

HAWTHORNE BOARD OF EDUCATION

Hawthorne, New Jersey
Tuesday, November 18, 2025
Executive Session- 5:30 P.M.
Regular Meeting – 7:00 P.M.
Lincoln Middle School

MEETING CALLED TO ORDER:

Time: 5:35 p.m.

PUBLIC PORTION OF MEETING BEGINS:

The New Jersey Open Public Meeting Law was enacted to ensure the rights of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon.

In accordance with the provisions of this act, the Business Administrator/Board Secretary has caused notice of this meeting to be published by having the date, time, and place thereof posted at the municipal building, communicated to The Herald News, The Record, and filed with the Clerk of the Borough of Hawthorne.

(Ask for Roll Call)

ROLL CALL:	PRESENT	ABSENT	Time of arrival after meeting has been called to order.
Joseph Carr		X	
Alex Clavijo	X		
Michael Doyle	X		Arrived at 6:20 pm
Jennifer Ehrentraut	X		
Abigail Goff	X		Arrived at 6:20 pm
Erica Mulkey-Koltzan	X		Arrived at 6:20 pm
Anthony Puluse	X		
Gisselle Vega	X		
Marco Totaro	X		Left at 5:39 p.m. and returned at 6:20 pm

Also Present: Matthew Mignanelli, Superintendent of Schools
Sandy Vicale, Business Administrator/Board Secretary

FLAG SALUTE:

MEETING REGULATIONS:

During each regular meeting, two opportunities are provided for citizens to ask questions and to make comments. During the first opportunity, early on the agenda, the meeting is open to the public for the purpose of addressing items listed for approval on this agenda only. The second opportunity occurs just prior to adjournment, when citizens may address any subject matter that is pertinent to and/or directly related to the operation of the school district.

Persons wishing to speak must upon being recognized, rise, state their name, address and subject matter. Comments and questions shall be addressed to the Board President or the presiding officer and shall be limited to five minutes per person. The Board may (or may not) respond to issues raised by members of the public at the time they are raised, but will provide a response if and when appropriate.

The Board asks that members of the public be courteous and mindful of the rights of other individuals when speaking. Please note that the Board will not respond to comments regarding students or board employees in light of the privacy rights held by those individuals. Moreover, the Board discourages comments about such individuals, and will not be responsible for such comments. Members of the public who choose to speak during this public session should carefully consider their comments, since they could be held personally liable for any statements they make.

Finally, please note that in accordance with District Policy the Board will not officially comment or respond to any matter mentioned unless it can confirm that the matter has first been brought to the attention of the appropriate school personnel in an attempt to resolve the issue.

PRIVATE SESSION:

Be it resolved that the Hawthorne Board of Education convenes an Executive Session to discuss exempt matters pertaining to:

1. A matter rendered confidential by federal or state law
2. A collective bargaining agreement and/or negotiation related to it

Be it further resolved that it is anticipated that executive session will be for 45 minutes in duration and that public action may/may not be taken:

Be it further resolved that the minutes of the Executive Session will be made available upon a determination by the Board that the disclosure of the minutes will not detrimentally affect any right or interest of the Board and the need for confidentiality no longer exists.

MOTION TO GO INTO PRIVATE SESSION: 5:38 p.m.

Board of Education Roll Call Vote

Moved by Ms. Ehrentraut, seconded by Mr. Puluse

	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Totaro</u>
Motion				1			2		
			X (Arrived at 6:20 p.m.)		X (Arrived at 6:20 p.m.)	X (Arrived at 6:20 p.m.)		X (Arrived at 6:20 p.m.)	X (Left at 5:39 p.m., returned at 6:20 p.m.)
Aye		X		X			X		
Nay									
Abstain									
Absent	X								

MOTION TO EXIT FROM PRIVATE SESSION: 6:58 p.m.

Board of Education Roll Call Vote

Moved by Mr. Totaro, seconded by Mr. Clavijo

	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Totaro</u>
Motion	2								1
Aye	X	X	X	X	X	X	X		X
Nay									
Abstain									
Absent								X	

MOTION TO GO INTO REGULAR PUBLIC MEETING:

Time: 7:07 p.m.

Board of Education Roll Call Vote*Moved by Ms. Ehrentraut, seconded by Dr. Vega*

	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Totaro</u>
Motion		1				2			
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

Also Present: Matthew Mignanelli, Superintendent of Schools
 Sandy Vicale, Business Administrator/Board Secretary
 And 4 members of the public and 14 via You Tube.

PUBLIC BE HEARD - AGENDA ITEMS ONLY: None**APPROVAL OF MINUTES:**

October 14, 2025 – Regular Meeting – Public and Private

Board of Education Roll Call Vote*Moved by Mr. Clavijo, seconded by Mrs. Goff*

	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Mr. <u>Totaro</u>
Motion		2					1		
Aye	X	X	X	X	X		X	X	X
Nay									
Abstain									
Absent						X			

CORRESPONDENCE: None**REPORTS:**

A. Student Council Representative's Report – Jonathan Barbarisi

- Mr. Barbarisi reported on end of marking period events, end of Fall sports, clubs, winter performances, E-Sports events, Hispanic Heritage month, and wished everyone a Happy Thanksgiving.

B. Superintendent's Report – Matthew Mignanelli

- Mr. Mignanelli reported on Elective Expo at HHS, thanked Hawthorne Education Association for food, congratulated students on Fall sports, Parent Superintendent Coffee events, Heroes as Cool Kids Initiative, and wished everyone a Happy Thanksgiving.

COMMITTEE AND LIAISON REPORTS:

COMMITTEE

CHAIRPERSON

C. Legislative.....	Joseph Carr
No Report	
D. Finance & Administration.....	Alex Clavijo
Referendum audit, Rod Grants, 24/25 SY reconciled, 25/26 - Health Insurance	
E. Buildings & Grounds.....	Michael Doyle
Meeting with architect and engineers regarding Athletics Complex	
F. Policy.....	Michael Doyle
No Report	
G. Council Liaison.....	Jennifer Ehrentraut
Reminder of tree lighting 12/5 @ Boro Hall, collection of Toys for Tots, food pantry assistance	
H. Personnel.....	Jennifer Ehrentraut
No Report	
I. Curriculum & Instruction.....	Abigail Goff
NJSLA field test, Ed Camp PD Day, new curriculum, William Paterson partnership	
J. NJSBA.....	Erica Mulkey-Koltzan
Recap of October conference	
K. PCSBA.....	Erica Mulkey-Koltzan
12/8 next meeting - Hybrid	
L. HEF/SEPAC/PTOs.....	Anthony Puluse
Fundraisers and events for HHS PTO, Hawthorne Education Foundation, and SEPAC 5K 5/3/26	

CURRICULUM AND INSTRUCTION:

Abigail Goff, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Curriculum and Instruction recommends the following resolutions:

CI-1. Approval of Field Trips

Be it resolved, that the Hawthorne Board of Education approve the following in accordance with Policy 2340:

School	Group	Destination	Transportation	Cost Per Student	Outside Funding
HHS	Performing Arts Club	Brightview Senior Living	HPS	\$0.00	\$0.00
HHS	Performing Arts Club	Fair Lawn Senior Center	HPS	\$0.00	\$0.00
HHS	Performing Arts Club	Fair Lawn Senior Center	HPS	\$0.00	\$0.00
RS	4 th and 5 th Grade ELA BSI	Municipal Building	Walking	\$0.00	\$0.00
JS	1 st Grade	Mayo Center	HPS	\$0.00	PTO
JS	5 th Grade	FunPlex	HPS	\$0.00	PTO
RS	5 th Grade	FunPlex	HPS	\$0.00	PTO
HHS	Dance 3	Roosevelt School	HPS	\$0.00	\$0.00
RS	4 th Grade	Museum Village	HPS	\$0.00	PTO
JS	2 nd Grade	Turtle Back Zoo	HPS	\$0.00	PTO
HHS	Esports Club	Georgian Court University Casino	HPS	\$0.00	\$0.00
HHS	ARCH Program	Bergen Towne Center	HPS	\$0.00	\$0.00

CI-2. Approval of travel to events for Board members and employees in compliance with the travel policy. A list of these events has been submitted under separate cover and shall be made an integral part of this resolution.

CI-3. Approval of agreement with William Paterson University in their K-12 Teacher Apprenticeship Pre-Service Program.

CI-4. Approval of home instruction for Hawthorne resident pupil(s) as follows:

- Student (file #110125) – Instruction starting date: 10/31/25
Home Instructor(s) – Kristen Segreto
- Student (file #110225) – Instruction starting date: 10/30/25
Home Instructor(s) – Educere
- Student (file #110325) – Instruction starting date: 10/30/25
Home Instructor(s) – Educere
- Student (file #110425) – Instruction starting date: 10/30/25
Home Instructor(s) – Educere
- Student (file #110525) – Instruction starting date: 10/30/25
Home Instructor(s) – Educere
- Student (file #110625) – Instruction starting date: 11/11/25
Home Instructor(s) – Educere

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-5.	Bergen County Special Services	A rate not to exceed \$29,900.00 for Behavior Services	N/A	N/A	Student (File #110725)	10/20/25-6/30/26	25/26 SY

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
CI-6.	Bergen County Special Services	Home Instruction- 10 hrs./wk. At a rate not to exceed \$30,720.00	N/A	N/A	Student (File #110725)	10/13/25-6/30/26	25/26 SY
CI-7.	Bergen County Special Services	Rate not to exceed \$850.00. Bilingual Speech Evaluation	N/A	N/A	Student (File #110925)	11/1/25-6/30/26	25/26 SY
CI-8.	Learn Well- Newark Beth Israel	\$62.55 per hr 10 hr/wk for 1 week. A total fee of \$625.50	N/A	N/A	Student (File #111025)	10/14/25-10/21/25	25/26 SY
CI-9.	Learn Well- St Mary's General Hospital	\$62.55 per hr 10 hr/wk for 8 weeks. A total fee of \$5,004.00	N/A	N/A	Student (File #111025)	10/23/25-12/18/25	25/26/ SY
CI-10.	Windsor Learning Center	\$367.00 per diem for 144 days. A total fee of \$52,848.00	N/A	N/A	Student (File #111125)	10/27/25-6/30/26	25/26 SY
CI-11.	Shepard Preparatory HS	\$357.02 per diem for 139 days. A total fee of \$49,625.78	N/A	N/A	Student (File #111225)	11/3/25-6/30/26	25/26 SY
CI-12.	P.G. Chambers School	\$509.90 per diem for 149 days. A total fee of \$75,975.10	N/A	N/A	Student (File #111325)	10/27/25-6/30/26	25/26 SY
CI-13.	Learn Well- Bergen New Bridge Medical Center	\$62.55 per hr. 10 hr./wk. for 4 weeks. A total fee of \$2,502.00	N/A	N/A	Student (File #111425)	11/6/25-12/6/25	25/26 SY

- CI-14. Approval of a tuition contract with Passaic County Technical Institute, Wayne, New Jersey for one resident student (File #111525) for the amount of \$16, 829.00 for the 2025-2026 school year.
- CI-15. Approval of a revised tuition contract agreement with Ridgewood Public Schools originally approved as item CI-15 from our September 23, 2025 Board Meeting for one resident student (File #111625) for a total fee of \$16,300.38 from 9/5/25-10/10/25 for the 2025-2026 school year.
- CI-16. Approval of a contract with Bergen County Special Services, Educational Enterprises Division, for Senior Experience for the 2025-2026 school year, at a rate not to exceed \$15,400.00. This is to be funded by Title IV Funds.

BE IT RESOLVED, that the Hawthorne Board of Education approve the following student out of district placements based upon NJ Department of Education Maximum:

	School	SY Tuition	Additional Services	ESY Tuition	Student #	Dates of Term	Discussion
*CI-17.	East Mountain School, HMH Carrier Clinic	\$389.65 per diem for 133 days. A total fee of \$51,823.45	N/A	N/A	Student (File#112225)	11/17/25-6/30/26	25/26 SY

Board of Education Roll Call Vote on Resolutions CI-1 – CI-17

Moved by Mrs. Goff, seconded by Ms. Ehrentraut

Board Comments: Ms. Mulkey-Koltzan inquired about CI-1. Mrs. Goff commented on CI-1, CI-4, CI-5, and CI-14. Mr. Puluse commented on CI-14.

	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mr. <u>Totaro</u>
Motion	1							2	
Aye	X	X	X	X		X	X	X	X
Nay									
Abstain									
Absent					X				

PERSONNEL:

Jennifer Ehrentraut

The following resolutions are pursuant to the recommendation of the Superintendent of Schools.

ACTION ITEMS:

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/Account
P-1.	Julia Di Clemente	Leave	Administrative Assistant	n/a	n/a	CO	2/4/26 on payroll and estimated date of 3/2/26 without pay	First Day back on Payroll 9/1/26	Approval of Maternity Leave and Federal/State Family Leave of Absence in accordance with the Federal/State Family Leave Act followed by Child Rearing Leave
P-2.	Dawn Auerbach	Hire	Interim Part Time School Administrator	n/a	\$500 per diem	HHS	11/19/25 Pending completion of	3/25/26 or the return of	To Fill a Vacancy Created by the Maternity Leave

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
							criminal history review	the regular staff member	of Deborah Pfiefer
P-3.	Kerri Casey	Adjust	Teacher of Students with Disabilities	B+15/16	Pro-rated on the basis of an annual salary of \$88,415	RS	Increase in Longevity Payable 12/15/25 Retroactive as of 11/1/25	6/30/26	Adjustment in salary based on the adjusted longevity payment as per the 2025-2026 negotiated contract
P-4.	Deborah Clark	Adjust	Teacher of English	MA/16	Pro-rated on the basis of an annual salary of \$90,015	HHS	Increase in Longevity Payable 12/15/25 Retroactive as of 11/1/25	6/30/26	Adjustment in salary based on the adjusted longevity payment as per the 2025-2026 negotiated contract
P-5.	Amanda Marshall	Adjust	Elementary School Teacher	BA/18	Pro-rated on the basis of an annual salary of \$91,365	RS	Increase in Longevity Payable 12/15/25 Retroactive as of 11/1/25	6/30/26	Adjustment in salary based on the adjusted longevity payment as per the 2025-2026 negotiated contract
P-6.	Julie Schmidberger	Adjust	Paraprofessional	n/a	Pro-rated on the basis of an annual salary of \$38,000	LMS	Increase in Longevity Payable 12/15/25 Retroactive as of 11/1/25	6/30/26	Adjustment in salary based on the adjusted longevity payment as per the 2025-2026 negotiated contract
P-7.	Barbara Mulvey	Retire	Paraprofessional	n/a	n/a	LMS	7/1/26	Last Day on Payroll 6/30/26	Retirement
P-8.	Kimberly Bednar	Resign	Paraprofessional	n/a	n/a	LMS	10/30/25	Last Day on Payroll 10/29/25	Resignation
P-9.	Lucy Atanasio	Adjust	Paraprofessional	n/a	Pro-rated on the basis of an annual salary of \$37,150 plus a stipend of \$1,854 for ABA if applicable	District	12/1/25	6/30/26	From Part Time Para to Full Time Paraprofessional To Fill a Vacancy Created by the Resignation of Kimberly Bednar
P-10.	Aimee Garcia	Resign	Part Time Para	n/a	n/a	LMS	10/28/25	Only on Payroll one day 10/27/25	Resignation
P-11.	Latia Anderson	Hire	Part Time Para	n/a	Pro-rated on the basis of	District	11/19/25 Pending	6/18/25	To Fill a Vacancy

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
					an annual salary of \$21,275 plus \$1,854 ABA stipend if applicable, based on actual starting date 5.75 hours per day 5 days per week		completion of criminal history review and receipt of substitute certificate or Para Pro		
P-12.	Jacqueline Greydanus	Hire	Part Time Para	n/a	Pro-rated on the basis of an annual salary of \$21,275 plus \$1,854 ABA stipend if applicable, based on actual starting date 5.75 hours per day 5 days per week	District	11/19/25 Pending completion of criminal history review and receipt of substitute certificate or Para Pro	6/18/25	To Fill a Vacancy
P-13.	Yujie Zhang	Hire	Teacher Assistant	n/a	Pro-rated on the basis of an annual salary of \$27,000 based on actual starting date	District	11/19/25 Pending completion of criminal history review and receipt of substitute certificate	6/18/26	Per Contract with Columbia University
P-14.	Christina Pilcer	Extra Duty	Assistant Director Middle School Play	n/a	Stipend of \$1,252	LMS	2025-2026 School Year	End of Year	To Fill a Vacancy
P-15.	Sarah Abaza	Extra Duty	Broadcasting Club Advisor	n/a	Stipend of \$1,378	HHS	2025-2026 School Year	End of Year	To Fill a Vacancy
P-16.	David Kunze	Extra Duty	Track-Ass't – G	n/a	Stipend of \$5,768	HHS	2025-2026 School Year	End of Year	To Fill a Vacancy
P-17.	David Kunze	Extra Duty	Indoor Track – Ass't	n/a	Stipend of \$5,253	HHS	2025-2026 School Year	End of Year	To Fill a Vacancy
P-18.	George Campen	Extra Duty	Basketball - Ass't - G	n/a	Stipend of \$6,025	HHS	2025-2026 School Year	End of Year	To Fill a Vacancy
P-19.	Scott Crimmel; Darin Miller;	Extra Duty	Chaperones	n/a	\$33.66 per hour	HHS	12/5/25	12/7/25	Chaperones for Fall Production

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Teresa Davenport; Colin Harty; Chung-Yi Lin; Thomas McKinley				for a maximum of 3 hours per staff member				
P-20.	Megan Was; Joshua Kalmikoff; Olivia Minervini; Rene Snudden; Jonelle Genberg; Breda Snee; Toni Naugle; Victoria Sabatino	Extra Duty	Chaperones	n/a	\$33.66 per hour for a maximum of 4.5 hours per staff member per dance	LMS	2025-2026 School Year	n/a	Chaperones for LMS Dances
P-21.	Kristen Fischer	Extra Duty	Chaperone	n/a	\$33.66 per hour for 1 hour	LMS	11/5/25	n/a	Chaperone for students (file # 111725 and #111825) for LMS Lego Club
P-22.	Lizette Perez	Extra Duty	Chaperone	n/a	\$33.66 per hour for 1 hour	LMS	11/5/25	n/a	Chaperone for student (file # 111925) for LMS Lego Club
P-23.	Matthew Trejos	Extra Duty	Chaperone	n/a	\$33.66 per hour for 1 hour	LMS	11/13/25	n/a	Chaperone for student (file # 111925) for LMS Chess Club
P-24.	Toni Naugle	Extra Duty	Detention Duty	n/a	\$33.66 per hour for 1 hour per day	LMS	9/4/25	6/18/26	Detention Duty
*P-25.	Rachel Louis	Extra Duty	Chaperone	n/a	\$33.66 per hour for 1 hour	HHS	11/17/25	n/a	Chaperone for students (file # 112025 and 112325) for Bowling
P-26.	Megan Carr; Gregory Carr; Olivia Wagner; Philip Habib; Edward Iannacone; Fatmir Mimini; Gustav Schell Matthew Ambrose; Krista Maher; Rachel Shea; Ryan McMann;	Extra Duty	Chaperones	n/a	\$33.66 per hour for 1.5 hours per staff member	HHS	10/15/25	n/a	Chaperones for 8 th Grade Open House

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
	Osvaldo Duran; John Passero; Danielle Just; Christopher Warner; Angelo Guarnieri; John LaForge; Bailey Hansen								
P-27.	Danielle Russo	Extra Duty	Chaperone	n/a	\$33.66 per hour for 2.5 hours	HHS	10/15/25	n/a	Chaperone for 8 th Grade Open House
P-28.	Robert Pasquale	Hire	Substitute Teacher	n/a	\$105 per diem \$52.50 per half day	District	11/19/25	6/18/26	Substitute Teacher
P-29.	Rachel Shea	Volunteer	Volunteer Cheerleading Coach	n/a	n/a	HHS	2025-2026 Basketball Season	End of Season	Volunteer Coach
P-30.	Elizabeth Salerno	Volunteer	Volunteer Girls Basketball – MS	n/a	n/a	LMS	2025-2026 Season	End of Season	Volunteer Coach
P-31.	Tyler Henry	Hire	Substitute Teacher in the School Age Child Care Program (SACC)	n/a	\$30 per hour	JS/RS/WS	11/19/25 Pending completion of criminal history review and receipt of substitute certificate	6/18/26	Substitute SACC Teacher Only
P-32.	Rosa Maria Iacovo	Resign	Non-Instructional Aide	n/a	n/a	RS	11/12/25	Last Day on Payroll 11/11/25	Resignation

** All appointments are subject to the satisfactory completion of the criminal history records check required by law and subject to verification of job qualifications and prior experience if necessary. In the event the criminal history checks are not completed, these applications are subject to the approval of the County Superintendent for emergent hiring procedures.*

- P-33. Approval for the following staff members to plan and deliver the Ed Camp professional development at the contractual stipends of \$100.00 to plan the workshop and \$100.00 to deliver the workshop during staff development for November 4, 2025 pending proposal approval and contingent upon workshop execution.

Irene Miroshnik		
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- P-34. Move that the Board of Education abolish one position of full-time Supervisor of Buildings and Grounds effective October 15, 2025 replaced by the position of Director of Facilities.

- P-35. Acceptance of the following student(s) to complete his/her/their student field experience(s) in education in the Hawthorne Public School District during the 2025-2026 school year. This/these placement(s) is/are subject to the satisfactory completion of the criminal history records check required by law. In the event the criminal history checks(s) is/are not completed this/these placement(s) is/are subject to the approval of the County Superintendent for emergent hiring procedures. Per this resolution this/these student(s) is/are also approved as (a) substitute teacher(s) in the Hawthorne Public School District contingent upon obtaining a county substitute certificate.

Student	College	Type	Subject Area	Coop. Teacher/Admin.	Loc
Johana Cepeda	WPU	Clinical	K-3	Claudia Rossi	WS

Student	College	Type	Subject Area	Coop. Teacher/Admin.	Loc
Samantha Corbett	WPU	Clincial	9-12 Art	Rachel Ambrogio	HHS
Angie Uribe	PCCC	Observation	PreK	Mackenzie Friedman	JS
Lakisha Bailey	PCCC	Observation	PreK	Mackenzie Friedman	JS
Emelin Villanueva	PCCC	Observation	PreK	Mackenzie Friedman	JS
Ayat Khater	PCCC	Observation	PreK	Mackenzie Friedman	JS
Erasema Martinez	PCCC	Observation	PreK	Mackenzie Friedman	JS
Ava Sara	BCC	Observation	Math/Science	Tyler Ten Kate	LMS
Mia Justiano	BCC	Observation	Math	Nicole Tise	HHS
Claudia Altinel	BCC	Observation	Middle School Math	Jenna Longo	LMS
Monica Kelly	BCC	Observation	Math	Amy Tanis	HHS

Appointments, Retirements, Terminations, Resignations, Rescissions:

Item #	Name	Action	Position	Degree /Step	Salary	School	Effective Date	Notice Date or Ending Date	Reason/ Account
*P-36.	Faiza Jaktar	Extra Duty	Chaperone	n/a	\$33.66 per hour for 1 hour	HHS	11/20/25	n/a	Chaperone for student (file # 112125) for Art Club
*P-37.	Lejla Rakip	Hire	Non-Instructional Aide	n/a	\$15.49 per hour for 3 hours per day	WS	11/19/25 Pending completion of criminal history review	6/18/26	To Fill a Vacancy

Board of Education Roll Call Vote on Resolutions P-1 – P-37

Moved by Ms. Ehrentraut, seconded by Dr. Vega

Board Comments: Mr. Clavijo commented on P-7. Ms. Mulkey-Koltzan commented on P-7 and P-2. Mrs. Goff commented on P-8 and P-35. Ms. Ehrentraut commented on P-35, new hires and volunteers.

	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Mr. <u>Totaro</u>
Motion			2				1		
Aye	X	X	X		X	X	X	X	X
Nay									
Abstain									P5
Absent				X					

FINANCE AND ADMINISTRATION:

Alex Clavijo, Chairperson

DONATIONS:

- A. Acceptance of a donation of a Rokunar Studio Starter Photography Kit with Case valued at \$180.00 from Kelly Clifford to Hawthorne High School Broadcasting I & II and Computer Publication and Design classes.

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- B. Acceptance of a donation of \$5,000.00 from Robert Pasquale to be used for the district's Multi-lingual Learner and Diversity program.

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Finance and Administration recommends the following resolutions:

- F-1. Approval to submit the School Safety and Security Plan Statement of Assurance to the Passaic County Office of Education.
- F-2. Approval of an agreement with Jodi L. Mulholland Together we Thrive LLC as an onsite keynote for November 4, 2025 at a rate of \$750.00 to be paid with Title IIA funds.
- F-3. Acceptance of the Secretary's and Treasurer's Report for April 2025 and the Board Secretary certifies that no budgetary line account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-4. Acceptance of the Secretary's and Treasurer's Report for May 2025 and the Board Secretary certifies that no budgetary line account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-5. Acceptance of the Secretary's and Treasurer's Report for June 2025 and the Board Secretary certifies that no budgetary line account has been over expended and that sufficient funds are available to meet the District's financial obligation.
- F-6. Approval to make the necessary transfers for the period April 1, 2025 through April 30, 2025, for the budget year 2024-2025 in compliance with N.J.A.C.6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-7. Approval to make the necessary transfers for the period May 1, 2025 through May 31, 2025, for the budget year 2024-2025 in compliance with N.J.A.C.6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- F-8. Approval to make the necessary transfers for the period June 1, 2025 through June 30, 2025, for the budget year 2024-2025 in compliance with N.J.A.C.6A:232.11. A list of these transfers is submitted under separate cover and shall be made an integral part of this resolution.
- A-1. BE IT RESOLVED that the Hawthorne Board of Education hereby affirms the Superintendent's decision in HIB Investigation No 2025-2026: HHS 296505 for the reasons set forth in the Superintendent's decision to the students' parents and, directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.
- A-2 BE IT RESOLVED that the Hawthorne Board of Education hereby affirms the

Superintendent's decision in HIB Investigation No 2025-2026: LMS 0627202 for the reasons set forth in the Superintendent's decision to the students' parents and, directs the Business Administrator/Board Secretary to transmit a copy of the Board's decision to the affected students' parents forthwith.

Board of Education Roll Call Vote on Resolutions F-1 – A-2

Moved by Mr. Clavijo, seconded by Mr. Puluse

Board Comments: Ms. Ehrentraut commented on B. Mr. Clavijo commented on A and reports.

	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Totaro</u>
Motion	2			1					
Aye	X	X		X	X	X	X	X	X
Nay									
Abstain									
Absent			X						

CLAIMS:

Gisselle Vega

In accordance with N.J.A.C. 6A:23-2:11(b), (c) 3, and (c) 4;

CL-1. Approval of the November 2025 Bill List.

It is recommended that the Board approve the bill list for the month of November 2025.

Board of Education Roll Call Vote on Resolutions CL-1

Moved by Dr. Vega, seconded by Ms. Mulkey-Koltzan

	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Mr. <u>Totaro</u>
Motion	1						2		
Aye	X		X	X	X	X	X	X	X
Nay									
Abstain									
Absent		X							

BUILDINGS AND GROUNDS:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Buildings and Grounds recommends the following resolutions:

BG-1. Approval of applications for use of school property, subject to non-interference with school activities and the execution of the appropriate releases, including receipt of a Certificate of Insurance.

HAWTHORNE HIGH SCHOOL:

Facilities	Date and Times	Applicant	Fees
High School Field	Saturdays, 10/18/25 and 10/25/25 2 hours after 1:00 p.m.* Sundays, 10/19/25 and 10/26/25 2 hours after 10:00 a.m.* *Note: To Be Coordinated with the Athletic Director	<u>Hawthorne 14U Baseball</u> Baseball	\$0.00
Roller Hockey Rink	Tuesday, October 28, 2025 6:00 p.m. to 8:00 p.m.	<u>Hawthorne Roller Hockey Association</u> Ribbon Cutting	\$0.00
Room 100	Saturday, November 15, 2025 10:00 a.m. to 12:00 p.m.	<u>Hawthorne Custodian, Maintenance and Bus Driver's Association</u> Meeting	\$0.00
The Den Gym and Cafeteria	Monday - Friday 12/1/25 – 3/20/26* 6:00 p.m. to 9:00 p.m. Saturday 1/3/26 – 2/12/26* 8:00 a.m. to 1:00 p.m. *Notes: To Be Coordinated with the Athletic Director No parking or driving down into the facility	<u>Hawthorne Little League Wrestling</u> Practices Matches	\$0.00
Gyms, Locker Rooms, Cafeteria	Saturday, December 27, 2025 Monday, December 29, 2025 8:00 a.m. to 5:00 p.m.	<u>Hawthorne Athletic Booster's Association</u> Varsity Basketball Tournament	\$0.00
Gyms, Locker Rooms, Cafeteria	Saturday, February 7, 2026 6:30 a.m. to 5:00 p.m.	<u>Hawthorne Athletic Booster's Association</u> JV Wrestling Tournament	\$0.00
Cafeteria, New Cafeteria Room, Room 113	Saturday, April 18, 2026 8:00 a.m. to 2:30 p.m.	<u>Hawthorne Environmental Commission</u> 34 th Annual Cel Earth Bration Day	\$0.00
Auditorium	Monday, June 8, 2026 7:00 p.m. to 9:00 p.m.	<u>Hawthorne Environmental Commission</u> Annual June Environmental Program	\$0.00

ROOSEVELT SCHOOL:

Facilities	Date and Times	Applicant	Fees
Gym	Tuesdays and Thursdays* 1/5/26 – 2/26/26* 6:00 p.m. to 8:00 p.m. *Notes: Not available 1/6/26, 1/8/26 and 1/29/26	<u>Hawthorne Baseball Softball Association</u> Baseball/Softball Clinics for Hawthorne Residents	\$0.00

Facilities	Date and Times	Applicant	Fees
	Actual dates of use to be coordinated by the Hawthorne Board of Recreation for dates requested by both this association and by the Hawthorne Soccer Association		
Gym	Monday – Friday* 1/9/26 – 3/31/26* 6:00 p.m. to 9:00 p.m. *Note: Not available 1/29/26, 3/4/26 and 3/5/26 Actual dates of use to be coordinated by the Hawthorne Board of Recreation for dates requested by both this association and by the Hawthorne Baseball Softball Association	<u>Hawthorne Soccer Association</u> Indoor Soccer	\$0.00

- BG-2. Award of a transportation contract to Northern Regional Educational Services Commission, 82 Totowa Road, Wayne, NJ for transportation of Hawthorne students to and from the school indicated in the amount and date listed on the contract for the 2025-2026 school year.

Route #	School (s)	Contractor	# of Students	Estimated Cost per Route (Incl. surcharge)	Starting Date
4141	Lincoln MS/ Hawthorne HS	Joshua Tours	1	\$16,898.00 + \$1,013.88	11/3/25 - 6/18/26
4142	Lincoln MS/ Hawthorne HS/ Roosevelt Elem	American Star Trans	3	\$29,678.00 + \$1,780.68	11/3/25 - 6/18/26
4170	Venture/Gateway- BCSS	Ace School Bus	1	\$27,072.00 + \$1,624.32	11/3/25 – 6/24/26

- BG-3. WHEREAS, the Department of Education requires New Jersey School Districts to submit maintenance plans documenting maintenance activities for each of its public-school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Hawthorne School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep the school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Hawthorne Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 Annual Maintenance Budget Worksheet for the fiscal year 2026-2027 for the Hawthorne School District in compliance with the Department of Education requirements.

Board of Education Roll Call Vote on Resolutions BG-1 – BG-3

Moved by Mr. Doyle, seconded by Dr. Vega

Board Comments: Mr. Doyle commented on BG-1. Mr. Totaro commented on improvement with Rec procedures. Mr. Clavijo commented on BG-2.

	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Totaro</u>
Motion			1					2	
Aye		X	X	X	X	X	X	X	X
Nay									
Abstain									
Absent	X								

POLICY:

Michael Doyle, Chairperson

ACTION ITEMS:

Pursuant to the recommendation of the Superintendent of Schools, the Committee on Policy recommends the following resolutions:

PO-1. First Reading of the following Policy:

Policy		Title
P8505	-	Local Wellness Policy/Nutrient Standards for Meals and Other Foods

Board of Education Roll Call Vote on Resolutions PO-1

Moved by Mr. Doyle, seconded by Ms. Ehrentraut

	Mr. <u>Clavijo</u>	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Totaro</u>
Motion		1	2						
Aye	X	X	X	X	X	X	X		X
Nay									
Abstain									
Absent								X	

PUBLIC BE HEARD: None

At this time, members of the public may ask questions or make comments on educational issues or school matters.

GENERAL COMMENTS AND QUESTIONS FROM THE BOARD RELATED TO SCHOOL DISTRICT:

- Mr. Puluse wished everyone a Happy Thanksgiving.
- Ms. Ehrentraut commented on Hockey Rink Ribbon cutting, thanked Mrs. Passaro, and congratulated to newly elected board.

- Ms. Goff congratulated newly elected board members, and thanked the High School PTO.
- Mr. Clavijo congratulated Dr. Trabona for Ed Camp and newly elected board, thanked Mr. Doyle for his service, commented on Superintendent Coffee events, and wished everyone a Happy Thanksgiving.
- Mr. Doyle congratulated fall athletes, and wished everyone a Happy Thanksgiving.
- Dr. Vega commented on HHS Share Club delivering groceries to families in need, and wished everyone a Happy Thanksgiving.
- Ms. Mulkey-Koltzan commented on Ed Camp, ribbon cutting events, newly elected board, donations, Superintendent Coffee, Election Expo, new housing being built, and wished everyone a Happy Thanksgiving.
- Mr. Totaro commented on new housing project, and wished everyone a Happy Thanksgiving.

MOTION TO ADJOURN:

Board of Education Roll Call Vote 8:00 p.m.

Moved by Ms. Mulkey-Koltzan, seconded by Dr. Vega

	Mr. <u>Doyle</u>	Ms. <u>Ehrentraut</u>	Mrs. <u>Goff</u>	Ms. <u>Mulkey-Koltzan</u>	Mr. <u>Puluse</u>	Dr. <u>Vega</u>	Mr. <u>Carr</u>	Mr. <u>Clavijo</u>	Mr. <u>Totaro</u>
Motion				1		2			
Aye	X	X	X	X	X	X		X	X
Nay									
Abstain									
Absent							X		

Respectfully submitted,



Sandy Vicale

Business Administrator/Board Secretary