Room 6 with an option to attend via zoom

Please email Mrs. Funck with suggestions for a topic to discuss