

Minutes of the Regular Monthly Meeting of the
Suffield Water Pollution Control Authority & Treatment Facility
January 13, 2026

7. STAFF REPORTS:

a. Superintendent's Report – Jamie Kreller reviewed his report and highlighted the following:

- The WPCA is 70 dry tons below the year-to-date allotment of solids disposal in accordance with the MDC agreement.
- Nitrogen levels have slightly increase but it is normal for this time of year when Hood closes for two weeks.
- WPCA operators built a mobile water supply and flushing pump to flush out air release valves on the low-pressure sewer system.

b. Business Administrator's Report – Julie Nigro reported the following:

- The budget variance report through the end of November for fiscal year 25/26 is 70% unexpended vs 58% unexpended.
- The WPCA collected \$521.26 (3.06%) of the major delinquent list in December.
- The overall delinquent amount, through the end of December, is \$199,772.56 with \$155,845.99 being the 2025 sewer usage bill.
- The current December 2025 collection rate is 92.15%. The 2024 December collection rate was 95.23%.
- Auditors completed the audit with minimal adjusting entries.
- Auditors recommended that the Town consider increasing the capital asset capitalization threshold above \$5,000. The WPCA should consider aligning its policy should the Town adopt a change.

8. OLD BUSINESS:

a. Stony Brook Design – Jamie Kreller stated the following:

- A bonding resolution will be required to authorize entry into a loan agreement with the Department of Energy and Environmental Protection (DEEP). Attorney Andrew Lord advised using the Town's bond counsel due to the specialized nature of the resolution.
- Jamie Kreller is working with Woodard and Curran on the next steps of easements and surveying.

9. NEW BUSINESS:

a. Appointment of Chairman, Vice Chairman and Treasurer

- John Murphy motioned to reelect Daniel Holmes for Chairman
 - Travis Watroba seconded the motion; motion passed unanimously
- John Murphy motioned to elect Travis Watroba for Vice Chairman
 - Todd Mervosh seconded the motion; motion passed unanimously
- John Murpy motioned to elect Todd Mervosh for Treasurer
 - Travis Watroba seconded the motion; motion passed unanimously

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b. WPCA Policy for Administration of the General Permit for Discharges from Miscellaneous Industrial Users Revision

- Jamie Kreller discussed revisions to the WPCA policy that update permit dates only, in order to align with the newly issued five-year DEEP General Permit for Discharges from Miscellaneous Industrial Users.
 - John Murphy motioned to accept the revisions to the WPCA Policy for Administration of the General Permit for Discharges from Miscellaneous Industrial Users
 - Travis Watroba seconded the motion; motion passed unanimously

ADJOURNMENT:

- Travis Watroba motioned to adjourn the Regular Monthly Meeting of January 13, 2026 at 7:35 pm.
- John Murphy seconded the motion; the motion passed unanimously.

Respectfully submitted,

Anna Clark

Assistant Business Administrator

**For paper or electronic copy of the entire meeting packet
please contact the WPCA**

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