

JAN 15 2026

RESOLUTION NO. 25.26.06

MENLO PARK CITY
SCHOOL DISTRICT

**RESOLUTION OF THE BOARD OF TRUSTEES
OF THE MENLO PARK CITY SCHOOL DISTRICT
IN SUPPORT OF CEQA EXEMPTIONS FOR THE ENCINAL ELEMENTARY
MODERNIZATION PROJECT, LAUREL UPPER SCHOOL MODERNIZATION PROJECT,
OAK KNOLL SCHOOL MODERNIZATION PROJECT, HILLVIEW MIDDLE SCHOOL
MODERNIZATION PROJECT AND THE DISTRICTWIDE HVAC PROJECT**

WHEREAS, the District intends to undertake the Encinal Elementary Modernization Project, Laurel Upper School Modernization Project, Oak Knoll School Modernization Project, Hillview Middle School Modernization Project and Districtwide HVAC Project (collectively the "Projects");

WHEREAS, the proposed Projects consist of various activities, including: (1) Fire Alarm Upgrades; (2) Upgrades to Interior/Exterior Door Access Controls; (3) Modernization of Older Gym, School Front Entry Wayfinding, General Classrooms; (4) Installation of Shade Structures; (5) Upgrades to Classroom AV/Emergency Communication Systems; (6) Installation of Solar on Rooftops; and (7) Electric Service Upgrades; and (8) HVAC Upgrades;

WHEREAS, the District must comply with the California Environmental Quality Act ("CEQA") for the Project;

WHEREAS, the CEQA Guidelines, California Code of Regulations, title 14, division 6, exempt certain projects, including projects consisting of:

- Class 1 – Operation, repair, maintenance, permitting, leasing, licensing, or minor alteration of existing public or private structures, facilities, mechanical equipment, or topographical features, involving negligible or no expansion of existing or former use (§ 15301);
- Class 2 – The replacement or reconstruction of existing structures and facilities where the new structure will be located on the same site as the structure replaced and will have substantially the same purpose and capacity as the structure replaced (§ 15302);
- Class 3 – Construction and location of limited numbers of new, small facilities or structures; installation of small new equipment and facilities in small structures; and the conversion of existing small structures from one use to another where only minor modifications are made in the exterior of the structure (§ 15303);
- Class 11 – Construction or placement of minor structures accessory to existing institutional facilities (§ 15304);
- Class 14 – Minor additions to existing schools within existing school grounds where the addition does not increase original student capacity by more than 25 percent or ten classrooms, whichever is less (§ 15314); and
- Class 23 – Normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose.

WHEREAS, based on the record, the District has determined that the Projects meet the criteria for and, thus, is categorically exempt from CEQA under Class 1, Class 2, Class 3, Class 11, and Class 14;

WHEREAS, the CEQA Guidelines also set forth exceptions to the categorical exemptions (§ 15300.2); and

WHEREAS, based on the record, the District has determined that the Projects are not subject to any of the exceptions to categorical exemptions, including, without limitation, because:

- The Projects are not located in or near a uniquely sensitive environment nor would the Project impact a designated environmental resource of hazardous or critical concern;
- There are no other projects of the same type in the same place as the Project that would result in cumulative impacts;
- There is no indication of unusual circumstances that would cause a significant environmental impact related to the Project;
- The Projects would not result in damage to scenic resources because the Project would be located on an existing developed school site and does not result in damage to any existing scenic or natural resources, does not result in an encroachment of any incompatible land use, does not detract from scenic views or scenic quality, and includes proper siting, landscaping, and/or screening;
- The Projects are not located on a hazardous waste sites; and
- The Projects would not cause a substantial adverse change in the significance of a historical resource.

NOW, THEREFORE, the Board of Trustees of the Menlo Park City School District hereby finds, determines, declares, orders, and resolves as follows:

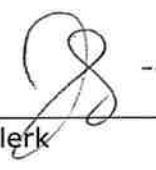
1. That the foregoing recitals are true.
2. The Projects, as described, are approved.
3. The Projects meet the criteria for and, thus, is categorically exempt from CEQA under Class 1, Class 2, Class 3, Class 4, Class 14 and Class 23.
4. None of the exceptions to the categorical exemptions apply to the Projects.
5. All applicable CEQA requirements have been fulfilled for the Project.
6. The District is hereby authorized and directed to file and record Notice of Exemptions for the Projects, consistent with this Resolution, with all appropriate public agencies or entities.
7. The District's Superintendent and/or designee is hereby authorized to take all further action necessary to otherwise carry out, give effect to, and comply with the terms and intent of this Resolution.

ADOPTED AND APPROVED by the Board of Trustees of the Menlo Park City School District on this 15 day of January, 2026, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

By: 

President

Attest:
By: 

Clerk

Notice of Exemption

To: San Mateo County Clerk-Recorder's Office
555 County Center, 1st Floor
Redwood City, CA 94063

Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
Via CEQASubmit/CEQANet

From: Menlo Park City School District
181 Encinal Ave
Atherton, CA 94027

Attn: Sandra Franco

Project Title: Oak Knoll School Modernization Project

Project Location - Specific: Oak Knoll School
1895 Oak Knoll Lane
Menlo Park, CA 94025

Project Location - City: Menlo Park **Project Location - County:** San Mateo

Description of Nature, Purpose, and Beneficiaries of Project:

The project involves the modernization of Oak Knoll School ("OKS"), including: (1) Priority Fencing Installation; (2) Fire Alarm Upgrades; (3) Upgrades to Interior/Exterior Door Access Controls; (4) Modernization of Older Gym, School Front Entry Wayfinding, General Classrooms; (5) Installation of Shade Structures; (6) Upgrades to Classroom AV/Emergency Communication Systems; (7) Electric Service Upgrades; and (8) HVAC Upgrades. Construction is anticipated to commence, TBD. All construction activities will occur within the existing campus footprint, which will have substantially the same purpose and capacity upon the completion of the project.

Name of Public Agency Approving Project: Menlo Park City School District

Name of Agency Carrying Out Project: Menlo Park City School District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: **Class 1: Sec. 15301; Class 2: Sec. 15302; Class 3, Sec. 15303; Class 4, Sec. 15311; Class 14: Sec. 15314; Class 23, Sec. 15323.**
- Statutory Exemptions. State code number:
- Other. Common Sense Exemption: **Sec. 15061(b)(3)**

Reasons Why Project Is Exempt:

Class 1 (Sec. 15301): The proposed project includes the minor alteration of existing public facilities on the existing OKS campus and involves negligible or no expansion of existing or former use. Class 2 (Sec. 15302): The proposed project includes the replacement or reconstruction of existing facilities. Class 3 (Sec. 15303): The proposed project consists of the construction and location of limited small structures. Class 4 (Sec. 15304): The proposed project consists of construction or placement of minor structures accessory to existing institutional facilities (facilities designed for public school use). Class 14 (Sec. 15314): The proposed project would be located within the existing school campus, a developed property within Menlo Park, located in San Mateo County and will not increase original student capacity by more than 10 classrooms or 25 percent. Class 23 (Sec. 15323): The proposed project consists of the normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose. Common Sense Exemption: It can be seen with certainty that there is no possibility that the proposed project involves any activity that may have a significant effect on the environment.

Lead Agency Contact: Sandra Franco, Director of Maintenance, Operations, and Transportation
Telephone: (650) 321-7140 ext. 5604

Signature: 

Date: 1/16/25

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From: Menlo Park City School District
181 Encinal Ave
Atherton, CA 94027

Attn: Sandra Franco

Project Title: Laurel Upper School Modernization Project

Project Location - Specific: Laurel Upper School
275 Elliott Drive
Menlo Park, CA 94025

Project Location - City: Menlo Park **Project Location - County:** San Mateo

Description of Nature, Purpose, and Beneficiaries of Project:

The project involves the modernization of Laurel Upper School ("LUS"), including: (1) Fire Alarm Upgrades; (2) Upgrades to Interior/Exterior Door Access Controls; (3) Modernization of Older Gym, School Front Entry Wayfinding, General Classrooms; (4) Installation of Shade Structures; (5) Upgrades to Classroom AV/Emergency Communication Systems; (6) Installation of Solar on Rooftops; (7) Electric Service Upgrades; and (8) HVAC Upgrades. Construction is anticipated to commence, TBD. All construction activities will occur within the existing campus footprint, which will have substantially the same purpose and capacity upon the completion of the project.

Name of Public Agency Approving Project: Menlo Park City School District

Name of Agency Carrying Out Project: Menlo Park City School District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: **Class 1: Sec. 15301; Class 2: Sec. 15302; Class 3, Sec. 15303; Class 4, Sec. 15311; Class 14: Sec. 15314; Class 23, Sec. 15323.**
- Statutory Exemptions. State code number:
- Other. Common Sense Exemption: **Sec. 15061(b)(3)**

Reasons Why Project Is Exempt:

Class 1 (Sec. 15301): The proposed project includes the minor alteration of existing public facilities on the existing Laurel Upper School campus and involves negligible or no expansion of existing or former use. Class 2 (Sec. 15302): The proposed project includes the replacement or reconstruction of existing facilities. Class 3 (Sect. 15303): The proposed project consists of the construction and location of limited small structures. Class 4 (Sect. 15304): The proposed project consists of construction or placement of minor structures accessory to existing institutional facilities (facilities designed for public school use). Class 14 (Sec. 15314): The proposed project would be located within the existing school campus, a developed property within Menlo Park, located in San Mateo County and will not increase original student capacity by more than 10 classrooms or 25 percent. Class 23 (Sec. 15323): The proposed project consists of the normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose. Common Sense Exemption: It can be seen with certainty that there is no possibility that the proposed project involves any activity that may have a significant effect on the environment.

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181 Encinal Ave
Atherton, CA 94027

Attn: Sandra Franco

Office of Planning and Research
P.O. Box 3044, Room 113
Sacramento, CA 95812-3044
Via CEQASubmit/CEQAnet

Project Title: Districtwide HVAC Project

Project Location - Specific: Laurel Lower School
275 Elliott Drive
Menlo Park, CA 94025

Project Location - City: Menlo Park **Project Location - County:** San Mateo

Description of Nature, Purpose, and Beneficiaries of Project:

The project involves HVAC Upgrades at the Laurel Lower School ("LLS") as part of the Districtwide HVAC Project. Construction is anticipated to commence, TBD. All construction activities will occur within the existing campus footprint, which will have substantially the same purpose and capacity upon the completion of the project.

Name of Public Agency Approving Project: Menlo Park City School District

Name of Agency Carrying Out Project: Menlo Park City School District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: **Class 1: Sec. 15301; Class 2: Sec. 15302; Class 3, Sec. 15303; Class 4, Sec. 15311; Class 14: Sec. 15314; Class 23, Sec. 15323.**
- Statutory Exemptions. State code number:
- Other. Common Sense Exemption: **Sec. 15061(b)(3)**

Reasons Why Project Is Exempt:

Class 1 (Sec. 15301): The proposed project includes the minor alteration of existing public facilities on the existing Laurel Lower School campus and involves negligible or no expansion of existing or former use. Class 2 (Sec. 15302): The proposed project includes the replacement or reconstruction of existing facilities. Class 3 (Sect. 15303): The proposed project consists of the construction and location of limited small structures. Class 4 (Sect. 15304): The proposed project consists of construction or placement of minor structures accessory to existing institutional facilities (facilities designed for public school use). Class 14 (Sec. 15314): The proposed project would be located within the existing school campus, a developed property within Menlo Park, located in San Mateo County and will not increase original student capacity by more than 10 classrooms or 25 percent. Class 23 (Sec. 15323): The proposed project consists of the normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose. Common Sense Exemption: It can be seen with certainty that there is no possibility that the proposed project involves any activity that may have a significant effect on the environment.

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From: Menlo Park City School District
181 Encinal Ave
Atherton, CA 94027

Attn: Sandra Franco

Project Title: Hillview Middle School Modernization Project

Project Location - Specific: Hillview Middle School
1100 Elder Ave.
Menlo Park, CA 94025

Project Location - City: Menlo Park **Project Location - County:** San Mateo

Description of Nature, Purpose, and Beneficiaries of Project:

The project involves the modernization of Hillview Middle School ("HMSS"), including: (1) Fire Alarm Upgrades; (2) Upgrades to Interior/Exterior Door Access Controls; (3) Modernization of Older Gym, School Front Entry Wayfinding, General Classrooms; (4) Installation of Shade Structures; (5) Upgrades to Classroom AV/Emergency Communication Systems; (6) Upgrades to PAC Bleachers and Flooring; (7) Electric Service Upgrades; and (8) HVAC Upgrades. Construction is anticipated to commence, TBD. All construction activities will occur within the existing campus footprint, which will have substantially the same purpose and capacity upon the completion of the project.

Name of Public Agency Approving Project: Menlo Park City School District

Name of Agency Carrying Out Project: Menlo Park City School District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: **Class 1: Sec. 15301; Class 2: Sec. 15302; Class 3, Sec. 15303; Class 4, Sec. 15311; Class 14: Sec. 15314; Class 23, Sec. 15323.**
- Statutory Exemptions. State code number:
- Other. Common Sense Exemption: **Sec. 15061(b)(3)**

Reasons Why Project Is Exempt:

Class 1 (Sec. 15301): The proposed project includes the minor alteration of existing public facilities on the existing LHMS campus and involves negligible or no expansion of existing or former use. Class 2 (Sec. 15302): The proposed project includes the replacement or reconstruction of existing facilities. Class 3 (Sec. 15303): The proposed project consists of the construction and location of limited small structures. Class 4 (Sect. 15304): The proposed project consists of construction or placement of minor structures accessory to existing institutional facilities (facilities designed for public school use). Class 14 (Sec. 15314): The proposed project would be located within the existing school campus, a developed property within Menlo Park, located in San Mateo County and will not increase original student capacity by more than 10 classrooms or 25 percent. Class 23 (Sec. 15323): The proposed project consists of the normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose. Common Sense Exemption: It can be seen with certainty that there is no possibility that the proposed project involves any activity that may have a significant effect on the environment.

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From: Menlo Park City School District
181 Encinal Ave
Atherton, CA 94027

Attn: Sandra Franco

Project Title: Encinal Elementary School Modernization Project

Project Location - Specific: Encinal Elementary School
195 Encinal Ave.
Atherton, CA 94027

Project Location - City: Atherton **Project Location - County:** San Mateo

Description of Nature, Purpose, and Beneficiaries of Project:

The project involves the modernization of Encinal Elementary School ("EES"), including: (1) Fire Alarm Upgrades; (2) Upgrades to Interior/Exterior Door Access Controls; (3) Modernization of Older Gym, School Front Entry Wayfinding, General Classrooms; (4) Installation of Shade Structures; (5) Upgrades to Classroom AV/Emergency Communication Systems; (6) Electric Service Upgrades; and (7) HVAC Upgrades. Construction is anticipated to commence, TBD. All construction activities will occur within the existing campus footprint, which will have substantially the same purpose and capacity upon the completion of the project.

Name of Public Agency Approving Project: Menlo Park City School District

Name of Agency Carrying Out Project: Menlo Park City School District

Exempt Status: (check one)

- Ministerial (Sec. 21080(b)(1); 15268)
- Declared Emergency (Sec. 21080(b)(3); 15269(a))
- Emergency Project (Sec. 21080(b)(4); 15269(b)(c))
- Categorical Exemption. State type and section number: **Class 1: Sec. 15301; Class 2: Sec. 15302; Class 3, Sec. 15303; Class 4, Sec. 15311; Class 14: Sec. 15314; Class 23, Sec. 15323.**
- Statutory Exemptions. State code number:
- Other. Common Sense Exemption: **Sec. 15061(b)(3)**

Reasons Why Project Is Exempt:

Class 1 (Sec. 15301): The proposed project includes the minor alteration of existing public facilities on the existing EES campus and involves negligible or no expansion of existing or former use. Class 2 (Sec. 15302): The proposed project includes the replacement or reconstruction of existing facilities. Class 3 (Sec. 15303): The proposed project consists of the construction and location of limited small structures. Class 4 (Sec. 15304): The proposed project consists of construction or placement of minor structures accessory to existing institutional facilities (facilities designed for public school use). Class 14 (Sec. 15314): The proposed project would be located within the existing school campus, a developed property within Atherton located in San Mateo County and will not increase original student capacity by more than 10 classrooms or 25 percent. Class 23 (Sec. 15323): The proposed project consists of the normal operation of existing facilities for public gatherings for which the facilities were designed where there is a past history of the facility being used for the same or similar kind of purpose. Common Sense Exemption: It can be seen with certainty that there is no possibility that the proposed project involves any activity that may have a significant effect on the environment.

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